

SPECIAL NOTICE

Public Participation Accessibility for the City Council meeting scheduled for October 20, 2020.

Pursuant to Executive Order N-29-20, executed by the Governor of California on March 17, 2020, and as a response to mitigating the spread of Coronavirus known as COVID-19, the meeting of the City Council scheduled for Tuesday, October 20, 2020 at 5:00 p.m. will allow members of the public to participate and address the City Council during the open session of the meeting via live stream and/or teleconference only. Below are the ways to participate:

View the City Council meeting live stream:

- YouTube Channel <https://www.youtube.com/user/cityofparamount>
- Spectrum Cable TV Channel 36

Listen to the City Council meeting (audio only):

- Call (503) 300-6827 Conference Code: 986492

Members of the public wanting to address the City Council, either during public comments or for a specific agenda item, or both, may do so by the following methods:

- E-mail: crequest@paramountcity.com
- Teleconference: (562) 220-2225

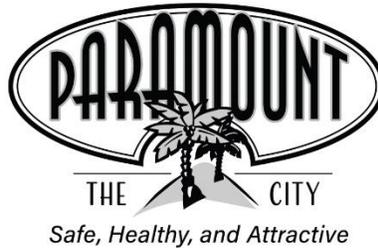
In order to effectively accommodate public participation, participants are encouraged to provide their public comments via e-mail before 5:00 p.m. on Tuesday, October 20, 2020. The e-mail must specify the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject; 6) Written Comments. Comments related to a specific agenda item must be received before the item is considered and will be provided to the City Council accordingly as they are received.

Participants wishing to address the City Council by teleconference should call City Hall at **(562) 220-2225** and provide the following information: 1) Full Name; 2) City of Residence; 3) Phone Number; 4) Public Comment or Agenda Item No; 5) Subject.

Teleconference participants will be logged in, placed in a queue and called back during the City Council meeting on speaker phone to provide their comments. Persons speaking are limited to a maximum of three minutes unless an extension is granted. Please be mindful that the teleconference will be recorded as any other person is recorded when appearing before the City Council, and all other rules of procedure and decorum will apply when addressing the City Council by teleconference.

AGENDA

Paramount City Council
October 20, 2020



Adjourned Meeting
City Hall Council Chambers
5:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ www.paramountcity.com

Public Comments: See Special Notice. Persons are limited to a maximum of 3 minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2027 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Note: Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

Notes

CALL TO ORDER:	Mayor Peggy Lemons
ROLL CALL OF COUNCILMEMBERS:	Councilmember Isabel Aguayo Councilmember Laurie Guillen Councilmember Vilma Cuellar Stallings Vice Mayor Brenda Olmos Mayor Peggy Lemons

PRESENTATIONS

1. [CERTIFICATE OF RECOGNITION](#) 27th Annual Lucille Roybal-Allard Student Art Competition First Place Winner Steve Gomez (Paramount High School)
2. [VIDEO](#) Beacon Awards
3. [RECOGNITION](#) City of Paramount Retiree – Patrick Lynch

CITY COUNCIL PUBLIC COMMENT UPDATES

PUBLIC COMMENTS

OLD BUSINESS

4. [APPROVAL](#) Neighborhood Permit Parking Request for 14819 Downey Avenue
5. [REJECTION OF BID](#) Construction of Mini-Pitch Court at Ralph C. Dills Park (City Project No. 9136)
6. [RECEIVE AND FILE](#) Litter Abatement Program Update

NEW BUSINESS

7. [ORDINANCE NO. 1141 \(Introduction\)](#) Revising Urban Storm Water Management Regulations Regarding Parking Lot Sweeping and Cleaning Citywide
8. [ORAL REPORT](#) Financial Status Review FY 2021
9. [ORAL REPORT](#) Inclusionary Housing
10. [APPROVAL](#) Modified City Council Meeting Schedule December 2020 and January 2021
11. [RESOLUTION NO. 20:030](#) Approving the Applications for Statewide Park Development and Community Revitalization Program Grant Funds (Proposition 68)
12. [APPROVAL](#) Access and License Agreement with the Water Replenishment District (WRD) for Installation of a Monitoring Well at Progress Park
13. [APPROVAL](#) Responses to the Los Angeles County Civil Grand Jury Report - "A Diet for Landfills: Cutting Down on Food Waste"

COMMENTS/COMMITTEE REPORTS

- Councilmembers
- Staff

CLOSED SESSION

CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: APN No. 6270-025-026 and APN No. 6270-025-027
Agency negotiator: John Moreno, City Manager
Under negotiation: Terms of payment

ADJOURNMENT

To a meeting on November 3, 2020 at 6:00 p.m.

OCTOBER 20, 2020

CERTIFICATE OF RECOGNITION

27TH ANNUAL LUCILLE ROYBAL-ALLARD STUDENT ART
COMPETITION FIRST PLACE WINNER

- STEVE GOMEZ (PARAMOUNT HIGH SCHOOL)

OCTOBER 20, 2020

VIDEO

BEACON AWARDS

OCTOBER 20, 2020

2020 RETIREE RECOGNITION

- PATRICK LYNCH, PUBLIC WORKS OPERATIONS MANAGER

City Council Public Comment Updates

October 20, 2020

From the October 6, 2020 City Council Meeting:

Resident	Request/Issue/Concern	Action/Comment
Fred Becerra	Would like the City to do more to engage in the planning and development of the West Santa Ana Branch Light Rail Line project.	City staff meets regularly with Metro to ensure that Paramount's commercial, residential, and safety needs are being met in the planning and development of the West Santa Ana Branch (WSAB) Light Rail Line project. City staff is also working on the North Paramount Boulevard Specific Plan (north of Rosecrans, on both sides of Paramount), which will take into consideration the light rail stop, as well as starting the revision to the Clearwater East Specific Plan, which takes in the Bianchi property and several other smaller parcels. These plans will focus heavily on the light rail stop and will likely include residential, commercial, and open space. Planning Director John Carver has attempted to contact Mr. Becerra to share the City's work on our WSAB planning efforts and will encourage Mr. Becerra to participate in upcoming opportunities to provide input and feedback.
Katrina Hammel (via email)	Requested that the City reopen park playgrounds.	The park playgrounds opened on October 17 th . As Community Services & Recreation Director David Johnson stated at the October 6 th Council meeting, staff was studying the latest County and State COVID-19 Health guidelines and checking in with other cities to develop a plan to reopen park playgrounds with safeguards and sanitizing equipment in place. Mr. Johnson previously informed Ms. Hammel about the City's plans.

City Council Public Comment Updates

October 20, 2020

Page 2 of 2

Resident	Request/Issue/Concern	Action/Comment
Maliza Pitones (via email)	Requested that a preferential parking permit zone be installed on San Juan St. or increase parking enforcement in response to lack of on-street parking.	Public Safety Director Adriana Lopez contacted Ms. Pitones and informed her that Community Service Officers are enforcing parking violations in the neighborhood and will continue to monitor the neighborhood parking situation.

OCTOBER 20, 2020

NEIGHBORHOOD PERMIT PARKING REQUEST FOR 14819
DOWNEY AVENUE

MOTION IN ORDER:

AUTHORIZE NEIGHBORHOOD PERMIT PARKING FOR THE PROPERTY
AT 14819 DOWNEY AVENUE, WHICH WILL BE EFFECTIVE IMMEDIATELY.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Lopez, Public Safety Director
Anthony Martinez, Management Analyst II
Date: October 20, 2020

Subject: NEIGHBORHOOD PERMIT PARKING REQUEST FOR 14819 DOWNEY AVENUE

Background

At the October 6, 2020 City Council meeting, the City Council voted to repeal Ordinance No. 1127 in order to correct a conflict with a preceding ordinance. This action removed the authority to include 14819 Downey Avenue in the Neighborhood Permit Parking program thereby discontinuing parking permit privileges for residents of 14819 Downey Avenue. Immediately following the ordinance repeal, the City Council voted to adopt Resolution No. 20:029, which amended the existing procedures for establishing Neighborhood Permit parking in the City.

Discussion

The property at 14819 Downey Avenue is a 90-unit condominium positioned on 2nd Street with vehicle entry/exit points directly facing 2nd Street. Permit parking is required on 2nd Street under Ordinance No. 930, and available to residents who reside on 2nd Street. Although 14819 Downey Avenue is adjacent to 2nd Street, residents of the Downey Avenue complex have a Downey Avenue address restricting them from permit parking privileges.

Resolution No. 20:029 allows authority for the Public Safety Director to recommend to the City Council approval or denial of Neighborhood Permit parking if residents of a parcel adjacent to an existing permit parking area experience negative parking effects. This resolution provides authority for staff initiated requests for Neighborhood Permit parking on behalf of residents experiencing negative parking effects brought by significant factors.

Feedback

From September 2019 to February 2020, the Public Safety Department received several parking permit requests from residents of 14819 Downey, including a resident who expressed dissatisfaction of the permit parking restrictions at the January 14, 2020 City Council meeting.

Proposal

Staff proposes to include the property at 14819 Downey Avenue in the Neighborhood Permit Parking program under the criteria authorized by Resolution No. 20:029. This staff initiated request would continue serving residents of 14819 Downey Avenue with their parking permit needs.

RECOMMENDED ACTION

It is recommended that the City Council authorize Neighborhood Permit Parking for the property at 14819 Downey Avenue, which will be effective immediately.

OCTOBER 20, 2020

REJECTION OF BID FOR THE CONSTRUCTION OF DILLS PARK MINI-PITCH COURT (CITY PROJECT NO. 9136)

MOTION IN ORDER:

REJECT THE BID FOR THE CONSTRUCTION OF DILLS PARK MINI-PITCH SOCCER COURT PROJECT; MAKE A FINDING THAT COMPLIANCE WITH THE BIDDING REQUIREMENTS IN SECTION 18-28 OF THE PARAMOUNT MUNICIPAL CODE FOR THIS PROJECT IS NOT IN THE BEST INTEREST OF THE CITY; AND AUTHORIZE THE CITY MANAGER TO DIRECT STAFF TO SOLICIT INFORMAL PROPOSALS FOR THE CONSTRUCTION OF THE CONCRETE SLAB FOR THE MINI-PITCH SOCCER COURT AT DILLS PARK.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Figueroa, Public Works Director
Wendy Macias, Public Works Manager
Date: October 20, 2020

Subject: REJECTION OF BID FOR THE CONSTRUCTION OF DILLS PARK MINI-PITCH COURT (CITY PROJECT NO. 9136)

On August 18, 2020, the City Council authorized an appropriation of \$149,240 from the Capital Improvement Program (CIP) Reserve Fund and entered into a \$60,000 grant fund agreement with U.S. Soccer Foundation for the development of a mini-pitch soccer court at Dills Park. The U.S. Soccer Foundation grant funds are provided by the Target Corporation.

The City's project scope of work consists of grading, landscape modifications, irrigation modifications and construction of a new post-tension concrete slab with an electrical feed for the court lighting. The U.S. Soccer Foundation will supply and install the mini-pitch court fencing, court markings, and court lighting.

On October 8, 2020, the Public Works Director opened and examined the bids for the Dills Park Mini-Pitch Court. The bids were opened at 11:00 AM at the City Clerk's Office.

Only one bid was received by the City through C.S. Legacy Construction, Inc., Chino, California in the amount of \$187,517.50. The Contractor's bid was \$65,037.50 above the engineer's estimate of \$122,480.

Given that the only bid received is 53% higher than the engineer's estimate, staff is recommending the City reject this bid and direct staff to solicit informal proposals for only the construction of the new post-tension concrete slab that is required by the US Soccer Foundation grant. This would allow only the concrete portion of the project to proceed given grant requirement deadlines. The concrete slab has to be constructed in November so that it has sufficient time to cure before the U.S. Soccer Foundation places the mini-pitch court on top, prior to their grant deadline in December. Restarting another formal bidding process would not provide sufficient time to meet these grant requirements, thereby causing the City to likely lose this grant opportunity. This recommendation is in line with Section 18.29 of the Paramount Municipal Code, which states, that "bidding requirements of Section 18-28 may be waived by the City Council when, in the opinion of the City Council, compliance with the procedures is not in the best interest of the City."

Staff will bring a recommendation for award at the November 3rd City Council meeting once informal proposals are received.

RECOMMENDED ACTION

It is recommended that the City Council reject the bid for the construction of Dills Park mini-pitch soccer court project; make a finding that compliance with the bidding requirements in Section 18-28 of the Paramount Municipal Code for this project is not in the best interest of the City; and authorize the City Manager to direct staff to solicit informal proposals for the construction of the concrete slab for the mini-pitch soccer court at Dills Park.

Bids for the Dills Park Mini-Pitch Court

Vendor

Bid Amount

C.S. Legacy Construction, Inc.

\$ 187,517.50

OCTOBER 20, 2020

LITTER ABATEMENT PROGRAM UPDATE

MOTION IN ORDER:

RECEIVE AND FILE THE LITTER ABATEMENT PROGRAM UPDATE.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Figueroa, Public Works Director
Date: October 20, 2020

Subject: LITTER ABATEMENT PROGRAM UPDATE

In December of 2018, staff provided City Council with a comprehensive overview of the City's efforts to curb litter in the community. As many of our current councilmembers were not here at the time, we want to provide you with a review of these existing programs.

Litter Abatement Programs Existing in December 2018

Street Sweeping:

- Street sweeping efforts play an important role in the City's stormwater compliance requirements, as it removes litter from the street that would otherwise end up in the river. Street sweeping is currently done once a week on all neighborhood streets, arterials, and alleyways. However, the following streets are swept twice per week: Paramount Boulevard, Rosecrans Avenue, Downey Avenue, as well as, Alondra Boulevard from Lakewood Boulevard to Downey Avenue.

Catch Basins:

- Many of the catch basins in the city have been retrofitted with trash excluders designed to collect trash from the street before it enters the storm drain system. These are cleaned monthly by our contractors.

Trash Receptacles:

- There are 148 City-owned trash receptacles placed on major boulevards at bus stops and other frequently traveled areas to give our residents convenient locations to dispose of trash. These trash cans are serviced by our solid waste hauler, CalMet, twice per week.

Park Maintenance:

- In order to keep trash off City parks and city-owned landscaped areas, Public Works staff are assigned daily park duties on weekdays and weekends. These assignments, related to litter abatement, include picking up trash and changing trash liners in trash containers.

Street Medians:

- The City's landscape maintenance contractor (Brightview), is responsible for picking up trash along the medians when they are out mowing or weeding. Grass medians are mowed weekly; drought tolerant planted medians are maintained every other week.

Arterial Streets:

- A full-time Public Works staff member is assigned a major boulevard to survey every day. Staff are looking for potential sources of litter and other maintenance issues such as signs on poles, shopping carts, graffiti, large/bulky items, etc. They remove signs and pick up what they can. Large items that are unable to be picked up by a sole individual are reported to clerical staff to be submitted for pick up with the City's Large Item Removal Program. In many instances, we have found abandoned large items to be a source of litter. The City's Large Item Removal Program consists of City and CalMet employees working in coordination to tag and remove items flagged for removal by residents or City staff. Large items are removed by CalMet through a formal program where items can be scheduled by residents for pick up and/or placed on a pick up list by the City. Our goal is to have property owners utilize the formal program and schedule pick-up of large items, rather than dumping them on the City's parkways.

Ongoing Inspections:

- In addition to their regularly assigned duties and responsibilities, Public Works staff are assigned to a grid area on a weekly basis to do spot inspections. From these grid assignments and regular calls for service from the community, staff identifies areas that require additional litter removal. Public Works staff is then assigned to these areas on a weekly basis to remove litter.

Recommended Enhancement Options

Staff then provided some options for enhancements to these programs at the December 2018 City Council meeting. The City Council directed staff to implement these options. Below is an update on these efforts.

Phase 1:

1. *Litter Abatement Campaign.* "Pick it up Paramount!" was launched in early 2019 and included the purchase and installation of signs installed along the major boulevards around the City. The slogan along with the information for littering fines is prominently displayed on the signs. Additionally, the social media team has shared the images on our social media platforms.
2. *Installation of Trash Cans.* The City purchased and installed 12 new trash cans in FY 19, 16 in FY 20 and recently ordered another 16 that will be installed when they arrive. This 36% increase in the amount of trash cans along major boulevards, at bus stops and other high traffic areas, provides more trash disposal options for our residents and visitors.

3. *Expand the Pitch-In Paramount program to include litter abatement.* The volunteers involved with the Pitch-In Paramount program were eager to take on this project and we included a litter pick up element into each of their quarterly clean ups. They focused on areas nearby where they had planned projects and in City parks. Due to COVID-19 restrictions, the program has been put on hold but will continue as soon as the program is allowed to operate again.

Phase 2:

4. *Commercial Establishment Litter Abatement.* Given that litter is also found on private parking lots on commercial establishments Planning staff has explored a program to address these concerns. While this has been delayed from the initial time line of Fall of 2019, it is on the agenda this evening for your review and consideration.

Phase 3:

5. *Addition of street sweeping days.* Staff has reviewed this item and determined that due to limited parking options, this option is not viable at this time. Adding another street sweeping day would further limit parking availability and negatively impact our residents.
6. *Hire additional contracted services.* This is still an option to be considered in future fiscal years; however, due to current budget constraints, staff recommends this option be placed on hold at this time.

RECOMMENDED ACTION

It is recommended that the City Council receive and file the Litter Abatement Program Update.

OCTOBER 20, 2020

ORDINANCE NO. 1141

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING SECTION 48-4 OF ARTICLE IV OF CHAPTER 48 OF THE PARAMOUNT MUNICIPAL CODE, REVISING URBAN STORM WATER MANAGEMENT REGULATIONS REGARDING PARKING LOT SWEEPING AND CLEANING CITYWIDE”

MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, INTRODUCE ORDINANCE NO. 1141, AND PLACE IT ON THE NEXT REGULAR AGENDA FOR ADOPTION.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: John Carver, Planning Director
John King, AICP, Assistant Planning Director
Date: October 20, 2020

**Subject: ORDINANCE NO. 1141
PARKING LOT SWEEPING AND CLEANING**

Introduction

This item is a proposed ordinance that amends the Paramount Municipal Code by revising urban storm water management regulations regarding parking lot sweeping and cleaning citywide. Such an ordinance fulfills a recommended action approved by the City Council in December 2018 to improve existing litter abatement programs. The principles of storm water management are intended to maintain clean water and sustainable ecosystems through “low impact development” (LID) requirements and enforcement. This existing Code chapter can be expanded and parlayed to reduce litter and pollution in general.

Earlier this evening, the City Council reviewed a litter abatement program update from the Public Works Department, which is spearheading multipronged City efforts to combat litter and waste. As parking lots and adjacent areas on private property are within the purview of the Planning Department, this component of the anti-litter policy has been developed by Planning Department staff to assist in this effort.

Urban Storm Water Management

In 2013, the City Council adopted an ordinance that implemented Chapter 48 (Urban Storm Water Management) of the Municipal Code. The regulations required new construction and redevelopment projects to meet certain LID standards, mostly at the time of City approval of a project as a means to keep trash from entering storm drains. This broad provision was limited, and a focused revision will keep more trash out of the storm drain system.

Chapter 48 of the Municipal Code includes “good housekeeping provisions” [Article IV, Section 48-4(f)] that require the sweeping of parking lots with more than 25 parking spaces to prevent trash and debris from entering the storm drain system. However, this provision does not state how often sweeping needs to occur, nor does it require the sweeping of parking lots of less than 25 parking spaces. It also does not address the

cleaning of trash and debris from areas within the parking lots (landscaped planters and surrounding public rights-of-way, for example). Finally, the existing Code section does not specify that the trash generated by a particular use within the parking lot, such as a fast food restaurant, must be swept regularly and cleared as part of the good housekeeping provision.

Analysis

The City has faced an increase in litter generated from single-use food packaging, plastics, and numerous other sources. Increased amounts of disposable packaging, face coverings, and gloves associated with the current COVID-19 health crisis have further exacerbated the litter problem. Debris and litter sully the aesthetics of the City, are commonly known as indicators of neighborhood blight that can rapidly degrade the physical appearance of the City, erode the well-being of City residents and workforce, damage City infrastructure, and pose a threat to stormwater quality that will harm fragile land and water ecosystems. It is therefore necessary to enhance existing urban stormwater management regulations to ensure a clean, environmentally sustainable City and protect the Los Angeles River and Pacific Ocean.

Draft Ordinance

Staff recommends a simple revision to Chapter 48 as follows:

- Revise Section 48-4(f) so all parking lots are swept;
- Revise Section 48-4(f) to specify how often parking lots must be swept. Staff recommends complete sweeping once a week at minimum and sweeping once daily for trash generated by particular uses within a parking lot;
- Revise Section 48-4(f) to require all areas within parking lots be swept (for example, landscaped areas, loading and unloading areas, and surrounding public rights-of-way).

The City Attorney has reviewed the proposed ordinance and recommends approval.

Outreach and Implementation

Upon approval of such an ordinance, City staff will work to notify affected property owners of the new regulations through a number of marketing and informational channels. The Public Works Director or authorized deputy, agent, representative, or inspector has primary responsibility for the enforcement of the regulations of the Urban Storm Water Management chapter of the Municipal Code. Implementation of the proposed amendment will be gradually phased in with particular sensitivity to small business and property owners.

RECOMMENDED ACTION

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 1141, and place it on the next regular agenda for adoption.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1141

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING SECTION 48-4 OF ARTICLE IV OF CHAPTER 48 OF THE PARAMOUNT MUNICIPAL CODE, REVISING URBAN STORM WATER MANAGEMENT REGULATIONS REGARDING PARKING LOT SWEEPING AND CLEANING CITYWIDE

RECITALS

WHEREAS, that the City has faced an increase in litter generated from small food packaging, plastics, and numerous other sources; and

WHEREAS, debris and litter sully the aesthetics of the City, are commonly known as indicators of neighborhood blight that can rapidly degrade the physical appearance of the City, erode the well-being of City residents and workforce, damage City infrastructure, and pose a threat to stormwater quality that will harm fragile land and water ecosystems; and

WHEREAS, that it is therefore necessary to enhance existing urban stormwater management regulations to ensure a clean, environmentally sustainable City and protect the Los Angeles River and Pacific Ocean.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. The Recitals set forth hereinabove are true and correct and incorporated herein by reference as if fully set forth herein.

SECTION 2. Section 48-4 of Article IV of Chapter 48 of the Paramount Municipal Code is amended in its entirety to read as follows:

Sec. 48-4. Good housekeeping provisions.

An owner or occupant of any property shall comply with the following good housekeeping requirements:

- (a) No person shall leave, deposit, discharge, dump, or otherwise expose any chemical, fuel, animal waste, garbage, batteries, and/or septic waste in an area where actual or potential discharge to the city streets or the storm drain system may occur. Any spills, discharge, or residues shall be removed as soon as possible and disposed of properly.

- (b) Runoff from landscape irrigation, air conditioning condensate, water line flushing, foundation/footing drains, individual residential car washing, dechlorinated swimming pool discharges and sidewalk washing shall be conducted in a manner not in violation of other provisions of this code.
- (c) Runoff from washing paved areas, including but not limited to parking lots on industrial or commercial property, is prohibited unless specifically required by federal, state, or local health or safety codes and not in violation of any other provision of this code. Runoff from authorized washing of paved areas shall be minimized to the extent practicable.
- (d) Objects, such as motor vehicle parts containing grease, oil, or other hazardous materials, and unsealed receptacles containing hazardous materials, shall not be stored in areas exposed to storm water or otherwise susceptible to runoff.
- (e) Any machinery or equipment which is to be repaired or maintained in areas exposed to storm water or otherwise susceptible to runoff shall be provided with containment areas to control leaks, spills, or discharges.
- (f) All motor vehicle parking lots located in areas exposed to storm water or otherwise susceptible to runoff shall have debris and litter removed by regular sweeping or other equally effective measures. All parking lots shall be completely swept and maintained free of debris and litter at least weekly and additionally as determined by the City Manager or designee to prevent further accumulation and spread of litter. Parking lots serving restaurants and swap meets shall be completely swept and maintained free of debris and litter on each day a restaurant or swap meet is open for business to the public. Areas adjacent to a parking lot, including but not limited to planters, loading and unloading areas, and surrounding public rights-of-way shall be maintained free of debris and litter by sweeping and other equally effective measures. Such debris and litter shall be collected and properly disposed of in compliance with all applicable local, State, and Federal regulations.

SECTION 3. California Environmental Quality Act (CEQA). The City Council finds the approval of this ordinance is not subject to the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly. Alternatively, the City Council finds the approval of this ordinance is not a project under CEQA Regulation Section 15061(b)(3) because it has no potential for causing a significant effect on the environment.

SECTION 4. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be invalid or unconstitutional, such decision shall not affect the validity or constitutionality of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, sentence, clause or phrase hereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses or phrases be declared, invalid or unconstitutional.

SECTION 5. Effective Date. This Ordinance shall take effect thirty days after the date of its adoption. This Ordinance shall be certified as to its adoption by the City Clerk and shall be published once in the Paramount Journal within 15 days after its adoption together with the names and members of the City Council voting for and against the Ordinance.

PASSED AND ADOPTED by the City Council of the City of Paramount this ___ day of _____ 2020.

Peggy Lemons, Mayor

ATTEST:

Heidi Luce, City Clerk

OCTOBER 20, 2020

ORAL REPORT

FINANCIAL STATUS REVIEW FY 2021



To: Honorable City Council
From: John Moreno, City Manager
By: Karina Lam, Finance Director
Date: October 20, 2020

Subject: FINANCIAL STATUS REVIEW FY 2021

The COVID-19 pandemic has brought about many challenges to all sectors of our society, including municipal budgets. As a result, staff is closely monitoring the City's financial picture. Rather than waiting for the annual Midyear Budget Review, staff felt it necessary to conduct an earlier budget review and present this to the City Council.

This oral report will provide an overview of the City's FY 2021 Budget based on the data collected since the budget's adoption in June, 2020.

OCTOBER 20, 2020

ORAL REPORT

INCLUSIONARY HOUSING



To: Honorable City Council
From: John Moreno, City Manager
By: John Carver, Planning Director
Date: October 20, 2020

Subject: ORAL REPORT – INCLUSIONARY HOUSING

Several months ago the City Council requested information on inclusionary housing. In summary, inclusionary housing is a method to designate affordable housing within a residential development. This oral report will provide an overview of how inclusionary housing policies work.

RECOMMENDED ACTION

It is recommended that the City Council provide direction on inclusionary housing.

OCTOBER 20, 2020

MODIFIED CITY COUNCIL MEETING SCHEDULE DECEMBER 2020 AND
JANUARY 2021

MOTION IN ORDER:

CANCEL THE DECEMBER 1, 2020 CITY COUNCIL MEETING; HOLD
THE DECEMBER CITY COUNCIL MEETING ON DECEMBER 15, 2020;
AND MOVE THE JANUARY CITY COUNCIL MEETINGS TO THE
SECOND AND FOURTH TUESDAYS ON JANUARY 12 AND JANUARY
26, 2021.

MOTION:

MOVED BY: _____

SECONDED BY: _____

[] APPROVED

[] DENIED

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Heidi Luce, City Clerk
Date: October 20, 2020

Subject: MODIFIED CITY COUNCIL MEETING SCHEDULE DECEMBER 2020 AND JANARY 2021

In January, when considering the Holiday Special Event Schedule, the December Study Session scheduled for December 15, 2020, was cancelled, as has been done for the past several years. In reviewing the Thanksgiving, Christmas and New Year holiday schedule and upcoming City Council meeting dates in December and January, staff realized that it may make more sense to cancel the Regular meeting scheduled for December 1 because it is the Tuesday after the Thanksgiving holiday and hold the December Study Session on December 15.

Likewise, because of its proximity to the New Year holiday, staff proposes to move the January 5, 2021 meeting to the second Tuesday on January 12. This would push the January Study Session to January 26, with the possibility of cancelling the January Study Session if no emergent issues arise given that the Regular February meeting is the following week on February 2.

Attached is a calendar for November through January showing the recommended changes.

RECOMMENDED ACTION

It is recommended that the City Council cancel the December 1, 2020 City Council meeting; hold the December City Council meeting on December 15, 2020; and move the January City Council meetings to the second and fourth Tuesdays on January 12 and January 26, 2021.

November 2020

November 2020							December 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	6	7	8	9	10	11	12
8	9	10	11	12	13	14	13	14	15	16	17	18	19
15	16	17	18	19	20	21	20	21	22	23	24	25	26
22	23	24	25	26	27	28	27	28	29	30	31		
29	30												

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 1	2	3 CITY COUNCIL MEETING (6:00 PM)	4	5	6	7
8	9	10	11	12	13	14
15	16	17 CITY COUCIL STUDY SESSION (5:00 PM)	18	19	20	21
22	23	24	25	26 Thanksgiving Holiday	27	28
29	30	Dec 1	2	3	4	5

December 2020

December 2020							January 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	8	9
13	14	8	9	10	11	12	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
							31						

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Nov 29	30	Dec 1 CITY COUNCIL MEETING (CANCEL)	2	3	4	5
6	7	8	9	10	11	12
13	14	15 CITY COUNCIL MEETING (5:00 PM)	16	17	18	19
20	21	22	23	24 Christmas Eve/Christmas Holiday	25	26
27	28	29	30	31	Jan 1, 21	2

January 2021

January 2021							February 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
					1	2		1	2	3	4	5	6
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 27	28	29	30	31	Jan 1, 21 New Year Holiday	2
3	4	5	6	7	8	9
10	11	12 CITY COUNCIL MEETING (6:00 PM)	13	14	15	16
17	18	19	20	21	22	23
24	25	26 CITY COUNCIL STUDY SESSION (5:00 PM)	27	28	29	30
31	Feb 1	2	3	4	5	6

February 2021

February 2021							March 2021						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6	7	1	2	3	4	5	6
14	8	9	10	11	12	13	14	8	9	10	11	12	13
21	15	16	17	18	19	20	21	15	16	17	18	19	20
28	22	23	24	25	26	27	28	22	23	24	25	26	27
							28	29	30	31			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jan 31	Feb 1	2 CITY COUNCIL MEETING (6:00 PM)	3	4	5	6
7	8	9	10	11	12	13
14	15	16 CITY COUNCIL STUDY SESSION (5:00 PM)	17	18	19	20
21	22	23	24	25	26	27
28	Mar 1	2	3	4	5	6

OCTOBER 20, 2020

RESOLUTION NO. 20:030

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING THE APPLICATIONS FOR STATEWIDE PARK DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM GRANT FUNDS”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 20:030.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: David Johnson, Community Services & Recreation Director
Date: October 20, 2020

Subject: RESOLUTION NO. 20:030 PROPOSITION 68 GRANT APPLICATIONS FOR PARK PROJECTS

At the November 20, 2018 City Council meeting, staff identified multiple park renovation or development projects that we were planning to apply for under the Statewide Park Development and Community Revitalization (Proposition 68) Grant Program. Proposition 68 authorized \$4 billion in general obligation bonds for state and local parks, environmental protection and restoration projects, water infrastructure projects, and flood protection.

In 2019, the City submitted four projects for the third round of funding (the first two rounds are identified as part of Proposition 84). We were notified in early 2020 that none of our four projects submitted were chosen. We have decided to submit four projects for the fourth round of funding, which \$395.3 million has been allocated. The maximum grant amount is \$8.5 million and the minimum grant amount is \$200,000.

If awarded, the Proposition 68 park grants and projects will be managed by the California Department of Parks and Recreation (DPR). The type of projects DPR is looking for and that will be successful in the application process will be the development of new park space, expansion of existing park space, and renovation of existing park space that creates new recreational opportunities. All projects awarded a grant must be completed by 2025.

We have decided to submit the following projects for the Proposition 68 grant funds:

1. Paramount Park Community Center Expansion - *resubmittal*
2. Salud Park II Development - *resubmittal*
3. Dills Park Renovation – construction of a parking lot at the south end of the park, pathways and natural rock barriers intersecting the south meadow, and a public restroom near the north end of the park.
4. Spane Park Renovation – construction of a dedicated, lighted soccer field in existing field area; new restrooms and playground

All these projects fall within the type of projects that the granting agency is looking for and we hope that we are able to compete as successfully in this park grant program as we did with the Proposition 84 grant program that brought us Salud Park seven years ago.

Attached is Resolution No. 20:030 which authorizes the submittal of applications under the Proposition 68 grant program.

RECOMMENDED ACTION

It is recommended that the City Council read by title only and adopt Resolution No. 20:030.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 20:030

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
APPROVING THE APPLICATIONS FOR STATEWIDE PARK
DEVELOPMENT AND COMMUNITY REVITALIZATION PROGRAM
GRANT FUNDS

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of the Statewide Park Development and Community Revitalization Grant Program, setting up necessary procedures governing the application(s); and

WHEREAS, said procedure established by the State Department of Parks and Recreation require the Applicant to certify by resolution the approval of the application(s) before submission of said application to the State; and

WHEREAS, the successful Applicants will enter into a contract with the State of California to complete the Grant Scope Project(s);

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. The City Council approves the filing of an application for Paramount Park Community Center Expansion, Salud Park II Development, Dills Park Renovation, and Spane Park Renovation.

SECTION 3. The City Council certifies that said Applicant has or will have available, prior to commencement of any work on the project included in this application, the sufficient funds to complete the project; and

SECTION 4. The City Council certifies that if the project is awarded, the Applicant has or will have sufficient funds to operate and maintain the project; and

SECTION 5. The City Council certifies that the Applicant has reviewed, understands, and agrees to the General Provisions contained in the contract shown in the Grant Administration Guide; and

SECTION 6. The City Council delegates the authority to the City Manager to conduct all negotiations, sign and submit all documents, including, but not limited to applications, agreements, amendments, and payment requests, which may be necessary for the completion of the Grant Scope; and

SECTION 7. The City Council agrees to comply with all applicable federal, state and local laws, ordinances, rules, regulations and guidelines.

SECTION 8. The City Council will consider promoting inclusion per Public Resources Code §80001(b)(8 A-G).

SECTION 9. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Paramount this 20th day of October 2020.

Peggy Lemons, Mayor

ATTEST:

Heidi Luce, City Clerk

OCTOBER 20, 2020

ACCESS AND LICENSE AGREEMENT WITH THE WATER REPLENISHMENT DISTRICT FOR INSTALLATION OF A MONITORING WELL AT PROGRESS PARK

MOTION IN ORDER:

APPROVE THE ACCESS AND LICENSE AGREEMENT WITH THE WATER REPLENISHMENT DISTRICT FOR INSTALLATION OF A MONITORING WELL AT PROGRESS PARK AND AUTHORIZE THE MAYOR OR HER DESIGNEE TO EXECUTE THE AGREEMENT.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Figueroa, Public Works Director
Date: October 20, 2020

Subject: APPROVAL OF ACCESS AND LICENSE AGREEMENT WITH THE WATER REPLENISHMENT DISTRICT FOR INSTALLATION OF A MONITORING WELL AT PROGRESS PARK

The Water Replenishment District's (WRD) mission is to provide, protect, and preserve safe and reliable high-quality groundwater to 43 cities including the City of Paramount. WRD uses their network of groundwater monitoring wells to effectively manage groundwater flows to support their goals and objectives. The wells are used to monitor groundwater inflows, outflows, changes in water levels and storage, recycled water travel paths, and quality to protect the groundwater resources. The development of this network helps the district better understand, model, predict and evaluate the groundwater conditions.

In order to continue to expand the network of monitoring wells, WRD has been partnering with organizations in its service area to propose additional locations. Recently, WRD has been in communication with City staff regarding a few proposed locations within the City of Paramount. After careful consideration, Progress Park has been selected as a viable location for a groundwater monitoring well. WRD is also considering a second location in the City of Cerritos.

If approved tonight, WRD will install a "nested" type well in the North corner of the front parking lot at Progress Park as shown in Attachment A of the agreement. This type of well will be drilled approximately 2,100 feet below the surface and will be logged by trained geoscientists and geophysicists. Well casings will be installed at various depths in order to tap the aquifers that are below the City of Paramount. After the well is drilled, they will install instrumentation so that water levels can be collected automatically on a regular basis.

Construction is expected to last approximately 45 days. This area of the parking lot will be unavailable to patrons of the park for the duration of the project. Noise mitigation best management practices will be utilized throughout the construction to protect the park patrons and neighbors. When construction is complete, the parking lot will be restored to its current conditions. Images of prior construction sites and final product are attached to this report.

In July, the WRD board approved an award of contract for two new groundwater monitoring wells in its service area to the United States Geological Survey (USGS). The USGS has drilled and installed WRD's previous monitoring wells and is uniquely qualified to construct these special deep nested wells.

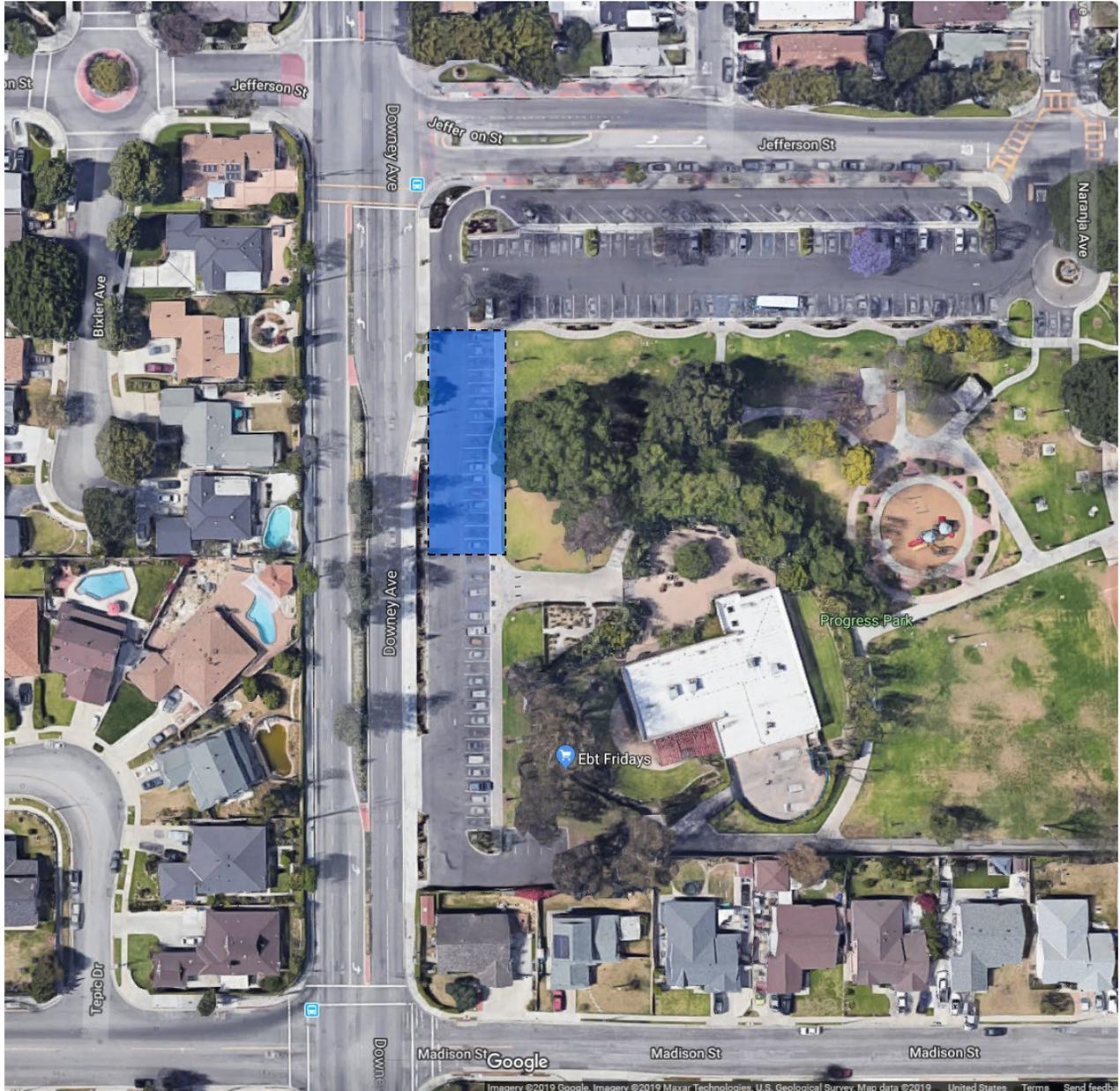
As outlined in the attached agreement, WRD is responsible for the construction and all future maintenance and operations of the monitoring well as outlined in the scope of work. The City will only be responsible for providing access to the contractors during the construction and to WRD for any future sampling needs.

RECOMMENDED ACTION

It is recommended that the City Council approve the Access and License Agreement with the Water Replenishment District for the installation of a monitoring well at Progress Park and authorize the Mayor or her designee to execute the agreement.

EXHIBIT A – Option 1: Progress Park
SCOPE OF WORK FOR PARAMOUNT 1
PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Figure 1 – Proposed Site for Groundwater Monitoring Well



Site Location and General Work Area



Drill Rig Work Area

EXHIBIT A – Option 1: Progress Park
SCOPE OF WORK FOR PARAMOUNT 1
 PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Figure 2 – Typical Nested Monitoring Well Construction and Completion

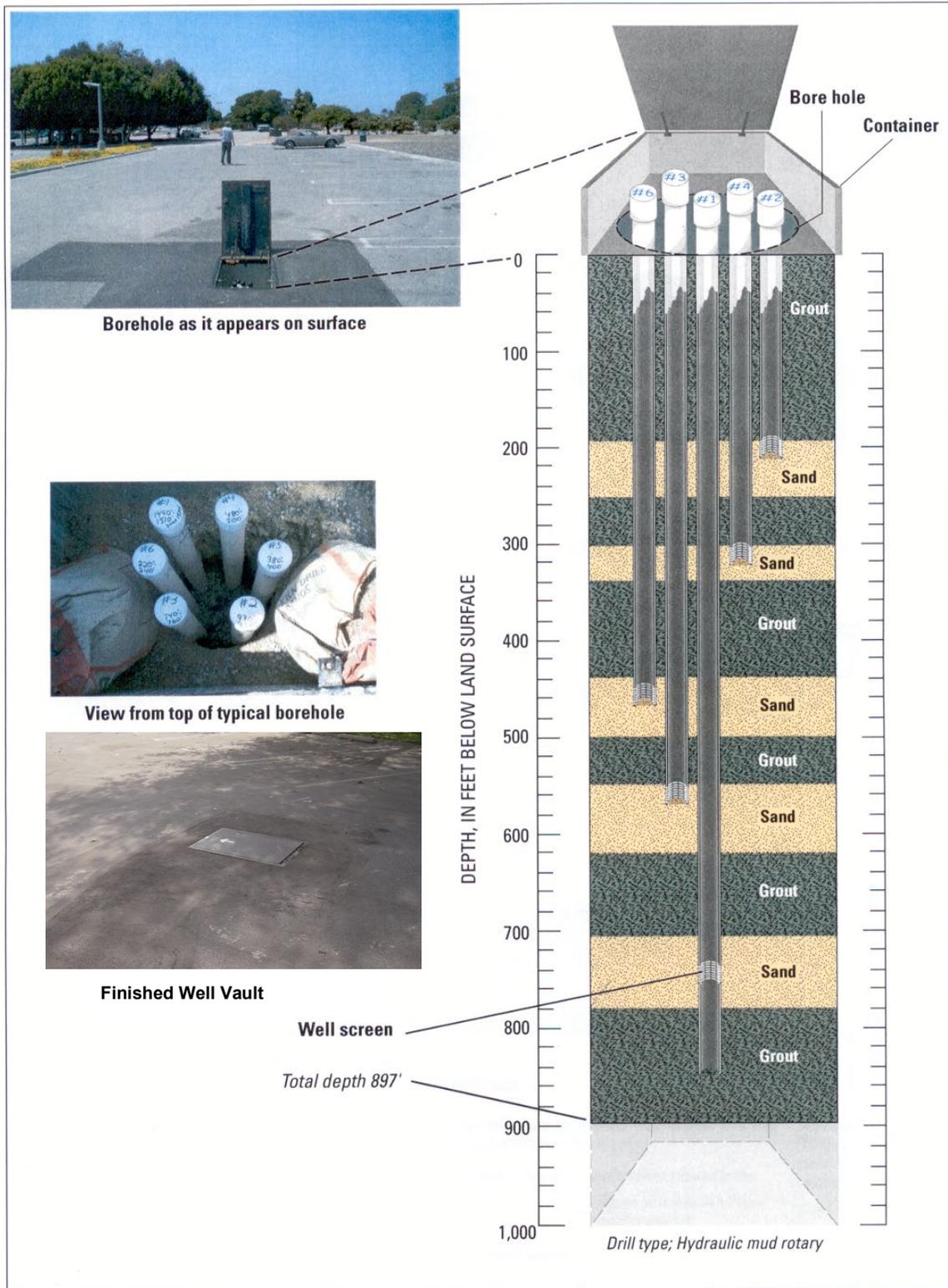


EXHIBIT A – Option 1: Progress Park
SCOPE OF WORK FOR PARAMOUNT 1
PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Figure 3 – Drill Rig Setup



EXHIBIT A – Option 1: Progress Park
SCOPE OF WORK FOR PARAMOUNT 1
PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Figure 4 – Typical Sampling Vehicle



ACCESS AND LICENSE AGREEMENT

This Access and License Agreement (“License”) is made and entered into on _____, 2020, by and between the CITY OF PARAMOUNT (“Licensor”) and the WATER REPLENISHMENT DISTRICT (“WRD or Licensee”) together referred to as the (“Parties”) with respect to the following:

RECITALS

Whereas, CITY OF PARAMOUNT is the owner of real property (Assessor Identification Number 6268-013-900 and 6268-015-910) also known as Progress Park at 15500 Downey Ave, Paramount, CA 90723 (hereinafter referred to as “Site, Option 1”); and

Whereas, WRD is responsible for managing the groundwater supplies for 43 cities in south Los Angeles County; and

Whereas, WRD uses monitoring wells to provide the information needed to track regional groundwater quality trends, groundwater levels and flow directions in the potable aquifers of the Central Basin; and

Whereas, the City of PARAMOUNT receives much of its water supply from local wells, and therefore it is very important to ensure plentiful and high quality water in the City of PARAMOUNT and southern Los Angeles County; and

Whereas WRD will hire a contractor and consultant (hereinafter referred to as “Subcontractors”) to perform the work contemplated under the Scope of Work; and

Whereas, WRD requests permission and access from CITY OF PARAMOUNT to install a groundwater monitoring well in conjunction with its Subcontractors at the Site, and for ongoing WRD collection sampling and for laboratory testing of the water and to measure water levels; and

Whereas, CITY OF PARAMOUNT wishes to grant WRD access to the Site so WRD and its Subcontractors can conduct the Scope of Work attached hereto as “Exhibit A – Option 1: Progress Park”, incorporated herein by this reference, and to provide access for continual monitoring of the well by WRD.

AGREEMENT

NOW, THEREFORE, it is mutually agreed by and between the undersigned Parties as follows:

1. Recitals

The above recitals are true and correct and are incorporated herein by this reference.

2. License

CITY OF PARAMOUNT grants to WRD and Subcontractors a license to access the Site to conduct the work defined in the Scope of Work, which will be determined by the City to be Option 1, and will include all of the following:

Location: The location is defined in the Scope of Work, attached hereto as Exhibit “A” and incorporated herein by reference as if fully set forth herein.

Staging Area: Upon the execution of this License, CITY OF PARAMOUNT and WRD shall agree upon a location for the work area for activities necessary or prudent to complete work at the Site. If required by the CITY OF PARAMOUNT, WRD, at its sole expense, shall install a temporary fence and gates around the perimeter of the work area to maintain work area security, safety and reduce interference with the work.

Scope of Work: WRD in connection with its Subcontractors shall conduct all work necessary to complete the Scope of Work. All sampling and installation activities shall be conducted in compliance with the Scope of Work. The License is limited to the activities described in the Scope of Work and for continual monitoring of the well until WRD advises CITY OF PARAMOUNT of its intent to permanently cease all monitoring activities at the site and terminate this License pursuant to Section 8 hereunder. This License contemplates any and all actions deemed necessary by WRD and its Subcontractors in preparation for or termination of those activities. CITY OF PARAMOUNT does not grant permission to WRD, or any of its Subcontractors for the performance of any other activities not previously agreed upon in writing by CITY OF PARAMOUNT.

Duration: It is intended by the Parties that this License shall continue for a period of twenty (20) years. WRD shall have the right to extend this term for four (4) additional five (5) year terms. Each five-year term is referred to as a renewal term on the same terms and conditions

set forth herein, provided WRD is not in default of this License. This License shall be binding on all successors and assigns.

3. Manner of Work

Prior to the start of any work contemplated under this License, WRD agrees to coordinate with CITY OF PARAMOUNT.

WRD shall utilize its best efforts to mitigate noise, fumes, dust, fluids and other similar effects in conducting the Scope of Work and shall not otherwise interfere with the operations of the Site.

4. Costs and Expenses

WRD shall be solely responsible for (a) all costs and expenses associated with the Scope of Work attributable to the Site; (b) all costs and expenses incurred by CITY OF PARAMOUNT in negotiating and documenting the License up to a maximum of Two-Thousand-Five-Hundred Dollars (\$2,500.00), any and all costs shall be at actual costs incurred by CITY OF PARAMOUNT, invoiced to WRD with supporting information and documentation; and (d) all costs and expenses incurred in restoring the Site to its condition that existed prior to the execution of this License.

5. Access

WRD shall have right of access to the Project Site at all reasonable times for the design, construction, inspection, operation, maintenance, and removal of the Well. Notwithstanding the foregoing, City reserves the right to limit access to the Well and Project Site upon 72 hour prior notice should such access interfere in any way with City activities or operations. City shall be provided access at all reasonable times to inspect the Well and Project Site.

6. Insurance

WRD shall provide prior to commencement of the Scope of Work to CITY OF PARAMOUNT, and at all times during the performance of the Scope of Work, by WRD, its agents, employees, representatives and contractors, WRD and all of its contractors working on or near the location defined in the Scope of Work, shall maintain policies of public liability insurance, on an occurrence basis, for personal injury and property damage, including for motor vehicle operators, in amounts as reasonably required by City, but in no less than \$2,000,000 aggregate and

\$1,000,000 combine single limit per occurrence. The policies shall name City, its council members, officers, agents and employees as additional insureds by endorsement to such policies. WRD shall provide City with copies of valid, current insurance certificate(s) prior to WRD and WRD's agents, employees or contractors undertaking any activities on City property and shall provide evidence reasonably acceptable to City of continuing insurance coverage throughout the duration of the License. If at any time WRD fails to provide such evidence, upon the provision of prior written notice, City may, in its sole and absolute discretion, obtain such coverage at WRD's sole cost and expense. City shall, however, have no obligation to obtain such coverage. WRD may comply with the insurance requirements of this License through a program of self-insurance, provided such program is reasonably satisfactory to the City. CITY OF PARAMOUNT shall have the right to require WRD to obtain higher insurance coverage any any time during the duration of this License as reasonable required by the CITY OF PARAMOUNT.

7. Indemnification

WRD shall indemnify, defend and hold harmless CITY OF PARAMOUNT, its council members, officers, directors, employees and agents from and against any and all actions, claims, damages to persons or property, obligations, liabilities, demands or penalties that may be asserted or claimed by any person or entity arising from or in connection with Licensee's, and WRD's successors and assigns, activities related to the Scope of Work herein, and from any work or other activities undertaken, or permitted or suffered to be done, by WRD, its employees, agents, representatives and contractors in, on, under, over, about and through the Site. The indemnification requirements of this License shall survive the termination of this License until all claims and actions related to the Scope of Work and WRD's use of the Site have been fully and finally resolved.

8. Termination

Either party may, in its sole and absolute discretion, terminate this License by providing the other party with 180 days written notice of its intent to terminate. Termination shall in no way relieve WRD of its obligations to third parties which obligations relate to this License, or the Scope of Work. Within 180 days of either party providing the other with notice of termination, WRD shall, at WRD's sole cost and expense, cease the Scope of Work on the Site in accordance with all applicable rules, regulations, ordinances and statutes concerning the abandonment of groundwater monitoring wells, and return the Site to the CITY OF PARAMOUNT in materially the same condition as existed on the Commencement Date.

9. Restoration of Property

Promptly after performing the Scope of Work, WRD shall restore the Site to the condition that existed prior to the execution of this License. Said well shall be terminated in accordance with all applicable regulations.

10. Monitoring Activities

WRD intends to conduct sampling at the Site on an on-going and continuing basis in accordance with the attached Scope of Work. WRD shall provide one (1) week notice to the CITY OF PARAMOUNT.

11. Maintenance of Groundwater Treatment System

WRD is solely responsible for the maintenance of the monitoring wells at WRD's sole cost and expense.

12. Compliance with Applicable Laws

WRD agrees that all activities performed pursuant to this License shall comply with all applicable local, state and federal laws, including, but not limited to, statutes, regulations, codes, rules and ordinances. WRD shall at all times keep the Site free and clear of any lien or encumbrance which may affect the title thereto.

13. Environmental Laws

To the extent required, WRD shall act as Lead Agency and shall retain sole responsibility for full compliance with the provisions of the California Environmental Quality Act ("CEQA") and all other applicable environmental laws relating to the Well and WRD's use of the Site.

14. General Provisions

(a) Entire Agreement, Waiver and Modification. This License is the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all prior agreements and understandings, whether oral or written, between the parties with respect to the matters contained in this License. Any waiver, modification, consent or acquiescence with

respect to any provision of this License shall be set forth in writing and duly executed by or on behalf of the party to be bound thereby. No waiver by any party of any breach hereunder shall be deemed a waiver of any other or subsequent breach.

(b) Severability. Wherever possible, each provision of this License shall be interpreted in such a manner as to be valid under applicable law, but, if any provision of this License shall be invalid or prohibited thereunder, such invalidity or prohibition shall be construed as if such invalid or prohibited provision had not been inserted herein and shall not affect the remainder of such provision or the remaining provisions of this License.

(c) Jurisdiction and Venue. This License shall be governed by and construed in accordance with the laws of the State of California in effect at the time of the execution of this License. Any action to enforce the terms of this License shall be brought and pursued in the Superior Court for the County of Los Angeles.

(d) Attorneys' Fees. In the event any dispute between the parties with respect to this License results in litigation or other proceeding, the prevailing party shall be entitled to reimbursement for all reasonable costs and expenses, including, without limitation, reasonable attorneys' fees and experts' fees and costs incurred by the prevailing party in connection with such litigation or other proceeding and any appeal thereof.

(e) Assignment. This License shall be binding upon and shall inure to the benefit of CITY OF PARAMOUNT and WRD and their respective personal representatives and successors. WRD shall not assign this License or any interest or right under this License without the express written consent of CITY OF PARAMOUNT.

(f) Agreement Execution Authorization. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this License and that such execution is binding upon the entity for which he or she is executing this document.

15. Waste Disposal

All soils and other wastes generated at the Site during completion of the Scope of Work shall be timely and properly disposed of by WRD and its Subcontractors in accordance with all federal, state and local laws. WRD shall be designated as the 'generator' on any and all non-hazardous or hazardous waste manifests required to be prepared as part of the work authorized by this License.

16. Relationship of the Parties

The Parties expressly disavow any intent or desire to create a partnership, joint venture, joint enterprise, principal and agent, or any or other business relationship by entering into this License other than that of CITY OF PARAMOUNT and WRD.

17. Counterparts

This License agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same instrument.

18. Notices

If to the CITY: City of PARAMOUNT
 16400 Colorado Avenue
 PARAMOUNT, CA 90723
 ATTN: Adriana Figueroa
 Tel: (562) 220-2020

If to WRD: Water Replenishment District
 4040 Paramount Boulevard
 Lakewood, CA 90712
 ATTN: Brian Partington (bpartington@wrd.org)
 Tel: 562-921-5521 Fax: 562-921-6101

IN WITNESS WHEREOF, CITY OF PARAMOUNT and WRD have caused this License to be executed by their respective duly authorized representative as of the dates set forth below.

SIGNATURE PAGE TO FOLLOW

CITY OF PARAMOUNT

By: _____

Its: _____

Approved as to Form

City Attorney

WATER REPLENISHMENT DISTRICT

By: _____

Its: General Manager

**Approved As To Form
Leal ▪ Trejo APC**

Leal Trejo APC
Attorneys for the Water Replenishment District

Attached: Exhibit A - Scope of Work

EXHIBIT A
OPTION 1: PROGRESS PARK
SCOPE OF WORK

EXHIBIT A – Option 1: Progress Park

SCOPE OF WORK FOR PARAMOUNT 1

PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

INTRODUCTION

A new nested monitoring well is proposed to be drilled, constructed, and used for long-term groundwater level and groundwater quality observations at real property (Assessor Identification Number 6268-013-900 and 6268-015-910) also known as Progress Park at 15500 Downey Ave, Paramount, CA 90723 (see **Figure 1**). A nested groundwater monitoring well refers to a single borehole drilled into the ground down to a depth of approximately 2,500 feet in which multiple small diameter (2.5 inch) PVC pipes will be emplaced at different depths to allow sampling of individual aquifers or other zones of interest that are encountered while drilling (see **Figure 2**). The information will be used as part of the Water Replenishment District’s (WRD) Regional Groundwater Monitoring Program, of which we currently have over 335 wells at over 60 locations throughout or near our service area, as well as for the State-required CASGEM program (California Statewide Groundwater Elevation Monitoring) and SGMA (Sustainable Groundwater Management Act).

This is a research drilling project that is being performed to track the baseline and future groundwater movement conditions and groundwater quality in this part of the Central Groundwater Basin. The information from the new wells will fill a data-gap in this portion of the basin where other wells are lacking and used to enhance the models of this region. As a research project, WRD has teamed up with the United States Geological Survey (USGS) to do the actual drilling and construction of the nested monitoring well.

The USGS will drill the borehole using the direct mud rotary drilling method. A typical drill rig setup is pictured in **Figure 3**. The work area will be secured with a chain link fence to prevent unauthorized access, along with a security guard or two at night or other times as needed. The “footprint” of the temporary working area is shown on **Figure 1**. After the work is completed, the fence will be removed and the site return to pre-work conditions.

Prior to drilling, the location will be cleared by marking the site and notifying Underground Services Alert and digging the first 5 feet by hand to ensure no underground utilities. A geophysical survey (metal detector) will also be employed to clear the drill site. The monitoring well borehole will be a maximum of 14 inches in diameter at the top and narrow down to about 7 inches at the bottom of the borehole, which could be up to 2,500 feet deep. Soil sampling will consist of collecting and cataloging soil cuttings at 10-foot intervals or as otherwise determined. Geologic and geophysical logs will be made to document the soil conditions and depth to groundwater encountered while drilling, and to identify where the aquifers are located which are the desired targets for the nested monitoring wells.

EXHIBIT A – Option 1: Progress Park

SCOPE OF WORK FOR PARAMOUNT 1

PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Following completion of the borehole and geophysical logging, up to ~8, 2.5-inch diameter or other schedule 80 PVC pipes (wells) will be lowered into the borehole. Each pipe will be set to a different depth (e.g., 350', 650', 750', 1000', 1700', 1900', 2000', and 2500') with a perforated section at the bottom of the pipe (commonly 20-feet in length) to allow the groundwater at that depth to flow into the pipe for measuring and sampling (**Figure 2**). The intervals between the pipes will be separated by a minimum of 60 feet of bentonite grout to seal off the borehole and prevent intermixing of groundwater in the zones between the pipes.

After installation of the pipes, they will be developed to clean out any residual drilling fluids and to ensure good communication with the aquifer adjacent to the perforations. Drilling operations will be restricted to hours prescribed by the City. The construction project will operate continuously once work commences and is estimated to last 30-45 days. A preliminary schedule follows:

General Project Schedule

Pre-Construction Activities

Obtain necessary permits

Notify Underground Service Alert, hand auger location.

Construction Activities

Day 1-3: Set up equipment, perimeter fence/sound wall (if needed).

Day 4-17: Drill borehole, perform geophysical logging.

Day 18-22: Construct Well.

Day 23-30: Develop Well, install well vault, move drill rig off-site.

Day 30-40: Restore site, remove fencing, and mobilize off-site.

Day 40-45: Contingency Days.

Post-Construction Activities (for at least 15 to 20 years following construction)

Visit the well quarterly to measure water levels and collect groundwater samples. Perform well or vault maintenance if needed. WRD's typical sampling vehicle is shown on See **Figure 4**.

A USGS and/or WRD representative will be on-site during the drilling and well construction process, including a security guard to watch the construction area overnight as needed.

SITE RESTORATION

When construction is completed after 30-45 days, the nested well will be completed at the ground surface by installing a concrete vault with a steel, traffic rated lid at grade or slightly above grade to avoid water from ponding on the lid. The lid will measure about 2 feet by 3 feet and the completion will be of high quality workmanship, and will not cause a driving or walking

EXHIBIT A – Option 1: Progress Park

SCOPE OF WORK FOR PARAMOUNT 1

PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

hazard (see **Figure 2**). The work area on the property surrounding the well will be restored to its original condition prior to well construction including any landscaping, paving, striping, or any other condition altered by the project.

GROUNDWATER MONITORING

Following completion of the well, the well will be visited several times per year to collect water levels and water quality samples (see Schedule, above). Quarterly water quality sampling takes place every three months and requires 4 to 6 hours to complete. Water levels are measured quarterly in the last two weeks of March, June, September and December. WRD tries to perform maintenance to the well and well vault during these quarterly visits, however additional periodic visits may be necessary. Additionally, dataloggers may be installed at the well to record daily groundwater levels. Data logger related activities are performed during the visits described above. Equipment typically used during periodic monitoring well visits is shown in **Figure 4**. All data collected during construction and subsequent monitoring will be provided at no expense upon request. WRD publishes an annual Regional Groundwater Monitoring Report summarizing District wide groundwater management data which is available on-line at www.wrd.org. Additionally, WRD provides data through a web-based search tool at <http://gis.wrd.org>.

HANDLING OF INVESTIGATION DERIVED WASTE

The project is part of a regional clean water resources investigation. A specific point source site or other contamination has not been targeted. The location was selected based on its distance from other wells in the WRD network, and the apparent availability of space at the sports complex parking lot.

Investigation derived waste is anticipated to be non-hazardous soil, drilling mud, development water and purged groundwater. All of these wastes will be contained on-site, profiled, and transported to appropriate waste facilities by the USGS. Generally, two poly-lined, 20 cubic yard roll-off soil bins and one 5,000 gallon Baker tank are on-site at a time and are rotated out as the project progresses. Drilling mud and development water are removed from the soil bins and Baker tank by vacuum trucks and transported to disposal facilities.

After well completion and development WRD will purge and sample the well. Purged water from the first sampling will be discharged directly into a vacuum truck and transported to a water treatment facility. Samples of the groundwater will be profiled and the monitoring well will be added to WRDs NPDES discharge permit. Purge water from subsequent sampling events will be discharged to the storm drain or other criteria as specified by our permit.

EXHIBIT A – Option 1: Progress Park

SCOPE OF WORK FOR PARAMOUNT 1

PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Additionally, the USGS implements an on-site spill prevention and clean-up plan to prevent impacts from equipment related hydrocarbon releases and drilling mud spills. Site cleanup measures will be implemented and include absorbent materials being placed on spills or underneath leaks. After use, these materials will be placed in garbage bags and hauled away for proper disposal. Although not anticipated, any mud spills will be shoveled up and placed in the containment bins for offsite disposal.

CEQA

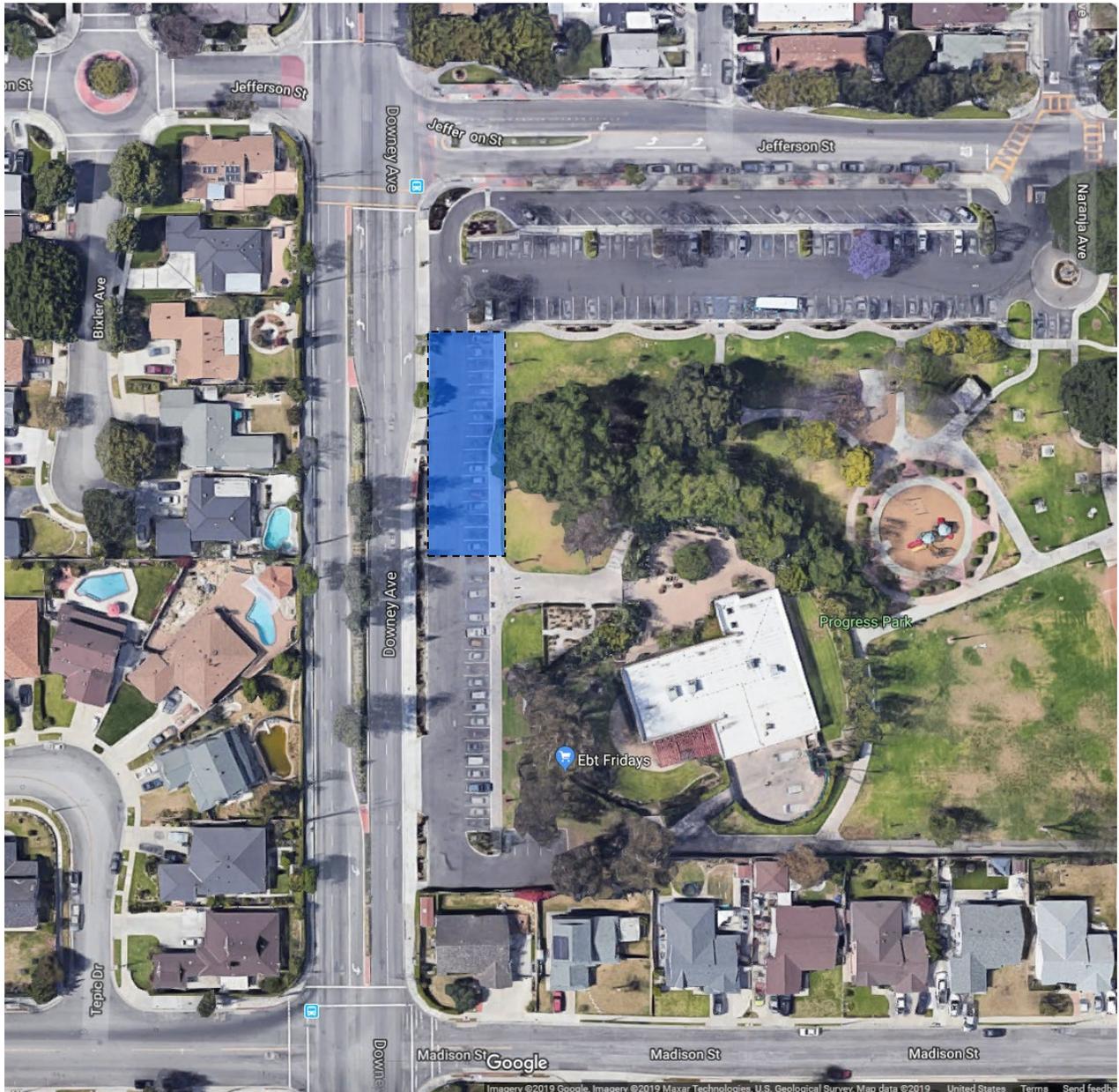
The USGS is the lead agency for this project for the purposes of environmental compliance under the National Environmental Policy Act (NEPA). However, the drilling of these monitoring wells is categorically exempt under NEPA. This well also qualifies for a categorical exemption under the California Environmental Quality Act (CEQA) Guidelines Section 15306.

OTHER INFORMATION

Photographs and diagrams of the construction and monitoring process are shown below. Please contact Brian Partington, Manager of Hydrogeology at WRD if you need additional information at (562) 275-4249 or bpartington@wrd.org

EXHIBIT A – Option 1: Progress Park
SCOPE OF WORK FOR PARAMOUNT 1
PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Figure 1 – Proposed Site for Groundwater Monitoring Well



Site Location and General Work Area



Drill Rig Work Area

EXHIBIT A – Option 1: Progress Park
SCOPE OF WORK FOR PARAMOUNT 1
 PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Figure 2 – Typical Nested Monitoring Well Construction and Completion

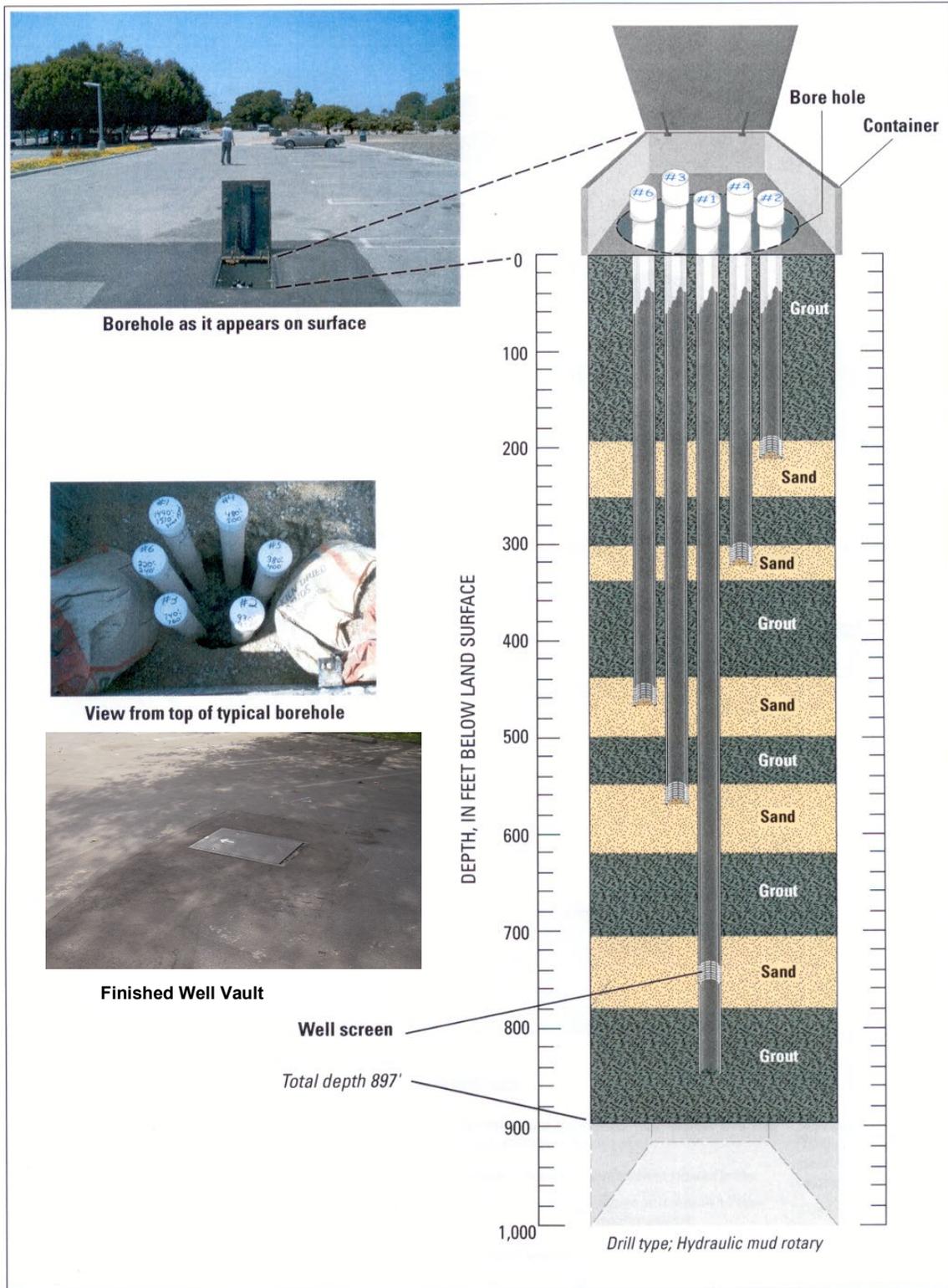


EXHIBIT A – Option 1: Progress Park
SCOPE OF WORK FOR PARAMOUNT 1
PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Figure 3 – Drill Rig Setup



EXHIBIT A – Option 1: Progress Park
SCOPE OF WORK FOR PARAMOUNT 1
PROGRESS PARK: 15500 DOWNEY AVE., PARAMOUNT, CALIFORNIA

Figure 4 – Typical Sampling Vehicle



OCTOBER 20, 2020

RESPONSES TO THE LOS ANGELES COUNTY CIVIL GRAND JURY
REPORT – “A DIET FOR LANDFILLS: CUTTING DOWN ON FOOD
WASTE”

MOTION IN ORDER:

APPROVE THE RESPONSES TO THE COUNTY RECOMMENDATIONS,
AUTHORIZE THE MAYOR OR HER DESIGNEE TO RESPOND TO THE
CIVIL GRAND JURY, AND REPORT THE RESULTS TO THE CIVIL
GRAND JURY NO LATER THAN OCTOBER 30, 2020.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Figueroa, Public Works Director
Wendy Macias, Public Works Manager
Date: October 20, 2020

Subject: RESPONSES TO THE LOS ANGELES COUNTY CIVIL GRAND JURY REPORT – “A DIET FOR LANDFILLS: CUTTING DOWN ON FOOD WASTE”

In June of 2020, the County of Los Angeles, Civil Grand Jury sent a letter to local municipalities regarding its recent report released titled, “A Diet for Landfills: Cutting Down on Food Waste.” Along with the report was a list of recommendations and a survey requesting feedback from municipalities in the Los Angeles County region. The series of questions focus on the feasibility of municipalities implementing policies for food recovery and diversion. This report is a result of the County’s goal of reducing organic food waste in landfills by 75% by 2025. Responses to the recommendations in the Civil Grand Jury report are due by October 30, 2020. The City requires any responses submitted as part of a request by the Civil Grand Jury to be approved by City Council action.

The County’s report comes as municipalities work with the California Department of Resources Recycling and Recovery (CalRecycle) to roll out the State’s implementation of SB 1383, effective January 1, 2022. SB 1383 requires that cities implement organic waste reduction measures on a commercial and residential level in an effort to reduce the amount of greenhouse gases emitted at landfills by organic waste that is not diverted.

Although, the City is preparing for the implementation of SB 1383, there are limitations to the types of policies that can be implemented due to space and funding restrictions. While SB 1383 allows cities to pass down the costs of additional organics services from trash haulers to their residents and businesses, this can be burdensome in a disadvantaged community like Paramount. Attached is the City’s responses to the four recommendations the Civil Grand Jury is requesting. These responses have been made taking into consideration the guidelines set forth in the SB 1383 regulations and the County’s 2018 Organic Waste Management Plan.

RECOMMENDED ACTION

It is recommended that the City Council approve the responses to the County recommendations, authorize the Mayor or her designee to respond to the Civil Grand Jury, and report the results to the Civil Grand Jury no later than October 30, 2020.

Recommendation	Agree	Disagree
<p>1.1 Each of the 88 cities, and the County’s unincorporated areas, should establish a weekly food waste drop-off center. The center can be at a farmer’s market, such as the one held each Thursday near Los Angeles City Hall, or at another appropriate site. City and County officials can arrange for the food waste collected to be taken to a nearby facility for recycling, or can establish contracts with organizations such as the Los Angeles Community Garden Council or landscaping companies for composting.</p>		X
<p>Brief reason for agreement or disagreement: The City disagrees with this recommendation. A weekly food waste drop off center would likely result in minimal diversion, possible contamination, hazardous inputs and expenditure of City resources that are already designated for more effective programs. The City’s Public Works Department will focus on establishing comprehensive organics recycling systems to maximize organics diversion and participation. The City is mandated by State law SB 1383 to establish residential and commercial organics recycling programs that must be in place by January 1, 2022. The City will be working closely with its hauler to comply with SB 1383 and have residential and commercial organics recycling systems in place and ready to commence by January 1, 2022.</p>		
Recommendation	Agree	Disagree
<p>1.3 County and city officials should create an incentive program for residents and businesses to separate food waste. This could be in the form of a gift card to a local grocery store/farmer’s market, or a discount on a solid waste fee. For example, in the City of Santa Barbara, 150 businesses (restaurants, grocery stores, coffee shops, etc.) have signed up for the City’s Foodscraps program, and can save several hundred dollars a month off their trash collection fee.</p>		X
<p>Brief reason for agreement or disagreement: The City does not support creating incentive programs for recycling organics and other materials due to limited funding. The City’s Public Works Department will focus on establishing comprehensive organics recycling systems to maximize organics diversion and participation as mandated by State law SB 1383 by January 1, 2022. The City is required by the State to have the organic waste recycling systems in place by January 1, 2022. The final rule for SB 1383 is still in development, the City’s systems will be in place to meet the deadlines set by the State.</p>		
Recommendation	Agree	Disagree
<p>1.8 Modify contracts with food vendor companies that are inside County facilities, such as the Hollywood Bowl, the Arboretum, the Los Angeles County Museum of Art, and cafeterias located at County hospitals, to include food waste separation and recycling.</p>		X

<p>Brief reason for agreement or disagreement: This requirement is not feasible for the City of Paramount. The City of Paramount does not have large facilities such as the ones listed under Section 1.8 of the Recommendations, nor does it have jurisdiction over county facilities.</p>		
Recommendation	Agree	Disagree
<p>1.14 Elected officials in the County and cities should adopt the 11 suggestions in the March 2018 Countywide Organics Waste Management Plan and express support for the need to increase capacity and site and build new facilities to handle organic waste.</p>		X
<p>Brief reason for agreement or disagreement: The 2018 Countywide Organics Waste Management Plan outlines 11 suggestions/strategies that are necessary to ensure a successful organics waste recycling program (see attached). The City of Paramount is researching these strategies to see which ones are compatible and will work best for the city although several will be mostly implemented as a part of AB 1826 and SB 1383 requirements.</p>		

STRATEGIES FOR COMPLIANCE

Based on current projections, the County will not be able to meet all of the projected organic waste processing needs of all jurisdictions through the 15-year planning period by utilizing current (or currently projected) in-County capacity. All scenarios analyzed in this Organics Plan resulted in organic waste processing capacity shortfalls when the analyses were limited to in-County capacity. To address these shortfalls, the County has identified three strategies for meeting the organic waste processing needs of the residents and businesses within the County including:

1. Reduce the amount of organic waste at the source by educating the public and businesses on ways to reduce organic waste, particularly food waste, at their homes and businesses.

The United States Environmental Protection Agency (EPA) has prioritized actions that organizations can take to either prevent the waste of food or divert food that has become waste, from landfills. These actions are listed from most to least preferred in the Food Recovery Hierarchy shown in **Figure 6**. The County has made and will continue to make efforts towards achieving each level of this hierarchy. Some of these efforts are outlined in the County Unincorporated and County Operations Organic Waste Management Plans.

2. Facilitate and/or promote the development of in-County planned or proposed organic waste transfer/pre-processing and recycling facilities, particularly those in which there is a current shortfall in available capacity, such as conversion technology (anaerobic digestion) facilities that can process food waste.

The County has identified 9 organic waste processing facilities that are either planned or proposed to be located within Los Angeles County. These facilities include:

- a. Organic waste processing facilities that are currently in operation and have proposed to have their capacities increased;
- b. Facilities that currently process waste other than organic that have proposed to include organic waste processing operations at their site; and
- c. Facilities that are currently non-existent but are either in the planning or proposal process.

Simplifying the permitting process for these types of facilities would accelerate their development, ultimately resulting in an increase in

available organic waste processing capacity. CalRecycle has taken steps in this regard by preparing and certifying a programmatic Environmental Impact Report (EIR) for Anaerobic Digestion facilities. Project level California Environmental Quality Act (CEQA) documentation is still required to address localized, site specific environmental impacts which County agencies can assist in facilitating.

3. Utilization of out-of-County organic waste recycling facilities to compensate for the in-County shortfall.

This would likely require agreements with out-of-County facility operators to secure capacity at their facilities. It should again be noted that there is competition for out-of-County facilities, exporting to other County's is subject to their jurisdictional control over importation of waste into their County and there are environmental impacts due to greater haul distances and localized impacts due to increased facility use. On the other hand, organic waste recycling facility operators want to ensure there is adequate/guaranteed feedstock to cover their facility costs.

“Edible food waste must be recovered by at least 20 percent of current disposal levels for human consumption by January 1, 2025.”

Figure 6: U.S. EPA Food Recovery Hierarchy³



Notes:

3. <https://www.epa.gov/sustainable-management-food/food-recovery-hierarchy>



COLLECTION PROGRAM OPTIONS AND CONSIDERATIONS

Among the 88 cities and unincorporated areas in Los Angeles County, the types of collection services offered to residents and businesses vary considerably. Some cities have separate collection streams for trash, recycling and yard waste for all residential and commercial customers while other cities have a one-stream system whereby all materials are placed into one bin and the recyclables and trash are sorted and separated at a mixed waste processing facility. Most communities have an organic waste collection service; however, this is typically only for yard and garden waste.

With the various types of collection agreements that exist in the County, there are many options that could be explored in order to increase organic waste diversion during the 15-year planning period and move the County towards compliance with AB 1826 and SB 1383. A report was prepared for the County by Tetra Tech BAS that explored a number of organic waste diversion program options that could be adopted by cities in the County. This analysis offers 11 different options to improve organic waste collection and diversion rates. The following are evaluation criteria that were considered when exploring these options described in [Table 7](#):

- Cost Considerations
- Time and Ease to Implement
- Success of Others
- Impacts to Small Haulers
- Environmental Impacts
- Enforcement Considerations

Analysis of the 11 organic waste management options listed in [Table 7](#) below revealed that there are certain inter-relationships associated with each option. There are four key areas or categories that are interrelated and influence the planning and implementation of an organic waste diversion program. [Table 8](#) on the following page summarizes the four key areas that the eleven options could fall into.

“Arrangements to secure capacity for organic waste processing is critical for cities to consider.”

Table 7: Organic Waste Management Options

ID	Option Name	Option Description
1	Commercial Recycling Ordinance	Adopt an ordinance with requirements for businesses and haulers to achieve specified recycling requirements (if not already in place). Includes system to quantify recovery, monitor compliance with requirements and methods for enforcement action as necessary.
2	SFR Recycling Ordinance	Adopt an ordinance establishing organic collection requirements on properties not subject to AB 1826 including but not limited to single-family residential (SFR) dwellings and multi-family residential dwellings with 2-4 units. Includes system to quantify recovery, monitor compliance with requirements and methods for enforcement action as necessary.
3	Self-Haul Standards	Establish standards or requirements for self-haul (landscapers and other qualified providers) to meet recycling requirements. Includes reporting requirements and audit procedures to ensure minimum standards are being met as well as licensing requirements.
4	Flow Control	Flow control to direct material collected to qualified processing or composting facilities.
5	Contract Modification	Modify existing contract or establish a new trash collection contract or franchise to include specified recycling requirements. Such action may include contract language modifications, separation of commercial/multi-family collection into separate contract(s), extension of existing contracts or franchises or qualified licensing. Should include provisions for quantifying recovery, reporting compliance and enforcement actions.
6	Exclusive Commercial Hauling	Establish new trash collection contracts or franchises with commercial or other exclusivity clauses and specified recycling requirements. Should include provisions for quantifying recovery, reporting compliance and enforcement actions.
7	Source Separated Organics Collection	Modify existing contract or establish a new trash collection contract or franchise to require the hauler to provide separate collection of organic waste to entities (i.e., residential and commercial) that generate organic waste and deliver the material to a qualified organics recycling or composting facility. Should include provisions for quantifying recovery, reporting compliance and enforcement actions.
8	Wet/Dry Collection	Require the hauler to provide 2 or more separate bins for wet/dry commercial collection system in which the contents of certain bins are delivered to a materials recovery facility with organics extraction technology. Should include provisions for quantifying recovery, reporting compliance and enforcement actions.
9	Incentives	Provides incentives for participation in organics collection by implementing subsidies to offset the incremental costs of collection, separation and processing of organics to the degree necessary to change behavior and establish a successful base program. Should include provisions for quantifying recovery and reporting compliance to maintain eligibility for incentives.
10	Education Only	No change to contracts but educate businesses to comply with the law. Includes business compliance monitoring and identification of resources that would be made available to businesses to ensure compliance and build program support.
11	On-Site Management	Provide businesses with guidance/assistance in the implementation of scalable on-site organics management aggregation methods and available technologies

Table 8: Key Areas/Categories that would support the 11 Organics Management Options

Key Areas	Comments and Considerations
Regulatory Options	<ul style="list-style-type: none"> Developing regulations by itself will not enable generators to start diverting organic waste. Local level legislation such as bylaws are required to set the direction for organic waste management and to show that it was supported and endorsed by elected officials.
Contract Modifications	<ul style="list-style-type: none"> Legal implications would need to be considered to address compensation for impacts on hauler, transfer stations and/or processing facilities depending on contract provisions for modification or termination. The services that will eventually be provided are dependent on the determined organics processor and their preference or criteria for receiving the organic waste.
Collection Types	<ul style="list-style-type: none"> The collection approach is dependent on the technology used by the processor. Composting operations and high solids/"Dry" anaerobic digestion facilities typically prefer a balance of food waste with high carbon materials such as yard waste, wood waste and/or food soiled paper. Low solids/"Wet" anaerobic digestion facilities prefer organic loads that are primarily wet such as food waste. Contracts or arrangements with an approved organics processing facility must be considered
Tools	<ul style="list-style-type: none"> Tools are selected to help waste generators understand how to use the new system. These can include the following: <ul style="list-style-type: none"> Provide incentives to encourage generators to start organics diversion Mandate generators to use the services offered



Regulatory Options



Contract Modifications



Collection Types



Tools

The key areas or categories described above may manifest in different ways depending on the City's current collection system and the desired approach. Regulatory options, such as an organic waste recycling ordinance or mandate (such as AB 1826), help to shape program requirements and influence contract modifications. Contracts can then specify collection practices, such as source separated collection, and can be promoted with tools such as incentives and education. This system dynamic of interrelationships is presented in **Figure 7**.

Arrangements to secure capacity for organic waste processing is critical for cities to consider. Education and public outreach is also essential for program success. Generators need to know how to use their new organic waste diversion system. Ongoing education is also required to ensure new customers and staff are aware of the existing programs. Effective compliance monitoring and enforcement is also essential for successful program implementation.

Figure 7: Options Interrelationships

