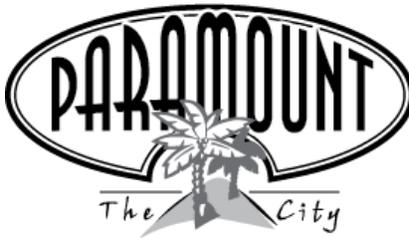


# AGENDA

Paramount City Council  
November 19, 2019



Adjourned Meeting  
City Hall Council Chambers  
5:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ www.paramountcity.com

**Public Comments:** If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the rostrum provided for the public. Persons are limited to a maximum of 3 minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law.

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2027 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

**Note:** Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

## Notes

CALL TO ORDER:

Mayor Tom Hansen

ROLL CALL OF  
COUNCILMEMBERS:

Councilmember Laurie Guillen  
Councilmember Peggy Lemons  
Councilmember Brenda Olmos  
Vice Mayor Daryl Hofmeyer  
Mayor Tom Hansen

## PRESENTATIONS

1. [PROCLAMATION](#) Small Business Saturday

## CITY COUNCIL PUBLIC COMMENT UPDATES

## PUBLIC COMMENTS

## **CONSENT CALENDAR**

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All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

2.     [APPROVAL](#)             Award of Contract for the Provision of one (1) Ford F250 Truck with a Combination Body
  
3.     [APPROVAL](#)             Award of Contract for the Provision of one (1) Ford F250 Pick-Up Truck with an Arrow Board
  
4.     [APPROVAL](#)             Award of Contract for the Provision of one (1) Ford F350 Stake Bed Truck with Dump Body

## **NEW BUSINESS**

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5.     [RESOLUTION NO 19:043](#)             A Resolution of the City Council of the City of Paramount Approving the Application for Grant Funds for Upgrades at Progress Park Plaza, Paramount Pool Deck Renovations, and Village Park General Park Improvements
  
6.     [RECEIVE AND FILE](#)             2020 Census Update

## **COMMENTS/COMMITTEE REPORTS**

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- Councilmembers
- Staff

## **ADJOURNMENT**

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To a meeting on December 17, 2019 at 5:00 p.m.

NOVEMBER 19, 2019

PROCLAMATION

SMALL BUSINESS SATURDAY

NOVEMBER 19, 2019

AWARD OF CONTRACT FOR THE PROVISION OF ONE (1) FORD F250 TRUCK WITH A COMBINATION BODY

MOTION IN ORDER:

AWARD THE CONTRACT FOR THE PROVISION OF ONE (1) FORD F250 TRUCK WITH A COMBINATION BODY TO SUNRISE FORD, NORTH HILLS, CALIFORNIA, IN THE AMOUNT OF \$12,787.14 PER YEAR FOR A FIVE (5) YEAR TERM, AND AUTHORIZE THE MAYOR OR HIS DESIGNEE TO ENTER INTO A LEASE AGREEMENT WITH FORD CREDIT FOR THE LEASE OF THE VEHICLE.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[ ] APPROVED	ABSENT: _____
[ ] DENIED	ABSTAIN: _____



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Adriana Figueroa, Public Works Director  
Wendy Macias, Public Works Manager  
**Date:** November 19, 2019

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**Subject:** AWARD OF CONTRACT FOR THE PROVISION OF ONE (1) FORD F250 TRUCK WITH A COMBINATION BODY

On October 25, 2019, Public Works staff opened and examined the bids for the provision of a Ford F250 truck with a combination body. The bids were opened at 11:00 a.m. in the Public Works office.

One (1) bid was received and the apparent low bid submitted by Sunrise Ford amounted to \$45,984.50. Attached is a list with the bidder's information.

We will be using financing through a lease to purchase agreement with Ford Credit to purchase the vehicle. The terms of the agreement include a five year payment plan with annual fees of \$12,787.14. The annual interest rate is set at 6.7%. At the end of the five year term, the City of Paramount will be allowed to purchase the vehicle for a cost of \$1. The cost of the lease is \$212.86 below the budgeted amount of, \$13,000.

**RECOMMENDED ACTION**

It is recommended that the City Council award the contract for the provision of one (1) Ford F250 truck with a combination body to Sunrise Ford, North Hills, California, in the amount of \$12,787.14 per year for a five (5) year term, and authorize the Mayor or his designee to enter into a lease agreement with Ford Credit for the lease of the vehicle.

JOB NAME: PROVISION OF ONE (1) FORD F250 TRUCK WITH A COMBINATION BODY

BID DATE: Friday, October 25, 2019

BID TIME: 11:00 a.m.

	<b><u>Company Name</u></b>	<b><u>Company Address</u></b>	<b><u>Bid Amount</u></b>
1.	Sunrise Ford	5500 Lankershim Blvd., North Hollywood CA 91601	\$45,984.50

NOVEMBER 19, 2019

AWARD OF CONTRACT FOR THE PROVISION OF ONE (1) FORD F250 PICK-UP TRUCK WITH AN ARROW BOARD

MOTION IN ORDER:

AWARD THE CONTRACT FOR THE PROVISION OF ONE (1) FORD F250 PICK-UP TRUCK WITH AN ARROW BOARD TO SOUTH BAY FORD LINCOLN, HAWTHORNE, CALIFORNIA, IN THE AMOUNT OF \$10,302.34 PER YEAR FOR A FIVE (5) YEAR TERM, AND AUTHORIZE THE MAYOR OR HIS DESIGNEE TO ENTER INTO A LEASE AGREEMENT WITH FORD CREDIT FOR THE LEASE OF THE VEHICLE.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[ ] APPROVED	ABSENT: _____
[ ] DENIED	ABSTAIN: _____



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Adriana Figueroa, Public Works Director  
Wendy Macias, Public Works Manager  
**Date:** November 19, 2019

---

**Subject:** AWARD OF CONTRACT FOR THE PROVISION OF ONE (1) FORD F250 PICK-UP TRUCK WITH AN ARROW BOARD

On October 25, 2019, Public Works staff opened and examined the bids for the provision of a Ford F250 pick-up truck with an arrow board. The bids were opened at 11:00 a.m. in the Public Works office.

Only one (1) bid was received after various attempts to reach out to local car dealers. The bid submitted by South Bay Ford Lincoln amounted to \$44,891.20. Attached is a list with the bidder's information.

We will be using financing through a Lease-To-Purchase agreement with Ford Credit to purchase the vehicle. The terms of the agreement include a five (5) year payment plan with annual fees of \$10,302.34. The annual interest rate is set at 6.7%. At the end of the five (5) year term, the City of Paramount will be allowed to purchase the vehicles for a cost of \$1 each. The cost of the lease is \$302.34 above the budgeted amount of \$10,000. This increase in budget will be funded by the City's Equipment Replacement Fund and will be adjusted during the midyear budget process.

#### RECOMMENDED ACTION

It is recommended that the City Council award the contract for the provision of one (1) Ford F250 pick-up truck with an arrow board to South Bay Ford Lincoln, Hawthorne, California, in the amount of \$10,302.34 per year for a five (5) year term, and authorize the Mayor or his designee to enter into a lease agreement with Ford Credit for the lease of the vehicle.

JOB NAME: PROVISION OF ONE (1) FORD F250 PICK-UP TRUCK WITH AN ARROW BOARD

BID DATE: Friday, October 25, 2019

BID TIME: 11:00 a.m.

	<b><u>Company Name</u></b>	<b><u>Company Address</u></b>	<b><u>Bid Amount</u></b>
1.	South Bay Ford Lincoln	5100 W. Rosecrans Ave., Hawthorne, CA 90250	\$44,891.20

NOVEMBER 19, 2019

AWARD OF CONTRACT FOR THE PROVISION OF ONE (1) FORD F350  
STAKE BED TRUCK WITH A DUMP BODY

MOTION IN ORDER:

AWARD THE CONTRACT FOR THE PROVISION OF ONE (1) FORD  
F350 STAKE BED TRUCK WITH A DUMP BODY TO SOUTH BAY FORD  
LINCOLN, HAWTHORNE, CALIFORNIA, IN THE AMOUNT OF \$12,889.51  
PER YEAR FOR A FIVE (5) YEAR TERM, AND AUTHORIZE THE  
MAYOR OR HIS DESIGNEE TO ENTER INTO A LEASE AGREEMENT  
WITH FORD CREDIT FOR THE LEASE OF THE VEHICLE.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[ ] APPROVED	ABSENT: _____
[ ] DENIED	ABSTAIN: _____



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Adriana Figueroa, Public Works Director  
Wendy Macias, Public Works Manager  
**Date:** November 19, 2019

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**Subject:** AWARD OF CONTRACT FOR THE PROVISION OF ONE (1) FORD F350 STAKE BED TRUCK WITH A DUMP BODY

On October 25, 2019, Public Works staff opened and examined the bids for the provision of a Ford F350 stake bed truck with a dump body. The bids were opened at 11:00 a.m. in the Public Works office.

Only one (1) bid was received after various attempts to reach out to local car dealers. The bid submitted by South Bay Ford Lincoln amounted to \$56,301.32. Attached is a list with the bidder's information.

We will be using financing through a Lease-To-Purchase agreement with Ford Credit to purchase the vehicle. The terms of the agreement include a five (5) year payment plan with annual fees of \$12,889.51. The annual interest rate is set at 6.7%. At the end of the five (5) year term, the City of Paramount will be allowed to purchase the vehicles for a cost of \$1 each. The cost of the lease is \$110.49 below the budgeted amount of, \$13,000.

#### RECOMMENDED ACTION

It is recommended that the City Council award the contract for the provision of one (1) Ford F350 stake bed truck with a dump body to South Bay Ford Lincoln, Hawthorne, California, in the amount of \$12,889.51 per year for a five (5) year term, and authorize the Mayor or his designee to enter into a lease agreement with Ford Credit for the lease of the vehicle.

JOB NAME: PROVISION OF ONE (1) FORD F350 STAKE BED TRUCK WITH DUMP BODY

BID DATE: Friday, October 25, 2019

BID TIME: 11:00 a.m.

	<b><u>Company Name</u></b>	<b><u>Company Address</u></b>	<b><u>Bid Amount</u></b>
1.	South Bay Ford Lincoln	5100 W. Rosecrans Ave., Hawthorne, CA 90250	\$56,301.32

NOVEMBER 19, 2019

RESOLUTION NO. 19:043

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING THE APPLICATION FOR GRANT FUNDS FOR UPGRADES AT PROGRESS PARK PLAZA, PARAMOUNT POOL DECK RENOVATIONS, AND VILLAGE PARK GENERAL PARK IMPROVEMENTS”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 19:043.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[ ] APPROVED	ABSENT: _____
[ ] DENIED	ABSTAIN: _____



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** David Johnson, Community Services & Recreation Director  
**Date:** November 19, 2019

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**Subject: RESOLUTION NO. 19:043 – APPROVING THE APPLICATION OF GRANT FUNDS FOR UPGRADES AT PROGRESS PARK PLAZA, PARAMOUNT POOL DECK RENOVATIONS, AND VILLAGE PARK GENERAL PARK IMPROVEMENTS**

At the September 17, 2019 City Council meeting, we identified three projects we were proposing to use the \$500,000 state general fund allocation we received through Assembly Speaker Anthony Rendon's Office. Specifically, we identified a proposed allocation of \$300,000 to renovate Progress Park Plaza, \$100,000 to renovate the concrete deck at Paramount Pool, and \$100,000 as funding for the future purchase of equipment for proposed handball courts at Village Park. At that meeting, it was suggested that we consider the purchase of security cameras as part of the Village Park project. As a result, we have more broadly defined the use at Village Park as general park improvements to allow the City Council flexibility in the application of these funds at Village Park.

We have met with staff from the Natural Resources Agency which will be administering the grant. This resolution will allow us to begin the grant process with the Natural Resources Agency, allow a grant agreement to be processed, and funds to be made available for these projects.

Attached for your review is Resolution No. 19:043 which approves and accepts the grant of funds from the State of California for the above referenced projects and appoints the City Manager, or his designee, to conduct all negotiation and execute and submit all documents required by the grant and the Natural Resources Agency.

**RECOMMENDED ACTION**

It is recommended that the City Council read by title only and adopt Resolution No. 19:043.

CITY OF PARAMOUNT  
LOS ANGELES COUNTY, CALIFORNIA

**RESOLUTION NO. 19:043**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING THE APPLICATION FOR GRANT FUNDS FOR UPGRADES AT PROGRESS PLAZA, PARAMOUNT POOL DECK RENOVATIONS, AND VILLAGE PARK GENERAL PARK IMPROVEMENTS.

WHEREAS, the Legislature and Governor of the State of California have approved a grant for the project shown above; and

WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of the grant project, setting up necessary procedures; and

WHEREAS, said procedures established by the California Natural Resources Agency require the Grantee to certify by resolution the approval of application before submission of said application to the state; and

WHEREAS, the Grantee will enter into an agreement with the State of California for subject project:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

**SECTION 1.** The above recitations are true and correct.

**SECTION 2.** Approves the acceptance of general fund allocation for local assistance for the above projects; and

**SECTION 3.** Certifies that the said agency understands the assurances and certification in the Project Information Form; and

**SECTION 4.** Certifies that said agency will have sufficient funds to operate and maintain the project or will enter into an agreement with another entity to perform said operation and maintenance; and

**SECTION 5.** Certifies that said agency has reviewed and understands the General Provisions contained in the Project Agreement shown in the Procedural Guide; and

**SECTION 6.** Appoints the City Manager, or his/her designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to Project Information Form, agreements, payment requests and so on, which may be necessary for the completion of the aforementioned project.

**SECTION 7.** This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED, and ADOPTED by the City Council of the City of  
Paramount this 19<sup>th</sup> day of November 2019.

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Tom Hansen, Mayor

ATTEST:

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Sandra Medina, Interim City Clerk

NOVEMBER 19, 2019

REPORT

2020 CENSUS UPDATE

MOTION IN ORDER:

PROVIDE STAFF FEEDBACK AND RECEIVE AND FILE THE REPORT.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
<input type="checkbox"/> APPROVED	ABSENT: _____
<input type="checkbox"/> DENIED	ABSTAIN: _____



**To:** Honorable City Council  
**From:** John Moreno, City Manager  
**By:** Kevin Chun, Assistant City Manager  
Danny Elizarraras, Management Analyst  
**Date:** November 19, 2019

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**Subject: 2020 CENSUS UPDATE**

## **Background**

The U.S. Constitution requires a national census to be conducted every ten years. The Census covers the entire country and everyone living in the U.S. is encouraged to participate. The first Census was conducted in 1790. The primary intent of the Census is to provide fair representation among states. Every ten years Census results are used to reapportion the House of Representatives, which determines how many seats each state will have. Also, after each Census, state officials use the results to redraw the boundaries of their congressional and state legislative districts, adapting to population shifts. In addition to political influence, the Census data determines how more than \$675 billion are spent to support various state, county and community programming, based on population.

The information that is gathered in the Census process is confidential and reported in statistical format only. All personal information gathered by the Census is so confidential that even other government agencies, such as the Federal Bureau of Investigation (FBI), Central Intelligence Agency (CIA), and the U.S. Immigration and Customs Enforcement (ICE), are by law, denied access. All Census employees are sworn into a lifetime oath to protect respondents' information. The penalties for wrongful disclosure are up to five years imprisonment and/or a fine of \$250,000.

## **2020 Census**

With the Census having tremendous funding and political impact to communities across the nation, and with the 2020 Census around the corner, the City has begun its efforts to make sure that all residents know the importance of the 2020 Census. Staff has worked closely with U.S. Census specialists who have been helpful in presenting information about the Census to different community groups in Paramount. On July 17, 2019, the Census specialists presented to our senior citizens at the Paramount Park Community Center. On October 29, 2019, the Census specialists presented to our service clubs and faith-based organizations. In both meetings, there was a healthy dialogue, and questions and concerns were addressed.

In addition to these two community meetings, City staff has also made presentations to the Planning and Youth Commissions on November 12, 2019.

Besides the City's partnership with the U.S. Census, the State of California allocated \$154.3 million to promote participation for the upcoming 2020 Census. The funding is designed to focus outreach efforts on specific populations commonly referred to as "hard-to-count" (HTC). The County of Los Angeles received \$9.4 million of this funding and provided allocations to cities with HTC populations based on the State's CA-HTC Index and Census Bureau's Low Response Score measure. Based on these metrics, the County allocated the City of Paramount approximately \$62,000 to promote the 2020 Census. Some resources available to the City include digital and hardcopy content (both in English and Spanish), 2020 Census mailers, social media content, branded FAQs about LA County and the 2020 Census, as well as other resources.

### **Next Steps**

The City will continue working with the U.S. Census representatives and hold more community outreach meetings. The City will have 2020 Census materials at City facilities and special events, and Census representatives will also be invited to attend City events in order to provide information and answer any questions or concerns from the community.

### **RECOMMENDED ACTION**

It is recommended that the City Council provide staff feedback and receive and file the report.