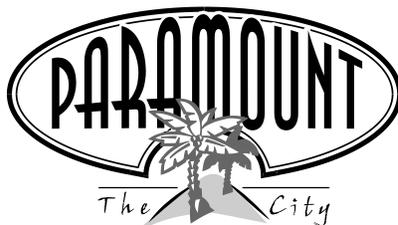


AGENDA

Paramount City Council
February 19, 2019



Adjourned Meeting
City Hall Council Chambers
5:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ www.paramountcity.com

Public Comments: If you wish to make a statement, please complete a Speaker's Card prior to the commencement of the Public Comments period of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member and when your name is called, please go to the rostrum provided for the public. Persons are limited to a maximum of 3 minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2027 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Note: Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

Notes

CALL TO ORDER:	Mayor Diane J. Martinez
ROLL CALL OF COUNCILMEMBERS:	Councilmember Laurie Guillen Councilmember Daryl Hofmeyer Councilmember Peggy Lemons Vice Mayor Tom Hansen Mayor Diane J. Martinez

CITY COUNCIL PUBLIC COMMENT UPDATES

PUBLIC COMMENTS

OLD BUSINESS

1. [REPORT](#) Annual Review of City Council Permit for Live Entertainment of Ace Consolidated Enterprises, LLC/Blvd Cocktails
8410 Alondra Boulevard

2. [REPORT](#) Three-Month Review of City Council Permit for Live Entertainment of La Diosa de los Moles
8335 Rosecrans Avenue

NEW BUSINESS

3. [ORAL REPORT](#) Legislative Update: AB 626
Microenterprise Home Kitchen Operations

4. [APPROVAL](#) Traffic Control Plan for Friday Night Farmers Market Street Closures

5. [RESOLUTION NO. 19:003](#) Authorizing Participation in the Southeast Los Angeles County (SELACO) Workforce Development Board

6. [RESOLUTION NO. 19:002](#) Approving and Adopting the Fiscal Year (FY) 2019 Midyear Municipal Operating and Capital Improvement Budget and Authorizing the City Manager to Administer Said Budget and Make Such Changes As May Be Necessary During the Fiscal Year to Maintain Standards and Levels of Services and Achieve the Intent of the City Council in Providing Municipal Services for FY 2019

COMMENTS/COMMITTEE REPORTS

- Councilmembers
- Staff

ADJOURNMENT

To a meeting on March 5, 2019 at 6:00 p.m.

FEBRUARY 19, 2019

ANNUAL REVIEW OF CITY COUNCIL PERMIT FOR LIVE ENTERTAINMENT
OF ACE CONSOLIDATED ENTERPRISES, LLC/BLVD COCKTAILS, 8410
ALONDRA BOULEVARD

MOTION IN ORDER:

RECEIVE AND FILE THE REPORT WITH THE STIPULATION THAT CITY
STAFF CONDUCT AN ANNUAL REVIEW OF ACE CONSOLIDATED
ENTERPRISES, LLC/BLVD COCKTAILS LIVE ENTERTAINMENT PERMIT.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Lopez, Public Safety Director
Maggie Matson, Assistant Public Safety Director
Date: February 19, 2019

Subject: ANNUAL REVIEW OF CITY COUNCIL PERMIT FOR LIVE ENTERTAINMENT OF ACE CONSOLIDATED ENTERPRISES, LLC/BLVD COCKTAILS, 8410 ALONDRA BOULEVARD

BACKGROUND

This item is an annual review of a City Council Live Entertainment Permit of Ace Consolidated Enterprises, LLC (Blvd Cocktails) located at 8410 Alondra Boulevard in the C-3 (General Commercial) zone. Blvd Cocktails is located within the multi-tenant Plaza Gamino retail development at the southeast corner of Alondra Boulevard and Indiana Avenue. The bar is licensed by the California Department of Alcoholic Beverage Control (ABC) for "Type-48" sales, which allows for the sale of beer, wine, and a full line of distilled spirits for onsite consumption. Blvd Cocktails is open for business daily between 10:00 a.m. and 2:00 a.m.

At its July 7, 2015 meeting, the City Council approved a City Council Permit for live entertainment in the following format (Attachment A):

- Hosted and self-service karaoke on Fridays and Saturdays from 7:00 p.m. to 1:30 a.m.

Live entertainment began July 7, 2015 and since then the City Council has requested routine compliance reviews. The last compliance review for Blvd Cocktails was on February 6, 2018 and City Council received and filed the report with the stipulation to conduct an annual review of Blvd Cocktails' Live Entertainment Permit.

LAW ENFORCEMENT ACTIVITY

From February 6, 2018 to February 11, 2019, a total of nine law enforcement responses have occurred. One of the responses was a compliance check and two were traffic collision incidents. Six of the law enforcement responses were incidents related to the business establishment and are summarized as follows:

DATE	TAG	INCIDENT TYPE	RESULT
Saturday 03/31/18 11:19 p.m.	505	Fight Disturbance	A male adult was not allowing informant to leave location. Female informant was very intoxicated. Male adult was gone prior to arrival of deputies. Boyfriend/girlfriend verbal dispute. Female placed call for service and was intoxicated.
Monday 04/09/18 2:57 a.m.	24	Verbal Dispute	A male adult was arguing with a female adult and pulled her into location. Deputies determined that there was no evidence of a crime.
Monday 04/09/18 3:26 a.m.	29	Battery Assault	Caller reported that a female adult was bleeding from head due to fight in the parking lot. Possibly related to previous call at location. Deputies determined that there was no evidence of a crime. Female who placed call for service was very intoxicated.
Tuesday 04/10/18 4:43 p.m.	304	Business Disturbance	A male adult was bothering customers inside the bar. The male had been removed and prohibited from entering the bar due to a disturbance the previous night. Business placed call for service.
Thursday 11/15/18 11:52 a.m.	111	Business Disturbance	A male adult was refusing to leave business. Deputies responded to location and were unable to locate the disturbing party or informant. Business placed call for service.
Saturday 01/19/19 12:16 a.m.	6	Motorized Vendor	Catering truck was parked in parking lot selling food. The catering truck stated that permission to sell food was given by Blvd Cocktails. Deputy warned and advised them due to permit requirement.

SECURITY

Public Safety staff reviewed the security surveillance system at Blvd Cocktails with bar manager Mr. Dustin Cabrera. The surveillance system is operational and no issues were detected. Los Angeles County Sheriff's Department personnel confirmed that Blvd Cocktails has complied with providing a uniformed security guard during the live entertainment hours as part of the conditions of approval.

ANALYSIS

Staff determined that the applicant Mr. Cabrera has adhered to the conditions of approval set for the establishment. Under his management, Mr. Cabrera has ensured that his staff request for the Sheriff's Department to respond anytime the bar has encountered unruly patrons. During the compliance review, Public Safety has reached out to Mr. Cabrera to advise that Blvd Cocktails is not permitted to authorize any motorized vendors to conduct business outside of their establishment and that by doing so they are violating their conditions of approval. Mr. Cabrera was very responsive and confirmed it was a one-time occurrence that would not happen again. There have been no further incidents related to catering trucks operating near the business.

RECOMMENDED ACTION

It is recommended that the City Council receive and file the report with the stipulation that city staff conduct an annual review of Ace Consolidated Enterprises, LLC/Blvd Cocktails Live Entertainment Permit.

ATTACHMENT A



To: Honorable City Council
From: Linda Benedetti-Leal
By: John Moreno/John King
Date: July 7, 2015

**Subject: City Council Permit – Ace Consolidated Enterprises, LLC/Blvd Cocktails:
8410 Alondra Boulevard**

Background

This application is a request for a City Council Permit to allow karaoke at Blvd Cocktails at 8410 Alondra Boulevard in the C-3 (General Commercial) zone. Since June 2014 the applicant has operated in the suite formerly occupied by the Sports Lounge, located within the Plaza Gamino retail development at the southeast corner of Alondra Boulevard and Indiana Avenue. The property includes two multi-tenant buildings, and the bar occupies the easternmost suite in the building at the south of the parking lot. The business is a bar that is licensed by the California Department of Alcoholic Beverage Control (ABC) for “Type-48” sales, which allows for the sale of beer, wine, and a full line of liquor for onsite consumption. Blvd Cocktails is currently open for business daily between 10:00 a.m. and 2:00 a.m.

Section 11-5 (n) of the Paramount Municipal Code states that a City Council Permit is required for live performances, including karaoke. The City Council may grant or deny a request for a City Council Permit based on the impact that the proposed use will have on the public health, safety, or welfare. The City Council may also impose conditions upon the granting of a City Council Permit to ensure that the use is not in conflict with surrounding land uses.

Request

The applicant is requesting a City Council Permit to allow karaoke on Fridays and Saturdays of each week. The owners initially requested hours from 7:00 p.m. to 2:00 a.m., but they have agreed to reduce the proposed hours to 7:00 p.m. to 1:30 a.m. at the recommendation of the Sheriff’s Department and City staff. Karaoke will not be provided on other days of the week. Karaoke offerings will consist of self-service and hosted formats.

The previous tenant, Sports Lounge, featured karaoke on Fridays, Saturdays and Sundays between the hours of 8:00 p.m. to 1:30 a.m. Other Paramount bars and restaurants with existing karaoke entertainment as approved by the City Council are summarized in the chart below:

BUSINESS NAME	ADDRESS	REQUESTED USE	DATE APPROVED
AJ's Irish Harp	16683 Paramount	Wednesday & Sunday, 5 p.m. to 1:30 a.m.	5/7/1996
Mr. J's	7824 Alondra	Friday, Saturday, & Sunday, 8 p.m. to 1 a.m.	2/4/1997
Music Box	13114 Downey	Friday & Saturday, 7 p.m. to midnight	4/5/2005
Rosewood Restaurant	15750 Paramount	One event monthly (revised limitation) that can be Friday/Saturday 9 p.m. to 1:30 a.m.; Sunday 5 p.m. to 9 p.m.	4/1/07 (revised)
Casa Adelita Restaurant	8063 Alondra	Thursday to Sunday, 7:00 p.m. to 10:00 p.m.	7/6/2010

Discussion

As required by the Municipal Code, the Public Safety Department and the Los Angeles County Sheriff's Department have reviewed the application and met with the applicant, and they have no objections to the issuance of this permit. During the course of the year while in business, Blvd Cocktails has operated without serious incident. Security cameras have been installed, and recommended conditions will prevent music and singing from disturbing neighboring tenants or property owners. A licensed security guard will be required onsite during the hours of karaoke. Further, loitering in the parking lot will be expressly prohibited, and all doors will be required to remain closed during the hours of operation except for the entering and exiting of customers and employees. A six-month City Council review is recommended as a condition to ensure the long-term compliance of the conditions of approval and safeguard the surrounding businesses and tenants.

Recommended Action

It is recommended that the City Council read by title only and adopt Resolution No. 15:018, approving a City Council Permit for karaoke at Blvd Cocktails at 8410 Alondra Boulevard, subject to the following conditions:

1. This City Council Permit shall not be effective for any purposes until the business owners have filed at the office of the Community Development Department their affidavit stating that they acknowledge and accept all conditions of approval for this permit. The affidavit shall be submitted by Friday, July 24, 2015.
2. One security guard in possession of a valid security guard registration from the Bureau of Security and Investigative Service shall be onsite during karaoke hours of operation until the business is closed and until all patrons have vacated the premises. The guard shall be plainly identifiable by uniform and shall patrol the parking lot at least twice each hour as needed.
3. Self-service and hosted karaoke shall be permitted inside the establishment on Fridays and Saturdays from 7:00 p.m. to 1:30 a.m.

4. If the Public Safety Director determines that the operation of the business negatively impacts the public peace, health, safety, or general welfare, the City Council shall have the authority to review the City Council Permit, and may revoke, suspend, or modify the Permit in order to protect the public peace, health, safety, and general welfare.
5. No change or alteration to the approved entertainment format shall occur without prior written approval from the City of Paramount.
6. The maximum number of occupants shall be established by the Fire Marshall according to each specific entertainment use and floor plan. A maximum occupancy placard shall be posted in a conspicuous location on the premises. This occupancy limitation shall not be violated.
7. It shall be unlawful for any person, who is intoxicated, or under the influence of any drug, to enter, be at, or remain upon the licensed premises as set forth in Section 25602(a) of the Business and Professions Code.
8. The person designated to be responsible for the operation of the business shall not perform official police or investigative activities but shall immediately report every violation of law and every unusual occurrence to the Sheriff's Station.
9. Karaoke provided shall not be audible beyond the area under control of the applicant. Karaoke shall not disturb the neighbors. No amplified sound equipment shall be installed on the exterior of the building.
10. During the hours of karaoke, the owner, the manager, or a designated responsible person 21 years of age or older shall be on the premises and shall be responsible for the operations during the hours of karaoke. This person shall possess on their person a valid driver license or identification card issued by the California Department of Motor Vehicles. This person shall also be able to communicate effectively with regulatory officials and have the ability to immediately contact the owner. The person will immediately introduce himself or herself to any regulatory officials.
11. The owners, managers, and persons designated to be responsible for the operation of the business shall cooperate fully with all City of Paramount officials, law enforcement personnel, and Code Enforcement officers, and shall not obstruct or impede their entrance into the licensed premises while in the course of their official duties.
12. No open bottles of distilled spirits shall be stored on the premises for specific customers.
13. No employee or agent shall be permitted to accept money or any other thing of value from a customer for the purpose of sitting or otherwise spending time with customers while on the premises, nor shall the licensee provide, permit, or make available male or female persons who act as escorts, companions, or guests of and for the customers, either with or without compensation.
14. No employee or agent shall solicit or accept any alcoholic or non-alcoholic beverage from any customer while on the premises.

15. There shall be no selling of alcoholic beverages for future compensation.
16. Any graffiti painted or marked upon the premises or on any adjacent area under the control of the licensee shall be immediately removed or painted over to match the predominant surface color.
17. No obstructions shall be attached, fastened, or connected to either the partitions or ceiling to separate the interior space of the licensed premises.
18. No self-service of alcoholic beverages shall be permitted.
19. No person under the age of 21 shall sell or deliver alcoholic beverages.
20. The entire premises are subject to inspection by the Sheriff's Department and the City of Paramount at any time. Any locked or otherwise secured rooms shall be opened upon demand.
21. The approved floor plan shall not be changed without prior approval by the Community Development Department and the Sheriff's Department.
22. All required permits and licenses from all relevant regulating bodies shall be valid at all times. A copy of all licenses, permits, and conditions shall be posted and maintained in a place conspicuous and readable by all employees and customers of the business.
23. All doors shall be kept closed during the karaoke hours except for ingress and egress.
24. No outside loitering shall be allowed on the premises. A professionally fabricated sign indicating as such shall continue to be posted.
25. The business owner(s) and property owner(s) shall be responsible for maintaining free of litter the area adjacent to the premises over which they have control.
26. The applicant shall maintain all necessary approvals from the Department of Alcoholic Beverage Control (ABC).
27. A maximum of one pool table may be maintained on the premises.
28. A single jukebox may be maintained upon the premises; however, the music shall not be audible outside the premises.
29. The Public Safety Department shall review and approve the security camera locations and orientations, including comprehensive camera views of the establishment interior, exterior, and parking lot. The approved cameras or more technologically advanced versions of the approved cameras shall be maintained in perpetuity. In the event of an incident and upon request, the business owners shall allow unimpeded inspection of the security camera system to Sheriff's Department and City of Paramount personnel.
30. All exterior signage requires review and approval by the Community Development Department.

31. Human signs, sign walkers, and sign spinners are prohibited on the property and the public rights-of-way.
32. The outdoor trash receptacles shall be painted following separate Community Development Department review and approval of the paint color.
33. Special events, including but not limited to events produced or administered by independent promoters, shall be reviewed in accordance with Special Event Permit regulations by the Community Development Department. The applicant shall submit a Special Event Permit application at least two weeks in advance of a proposed event.
34. An active City of Paramount business license shall be maintained.
35. Revisions to an existing City Council Permit require separate review and approval by the City Council. City Council Permits expire upon sale or transfer of the business to a new business owner.
36. Failure to comply with the above conditions and/or any applicable laws shall be cause for the modification, suspension, or revocation of this permit.
37. The City Council shall conduct a six-month review at its January 5, 2016 meeting.

FEBRUARY 19, 2019

THREE-MONTH REVIEW OF CITY COUNCIL PERMIT FOR LIVE ENTERTAINMENT OF LA DIOSA DE LOS MOLES, 8335 ROSECRANS AVENUE

MOTION IN ORDER:

RECEIVE AND FILE THE REPORT WITH THE STIPULATION THAT STAFF CONDUCT A SIX-MONTH COMPLIANCE REVIEW.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
<input type="checkbox"/> APPROVED	ABSENT: _____
<input type="checkbox"/> DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Lopez, Public Safety Director
Maggie Matson, Assistant Public Safety Director
Date: February 19, 2019

Subject: THREE-MONTH REVIEW OF CITY COUNCIL PERMIT FOR LIVE ENTERTAINMENT OF LA DIOSA DE LOS MOLES RESTAURANT, 8335 ROSECRANS AVENUE

BACKGROUND

This item is a three-month review of a Live Entertainment Permit for La Diosa de los Moles restaurant located at 8335 Rosecrans Avenue. The subject restaurant is licensed by the California Department of Alcoholic Beverage Control (ABC) for "Type-41" sales, which allows for the sale of beer and wine for onsite consumption between the hours of 11:30 a.m. to 10:00 p.m. seven days per week. Business hours for the restaurant establishment are between the hours of 9:00 a.m. and 10:00 p.m. daily.

At its November 6, 2018 meeting, the City Council approved a City Council Permit for live entertainment in the following format (Attachment A):

- Trio Musicians – one to three performers nightly from Thursday to Sunday, between the hours of 5:00 p.m. to 9:00 p.m.

The City Council adopted Resolution No. 18:031 approving live entertainment at La Diosa de los Moles restaurant and requested a three-month compliance review after the approved live entertainment performances commenced on Thursday, November 8, 2018. During the three-month review, staff determined that the applicant has complied with the live entertainment conditions set for his establishment. Furthermore, Public Safety has not received any complaints about live entertainment from adjacent residents or business.

LAW ENFORCEMENT ACTIVITY

There were no reported incidents within the three-month review related to live entertainment. Two calls for service documented from the Sheriff's Department are for a broken window to a vehicle parked in front of the restaurant and the other call was an audible alarm call with no incident reported. The Public Safety Department has not received any concerns or complaints regarding noise from the performances.

ANALYSIS

From November 6, 2018 through February 11, 2019, no law enforcement responses occurred at La Diosa de los Moles restaurant. The restaurant has been able to comply and adhere to all the conditions of approval. The Live Entertainment Permit has worked out so well that the business has commented on the possibility of making some modifications to the current live entertainment format to include one day of mariachi music. Public Safety informed the restaurant manager to contact the Community Development Department and submit a written request for City Council consideration and approval. Plans to modify the current conditions for the business owner's live entertainment format have not yet formally been submitted to the Community Development Department.

RECOMMENDED ACTION

It is recommended that the City Council receive and file the report with the stipulation that staff conduct a six-month compliance review.

ATTACHMENT A



To: Honorable City Council
From: John Moreno, City Manager
By: Kevin M. Chun, Assistant City Manager
Marco Cuevas Jr., Community Development
Planner
Date: November 6, 2018

Subject: RESOLUTION NO. 18:031

This application is a request for a City Council Permit for Live Entertainment to allow singing from one to up to three entertainers at La Diosa de los Moles, a restaurant at 8335 Rosecrans Avenue. The business is co-owned and operated by the applicant and opened to the public in December 2017.

Section 11-5 (n) of the Paramount Municipal Code states that a City Council Permit is required for live performances. The City Council may grant or deny a request for a City Council Permit based on the impact that the proposed use will have on the public health, safety, peace, or welfare. The City Council may also impose conditions upon the granting of a City Council Permit to ensure that the use is not in conflict with surrounding land uses.

Discussion

The applicant operates La Diosa de los Moles between the hours of 9:00 a.m. and 10:00 p.m. seven days per week. The applicant is requesting the City Council Permit to allow singing for one to three performers nightly from Thursday to Sunday, between the hours of 5:00 p.m. to 9:00 p.m.

As is required by the Paramount Municipal Code, the Los Angeles County Sheriff's Department has conducted a background investigation of the applicant and location. There were no reported incidents within the last year and the Public Safety Department has no objections to the issuance of the permit. Additionally, the Public Safety Department has requested a condition enabling the City Council to review the City Council Permit and revoke or modify the permit if a significant number of incidents at the restaurant impact the public peace, health, safety, and general welfare. As a condition of approval, noise from the performances may not disturb neighboring tenants or property owners. Further, all doors will be required to remain closed during the hours of operation except for the entering and exiting of customers and employees.

RECOMMENDED ACTION

It is recommended that the City Council read by title only and adopt Resolution No. 18:031, approving a City Council Permit for live entertainment at La Diosa de los Moles at 8335 Rosecrans Avenue, subject to the following conditions:

1. The City Council Permit for Live Entertainment shall not be effective for any purposes until the business owners/applicant have first filed with the office of the Community Development Department a sworn affidavit both acknowledging and accepting all conditions of approval to this City Council Permit for Live Entertainment. The affidavit shall be submitted by November 23, 2018. Failure to provide the City of Paramount with the requisite affidavit within the time stated hereinabove shall render the City Council Permit void.
2. The City Council shall review the status of compliance by the business owners or through their agents thereof with the approved conditions of approval of this City Council Permit at the first City Council meeting three (3) months after approved live entertainment performances commence on the premises.
3. At all times while this City Council Permit is effective, the applicant shall comply with all requirements and conditions of approval of the California Department of Alcoholic Beverage Control (ABC), Conditional Use Permit No. 840, and Conditional Use Permit No. 845.
4. At all times while this City Council Permit is effective, the City Council expressly limits live entertainment on the premises to only singing with up to three performers nightly from Thursday to Sunday, between the hours of 5:00 p.m. to 9:00 p.m. ("Approved Entertainment Format").
5. No change or alteration to the Approved Entertainment Format shall be effective without prior approval, in writing, from the City Council at a public meeting. All live entertainment shall be directly contracted through the business owners/applicants. Entertainment and other events produced by independent promoters or other individuals are expressly prohibited.
6. Should the Public Safety Director determine that a number of incidents are occurring at the restaurant arising from activity in connection with this City Council Permit and which are negatively impacting the public peace, health, safety, or general welfare, the City Council shall have the legal authority to conduct a public hearing to review the City Council Permit for Live Entertainment, and the City Council may suspend, revoke, or otherwise modify conditions of approval of this Permit in order to protect the public peace, health, safety, and general welfare.
7. The maximum number of occupants shall be established by the Fire Marshall according to each specific entertainment use and floor plan. A maximum occupancy placard shall be posted in a conspicuous location on the premises. This occupancy limitation shall not be violated.
8. It shall be unlawful for the business owners or the persons designated to be responsible for the operation of the business to sell, furnish, give, or causes to be sold, furnished, or given away any alcoholic beverage to any habitual or common drunkard or to any obviously intoxicated person pursuant to Business and Professions Code Section 25602(a) and as amended.

9. The person or persons designated to be responsible for the operation of the business is prohibited from performing any official police or investigative activities but shall immediately report every violation of law and every unusual occurrence to the Los Angeles County Sheriff's Department.
10. Approved Entertainment Format shall not be audible beyond the area under control of the applicant or person designated to be responsible for the operation of the business. No amplified sound equipment shall be installed on the exterior of the building.
11. During the hours of entertainment, the owner, the manager, or a designated responsible person 21 years of age or older shall be on the premises and shall be responsible for the operations during the hours of entertainment. This person shall possess on his or her person a valid driver license or identification card issued by the California Department of Motor Vehicles (DMV). This person shall also be able to communicate effectively with regulatory officials and have the ability to immediately contact the owner. The person will immediately introduce himself or herself to any regulatory officials.
12. The owners, managers, and persons designated to be responsible for the operation of the business shall cooperate fully with all City of Paramount officials and law enforcement personnel, and shall not obstruct or impede their entrance onto the premises while in the course of their official duties.
13. It shall be unlawful for the owners, managers, and persons designated to be responsible for the operation of the business who are engaged in the sale of alcoholic beverages, other than in the original package, to employ upon the premises where the alcoholic beverages are sold any person for the purpose of procuring or encouraging the purchase or sale of such beverages, or to pay any person a percentage or commission on the sale of such beverages for procuring or encouraging such purchase or sale pursuant to California Penal Code Section 303 and as amended. The entire premises is subject to the inspection by the Sheriff's Department and/or the City of Paramount at any time. Any locked or otherwise secured rooms shall be opened upon demand.
14. The approved floor plan shall not be changed without prior approval by the Community Development Department and the Sheriff's Department.
15. A copy of all licenses, permits, conditions of approval of this City Council Permit and conditions of approval of the California State Department of Alcoholic Beverage Control (ABC) or any applicable agency shall be posted and maintained in a place conspicuous and readable by all employees and customers of the location.
16. All employees shall possess, while on the premises, a valid driver license or identification card issued by the California Department of Motor Vehicles (DMV). Employees shall present such identification upon demand by any regulatory official.

17. Smoking, including tobacco and marijuana, shall not be permitted within the premises in accordance with State of California regulations.
18. All doors shall be kept closed during the hours of operation except for ingress and egress.
19. All required permits and licenses from all applicable regulating agencies shall be valid and effective at all times.
20. The business owners, managers, persons designated to be responsible at all times for the operation of the business, and property owners shall be responsible for maintaining free of litter the premises over which they have control.
21. The business owner(s) shall maintain the existing security camera system or more technologically advanced versions of the approved system, including security cameras and network video recorder (NVR), in good working condition in perpetuity. The equipment shall be utilized at all times. In the event of an incident and upon request, the business owner(s) shall allow unimpeded access and inspection of the security camera system as well as the retrieval of data to law enforcement and/or City representatives. Damaged or missing cameras and/or camera recording system shall be promptly repaired or replaced. The Public Safety Department shall review and approve any future changes to security camera equipment, locations, and orientations.
22. All permanent and temporary exterior signs shall comply with City of Paramount sign regulations. All exterior signage requires review and approval by the Community Development Department.
23. An active City of Paramount business license shall be maintained and kept current at all times during operation of the business.
24. No self-service of alcoholic beverages shall be permitted.
25. Any graffiti painted or marked upon the premises or on any adjacent area under the control of the property owner(s) or business owner(s) shall be removed or painted over to match the predominant surface color within twenty-four (24) hours.
26. No obstructions or partitions shall be attached, fastened, or connected to separate the interior space of the business premises.
27. No outside loitering shall be permitted on the premises. A professionally fabricated sign identifying language satisfying this condition of approval shall be posted visibly and maintained following Public Safety Department review and approval of the content and location.
28. No owner, manager, persons designated to be responsible for the operation of the business, or employee shall be permitted to accept money or any other item of value from a customer for the purpose of sitting or otherwise spending time with

customers while on the premises, nor shall any owner, manager, persons designated to be responsible for the operation of the business, or employee provide, permit, or make available male or female persons who act as escorts, companions, or guests of and for the customers, either with or without compensation.

29. The sale of alcoholic beverages shall be for onsite consumption only. No alcoholic beverages shall be consumed outside the business building. Both the sale and consumption of alcoholic beverages off the premises is strictly prohibited. No alcoholic beverages shall be consumed on any property adjacent to and in control of the property owners or business owners.
30. Human signs, sign walkers, and sign spinners are prohibited on the premises and the public rights-of-way.
31. Any special events for the premises shall be reviewed in accordance with Special Event Permit regulations by the Community Development Department. The applicant shall submit a Special Event Permit application no later than two (2) weeks in advance of a proposed event.
32. Future tenant improvements shall meet all requirements of the Building and Safety Division.
33. Landscaping shall be maintained in a thriving, clean condition in perpetuity. Trees shall be trimmed in accordance with Section 44-112 of the Paramount Municipal Code. Mature trees shall not be removed without written authorization by the Community Development Department.
34. Solicitors, peddlers, hawkers, itinerant merchants, and transient vendors of merchandise are prohibited on the premises.
35. The premises shall not be leased or rented for private events for any reason.
36. City Council Permits for Live Entertainment expire and have no further effect upon the sale or transfer of the business to a new business owner. City Council Permits for Live Entertainment do not run with the land.
37. Final approval by the Community Development Department is required before live entertainment shall be permitted. All conditions of approval shall be satisfied prior to final approval by the Community Development Department.
38. Failure to comply with any of the conditions of approval of this City Council Permit and/or any applicable federal, state, or City laws shall be cause for the suspension or revocation of this permit pursuant to the procedures identified herein under Condition of Approval No. 5.

FEBRUARY 19, 2019

ORAL REPORT

LEGISLATIVE UPDATE: AB 626 – MICROENTERPRISE HOME KITCHEN
OPERATIONS

FEBRUARY 19, 2019

APPROVAL OF TRAFFIC CONTROL PLAN FOR FRIDAY NIGHT FARMERS MARKET STREET CLOSURES

MOTION IN ORDER:

APPROVE THE PROPOSED TRAFFIC CONTROL PLAN FOR THE MONTHLY EVENING FARMERS MARKET IN THE DESIGNATED SECTION OF THE CITY'S DOWNTOWN.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Adriana Figueroa, Public Works Director
Wendy Macias, Public Works Manager
Date: February 19, 2019

Subject: APPROVAL OF TRAFFIC CONTROL PLAN FOR FRIDAY NIGHT FARMERS MARKET STREET CLOSURES

At the December 11, 2018 City Council meeting, City Council approved an agreement for a monthly evening market in our downtown. This market operator, Hunger Action Los Angeles, will operate the farmer's market event that will include produce vendors and craft vendors but will also focus on a more social aspect by providing multiple food trucks, other hot food vendors, and entertainment.

The monthly market will be staged on Jackson Street, between Paramount Boulevard and Vermont Avenue, between City Hall and the Northgate shopping center. Hunger Action Los Angeles will run the evening market from 5 p.m. to 9 p.m. on the first Friday of every month, beginning March 1, 2019. This means intersections and surrounding streets leading into this part of the downtown will be closed from 3 p.m. to 11 p.m. to provide two hours before and after the event for setup and cleanup.

The California Joint Powers Insurance Authority (CJPIA) recommended the preparation and approval of a traffic control plan, to be prepared by the City's traffic engineer, to ensure proper street closures and relevant temporary traffic signage is used during the event. The attached traffic control plan was prepared by the City's contract traffic engineer, Willdan Engineering, and it specifically identifies the closure location, vehicle ingress/egress points for businesses in the area, and the setup of other pertinent traffic signage for this event.

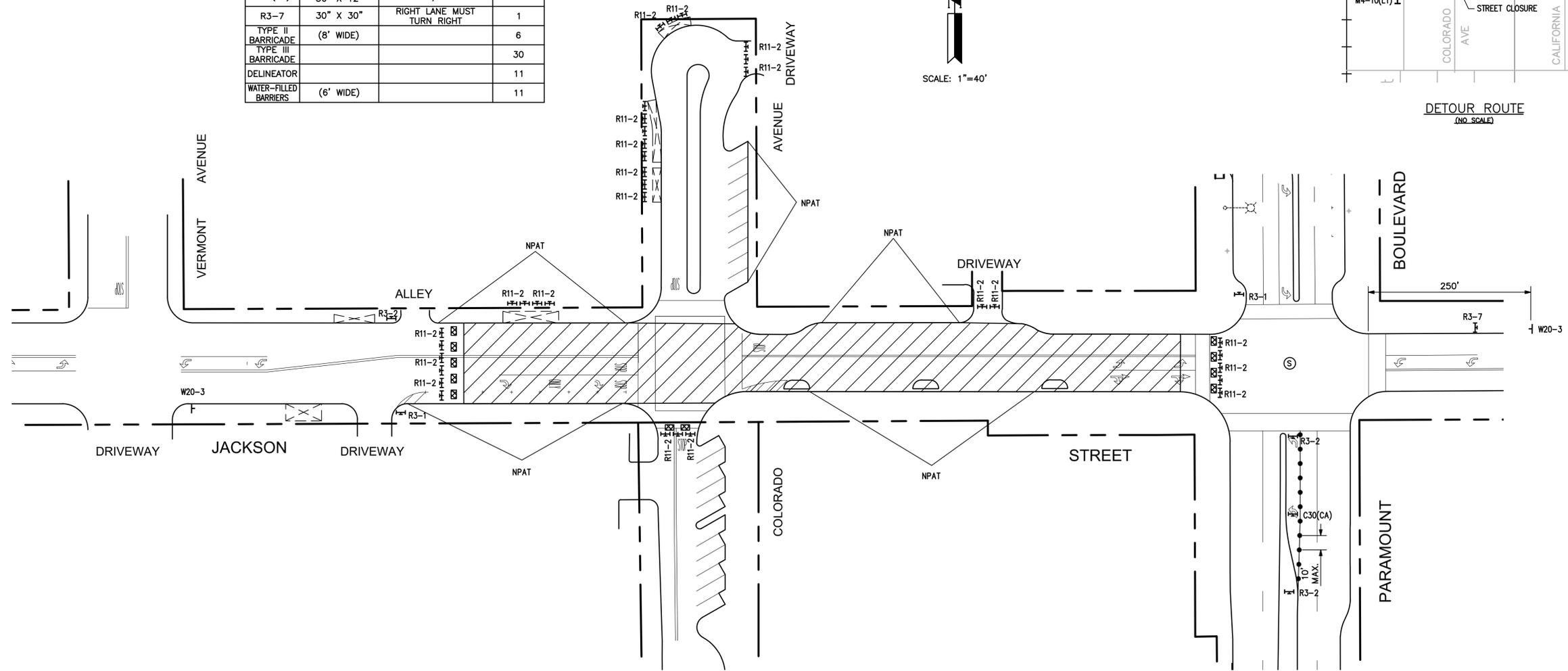
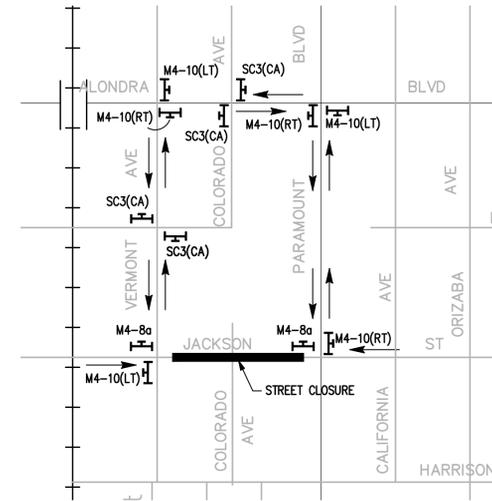
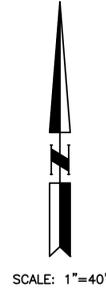
The attached traffic control plan calls out for both the east and westbound lanes of Jackson Street to be closed starting west of Paramount Boulevard, to the alley located just east of Vermont Avenue. The alley will remain open to vehicles and will allow for the ingress/egress of residents and local business located along the north side of Jackson Street. Recreation staff has begun outreach to all these affected businesses to inform them of the closures. As for north and south bound traffic on Paramount Boulevard, vehicles will not be impacted by the closure of Jackson Street west of the intersection, other than those wishing to turn left or right going westbound on Jackson Street. Detour signage will be properly posted.

RECOMMENDED ACTION

It is recommended that the City Council approve the proposed traffic control plan for the monthly evening farmers market in the designated section of the City's downtown.

EQUIPMENT CHART (ESTIMATED QUANTITIES)

ITEM	PANEL SIZE	SIGN MESSAGE	QTY
R11-2	30" X 48"	ROAD CLOSED	20
W20-3	36" X 36"	ROAD CLOSED AHEAD	2
M4-10(LT)	48" X 18"	DETOUR W/LEFT ARROW	3
M4-10(RT)	48" X 18"	DETOUR W/RIGHT ARROW	3
M4-8a	28" X 18"	END DETOUR	2
R3-1	24" X 24"	NO RIGHT TURN (SYMBOL)	2
R3-2	24" X 24"	NO LEFT TURN (SYMBOL)	3
C30(CA)	36" X 36"	LANE CLOSED	1
SC3(CA)	36" X 12"	DETOUR W/UP ARROW	4
R3-7	30" X 30"	RIGHT LANE MUST TURN RIGHT	1
TYPE II BARRICADE	(6' WIDE)		6
TYPE III BARRICADE			30
DELINEATOR			11
WATER-FILLED BARRIERS	(6' WIDE)		11



- LEGEND**
- TEMPORARY SIGN ON HIGH LEVEL
 - WARNING DEVICE (FLAG TREE)
 - TYPE II BARRICADE WITH SIGN
 - TYPE III BARRICADE WITH SIGN
 - DELINEATOR OR 28" CONE (25' SPACING, UNLESS SHOWN OTHERWISE)
 - STREET CLOSURE
 - NPAT TEMPORARY NO PARKING ANY TIME SIGNS TO BE INSTALLED 48 HOURS PRIOR TO STREET CLOSURE.
 - SIGNALIZED INTERSECTION
 - DIRECTION OF DETOUR
 - WATER-FILLED BARRIER OR PARK CITY VEHICLE

- NOTES:**
- SIGNS SHALL CONFORM TO THE 2014 CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CA MUTCD, REVISION 3) AND THE 2015 CALTRANS STANDARD PLANS AND SPECIFICATIONS.
 - SIGN LOCATIONS ARE APPROXIMATE. EXACT LOCATIONS WILL BE DETERMINED BY THE ENGINEER.
 - AT LEAST ONE DRIVEWAY ACCESS PER PROPERTY SHALL REMAIN OPEN AT ALL TIMES.
 - DELINEATORS SHALL BE SPACED AT 25', EXCEPT AT INTERSECTIONS WHERE SPACING SHALL BE REDUCED TO 10 FEET.
 - TEMPORARY NO PARKING ANY TIME SIGNS SHALL BE INSTALLED 48 HOURS IN ADVANCE AND INCLUDE DATE AND TIME OF PARKING RESTRICTIONS.

REVISIONS			
NO.	DESCRIPTION	APP.	DATE

CITY OF PARAMOUNT

TRAFFIC CONTROL PLAN

JACKSON STREET FARMERS MARKET

DRAWN BY : RG	SHT. 1 OF 1 SHTS	PLAN NO. TC-1
DESIGNED BY : RG		
CHECKED BY : JL		



PLANS PREPARED BY:
WILLDAN Engineering *extending your reach*
 13191 CROSSROADS PARKWAY NORTH
 SUITE 405 INDUSTRY, CA 91746-3497
 (562) 908-6200
 UNDER THE SUPERVISION OF
 JEFFREY C. LAU RCE 83887 DATE 2/13/2019

BENCH MARK:
 NO. _____ ELEV. _____
 DATE ADJ. _____ QUAD. _____

FRIDAY NIGHT MARKET



-  Vehicle Closure Points
-  Vendor Booths
-  Library "Open/Directional" Signage
-  Portable Restrooms

FEBRUARY 19, 2019

RESOLUTION NO. 19:003

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT
AUTHORIZING PARTICIPATION IN THE SOUTHEAST LOS ANGELES
COUNTY WORKFORCE DEVELOPMENT BOARD”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 19:003.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: David Johnson, Recreation Director
Date: February 19, 2019

Subject: RESOLUTION NO. 19:003, JOINING THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD

BACKGROUND

Throughout the County of Los Angeles, there are State-funded American Job Centers of California (AJCC) that support job seekers in the labor market by assisting with job training and education, access to employment opportunities, and other support services. The operation and function of these centers of employment assistance are currently guided by the federal Workforce Innovation and Opportunity Act (WIOA) of 2014, and previously by the Workforce Investment Act (WIA) of 1998, and the Job Training Partnership Act (JTPA) of 1992.

The California Workforce Development Board (CAWDB) provides oversight for all the various Workforce Development Boards (WDB) throughout the State, including the Los Angeles County Workforce Development Board (LACO WDB). The State's Employment Development Department (EDD) allocates funding to all the WDBs statewide based on a population formula. The LACO WDB is the second largest public workforce system in the State and is responsible for providing workforce services to 58 of LA County's 88 cities. The remaining 30 LA County cities not served by the LACO WDB are served by independent Workforce Development Boards (WDB) that receive funding directly from the state.

PARAMOUNT'S CURRENT WDB

The City of Paramount is currently served by the LACO WDB in the Gateway Cities region. LACO WDB divided the Gateway region into various Workforce Development Areas (WDA) and assigned non-profit groups to provide services to the different cities. Previously, the City of Paramount was part of the WDA served by the non-profit group Southeast Area Social Services Funding Authority (SASSFA). SASSFA is based in Santa Fe Springs and serves cities in the Whittier area. In 2017, the County reassigned Paramount to the WDA served by a non-profit group called HUB Cities Consortium, based in Huntington Park. In addition to Paramount, HUB Cities provides job training and placement services for residents of Huntington Park, South Gate, Lynwood, Cudahy, Maywood, and Bell Gardens.

DISSATISFACTION NECESSITATES A CHANGE

Our alignment with HUB Cities has not produced the type of relationship, services, and local involvement that we were used to with SASSFA. Because we did not hear from any members of HUB Cities for nearly six months, City staff reached out to HUB Cities in July 2018 to initiate a meeting with HUB Cities' representatives. This outreach by the City led to City-directed meetings with the Paramount Chamber of Commerce and the Paramount Unified School District. City staff explained our previous partnership with SASSFA: how they always reached out to the City, how the City provided job information to our community, and how we assisted SASSFA with facilities to operate job fairs and job placement activities. It has not been until very recently that HUB Cities has attempted to communicate with us or the Chamber of Commerce about their services and how they might partner with us. To this date, the City of Paramount is still not listed on the HUB Cities' website as a community that HUB Cities serves. Our dissatisfaction with HUB Cities and our desire to gain local control over the services provided to our residents and businesses, has led us to consider leaving the LACO WDB and joining a group called Southeast Los Angeles County (SELACO).

PROPOSED CHANGEOVER TO SELACO

The Southeast Los Angeles County (SELACO) Workforce Development Board is a WDA that is independent of the County of Los Angeles. SELACO members are the cities of Downey, Norwalk, Lakewood, Bellflower, Cerritos, Hawaiian Gardens, and Artesia. SELACO has been in existence since 1983 and separated from the LACO WDB after the 1992 Job Training Partnership Act went into effect. SELACO is a joint powers authority formed and governed by its member cities. The SELACO Board of Directors guides the policy decisions for the services that SELACO provides to its communities. The SELACO Board is comprised of a city councilmember from each member city. SELACO Boardmembers and the Executive Director have recently reached out to staff to gauge our interest in becoming members of SELACO. Local control over services that affect our residents has always been a priority for the City of Paramount. Becoming a member of SELACO will give us that local control.

While SELACO offices are in Cerritos, it provides easier access to our residents for employment services than what currently exists with HUB Cities in Huntington Park. By joining SELACO, we would retain a level of local control with the placement of a Paramount City Councilmember on the SELACO Board of Directors. Additionally, as all participant cities in SELACO are part of Supervisor Janice Hahn's district, we would be joining a WDB that has continuity with our County Supervisor. The SELACO cities are also the cities that have a great deal of existing economic and political partnerships with Paramount, such as the Southern California Joint Powers Insurance Authority (SCJPIA) and Southeast Area Animal Control Authority (SEAACA). Supervisor Hahn's Office has expressed their support for the City of Paramount joining SELACO.

On two separate occasions, (once in 1999 and once in 2005) the City of Paramount considered joining SELACO. Ultimately, the City of Paramount remained with the LACO WDB and services provided by SASSFA improved. However, due to the recent neglect by the County through HUB Cities and the proposition of more local control through SELACO, staff feels that the changeover from the County to SELACO is the right choice to better serve the job seekers of our community. Making the switch to SELACO would also help to bring consistency in services offered to our community and avoid the “peaks and valleys” of service quality that we’ve experienced over the years through the County.

A departure from the LACO WDB will require agreement by the County. To begin that process, we need to request membership with the SELACO WDB. Resolution No. 19:003 (attached) authorizes the City to enter into a joint exercise of powers agreement.

RECOMMENDED ACTION

It is recommended that the City Council read by title only and adopt Resolution No. 19:003.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 19:003

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PARAMOUNT AUTHORIZING PARTICIPATION IN THE SOUTHEAST
LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD

WHEREAS, it is in the interest of the City and its citizens to offer training and
employment assistance to members of the community; and

WHEREAS, these services can be provided by participation in the Southeast Los
Angeles County Workforce Development Board.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. The City Council of the City of Paramount does hereby find,
determine and support that the City of Paramount enter into an agreement to become a
member of the Southeast Los Angeles County Workforce Development Board, form and
content to be negotiated by staff based on direction given by the City Council.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED by the City Council of the City of
Paramount this 19th day of February 2019.

Diane J. Martinez, Mayor

ATTEST:

Lana Chikami, City Clerk

FEBRUARY 19, 2019

RESOLUTION NO. 19:002

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, APPROVING AND ADOPTING THE FISCAL YEAR (FY) 2019 MIDYEAR MUNICIPAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND AUTHORIZING THE CITY MANAGER TO ADMINISTER SAID BUDGET AND MAKE SUCH CHANGES AS MAY BE NECESSARY DURING THE FISCAL YEAR TO MAINTAIN STANDARDS AND LEVELS OF SERVICES AND ACHIEVE THE INTENT OF THE CITY COUNCIL IN PROVIDING MUNICIPAL SERVICES FOR FY 2019”

MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 19:002.

<u>MOTION:</u>	<u>ROLL CALL VOTE:</u>
MOVED BY: _____	AYES: _____
SECONDED BY: _____	NOES: _____
[] APPROVED	ABSENT: _____
[] DENIED	ABSTAIN: _____



To: Honorable City Council
From: John Moreno, City Manager
By: Karina Liu, Finance Director
 Clyde Alexander, Assistant Finance Director
Date: February 19, 2019

Subject: RESOLUTION NO. 19:002 – APPROVING THE 2019 MIDYEAR BUDGET

We are pleased to present to you our FY 2019 Midyear Budget. Every year we evaluate the budget at the midyear mark to see how we are doing relative to our Approved Budget projections. A more detailed oral presentation of midyear changes will be presented at the City Council meeting.

Citywide Financial Information

As our local economy remains steady during this fiscal year, we continue to face the challenges due to the elimination of redevelopment in 2012. The redevelopment elimination has impacted our budget significantly since. In order to continue keeping our programs and services intact, funds that were previously saved up over the years were used in the current fiscal year in order to balance the General Fund budget. Though we are not proposing to pull from the General Fund Reserve at this time, we are using other funding sources including \$52,000 from the Capital Improvement Project Reserve (CIP Reserve) and \$43,150 from the Equipment Replacement Fund (ERF).

As of midyear, we project that, across all funds, we will generate approximately \$53.26 million in revenues/other sources and expend about \$56.24 million. This includes the General Fund, Restricted Funds and the Water Utility Fund.

The following table summarizes the operations of the City:

	General Fund	Restricted Funds	Water Fund	Total All Funds
Beginning Fund Balance – 7/1/18	\$ 12,671,900	\$ 10,405,550	\$ 3,962,550	\$ 27,040,000
Revenues/Other Sources	\$ 26,752,400	\$ 10,742,550	\$ 15,760,900	\$ 53,255,850
Expenditures				
Operations	\$ 26,586,350	\$ 6,922,350	\$ 9,102,900	\$ 42,611,600
CIPs	<u>165,550</u>	<u>6,729,300</u>	<u>6,732,350</u>	<u>13,627,200</u>
Total Expenditures	<u>\$ 26,751,900</u>	<u>\$ 13,651,650</u>	<u>\$ 15,835,250</u>	<u>\$ 56,938,800</u>
Current Year’s Surplus/(Deficit)	\$ <u>500</u>	<u>(\$ 2,909,100)</u>	<u>\$ (74,350)</u>	<u>(\$ 2,982,950)</u>
Ending Fund Balance – 6/30/19	<u>\$ 12,672,800</u>	<u>\$ 7,496,450</u>	<u>\$ 3,888,200</u>	<u>\$ 24,057,050</u>

General Fund

In June, we projected a \$302,900 deficit for the General Fund primarily due to a potential recall election. The recall election has since been cancelled. At midyear, while we are happy to report that we are forecasting a better revenue projection by about \$278,200, expenditures continue to outpace revenues. A number of adjustments have been made to the Midyear Budget to accommodate unexpected repairs and other necessary programs and services that various departments are proposing at this time. In addition, in anticipation of the completion of the Class and Compensation Study in the current fiscal year, an appropriation of \$25,000 has been added to reflect potential incremental adjustments which are recommended in the study.

Overall, we are proposing a net increase of \$25,200 in expenditures despite the cancelation of a potential recall election. Below is a highlight of the Midyear adjustments:

Description	Cost
General Fund (GF)	
Addition of Comprehensive Study 1982 vs. 2018	\$ 10,000
Addition of Vision-Mission-Values Session with City Council	\$ 20,000
Addition of Public Opinion Poll	\$ 30,000
Increase in Around Town Community Publications (Monthly)	\$ 46,000
Increase in HR Consultant Cost	\$ 13,750
Increase in Cost Allocation and Fee Study	\$ 27,050
Increase in Economic Development	\$ 50,000
Increase in Home Security Rebate Program	\$ 10,000
Change in Funding for Crossing Guard Contract (Traffic Fund to GF)	\$ 30,000
Addition of Park Grant Consultant for State Grant Application Program	\$ 32,000
Increase for City Prosecutor Litigation	\$ 10,000
Addition of Hay Tree Lighting Community Event	\$ 10,000
Addition of 5 Automated External Defibrillator (AED) Equipment in Various Facilities	\$ 10,000
Increase in Various Public Works Facility Maintenance Cost/Emergency Repairs	\$ 96,000
Move Funding From Gas Tax to GF for Public Works Road Division	\$ 30,000
Addition of CIP for Bike Conceptual Design	\$ 20,000
Addition of CIP for Village Park Handball Design	\$ 15,550

Restricted Funds

Restricted Funds are funds that we receive that are allocated for specific (“restricted”) purposes and include grants and special funding from outside sources. Consistent to what we budgeted in June, we anticipated and accounted for a budget shortfall to the tune of \$2,909,100. This is attributed to the standard practice of, from time to time, using accumulated funds from prior years to finance projects related to one-time purchases and capital improvement projects. In FY 2019, some of these projects include various street projects using transportation funds. In projects such as these, the expenditures are made in the current year when the projects are actually initiated, while revenues were recorded in prior years. For accounting purposes, this results in a deficit in the current year for these special funds.

One significant project we are adding at this time is an Open Street event funded by a Metro grant (\$166,000). This is a joint endeavor with the City of Bellflower to promote open streets for cyclists, pedestrians and other modes of non-motorized transportation to reduce traffic congestion and achieve economic and public health improvement. Also, an appropriation of \$44,700 using the Art Fund has been added for Latina Art Foundation in an effort to support their grant application. Lastly, we are planning to update the Downtown design standards using the General Plan Fund that has accumulated over the years.

Capital Improvement Projects

We continued our maintenance and renovation of City facilities and infrastructure in the fiscal year and the budget reflects our latest estimates on various projects. New projects added to the Midyear Budget include the installation of security measures at City facilities (\$35,000), new trash receptacles at all new bus stops using Proposition A Funds (\$16,000), and the addition of electric vehicle charging stations (\$72,600) using a grant that was awarded to the City recently. In addition, we are proposing a couple of design projects at this time, including the Bike Park Conceptual Design (\$20,000) and Village Park Handball Court Design (\$15,550). Once the design work is completed, it will better position the City when applying for grant funding for these projects.

RECOMMENDED ACTION

It is recommended that the City Council read by title only and adopt Resolution No. 19:002.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 19:002

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, APPROVING AND ADOPTING THE FISCAL YEAR (FY) 2019 MIDYEAR MUNICIPAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND AUTHORIZING THE CITY MANAGER TO ADMINISTER SAID BUDGET AND MAKE SUCH CHANGES AS MAY BE NECESSARY DURING THE FISCAL YEAR TO MAINTAIN STANDARDS AND LEVELS OF SERVICES AND ACHIEVE THE INTENT OF THE CITY COUNCIL IN PROVIDING MUNICIPAL SERVICES FOR FY 2019

WHEREAS, the City Manager has prepared the Fiscal Year 2019 Midyear Municipal Operating and Capital Improvement Budget in accordance with the Paramount Municipal Code, Chapter II, Article II, Section 2-23 (h); and

WHEREAS, the City Council finds the budgeted capital improvements to be exempt from the provisions of the California Environmental Quality Act (CEQA) as Section 15301, 15302, 15303, 15304, and 15311 Categorical Exemptions: operation, repair, maintenance, or minor alteration of existing structures or facilities not expanding use; replacement or reconstruction of existing structures or facilities on the same site having the same purpose; new construction of limited small new facilities, and installation of small, new equipment and facilities; minor alterations in the condition of the land, such as grading, gardening, and landscaping that do not affect sensitive resources; and construction of minor structures accessory to existing facilities; and

WHEREAS, the City, pursuant to Federal regulations 24 CFR Part 570.301 under the Housing and Community Development Act (HCDA) of 1974, as amended, has obtained citizen comments on budgeted projects which will be undertaken using CDBG and HOME funds; and

WHEREAS, the City Council has reviewed the estimated Fiscal Year 2019 Budget, including revenues, expenditures, and fund balances as projected to the end of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT AS FOLLOWS:

SECTION 1. The above recitations are true and correct.

SECTION 2. The Fiscal Year 2019 Midyear Municipal Operating Budget is hereby approved and adopted as amended by the City Council and that appropriations be made, by department, in the following amounts:

<u>Department</u>	<u>Amount</u>
Council/Commissions	\$ 337,450
Community Promotion	535,750
City Attorney	326,200
City Manager/City Clerk	878,800
Administrative Services	1,308,400
Finance	3,788,650
Community Development	2,433,950
Public Safety	12,036,800
Community Services and Recreation	5,324,800
Public Works	<u>15,640,800</u>
TOTAL OPERATING EXPENDITURES BY DEPT.	<u>\$ 42,611,900</u>

SECTION 3. The above appropriations for Fiscal Year 2019 shall be expended by the following funds:

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 26,586,350
PEP	115,000
Community Development Block Grant	840,250
HOME Investment Partnership Act	221,250
After School Education and Safety	2,007,800
Gas Tax Fund	1,432,500
Traffic Safety Fund	70,000
AB 939 Fees	35,550
Air Quality Management District	51,800
Proposition A Transit Tax	1,001,050
Proposition C Transit Tax	179,100
Measure R Transit Tax	69,350
Measure M Transit Tax	45,100
Maintenance District Funds	14,150
Art Fund	59,700
PEG Fund	5,000
General Plan Fund	85,000
Other Grants Fund:	
Area E	800
Measure H	13,400
Park Maintenance – Dills Park	73,150
Park Maintenance – Paramount Park	22,600
State COPS	101,750
Used Oil	15,200
West Santa Ana Rail	10,950
Justice Assistance Grant (JAG)	39,850
Metro Open Street Grant	166,000
SB 821 Fund	37,900

<u>Fund</u>	<u>Amount</u>
Municipal Water Fund	\$ 9,102,900
Equipment Replacement Fund	<u>208,150</u>
TOTAL OPERATING EXPENDITURES BY FUND	<u>\$42,611,600</u>

SECTION 4. The Fiscal Year 2019 Midyear Municipal Capital Improvement Budget is hereby approved and adopted as amended by the City Council and that appropriation be made, by project, in the following amounts:

<u>CAPITAL PROJECTS FOR FY 2019</u>	<u>Amount</u>
Well 16 Design/Construction	\$ 6,812,350
Installation of Services/Hydrants-2019	75,000
Annual Valve Replacement-2019	25,000
Garfield Avenue Widening	50,000
Arterial Street Resurfacing-2018	985,000
Arterial Street Resurfacing-2019	850,000
Neighborhood Street Resurfacing-2018	836,700
Neighborhood Street Resurfacing-2019	1,750,000
Rosecrans Bridge Repair	573,050
WSAB Bikeway Phase 2	525,000
Bike Park Conceptual Design	20,000
Drought-Tolerant Median Conversion	210,000
Directional Signage	35,000
Village Park Handball Court	15,550
Soccer Field Design	20,000
Pond Resurfacing	201,450
Neighborhood Enhancement Program-2019	75,000
Utility Box Murals	6,000
Parkway Entry Signs	32,500
City Entry Monument Signs	82,000
Preliminary Park Renovation Design	40,000
All-American Basketball Courts	23,000
Paramount Gym Bathroom Renovation	130,000
Paramount Pool Concrete Tables	11,100
Paramount Pool Covers and Lane Storage	14,900
Bus Stop Trash Receptacles	16,000
Community Center A/C Replacement	105,000
Building Security Equipment	35,000
Electric Vehicle Charging Station	<u>72,600</u>
TOTAL CAPITAL IMPROVEMENTS - FY 2019	<u>\$13,627,200</u>

SECTION 5. The above capital improvement project appropriations for Fiscal Year 2019 shall be expended by the following funds:

<u>Fund</u>	<u>Amount</u>
General Fund	\$ 165,550
Successor Agency Bond	180,000
Capital Reserve	672,500
Equipment Replacement Fund	35,000
I-710 Early Action Funds	50,000
Highway Bridge Repair	507,300
Proposition A Transit Tax	16,000
Proposition C Transit Tax	1,303,250
Measure R	988,000
Measure M	1,277,500
Proposition 42 – SB 1 ATP	345,000
Prop 42 – SB 1 Road Maintenance & Repair	1,048,700
Prop A Park Grant	26,000
Public Art Fees	207,450
Mobile Source Air Pollution Reduction Grant (MSRC)	72,600
Municipal Water Fund	<u>6,732,350</u>
TOTAL CAPITAL IMPROVEMENT APPROPRIATIONS	<u>\$13,627,200</u>

SECTION 6. The City shall not undertake any capital improvements without adequate environmental review and approval.

SECTION 7. The City Council amends the "Authorized Position Listing for Full-Time Positions" as follows:

**AUTHORIZED POSITION LISTING
FOR FULL-TIME POSITIONS**

<u>Positions Authorized</u>	<u>Job Classification Titles</u>	<u>Pay Range Number</u>
1	City Manager	278
1	City Attorney	261
1	Assistant City Manager	257
1	Community Services & Recreation Director	255
1	Finance Director	255
1	Public Safety Director	255
1	Public Works Director	255
1	City Clerk	252
1	Assistant Community Development Director	250
1	Assistant Community Svcs. & Recreation Director	250
1	Assistant Finance Director	250
1	Assistant Public Safety Director	250
1	Assistant Public Works Director	250
1	Development Services Manager	202

<u>Positions Authorized</u>	<u>Job Classification Titles</u>	<u>Pay Range Number</u>
1	Human Resources Manager	202
1	Planning Manager	195
1	Senior Accountant	188
1	Public Works Superintendent	186
1	Public Works Manager	186
1	Water Superintendent	186
1	Sr. Community Services & Recreation Supervisor	183
1	Code Enforcement Division Head	182
2	Building and Safety Inspector	182
1	Public Information Officer	178
1	Crime Analyst	178
1	Community Development Planner	170
3	Community Services & Recreation Supervisor	170
1	Finance Supervisor	170
1	Information Technology (IT) Supervisor	170
2	Maintenance Supervisor	170
3	Management Analyst	170
1	Supervising Water Operator	170
1	Community Service Officer Supervisor	163
1	Executive Secretary	163
2	Recreation Specialist	151
1	Building Permit Technician	151
1	Graphic Artist/Social Media Coordinator	151
1	Information Technology (IT) Technician	151
4	Finance Clerk	148
1	Payroll Specialist	148
5	Secretary	148
6	Senior Maintenance Worker	148
3	Senior Water Operator	148
1	Warehouse Attendant	148
5	Code Enforcement Officer	145
7	Community Service Officer	142
1	Parking Control Officer	140
2	Departmental Clerk	137
8	Maintenance Worker	137
4	Water Operator	137

SECTION 8. The City Council amends the Full-Time Salary Table as follows:

**CITY OF PARAMOUNT
FULL-TIME SALARY TABLE
FY 2019 (Effective 01/08/2019)**

RANGE	STEP A	STEP B	STEP C	STEP D	STEP E
137	3,701.49	3,886.56	4,080.89	4,284.94	4,499.18
140	3,813.65	4,004.33	4,204.55	4,414.78	4,635.51
142	3,890.30	4,084.82	4,289.06	4,503.51	4,728.69
145	4,008.18	4,208.59	4,419.02	4,639.97	4,871.97
148	4,129.64	4,336.12	4,552.92	4,780.57	5,019.60
151	4,254.77	4,467.51	4,690.88	4,925.42	5,171.70
163	4,794.38	5,034.10	5,285.80	5,550.09	5,827.60
170	5,140.22	5,397.23	5,667.10	5,950.45	6,247.97
178	5,566.12	5,844.43	6,136.65	6,443.48	6,765.66
182	5,792.13	6,081.74	6,385.82	6,705.12	7,040.37
183	5,850.05	6,142.56	6,449.68	6,772.17	7,110.78
186	6,027.31	6,328.68	6,645.11	6,977.37	7,326.24
188	6,148.46	6,455.89	6,778.68	7,117.62	7,473.50
195	6,591.99	6,921.58	7,267.66	7,631.05	8,012.60
202	7,067.50	7,420.88	7,791.92	8,181.52	8,590.59
250	7,826.09	8,217.40	8,628.27	9,059.68	9,512.67
252	8,372.52	8,791.15	9,230.70	9,692.24	10,176.85
255	9,847.51	10,339.89	10,856.88	11,399.72	11,969.71
257	12,210.55	12,821.07	13,462.13	14,135.23	14,842.00
261	11,912.24				
278	18,025.00				

SECTION 9. The City Council hereby directs the City Manager to have the FY 2019 Midyear Budget prepared for general distribution.

SECTION 10. The Mayor, or presiding officer, is hereby authorized to affix his/her signature to this resolution signifying its adoption and the City Clerk or his/her duly appointed deputy is directed to attest thereto.

SECTION 11. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED and ADOPTED by the City Council of the City of Paramount this 19th day of February 2019.

Diane J. Martinez, Mayor

ATTEST:

Lana Chikami, City Clerk