

**PARAMOUNT CITY COUNCIL  
MINUTES OF AN ADJOURNED MEETING  
SEPTEMBER 20, 2016**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

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**CALL TO ORDER:**

The adjourned meeting of the Paramount City Council was called to order by Mayor Daryl Hofmeyer at 4:04 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

**ROLL CALL OF  
COUNCILMEMBERS**

Present: Councilmember Gene Daniels  
Councilmember Tom Hansen  
Councilmember Diane J. Martinez  
Mayor Daryl Hofmeyer

Absent: Vice Mayor Peggy Lemons

It was moved by Mayor Hofmeyer and seconded by Councilmember Hansen to excuse Vice Mayor Lemons.

**STAFF PRESENT:**

John Moreno, City Manager  
John E. Cavanaugh, City Attorney  
Kevin Chun, Assistant City Manager  
Christopher Cash, Public Works Director  
David Johnson, Com. Serv. & Recreation Director  
Karina Liu, Finance Director  
Maria Meraz, Public Safety Director  
William Pagett, City Engineer  
Clyde Alexander, Assistant Finance Director  
Chris Callard, Public Information Officer  
John Carver, Assistant Community Development Director  
Lana Chikami, City Clerk  
Steve Coumparoules, Management Analyst  
Marco Cuevas, Community Development Planner  
Jaime De Guzman, Senior Accountant  
Danny Elizarraras, Management Analyst  
Magda Garcia, Senior Com. Serv. & Recreation Supervisor  
Margarita Gutierrez, Finance Supervisor  
Sarah Ho, Assistant Public Works Director  
John King, Planning Manager  
Adriana Lopez, Assistant Public Safety Director  
Wendy Macias, Public Works Manager  
Jonathan Masannat, Management Analyst  
Patrick Matson, Human Resources Manager

**1. MOBILE CITY COUNCIL**  
▪ Tour of Northwest  
Quadrant of the City

Mayor Hofmeyer recessed the meeting at 4:05 p.m. to tour the northwest quadrant of the city. The tour included the following highlights: Los Compadres self-storage

- Meet & Greet at Spane Park

development, SCE right-of-way, South Gate dog park, future MTA station, potential bike path park, materials recovery facility site, Salud Park (Phase II), pocket park development site, Dills Park (permit parking), Well #15, Orange Splash Pad, Spane Park Learning Center, and the former McLane site.

A meet and greet was held at Spane Park (14400 Gundry Avenue, Paramount) and community members interacted with Councilmembers, staff, and deputies. The City Council returned to City Hall and Mayor Hofmeyer reconvened the meeting in the Council Chambers at 6:03 p.m.

## **PUBLIC COMMENTS**

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CF 10.3

There were none.

## **CONSENT CALENDAR**

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2. AWARD OF CONTRACT  
Construction of the  
Paramount Park  
Community Center Roof  
Replacement  
City Project No. 9751

It was moved by Councilmember Martinez and seconded by Councilmember Daniels to approve the plans and specifications, award the contract for construction of the Paramount Park Community Center roof replacement to Dick Madsen Roofing, Whittier, California, in the amount of \$110,750, and authorize the Mayor or his designee to execute the agreement. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez  
Mayor Hofmeyer  
NOES: None  
ABSENT: Vice Mayor Lemons  
ABSTAIN: None

## **OLD BUSINESS**

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3. AWARD OF CONTRACT  
Janitorial Services  
CF 43.1045

City Manager Moreno stated that City Attorney Cavanaugh reviewed the award of contract for janitorial services to Golden Touch for compliance with the City's purchasing policy, and said that it does comply.

It was moved by Councilmember Martinez and seconded by Councilmember Daniels to award the contract for janitorial services to Golden Touch Cleaning, Tustin, California, in the amount of \$161,418 per year, and authorize the Mayor to execute the agreement. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez  
Mayor Hofmeyer  
NOES: None  
ABSENT: Vice Mayor Lemons  
ABSTAIN: None

## **NEW BUSINESS**

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4. RESOLUTION NO.  
16:023  
City Council Permit for  
Live Entertainment  
Modern Development  
Company DBA  
Paramount Swap Meet  
7900 All America City  
Way  
CF 30.4; 75.4

Assistant City Manager Chun gave the report, a request for a City Council Permit to allow live entertainment at the Paramount Swap Meet at 7900 All America City Way. Mr. Chun provided an overview of the proposed live family entertainment (musical performers, DJs, dancers, comedians, and magicians) for swap meet patrons on Saturdays and Sundays at varied starting and ending times between 10:00 a.m. and 4:00 p.m.

Mr. Chun stated that there are no objections for approval of the application from the Community Development Department, Public Safety Department, and Sheriff's Department. He also discussed conditions of the live entertainment permit, including the installation of security cameras, an on-site security guard, and a 6-month review (after live entertainment commences at the site) to ensure compliance.

Councilmember Martinez commented that Our Lady of the Rosary Church's Pastor is excited about Paramount Swap Meet's future live family entertainment.

It was moved by Councilmember Daniels and seconded by Councilmember Hansen to read by title only and adopt Resolution No. 16:023, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT SETTING FORTH ITS FINDINGS OF FACT AND DECISION RELATIVE TO THE APPROVAL OF THE APPLICATION FROM MODERN DEVELOPMENT COMPANY DBA PARAMOUNT SWAP MEET FOR A CITY COUNCIL PERMIT FOR LIVE ENTERTAINMENT AT 7900 ALL AMERICA CITY WAY." The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez  
Mayor Hofmeyer  
NOES: None  
ABSENT: Vice Mayor Lemons  
ABSTAIN: None

5. PUBLIC HEARING  
FY 2015-2016  
Consolidated Annual  
Performance and  
Evaluation Report  
(CAPER)  
CF 54.9 CDBG

Finance Director Liu presented the FY 2015-2016 Consolidated Annual Performance and Evaluation Report (CAPER). She stated that the CAPER is a federally-required annual review of the City's progress in meeting the specific goals and objectives specified in the City's five-year Consolidated Plan and that the City must hold a public hearing to allow for comments regarding the City's CAPER.

In FY 2016, the City budgeted \$839,771 in CDBG funds, \$223,045 in HOME funds, and \$463,336 (from the prior year's allocation) for a total CDBG/HOME budget of \$1,526,152. Ms. Liu discussed the use of these funds and reported that the City's accomplishments are consistent with the objectives of the five-year Consolidated Plan.

Mayor Hofmeyer opened the public hearing. There being no one in the audience wishing to testify, it was moved by Councilmember Hansen and seconded by Councilmember Martinez to close the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez  
Mayor Hofmeyer  
NOES: None  
ABSENT: Vice Mayor Lemons  
ABSTAIN: None

It was moved by Councilmember Martinez and seconded by Councilmember Hansen to receive and file the FY 2015-2016 CAPER, and authorize the Finance Director to submit the CAPER to HUD. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez  
Mayor Hofmeyer  
NOES: None  
ABSENT: Vice Mayor Lemons  
ABSTAIN: None

6. PUBLIC HEARING  
FY 2015-2016 and  
FY 2016-2017 One-Year  
Action Plan Amendment  
CF 54.9 CDBG

Finance Director Liu gave the report and reviewed the proposed FY 2015-2016 and FY 2016-2017 One-Year Action Plan amendment to reallocate funds as outlined in the following table:

<b>One-Year Action Plan Amendment</b>		
<b>Source/Use</b>	<b>From</b>	<b>To</b>
FY 2016 Orange Splash Pad	\$125,000	--
FY 2016 Code Enforcement (LMA)	\$3,200	--
FY 2016 Code Enforcement (SBA)	\$44,726	--
FY 2016 Paramount Park Futsal Courts	--	\$117,861
FY 2017 Commercial Rehabilitation Program	--	\$55,065
¤ TOTAL	\$172,926	172,926

Mayor Hofmeyer opened the public hearing. There being no one in the audience wishing to testify, it was moved by Councilmember Daniels and seconded by Councilmember Martinez to close the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez  
Mayor Hofmeyer  
NOES: None  
ABSENT: Vice Mayor Lemons  
ABSTAIN: None

It was moved by Councilmember Martinez and seconded by Councilmember Hansen to approve the proposed amendment to the FY 2015-2016 and FY 2016-2017 One-Year Action Plan. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Martinez  
Vice Mayor Hofmeyer, Mayor Hansen  
NOES: None  
ABSENT: Councilmember Lemons  
ABSTAIN: None

7. ORAL REPORT  
Communication  
Assessment Report  
CF 39.2, 43.1037

Mr. Ryder Smith of Tripepi Smith introduced Mr. Jon Barilone, who assisted with the City of Paramount’s communication assessment, and then provided an overview of the assessment process and discussed the importance for effective communication. He stated that the goal is to improve processes and platforms to engage residents and drive community knowledge and familiarity with City program and projects and then reviewed the City’s platforms currently being used.

Mr. Smith made the following communication recommendations: create new City website, drive online audience growth throughout the city, evaluate enhanced transparency initiatives, create media relations policies and procedures, develop a media engagement strategy, establish an emergency communications plan, provide more direct

electronic communication, develop social media strategy and policy, measure what matters, empower staff as information ambassadors, and experiment with Around Town. He also provided the following branding recommendations: weigh merits of current identity and logo, create a brand style guide, establish a consistent look to City communications, explore a City brand statement, define a City motto, and integrate recurring themes/topics into City communications.

Councilmember Hansen commented that it was an interesting report and thanked Mr. Smith. There was also a brief discussion about re-designing the City website.

It was moved by Councilmember Daniels and seconded by Councilmember Hansen to receive and file the Communications Assessment Report. The motion was passed by the following vote:

AYES: Councilmembers Daniels, Hansen, Martinez  
Mayor Hofmeyer  
NOES: None  
ABSENT: Vice Mayor Lemons  
ABSTAIN: None

8. ORAL REPORT  
Measure M,  
Transportation Sales Tax  
Measure  
CF 37.8a

Assistant City Manager Chun provided an overview of the educational campaign for Measure M, outlined what Measure M is, and reviewed Measure M's ballot language. He discussed the Gateway Cities COG's position and concerns and also reviewed the City of Paramount's position on Measure M. He also noted that staff will be talking to City Commissioners and community organizations to educate them on Measure M.

There was discussion regarding the tangible benefit of Measure M local return funds to Paramount, Measure M being misleading to voters, and project prioritization favoring areas in Los Angeles County and delaying important projects to Gateway cities.

It was moved by Councilmember Martinez and seconded by Councilmember Hansen to receive and file the report on Measure M. The motion was passed by the following vote:

AYES: Councilmembers Daniels, Hansen, Martinez  
Mayor Hofmeyer  
NOES: None  
ABSENT: Vice Mayor Lemons  
ABSTAIN: None

## **COMMENTS FROM STAFF**

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City Manager Moreno announced that IHOP plans to come to Paramount's downtown area. He noted that the agreement has not been signed but the deal points have been agreed upon and IHOP hopes to open in 90 days. Mr. Moreno also stated that Ono Hawaiian is close to signing an agreement with the City.

## **COMMENTS FROM COUNCILMEMBERS**

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There were none.

## **ADJOURNMENT**

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There being no further business to come before the City Council, Mayor Hofmeyer adjourned the meeting at 7:05 p.m. to a meeting on October 4, 2016 at 6:00 p.m.

/s/ Daryl Hofmeyer

Daryl Hofmeyer, Mayor

ATTEST:

/s/ Lana Chikami

Lana Chikami, City Clerk