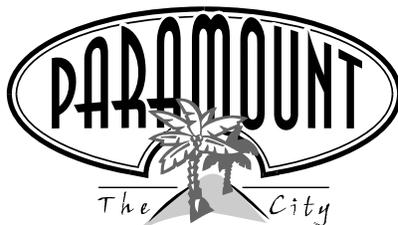


AGENDA

Paramount City Council
May 3, 2016



Regular Meeting
City Hall Council Chambers
6:00 p.m.

City of Paramount

16400 Colorado Avenue ❖ Paramount, CA 90723 ❖ (562) 220-2000 ❖ www.paramountcity.com

Public Comments: If you wish to make a statement, please complete a Speaker's Card at the beginning of the meeting. Speaker's Cards are located at the entrance. Give your completed card to a staff member or put it on the staff table located at the front of the room. When your name is called, please go to the rostrum provided for the public. Persons are limited to a maximum of 5 minutes unless an extension of time is granted. No action may be taken on items not on the agenda except as provided by law.

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's office at (562) 220-2027 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Note: Agenda items are on file in the City Clerk's office and are available for public inspection during normal business hours. Materials related to an item on this Agenda submitted after distribution of the agenda packet are also available for public inspection during normal business hours in the City Clerk's office. The office of the City Clerk is located at City Hall, 16400 Colorado Avenue, Paramount.

Notes

CALL TO ORDER:	Mayor Daryl Hofmeyer
PLEDGE OF ALLEGIANCE:	Councilmember Diane J. Martinez
INVOCATION:	Pastor Larry Jameson Lifegate Foursquare Church
ROLL CALL OF COUNCILMEMBERS:	Councilmember Gene Daniels Councilmember Tom Hansen Councilmember Diane J. Martinez Vice Mayor Peggy Lemons Mayor Daryl Hofmeyer

PRESENTATIONS

- | | | |
|----|---|---|
| 1. | <u>PRESENTATIONS</u> | <u>EDUCATION MONTH</u> <ul style="list-style-type: none">▪ Proclaiming May 2016 as Education Month▪ Presentation to PEP by Supervisor Don Knabe's Office▪ Presentation to PEP by Paramount Chamber of Commerce▪ Recognition of PEP Scholarship Recipients▪ Recognition of Pennies for PEP Fundraising Class Champions▪ Recognition of PUSD Teachers of the Year▪ Recognition of Co-Valedictorians and Salutatorian of Paramount High School, Class of 2016▪ Recognition of Gates Millennium Scholarship Winners |
| 2. | <u>CERTIFICATE OF RECOGNITION</u> | Recognition of 23 rd Annual Lucille Roybal-Allard Student Art Competition Winners |
| 3. | <u>PROCLAMATION</u> | National Kids to Parks Day |
| 4. | <u>PRESENTATION</u> | Paramount Pride Winners |

PUBLIC COMMENTS

CONSENT CALENDAR

All items under the Consent Calendar may be enacted by one motion. Any item may be removed from the Consent Calendar and acted upon separately by the City Council.

- | | | |
|----|--|---|
| 5. | <u>APPROVAL OF MINUTES</u> | April 5, April 16, and April 19, 2016 |
| 6. | <u>APPROVAL</u> | Register of Demands |
| 7. | <u>APPROVAL</u> | Parade Permit Application for Hynes D.E.S. Inc. |

- | | | |
|-----|--|---|
| 8. | <u>RESOLUTION NO. 16:008</u> | Approving the Engineer's Report for Certain Landscaping Improvements for Landscaping and Maintenance Assessment District No. 81-1 |
| | <u>AND</u> | |
| | <u>RESOLUTION NO. 16:009</u> | Declaring Its Intention to Levy and Collect Assessments Within Landscaping and Maintenance District No. 81-1 for FY 2016-2017 and Setting a Time and Place for a Public Hearing Thereon |
| 9. | <u>RECEIVE AND FILE</u> | Treasurer's Report for the Quarter Ending March 31, 2016 |
| 10. | <u>APPROVAL</u> | Picnic Shelter Reservation Policy |
| 11. | <u>APPROVAL</u> | Architectural Services Agreement |
| 12. | <u>APPROVAL</u> | CDBG/HOME Consultant Services Agreement |
| 13. | <u>APPROVAL</u> | Computer Equipment Purchase for the STAR Program |
| 14. | <u>AWARD OF CONTRACT</u> | Replacement of Electrical Distribution Cabinets |
| 15. | <u>ORDINANCE NO. 1068 (Adoption)</u> | Adding Section 29-6.4 (j) of Chapter 29, Article II, of the Paramount Municipal Code Regarding Limiting or Stopping, Standing or Parking in Designated Tow Away Zones |

REPORTS

- | | | |
|-----|-------------------------------------|--|
| 16. | <u>PRESENTATION</u> | Cerritos Complete Scholarship Program Presentation by Dr. Jose Fierro, Cerritos College Presentation |
| 17. | <u>APPROVAL</u> | Authorization for Canning Hunger to Provide Curb Address Painting Citywide |
| 18. | <u>APPROVAL</u> | Application for Fireworks Permits - 2016 |
| 19. | <u>APPROVAL</u> | Installation of Stop Signs at the Intersection of Vermont Avenue and Monroe Street |

- | | | |
|-----|--|---|
| 20. | <u>APPROVAL</u> | Installation of a Limited Time Parking Zone on the South Side of Jefferson Street, West of Garfield Avenue (7312 Jefferson Street) |
| 21. | <u>PUBLIC HEARING</u> | One-Year Action Plan |
| 22. | <u>AWARD OF CONTRACT</u> | Banking Services |
| 23. | <u>ORDINANCE NO. 1069 (Introduction)</u> | Amending Chapter 21 of the Paramount Municipal Code Regarding the Underground Pipeline Franchise with the Paramount Petroleum Corporation |

COMMITTEE REPORTS

- Councilmembers

COMMENTS

- Staff
- Councilmembers

CLOSED SESSION

Conference with real property negotiator, John Moreno, City Manager, (pursuant to Government Code §54956.8) to instruct for price, terms, and conditions for the purchase, sale, exchange, or lease of subject property.

Property: Downey Avenue/Alondra Boulevard
Negotiating Party: City of Paramount and Seagrove LA, LLC

Conference with Legal Counsel – Existing Litigation
Subdivision (a) of Section 54956.9
Name of case: City of Paramount, et al v. Cohen, et al
Third District Court of Appeal Case No. C078968

ADJOURNMENT

To a meeting on May 17, 2016 at 5:00 p.m.

MAY 3, 2016

EDUCATION MONTH

- ❖ PROCLAIMING MAY 2016 AS EDUCATION MONTH
- ❖ PRESENTATION TO PEP BY SUPERVISOR DON KNABE'S OFFICE
- ❖ PRESENTATION TO PEP BY PARAMOUNT CHAMBER OF COMMERCE
- ❖ RECOGNITION OF PEP SCHOLARSHIP RECIPIENTS
- ❖ RECOGNITION OF PENNIES FOR PEP FUNDRAISING CLASS CHAMPIONS
- ❖ RECOGNITION OF PUSD TEACHERS OF THE YEAR
- ❖ RECOGNITION OF CO-VALEDICTORIANS AND SALUTATORIAN OF PARAMOUNT HIGH SCHOOL CLASS OF 2016
- ❖ RECOGNITION OF GATES MILLENNIUM SCHOLARSHIP WINNERS

MAY 3, 2016

CERTIFICATE OF RECOGNITION

23RD ANNUAL LUCILLE ROYBAL-ALLARD STUDENT ART
COMPETITION WINNERS

MAY 3, 2016

PROCLAMATION

NATIONAL KIDS TO PARKS DAY

MAY 3, 2016

PRESENTATIONS

PARAMOUNT PRIDE WINNERS

MAY 3, 2016

APPROVAL OF MINUTES

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL MINUTES OF APRIL 5,
APRIL 16, AND APRIL 19, 2016.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

**PARAMOUNT CITY COUNCIL
MINUTES OF A REGULAR MEETING
APRIL 5, 2016**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER: The regular meeting of the Paramount City Council was called to order by Mayor Daryl Hofmeyer at 6:02 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Mayor Hofmeyer.

INVOCATION: The invocation was delivered by Pastor Lorenzo Archuleta, Jr. of Unshackled Ministries.

ROLL CALL OF COUNCILMEMBERS: Present: Councilmember Gene Daniels
Councilmember Tom Hansen
Councilmember Diane J. Martinez*
Vice Mayor Peggy Lemons
Mayor Daryl Hofmeyer

*Mayor Hofmeyer announced that Councilmember Martinez would be arriving later to the meeting.

STAFF PRESENT: John Moreno, City Manager
John E. Cavanaugh, City Attorney
Kevin Chun, Assistant City Manager
Christopher Cash, Public Works Director
David Johnson, Com. Serv. & Recreation Director
Karina Liu, Finance Director
Maria Meraz, Public Safety Director
William Pagett, City Engineer
Clyde Alexander, Acting Assistant Finance Director
Chris Callard, Public Information Officer
Mike Carrillo, Management Analyst
John Carver, Assistant Community Development Director
Lana Chikami, City Clerk
Steve Coumparoules, Management Analyst
Marco Cuevas, Community Development Planner
Danny Elizarraras, Management Analyst
Yecenia Guillen, Asst. Com. Serv. & Rec. Director
Margarita Gutierrez, Finance Supervisor
Sarah Ho, Assistant Public Works Director
John King, Planning Manager
Adriana Lopez, Assistant Public Safety Director
Wendy Macias, Public Works Manager
Jonathan Masannat, Management Analyst

Carlos Mendoza, Neighborhood Preservation Specialist
Janene Ottaiano, Human Resources Manager
Mario Ponce, Com. Serv. Officer Supervisor

PRESENTATIONS

1. PRESENTATION
Traditional Artists' Guild
(TAG) Student Contest
Winners
CF 62.16

Mr. John Nowlin of the Traditional Artists' Guild (TAG) joined the Paramount City Council and congratulated the following student contest winners:

1st Place Winners: Diego Ochoa (Kindergarten: Hollydale), Valeria Cervantes (1st Grade: Keppel), Janell Covarrubias (2nd Grade: Hollydale), Isaac Picazo (3rd Grade: Hollydale), Daphne Garcia (4th Grade: Lincoln), Jade Ceja (5th Grade: Los Cerritos), Aylin Mendoza (6th Grade: Hollydale), Annette Angulo (7th Grade: Zamboni), Noemi Hernandez (8th Grade: Zamboni), Bianca Gaspar (9th Grade: Paramount High West), Alexis Aguirre (10th Grade: Paramount High), Christina Huerta (11th Grade: Paramount High), and Daisy Nava (12th Grade: Paramount High)

Special Award Winners: Heidi Azpeitia – Best Use of Color (11th Grade: Paramount High), Melanie Ortiz – Best Composition (12th Grade: Paramount High), Jennifer Martinez – Chamber of Commerce Award (8th Grade: Zamboni), Nataly Campos – Superintendent's Award (10th Grade: Paramount High), Miriam Torres – Chairman's Award (12th Grade: Paramount High, Stephanie Casteneda – Commissioner's Award (10th Grade: Paramount High), and Alexis Aguirre – Mayor's Award (10th Grade: Paramount Park)
2. CERTIFICATE OF
RECOGNITION
JROTC 100th
Anniversary
CF 39.12

Mayor Hofmeyer, on behalf of the City Council, congratulated the JROTC on its 100th anniversary and presented a proclamation to Colonel Robert Guild and members of the JROTC.
3. PROCLAMATION
Fair Housing Month
CF 39.12

Mayor Hofmeyer, on behalf of the City Council, presented a proclamation to Ms. April Overlie, Outreach Coordinator from the Fair Housing Foundation, in honor of Fair Housing Month. Ms. Overlie expressed her appreciation to the City Council and encouraged residents to use the organization's

services. She also extended an invitation to attend a celebration at their new Orange County office on April 20, 2016 and encouraged participation in their poster contest.

4. PROCLAMATION
National Library Week
April 10-16, 2016
CF 39.12

Mayor Hofmeyer, on behalf of the City Council, proclaimed April 10-16 National Library Week and presented a proclamation to Friends of the Library members and library staff members.

Mr. Josh Murray, Community Library Manager, and Ms. Karli Geiger, Children's Librarian, expressed their appreciation to City Council and encouraged everyone to use the library's services and participate in their programs.

5. PROCLAMATION
DMV/Donate Life
California Month
CF 39.12

Mayor Hofmeyer, on behalf of the City Council, proclaimed April as National Donate Life Month and presented a proclamation to Mr. Dave Hollon. Mr. Hollon thanked the City Council and City of Paramount for being a long-time supporter and spoke of his personal experience of being a recipient of organ donations.

6. CERTIFICATE OF
RECOGNITION
Mr. Donald Vale 100th
Birthday
CF 39.12

Mayor Hofmeyer, on behalf of the City Council, recognized Mr. Donald Vale on his 100th birthday celebration. Mr. Vale could not attend the meeting and Mayor Hofmeyer stated that a certificate would be delivered to Mr. Vale congratulating him on this milestone.

Mayor Hofmeyer recessed the meeting at 6:25 p.m. for a short break.

Councilmember Martinez arrived at the meeting at 6:30 p.m.

At 6:34 p.m., Mayor Hofmeyer reconvened the meeting.

7. PRESENTATION
Social Media Videos
CF 39.12

City Manager Moreno introduced the City of Paramount's social media hosts Gabriela Banuelos and Alexander Gonzalez, and played some of their Facebook, Instagram and Twitter videos highlighting Paramount.

PUBLIC COMMENTS

CF 10.3

Mr. Tony Ostos, a former City employee, stopped by to say hello to the City Council and expressed his appreciation to them for a wonderful work experience.

Ms. Nita Juhasz, 8830 Vans Street, Paramount, addressed the City Council regarding parking concerns in her neighborhood and issues with La Paz Hospital located across from her residence. Mayor Hofmeyer directed Public Safety Director Meraz to contact Ms. Juhasz.

CONSENT CALENDAR

8. APPROVAL OF
MINUTES
March 1 and March 15,
2016

It was moved by Councilmember Lemons and seconded by Councilmember Hansen to approve the Paramount City Council minutes of March 1 and March 15, 2015. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

9. Register of Demands
CF 47.2

Vice Mayor Lemons requested that this item be pulled from the consent calendar. She stated that she had a conflict of interest and disqualified herself from voting on check numbers 150279 and 150350 made payable to her employer (Paramount Chamber of Commerce).

It was moved by Vice Mayor Lemons and seconded by Councilmember Hansen to approve the Paramount City Council Register of Demands with the exception of check numbers 150279 and 150350. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

It was moved by Councilmember Hansen and seconded by Councilmember Daniels to approve check numbers 150279 and 150350. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: Vice Mayor Lemons

10. ACCEPTANCE OF
WORK
Construction of the
Paramount Park
Community Center
Restrooms Remodel
City Project No. 9652

It was moved by Vice Mayor Lemons and seconded by Councilmember Hansen to accept and approve the work performed by Ever Builders, Torrance, California, for construction of the Paramount Park Community Center restrooms remodel and authorize payment of the remaining retention. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

11. ACCEPTANCE OF
WORK
Construction of the
Arterial Street
Resurfacing
Improvements and
Orange Avenue
Parkway Improvements
City Project Nos. 9532
and 9630

It was moved by Vice Mayor Lemons and seconded by Councilmember Hansen to accept and approve the work performed by All American Asphalt Company, Corona, California, for construction of the arterial street resurfacing improvements and Orange Avenue parkway improvements and authorize payment of the remaining retention. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

12. ORDINANCE NO. 1066
(Adoption)
Amending Section
29-6.4 of Chapter 29,
Article II of the
Paramount Municipal
Code Limiting or
Stopping, Standing or
Parking in Designated
Tow Away Zones
CF 73

It was moved by Vice Mayor Lemons and seconded by Councilmember Hansen to read by title only, waive further reading, and adopt Ordinance No. 1066, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING SECTION 29-6.4 OF CHAPTER 29, ARTICLE II OF THE PARAMOUNT MUNICIPAL CODE LIMITING OR STOPPING, STANDING OR PARKING IN DESIGNATED TOW AWAY ZONES." The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

13. ORDINANCE NO. 1067
(Adoption)
Zoning Ordinance Text
Amendment No. 1
CF 108:R-1, R-2, R-M,
C-3, C-M, M-1, M-2

It was moved by Vice Mayor Lemons and seconded by Councilmember Hansen to read by title only, waive further reading, and adopt Ordinance No. 1067, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT AMENDING CHAPTER 44 OF THE PARAMOUNT MUNICIPAL CODE, INCLUDING SECTIONS 44-23 (a), 44-36 (f), 44-47 (a), 44-49 (b), 44-67 (a), 44-70 (9), 44-76 (8), AND 44-83 (8) REGARDING DROUGHT TOLERANT LANDSCAPING BY REPEALING AND REVISING LANDSCAPE AND HARDSCAPE STANDARDS TO PROMOTE DROUGHT TOLERANT LANDSCAPING MATERIALS IN THE R-1 (SINGLE FAMILY), R-2 (MEDIUM DENSITY), R-M (MULTIPLE FAMILY), C-3 (GENERAL COMMERCIAL), C-M (COMMERCIAL MANUFACTURING), M-1 (LIGHT MANUFACTURING), AND M-2 (HEAVY MANUFACTURING) ZONES, AND SECTIONS 44-266 (e) AND 44-267 (a) AND (b), REGARDING WATER-EFFICIENT LANDSCAPE PROVISIONS, AND DELETING SECTIONS 44-267 (b) AND 44-269 IN THEIR ENTIRETY." The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

14. RESOLUTION NO.
16:007
Ordering the Annual
Engineer's Report for
Landscape Maintenance
District No. 81-1
CF 25.3

It was moved by Vice Mayor Lemons and seconded by Councilmember Hansen to read by title only and adopt Resolution No. 16:007, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ORDERING THE ANNUAL ENGINEER'S REPORT FOR LANDSCAPE MAINTENANCE DISTRICT NO. 81-1." The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

15. MAYOR'S
APPOINTMENT
Central Basin Water
Association Board
CF 11.4

It was moved by Vice Mayor Lemons and seconded by Councilmember Hansen to appoint staff members to serve as a second alternate on the Central Basin Water Association Board. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

REPORTS

16. AWARD OF
CONTRACT
Engineering Services for
Well 16 Equipping
City Project No. 9116
CF 43.1034

Public Works Director Cash reported that the City is now ready for the next phase of Well 16, equipping of the well for water production. Mr. Cash recommended that the City Council authorize staff to retain the services of Tetra Tech to provide the design services to begin the engineering work needed for the equipping phase of the project. He provided background on the company and also discussed the services that Tetra Tech would provide. Tetra Tech provided a proposal for engineering services in the amount of \$320,000 and Mr. Cash reported that the cost for the design will be funded with bond funds from the former Redevelopment Agency's final bond issue. Mr. Cash added that the design work will take approximately six to eight months to complete and then the final construction phase of Well 16 can be bid out during FY 2017.

Following Mr. Cash's report, there was a brief discussion regarding the total cost of the well project and the flow rate of water from Well 16.

It was moved by Councilmember Martinez and seconded by Councilmember Daniels to authorize entering into an agreement for engineering services with Tetra Tech, Inc. in the amount of \$320,000, and authorize the Mayor to execute the agreement. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

17. AWARD OF
CONTRACT
Construction of the In-
Roadway Warning Light
Replacing at the
Intersection of
Rosecrans Avenue and
Paramount Boulevard
City Project No. 9533

Public Works Director Cash reported that four bids were received for the in-roadway warning light replacement project, and were opened and examined on March 22, 2016. The low bid was submitted by N.D. Construction Company in the amount of \$36,284 and is \$23,716 below the budgeted amount of \$60,000 allocated in the FY 2016 Budget.

Mr. Cash stated that the existing in-roadway warning lights at Paramount Boulevard and Rosecrans Avenue are over 15 years old and malfunctioning. And, as this system is no longer manufactured, he reported that they cannot be repaired and must be completely replaced. Installation of the new system is expected to take 10 working days and he said that there will be some lane closures throughout the project. The project is expected to start at the beginning of May.

It was moved by Councilmember Daniels and seconded by Councilmember Hansen to approve the plans and specifications, award the contract for construction of the in-roadway warning light replacement at the intersection of Rosecrans Avenue and Paramount Boulevard to N.D. Construction Company, Anaheim, California, in the amount of \$36,284, and authorize the Mayor to execute the agreement. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

18. Picnic Shelter
Reservation Policy
CF 60.2

Community Services & Recreation Director Johnson proposed a weekend picnic shelter reservation policy for the City Council's consideration. The reservation policy will apply to only those parks with picnic shelter amenities (Paramount Park, Meadows Park and Garfield Park), will give priority to residents, and provide the opportunity to reserve a picnic shelter for a planned event.

Mr. Johnson reviewed the application process for a picnic shelter, usage, and fees. He proposed a \$10 picnic shelter reservation fee plus a \$50 deposit fee, and noted that the deposit would be returned to the applicant if the shelter is left in good condition. He also added that an applicant who obtains a jumper permit may also reserve a shelter pending availability.

Following Mr. Johnson's report, there was discussion regarding charging a higher fee, signage and notification regarding the new policy, high usage of the tree area at Progress Park, and securing a picnic shelter when a jumper permit is obtained by an applicant.

It was moved by Councilmember Martinez and seconded by Councilmember Daniels to approve or modify the proposed picnic shelter reservation policy. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

19. General Plan Annual
Report Calendar Year
2015
CF 102

Assistant City Manager Chun gave a report on the City's General Plan for Calendar Year 2015. He provided an update on the City's progress implementing the following General Plan elements (land use, economic development, housing, transportation/circulation, public facilities, health and safety, and resources) and also discussed some 2015 highlights.

It was moved by Councilmember Martinez and seconded by Councilmember Daniels to receive the Calendar Year 2015 General Plan annual report and direct the City Clerk to file said report with the State Office of Planning and Research, and the State Department of Housing and Community Development. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer
NOES: None
ABSENT: None
ABSTAIN: None

COMMITTEE REPORTS

There were none.

COMMENTS FROM STAFF

There were none.

COMMENTS FROM COUNCILMEMBERS

Mayor Hofmeyer thanked his colleagues for nominating him to serve as Mayor and said that he looks forward to a great year. He also extended his appreciation to Vice Mayor Lemons for conducting the March 1, 2016 meeting in his absence.

CLOSED SESSION

Mayor Hofmeyer recessed the meeting at 7:10 p.m. The meeting reconvened at 7:13 p.m. to discuss the following:

1. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Subdivision (a) of Section 54956.9)
Name of case: City of Paramount, et al v. Cohen, et al
Third District Court of Appeal Case No. C078968
2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Government Code Section 54956.8
Property: Century Boulevard and Ruther Avenue
Negotiator: City Manager
Negotiating Party: City of South Gate
Under Negotiation: Terms of Payment
3. Evaluation of Public Employee -- City Manager (pursuant to Government Code Sections 54957)

At 7:58 p.m., City Attorney announced the following:

Closed Session Items 1 and 2: There was no action taken.

Closed Session Item 3: The City Council unanimously voted to approve a salary increase for City Manager John Moreno from \$190,000 to \$206,000 annually, effective April 1, 2016. All other provisions of Mr. Moreno's contract will remain the same. The City Attorney's office received direction from the City Council to bring an amended agreement to them at their next meeting.

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons, Mayor Hofmeyer

NOES: None

ABSENT: None

ABSTAIN: None

ADJOURNMENT

There being no further business to come before the City Council, Mayor Hofmeyer adjourned the meeting at 8:00 p.m. to a meeting on April 16, 2016 at 10:30 a.m., at the Paramount Station (Multi-Purpose Room), 15001 Paramount Boulevard, Paramount.

Daryl Hofmeyer, Mayor

ATTEST:

Lana Chikami, City Clerk

**PARAMOUNT CITY COUNCIL
MINUTES OF AN ADJOURNED MEETING
APRIL 16, 2016**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER:

The adjourned meeting of the Paramount City Council was called to order by Mayor Daryl Hofmeyer at 10:30 a.m. at the Paramount Station, 15001 Paramount Boulevard (Multi-Purpose Room), Paramount, California.

**ROLL CALL OF
COUNCILMEMBERS**

Present: Councilmember Gene Daniels
Councilmember Tom Hansen
Councilmember Diane J. Martinez
Vice Mayor Peggy Lemons
Mayor Daryl Hofmeyer

STAFF PRESENT:

John Moreno, City Manager
Kevin Chun, Assistant City Manager
Christopher Cash, Public Works Director
David Johnson, Com. Serv. & Recreation Director
Maria Meraz, Public Safety Director

PUBLIC COMMENTS

There were none.

**1. Visioning Session
CF 11**

City Manager Moreno took a look back at past visioning sessions from 2008 and 2012, and then reviewed the following department operational priorities for Fiscal Year 2016-2017.

Administration

- Work with departments to implement Communications Assessment recommendations
- Finish ADA Transition Plan document
- Re-do City website
- Install WiFi at specific City facilities
- City's 60th Anniversary promotion

City Clerk

- Administer March 7, 2017 election
- Hold Ethics class for City Council & Commissions
- Further transparency efforts—Add Commission agenda reports/minutes on website

Community Development

- Ensure the completion of restaurant projects
- Pursue developments at:
 - Somerset/Orange (church property)
 - Rosecrans/Garfield (Farmers Market property)
 - Rosecrans/Garfield (empty pad for drive-thru)
 - Paramount/Civic Center (empty pad)
 - Paramount/Howe (misc. storage)
 - Paramount/I-105 (vacant lot in South Gate with annexation)
- Prepare a conceptual plan for Bianchi property
- Public art in median on Paramount Boulevard (North)
- Update design standards for commercial development/remodeling
- Small opportunity retail (kiosks) adjacent to TCE

Finance

- Work with economic development team for new creative revenue opportunities
- Continue to look for ways to ensure City funds are secure
- Employ SEAACA to expand dog license opportunities for residents
- Research credit card payment option at City Hall

Parks & Recreation

- Run successful summer concert/food truck series
- Create a Youth Services Committee
- Bring back sports programs (T-ball and flag football) and add new sports program (Futsal)
- Plan for/put on 60th Anniversary event
- Continue emphasis on education (PEP/STAR/GRIP)
- Improve access to rentable facilities
- Identify and seek funding for larger park projects
- Continue to re-purpose facilities into more popular uses

Public Safety

- Ensure customer service as LASD struggles with personnel shortage
- Monitor closely and respond to quality of life issues (loud parties, street vendors, other nuisances)
- Continue with strong Traffic Enforcement Program with consultant
- Refocus the BEAT system

- Continue monitoring liquor-licensed businesses
- Manage code enforcement cases to reach compliance
- Revamp the Good Neighbor Program (GNP)

Public Works

- Medians—convert landscape to drought tolerant
- Start phase-in of new monument signs
- Finish sidewalk program with JPIA contractor
- Work towards completion of Well #16
- Develop plan for Paramount Boulevard Gateway (North)
- Complete long-term capital projects (Splash Zone, Bike Trail, and L.A. River Park)
- Continue to implement water conservation measures

The following comments were made by the City Council:

Councilmember Daniels:

- Pleased with the visioning session
- Would like to have a community vision session to receive more input from the community
- Would like to see Code Enforcement address the issue of people parking on lawns and sidewalks in neighborhoods
- Believes items are sometimes left on parkways for a long time; thinks employees should continue to remain vigilant and report items for pick-up as they are noticed
- Response time for graffiti calls is great
- Believes that people parking in other neighborhoods only displace the problem

Vice Mayor Lemons:

- Likes the City's Public Works application for reporting issues around the city
- Appreciates that City employees are responding to some issues that are noticed around town; however, she feels that items that are left and go unreported for extended periods of time are the issues that Council/residents see and stick in their minds
- Would like to see a rewards programs implemented for employees that call in the most items for pickup, graffiti, and general calls for service needed around the city
- Stated that lawn parking is sometimes due to street sweeping
- Mentioned that there are many inoperable vehicles
- Suggested a possible driveway expansion program to solve parking issues

- Would like to see a more proactive approach to the parking issues -- possibly hire an outside consultant to help with resolving parking on the street (mentioned Mike Hogue), and address vehicle storage regulations
- Would like to see WiFi installed at the Senior Center at Paramount Park
- Stated that the Five Star Market property has been a long-time problem (8+ years) and would like that matter to be a top priority
- Would like more Caltrans clean-up at freeway ramps, especially east and west ramps
- Would like the City's drought tolerant amendments to include parkways
- Agrees with everything else mentioned

Mayor Hofmeyer:

- Stated that there was a pick-up truck bed liner on the street for over three weeks, and mentioned that he waited to see how long before City staff responded
- Believes a lot of priorities have been met
- Stated that Public Safety is a priority
- Would like a program implemented where City Council drives around the City to see what is going on every three months – possibly a van field trip for City Councilmembers to be scheduled quarterly before Study Session meetings
 - Include viewing other neighborhoods to give the City Council a better perspective
 - Alert residents that the City Council will be coming to their neighborhood to allow them to ask City Council questions (“Mobile City Council”)

Councilmember Hansen:

- Believes that much of the same issues being discussed were addressed in the previous visioning session
- Complimented staff
- Believes the City is close to achieving its objectives
- Believes that parking issues are related to street sweeping days. He stated that parking places become hard to find, leading to residents parking on lawns and sidewalks and believes residents have no choice than to park on lawns.
- He is pleased that new restaurants are finally coming to Paramount and that everything is on track--all fine
- Understands that we receive few negative comments from the public about the city

Councilmember Martinez:

- Stated that neighborhood parking is difficult due to inoperable vehicles
- Stated that she is very pleased with the presentation
- Mentioned the painting of curbs
- Would like to see more focus on the maintenance and repairs of City facilities -- the appearance of the city is important

Councilmembers also provided input on the following miscellaneous items that were brought to them for consideration:

Social Media: Social media is sufficient and there is no need to go back to expanded press coverage -- starting to see good results with social media.

Paramount Pride Program: Open to eliminating the Paramount Pride Program.

Elderly Nutrition Program (ENP) College Bound Bus and Dial-A-Ride: Keep the Elderly Nutrition Program (ENP), College Bound Bus and Dial-A-Ride, and pursue Long Beach Transit for taking over the Easy Rider Shuttle program. Councilmember Martinez commented about the condition of the busses.

Street Name Signs: Pursue new street name signs.

City Logo: Open to pursuing a new City logo.

Farmers' Market: Secure better advertising for the Farmers' Market.

City Festival: Pursue a "City Festival" in partnership with the Paramount Chamber of Commerce, and possibly hold a parade, provide a petting zoo, and have a movie night under the stars and/or a Miss Paramount Pageant.

ADJOURNMENT

Mayor Hofmeyer adjourned the meeting at 1:45 p.m. to April 19, 2016 at 5:00 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount.

Daryl Hofmeyer, Mayor

ATTEST:

Kevin Chun, Assistant City Manager for
Lana Chikami, City Clerk

H:\CITYMANAGER\AGENDA\MINUTES\2016 MINUTES\04-16-2016 MINUTES-CC.DOC; 4/22/2016 1:30:10 PM

**PARAMOUNT CITY COUNCIL
MINUTES OF AN ADJOURNED MEETING
APRIL 19, 2016**

City of Paramount, 16400 Colorado Avenue, Paramount, CA 90723

CALL TO ORDER:

The adjourned meeting of the Paramount City Council was called to order by Vice Mayor Peggy Lemons at 5:05 p.m. at City Hall, Council Chambers, 16400 Colorado Avenue, Paramount, California.

**ROLL CALL OF
COUNCILMEMBERS**

Present: Councilmember Gene Daniels
Councilmember Tom Hansen
Councilmember Diane J. Martinez
Vice Mayor Peggy Lemons
Mayor Daryl Hofmeyer*

* Mayor Hofmeyer joined the meeting at 5:20 p.m.

STAFF PRESENT:

John Moreno, City Manager
John E. Cavanaugh, City Attorney
Kevin Chun, Assistant City Manager
Christopher Cash, Public Works Director
David Johnson, Com. Serv. & Recreation Director
Maria Meraz, Public Safety Director
William Pagett, City Engineer
Clyde Alexander, Acting Assistant Finance Director
Angel Arredondo, Code Enforcement Division Head
Chris Callard, Public Information Officer
Mike Carrillo, Management Analyst
John Carver, Assistant Community Development Director
Lana Chikami, City Clerk
Steve Coumparoules, Management Analyst
Marco Cuevas, Community Development Planner
Danny Elizarraras, Management Analyst
Yecenia Guillen, Asst. Com. Serv. & Recreation Director
Sarah Ho, Assistant Public Works Director
John King, Planning Manager
Adriana Lopez, Assistant Public Safety Director
Wendy Macias, Public Works Manager
Carlos Mendoza, Neighborhood Preservation Specialist
Janene Ottaiano, Human Resources Manager

PUBLIC COMMENTS

There were none.

CONSENT CALENDAR

1. First Amendment to City Manager Employment Agreement Between the City of Paramount and John Moreno
CF 43.1026

It was moved by Councilmember Hansen and seconded by Councilmember Martinez to approve the First Amendment to the City Manager Employment Agreement between the City of Paramount and John Moreno. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons

NOES: None

ABSENT: Mayor Hofmeyer

ABSTAIN: None

REPORTS

2. PUBLIC HEARING
ORDINANCE NO.
1068 (Introduction)
Adding Section 29-6.4 (j)
of Chapter 29, Article II, of
the Paramount Municipal
Code Regarding Limiting
or Stopping, Standing or
Parking in Designated
Tow Away Zones
CF 73

Public Safety Director Meraz gave the report. She provided background on the request for resident permit parking in the Aravaca Drive and Delcambre Avenue neighborhood and stated that Mrs. Betty Green appeared before the City Council on February 2, 2016 to express concern regarding lack of street parking for her neighborhood and then submitted a letter on February 18, 2016 to request resident permit parking.

On March 2, 2016, Ms. Meraz reported that a door-to-door survey was conducted in the neighborhood. She presented results from the neighborhood survey and stated that 80 of the 113 (71%) neighborhood homes responded and 49 (61%) supported resident permit parking, 15 (19%) were opposed, and 16 (20%) had no opinion. Ms. Meraz added that the Public Safety Commission considered the request for resident permit parking in the Aravaca Drive and Delcambre Avenue neighborhood at its March 22, 2016 meeting and recommended that the City Council consider the request for permit parking.

Next, Ms. Meraz provided an overview of the process should proposed Ordinance No. 1068 be adopted, including the issuing of parking permits to residents and the issuance period for warnings and citations.

Vice Mayor Lemons opened the public hearing. She asked if there was anyone in the audience wishing to speak in favor or in opposition. There being no one in the audience wishing

to testify, it was moved by Councilmember Hansen and seconded by Councilmember Martinez to close the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons
NOES: None
ABSENT: Mayor Hofmeyer
ABSTAIN: None

Councilmember Daniels commented on the parking situation and explained that the City Council must listen to the concerns of the residents and then provide a solution to the problem.

It was moved by Councilmember Martinez and seconded by Councilmember Hansen to read by title only, waive further reading, introduce Ordinance No. 1068, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADDING SECTION 29-6.4 (j) TO CHAPTER 29, ARTICLE II, OF THE PARAMOUNT MUNICIPAL CODE LIMITING OR STOPPING, STANDING OR PARKING IN DESIGNATED TOW AWAY ZONES," and place it on the next regular agenda for adoption. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons
NOES: None
ABSENT: Mayor Hofmeyer
ABSTAIN: None

Following City Council's action to close the public hearing and introduce Ordinance No. 1068, individuals in the audience requested to speak. It was then moved by Councilmember Martinez and seconded by Councilmember Daniels to re-open the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons
NOES: None
ABSENT: Mayor Hofmeyer
ABSTAIN: None

Mr. Jerrel Abdul Salaam, 6723 Banda Drive, Paramount, commented on the inconvenience of having to get guest permits and inquired about enforcing resident permit parking during specific time periods. Vice Mayor Lemons informed Mr. Salaam that having resident permit parking for only specific times would complicate enforcement. Mr. Salaam was also told resident permit parking is done on a request basis and that there are many neighborhoods in the city that have it. The issuance of permits was also explained to him.

Mr. Terrence Taylor, 6708 Banda Drive, Paramount, addressed the City Council regarding his limousine business. He stated that he parks his limousines (three or four at a time) on the public streets. He was informed that the resident permit parking would impact his business and Assistant Public Safety Director Lopez was directed to talk to him.

It was moved by Councilmember Martinez and seconded by Councilmember Daniels to close the public hearing. The motion was passed by the following roll call vote:

AYES: Councilmembers Daniels, Hansen, Martinez
Vice Mayor Lemons
NOES: None
ABSENT: Mayor Hofmeyer
ABSTAIN: None

3. Clearwater Crossing Patio
Concept and Construction
Schedule Update
CF 106.1

At 5:20 p.m., Mayor Hofmeyer joined the meeting.

Mr. Steve Boss (developer) reported that the Clearwater Crossing project is on schedule and the businesses should be ready to open by the end of the year. Mr. Boss, who was joined by Mr. Daniel Sanchez (architect), provided an overview of the project and highlighted design elements including courtyard furniture, lighting, and landscaping.

There was a brief discussion regarding balancing the use of umbrellas in the courtyard and metal seating.

4. City Council Chambers:
Audio/Visual
Improvements and
Conference Room
Accessibility Upgrades
CF 39.4

Mr. Cash reviewed improvements proposed for the City Council Chambers, including installing new video monitors and replacing the double doors behind the dais with a decorative wood panel and a focal enhancement that would include brushed aluminum lettering. He also discussed modifications to make the conference room accessible for individuals with disabilities and to make it more functional with teleconferencing and video features.

City Manager Moreno added that this would be the City Hall's main conference room. A brief discussion ensued about the improvements and a suggestion was made to enhance the proposed wall design and possibly add the City logo using metal-type material.

COMMENTS FROM STAFF

City Manager Moreno stated that a Pitch in Paramount event will be held on Saturday, April 23, 2016 and JROTC kids will be participating. Emmanuel Reformed Church volunteers will also participate and he noted that they will be cleaning the Downey Avenue and Paramount Boulevard 91 Freeway off-ramps.

Community Services and Recreation Director Johnson mentioned that Senator Lara will be at Paramount Park on Saturday, April 23, 2016 to support the Tiburones soccer club team and will be donating soccer goals and balls. He also said that Channel 62 and Telemundo are expected to cover this event.

COMMENTS FROM COUNCILMEMBERS

Councilmember Hansen reported that the Greater Los Angeles County Vector Control District confirmed the first West Nile virus positive mosquito sample in Los Angeles County this year.

CLOSED SESSION

Mayor Hofmeyer announced that they would not be going into closed session to discuss the following:

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Subdivision (a) of Section 54956.9:

Name of Case: City of Paramount, et al v. Cohen, et al
Third District Court of Appeal Case No. C078968

No. of Cases – One

ADJOURNMENT

There being no further business to come before the City Council, Mayor Hofmeyer adjourned the meeting at 5:52 p.m., in honor of former Planning Commissioner Leon Romero's mother, to a meeting on May 3, 2016 at 6:00 p.m.

Daryl Hofmeyer, Mayor

ATTEST:

Lana Chikami, City Clerk

MAY 3, 2016

REGISTER OF DEMANDS

PARAMOUNT CITY COUNCIL

MOTION IN ORDER:

APPROVE THE PARAMOUNT CITY COUNCIL REGISTER OF DEMANDS.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150723	A & G FENCE AND SUPPLY SALES	3,298.00	PW - FENCE REPAIR (SOMERSET)
	Vendor Tota	3,298.00	
150724	A Y NURSERY, INC.	129.60	PW - LANDSCAPE MNTC SUPPLIES
		129.60	CIP - CARO PARK IMPROVEMENTS
	Vendor Tota	259.20	
150725	ADVANCED AQUATIC TECHNOLOGY	975.00	PW - CIVIC CENTER FOUNTAIN MNTC (3/16)
	Vendor Tota	975.00	
150726	ADVANCETRONICS II	35.57	WTR DEP REF - 7351 ROSECRANS #D
	Vendor Tota	35.57	
150727	ALIN PARTY SUPPLY CO.	200.36	CSR - ENP EVENT SUPPLIES
		167.22	CSR - STAR SUPPLIES
		167.21	CSR - STAR SUPPLIES
		98.42	CSR - STAR SUPPLIES
		95.92	CSR - PEP EVENT SUPPLIES
		81.80	CSR - STAR SUPPLIES
		64.77	CSR - STAR SUPPLIES
		52.81	CSR - RECREATION SUPPLIES
	Vendor Tota	928.51	
150728	ALL AMERICAN ASPHALT	4,987.50	CIP - ORANGE PARKWAY IMPROVEMENTS(1/16)
	Vendor Tota	4,987.50	
150729	ALL CITIES LOCK & SAFE	140.09	CSR - EQUIPMENT MNTC SVCS
	Vendor Tota	140.09	
150730	ALL CITY MANAGEMENT SERVICES	13,162.80	PS - CROSSING GUARD SVCS (2/28 - 3/12)
		11,846.52	PS - CROSSING GUARD SVCS (2/14 - 2/27)
	Vendor Tota	25,009.32	
150731	ALVARADO	9.88	WTR DEP REF - 15709 CALIFORNIA
	Vendor Tota	9.88	
150732	AMAYA	30.48	WTR DEP REF - 16433 PARKSHIRE
	Vendor Tota	30.48	
150733	AMERICAN RENTALS	172.57	PW - STREET MNTC SUPPLIES
	Vendor Tota	172.57	
150734	AMERICAN SOCCER COMPANY	244.68	CSR - RECREATION SUPPLIES
	Vendor Tota	244.68	
150735	ARAMARK UNIFORM SERVICES, INC.	195.31	CSR - LAUNDRY SVCS (3/23)
		195.31	CSR - LAUNDRY SVCS (4/6)
	Vendor Tota	390.62	
150736	BELELLO	5.79	WTR DEP REF - 8057 DENBO
	Vendor Tota	5.79	
150737	BEN'S ASPHALT & MAINTENANCE CO	2,498.00	PW - STREET MNTC SVCS
	Vendor Tota	2,498.00	
150738	BEST BUY CHEMICAL AND SUPPLY	227.95	PW - GRAFFITI REMOVAL SUPPLIES
	Vendor Tota	227.95	
150739	BISHOP COMPANY	1,005.83	PW - GENERAL SMALL TOOLS
	Vendor Tota	1,005.83	
150740	BLUE DIAMOND MATERIALS	738.54	PW - STREET MNTC SUPPLIES
	Vendor Tota	738.54	
150741	CAL PRO SPECIALTIES	2,720.59	CP - CITY PENS
	Vendor Tota	2,720.59	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150742	CALIF SHOPPING CART RETRIEVAL	580.00	PW - CART SERVICES (2/16)
	Vendor Tota	580.00	
150743	CDW GOVERNMENT, INC.	416.55	CSR - STAR SUPPLIES
		176.56	CSR - STAR SUPPLIES
	Vendor Tota	593.11	
150744	CITY OF SANTA FE SPRINGS	6,853.88	PW - TRAFFIC SIGNAL MNTC (1/16)
	Vendor Tota	6,853.88	
150745	CLEANSTREET	15,845.68	PW - STREET SWEEPING (2/16)
	Vendor Tota	15,845.68	
150746	CLEANTIME BLDG MAINTENANCE CO	17,336.56	PW - JANITORIAL SERVICES (2/16)
	Vendor Tota	17,336.56	
150747	COMMERCIAL AQUATIC SERVICES,	6,862.99	PW - FACILITY MNTC SVCS
		3,577.48	PW - FACILITY MNTC SVCS
		572.50	PW - FACILITY MNTC SVCS
	Vendor Tota	11,012.97	
150748	COST RECOVERY SYSTEM, INC.	8,250.00	FIN - STATE MANDATE PREPARATION (FY16)
	Vendor Tota	8,250.00	
150749	CTMI, INC	15.00	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	15.00	
150750	DATA TICKET, INC	7,463.05	PS - PARKING CITATION SVCS (2/16)
		387.37	PS - ADMIN CITATION SVCS (1/16)
	Vendor Tota	7,850.42	
150751	DATAQUICK, INC.	130.50	PS - PROF/TECHNICAL SVCS (2/16)
	Vendor Tota	130.50	
150752	DELUXE TRAILER SUPPLY	53.14	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	53.14	
150753	DEPARTMENT OF WATER AND POWER	500.00	PW - RIGHT-OF-WAY USE (4/16 - 3/17)
	Vendor Tota	500.00	
150754	DIAS	40.93	WTR DEP REF - 15156 RANCHO POLERMO
	Vendor Tota	40.93	
150755	DION AND SONS, INC	1,625.64	PW - WATER OPER MNTC SVCS
	Vendor Tota	1,625.64	
150756	EL NATIVO GROWERS, INC	909.06	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	909.06	
150757	ESKRAUS	24.80	WTR DEP REF - 6733 CARO
	Vendor Tota	24.80	
150758	FACILITY WERX, INC	294.14	PW - HOUSEHOLD SUPPLIES
		196.09	PW - HOUSEHOLD SUPPLIES
		152.22	PW - HOUSEHOLD SUPPLIES
		92.03	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	734.48	
150759	FALCON ARTE CALADO	32.30	WTR DEP REF - 14521 GARFIELD
	Vendor Tota	32.30	
150760	FIEDLER	27.09	WTR DEP REF - 8000 ROSE
	Vendor Tota	27.09	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150761	FIRST TRANSIT, INC	53,004.42	CSR - SHUTTLE BUSES (2/16)
		-7,461.39	CSR - SHUTTLE FARES (2/16)
		285.07	CSR - STAR SHUTTLE (2/11)
		289.21	CSR - STAR SHUTTLE (2/25)
		293.88	CSR - RECREATION EXCURSION (2/12)
	Vendor Tota	46,411.19	
150762	FULLER ENGINEERING INC	1,092.67	PW - FACILITY MNTC SUPPLIES
		913.93	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	2,006.60	
150763	GENTRY BROTHERS, INC.	105,000.00	CIP - CENTURY BLVD MEDIAN IMP
		1,789.50	CIP - CENTURY BLVD MEDIAN IMP
	Vendor Tota	106,789.50	
150764	GILL	21.99	WTR DEP REF - 6609 CARO
	Vendor Tota	21.99	
150765	GILLIS & PANICHAPAN	6,115.00	CIP - COUNCIL CHAMBERS IMPROVEMENTS
	Vendor Tota	6,115.00	
150766	GLOBAL EQUIPMENT COMPANY	950.64	CSR - STAR SUPPLIES
	Vendor Tota	950.64	
150767	HEALTHFIRST-NORTH MEDICAL GRP	85.00	PERS - HEALTH SCREENING (2/26)
	Vendor Tota	85.00	
150768	HINDERLITER, DE LLAMAS	4,401.21	FIN - SALES TAX RECOVERY (3RD QTR)
		1,200.00	FIN - SALES TAX (1ST QTR)
	Vendor Tota	5,601.21	
150769	HOUSE OF TRIM	350.00	PW - VEHICLE MNTC SVCS
	Vendor Tota	350.00	
150770	HULS ENVIRONMENTAL MGMT, LLC	137.50	GEN - WASTE MGMT CONSULTANT (2/16)
	Vendor Tota	137.50	
150771	HUMAN SERVICES ASSOCIATION	2,166.30	CSR - ENP MEALS (COM CTR) - 2/16
		1,436.95	CSR - ENP MEALS (HOME DEL) - 2/16
	Vendor Tota	3,603.25	
150772	INODA, JIM	153.90	GEN - BUSINESS CARDS (MD,JK,TP)
	Vendor Tota	153.90	
150773	INSURANCE	50.76	WTR DEP REF - 6633 ALONDRA
	Vendor Tota	50.76	
150774	INTEGRATED MEDIA SYSTEMS	1,425.00	GEN - A/V SYSTEM SVCS (CLRWTR)
	Vendor Tota	1,425.00	
150775	INTERFACE SYSTEMS, LLC	305.25	PS - STATION SECURITY (4/16 - 6/16)
	Vendor Tota	305.25	
150776	J & M SANITATION COMPANY	825.08	PW - PARAMOUNT PARK RESTROOM (2/16)
		312.88	PW - SALUD PARK RESTROOM (2/16)
	Vendor Tota	1,137.96	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150777	JANKOVICH COMPANY	1,290.01	PS - FLEET FUEL (3/8 - 3/14)
		1,182.32	PS - FLEET FUEL (3/15 - 3/21)
		1,089.37	PS - FLEET FUEL (3/1 - 3/7)
		1,075.97	PS - FLEET FUEL (2/1 - 2/7)
		271.59	PS - FLEET FUEL (3/1 - 3/7)
		245.82	PS - FLEET FUEL (3/8 - 3/14)
		212.70	PS - FLEET FUEL (2/22 - 2/29)
		195.47	PS - FLEET FUEL (3/15 - 3/21)
		112.50	CSR - FLEET FUEL (3/8 - 3/14)
		90.53	CD - FLEET FUEL (3/1 - 3/7)
		53.26	CSR - FLEET FUEL (3/1 - 3/7)
		51.37	PS - FLEET FUEL (2/22 - 2/29)
		48.60	CD - FLEET FUEL (3/15 - 3/21)
		42.09	CD - FLEET FUEL (3/8 - 3/14)
		36.04	PS - FLEET FUEL (3/1 - 3/7)
		31.56	PS - FLEET FUEL (3/8 - 3/14)
28.25	CSR - FLEET FUEL (3/8 - 3/14)		
12.01	PS - FLEET FUEL (3/15 - 3/21)		
	Vendor Tota	6,069.46	
150778	JMD NET	2,500.00	AS - COMPUTER NETWORK SUPPORT (3/16)
	Vendor Tota	2,500.00	
150779	JOE GONSALVES & SON INC	3,000.00	CC - LEGISLATIVE LOBBYIST (4/16)
	Vendor Tota	3,000.00	
150780	JOHN'S WHOLESALE ELECTRIC, INC	406.79	PW - FACILITY MNTC SUPPLIES
		159.22	PW - LANDSCAPE MNTC SUPPLIES
		110.09	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	676.10	
150781	JOHNSTONE SUPPLY	24.57	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	24.57	
150782	KAN-DO PONDS	125.00	PW - PARAMOUNT POND MNTC SVCS
	Vendor Tota	125.00	
150783	KELTERITE CORPORATION	206.96	PW - STREET MNTC SUPPLIES
	Vendor Tota	206.96	
150784	KLM, INC.	1,078.06	PW - A/C SYSTEM SVCS (CITY YARD)
		954.75	PW - A/C SYSTEM SVCS (CITY HALL)
	Vendor Tota	2,032.81	
150785	L A COUNTY DEPT OF PUBLIC WORK	1,150.16	PW - INDUSTRIAL WASTE SVCS (2/16)
	Vendor Tota	1,150.16	
150786	L A COUNTY DISTRICT ATTORNEY	2,172.84	PS - LEGAL SVCS (11/15 - 12/15)
		586.68	PS - LEGAL SVCS (1/16)
	Vendor Tota	2,759.52	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150787	L A COUNTY SHERIFF	447,351.54	PS - GENERAL LAW ENFORCEMENT (2/16)
		84,619.98	PS - SPECIAL ASSIGNMENT OFFICER (2/16)
		34,999.84	PS - SERGEANT SERVICES (2/16)
		203.74	PS - LICENSE INVESTIGATOR SVCS (2/16)
		387.50	PS - ALPR UNIT (2/16)
		1,353.00	PS - PORTABLE MDC UNIT LEASE (2/16)
		7,090.63	PS - PROBATION SVCS (GRANT) - 12/15
		296.76	PS - PROBATION SVCS (12/15)
		3,899.00	PS - WEEKEND PATROL (GRANT) - 1/16
		2,819.20	PS - WEEKEND PATROL (1/16)
		5,145.45	PS - TRANSIT ENFORCEMENT (GRANT) - 1/16
		4,941.69	PS - PROBATION SVCS (GRANT) - 1/16
		4,826.03	PS - PARTY PATROL (GRANT) - 1/16
		2,611.69	PS - PARTY PATROL (GRANT) - 12/15
		2,253.31	PS - TRAFFIC ENFORCEMENT (1/16)
		2,077.30	PS - VENDOR PATROL (GRANT) - 1/16
		1,481.88	PS - PRISONER MNTC (2/16)
		1,215.06	PS - SUPPLEMENTAL SUPERVISION (1/16)
		543.06	PS - PRISONER MNTC (1/16)
	Vendor Tota	608,116.66	
150788	LEGARDA FALCON	18.66	WTR DEP REF - 15122 MINNESOTA
	Vendor Tota	18.66	
150789	LINDSAY LUMBER CO., INC	33.75	CSR - RECREATION SUPPLIES
		13.07	CSR - RECREATION SUPPLIES
	Vendor Tota	46.82	
150790	LISTER	28.50	WTR DEP REF - 16453 PARKSHIRE
	Vendor Tota	28.50	
150791	LIZARRAGA	14.95	WTR DEP REF - 8129 RANCHO PODEROSA
	Vendor Tota	14.95	
150792	LOAIZA	3.09	WTR DEP REF - 8220 ACKLEY
	Vendor Tota	3.09	
150793	LOS COMPADRES RESTAURANT	1.71	WTR DEP REF - 7540 ROSECRANS
	Vendor Tota	1.71	
150794	M. HARA LAWMOWER CENTER	1,459.51	PW - CHAIN SAW
	Vendor Tota	1,459.51	
150795	MACIAS	10.62	WTR DEP REF - 14928 INDIANA
	Vendor Tota	10.62	
150796	MCMASTER-CARR SUPPLY CO	201.98	PW - FACILITY MNTC SUPPLIES
		151.24	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	353.22	
150797	NATIONAL READY MIXED CONCRETE	802.37	PW - STREET MNTC SUPPLIES
	Vendor Tota	802.37	
150798	NEUTRON INDUSTRIES	160.31	PS - OFFICE SUPPLIES
	Vendor Tota	160.31	
150799	NIKKI'S FLAGS	1,069.71	PW - FLAGS
	Vendor Tota	1,069.71	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150800	OFFICE DEPOT, INC.	439.19	GEN - PRINTER TONER
		363.23	GEN - PRINTER TONER
		262.43	FIN - OFFICE SUPPLIES
		73.93	FIN - OFFICE SUPPLIES
		54.57	PS - OFFICE SUPPLIES
		35.20	FIN - OFFICE SUPPLIES
	Vendor Tota	1,228.55	
150801	OFFICE SOLUTIONS	1,469.32	GEN - PAPER STOCK
		836.30	GEN - OFFICE SUPPLIES
		350.36	PERS - OFFICE SUPPLIES
		141.01	AS - OFFICE SUPPLIES
		25.03	CM - OFFICE SUPPLIES
		505.28	GEN - OFFICE SUPPLIES
		445.80	CSR - OFFICE SUPPLIES
		146.66	AS - OFFICE SUPPLIES
		113.29	PERS - OFFICE SUPPLIES
		67.25	PERS - OFFICE SUPPLIES
			Vendor Tota
150802	ORIENTAL TRADING COMPANY, INC.	2,460.08	CSR - SNAP SUPPLIES
		107.78	CSR - PEP EVENT SUPPLIES
		33.98	CSR - PEP EVENT SUPPLIES
	Vendor Tota	2,601.84	
150803	PACIFIC OFFICE PRODUCTS	51.67	CD - OFFICE SUPPLIES
		32.98	CD - OFFICE SUPPLIES
		30.14	PS - OFFICE SUPPLIES
		13.05	CD - OFFICE SUPPLIES
	Vendor Tota	127.84	
150804	PACIFIC RIM AUTOMATION, INC.	2,180.00	PW - WELL #15 SCADA SOFTWARE(4/15-4/16)
	Vendor Tota	2,180.00	
150805	PARAMOUNT JOURNAL	2,606.39	CM - PUBLISHED NOTICE (3/10)
		597.29	CM - PUBLISHED NOTICE (3/31)
		439.82	CM - PUBLISHED NOTICE (3/10)
		439.82	CM - PUBLISHED NOTICE (3/31)
		434.39	CM - PUBLISHED NOTICE (3/10)
		304.07	CM - PUBLISHED NOTICE (3/24)
		304.07	CM - PUBLISHED NOTICE (3/31)
		266.06	CM - PUBLISHED NOTICE (3/31)
		200.90	CD - PUBLISHED NOTICE (3/31)
		195.47	CD - PUBLISHED NOTICE (3/31)
		190.04	CD - PUBLISHED NOTICE (3/31)
		190.04	CD - PUBLISHED NOTICE (3/31)
		190.04	CD - PUBLISHED NOTICE (3/31)
		124.88	CM - PUBLISHED NOTICE (3/10)
	Vendor Tota	6,483.28	
150806	PARAMOUNT SAW CORP	20.23	PW - FACILITY MNTC SUPPLIES
		6.04	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	26.27	
150807	PARAMOUNT UNIFIED SCHOOL DIST	21,124.80	PS - RESOURCE DEPUTY (12/15 - 2/16)
150808		750.00	CSR - STAR SUPPLIES
	Vendor Tota	21,874.80	
150809	PRESS-TELEGRAM	71.96	PS - PUBLICATIONS (4/16 - 6/16)
	Vendor Tota	71.96	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150810	PULIDO	12.44	WTR DEP REF - 13348 RANCHO DORADO #6
	Vendor Tota	12.44	
150811	R & R FIRE PROTECTION	75.00	PW - FIRE EXTINGUISHER SVCS
	Vendor Tota	75.00	
150812	RAMON	13.11	WTR DEP REF - 8409 SOMERSET
	Vendor Tota	13.11	
150813	RAYVERN LIGHTING SUPPLY CO INC	478.07	PW - FACILITY MNTC SUPPLIES
		364.93	PW - FACILITY MNTC SUPPLIES
		338.77	PW - FACILITY MNTC SUPPLIES
		269.59	PW - FACILITY MNTC SUPPLIES
		143.77	PW - FACILITY MNTC SUPPLIES
		78.41	PW - FACILITY MNTC SUPPLIES
		76.14	PW - FACILITY MNTC SUPPLIES
		26.98	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	1,776.66	
150814	RCI IMAGE SYSTEMS	1,625.63	CM - DOCUMENT IMAGING SVCS
	Vendor Tota	1,625.63	
150815	RICOH AMERICAS CORPORATION	184.20	CSR - COPIER REPAIR
	Vendor Tota	184.20	
150816	RIO VERDE NURSERY	490.50	PW - LANDSCAPE MNTC SUPPLIES
		269.23	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	759.73	
150817	ROYAL PAPER CORPORATION	793.95	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	793.95	
150818	RPW SERVICES, INC.	190.00	PW - PEST CONTROL SVCS (COM CTR)
		150.00	PW - PEST CONTROL SVCS (COM CTR)
		85.00	PW - PEST CONTROL SVCS (CIVIC CENTER)
		85.00	PW - PEST CONTROL SVCS (STATION)
		80.00	PW - PEST CONTROL SVCS (ALL AMERICAN)
		80.00	PW - PEST CONTROL SVCS (PROGRESS PARK)
		80.00	PW - PEST CONTROL SVCS (DILLS PARK)
		80.00	PW - PEST CONTROL SVCS (SALUD PARK)
		80.00	PW - PEST CONTROL SVCS (SPAN PARK)
		80.00	PW - PEST CONTROL SVCS (PARAMOUNT PARK)
		80.00	PW - PEST CONTROL SVCS (POND)
		80.00	PW - PEST CONTROL SVCS (GYM)
		75.00	PW - PEST CONTROL SVCS (CITY YARD)
		65.00	PW - PEST CONTROL SVCS (CITY HALL)
		40.00	PW - PEST CONTROL SVCS (SNACK SHACK)
		40.00	PW - PEST CONTROL SVCS (FIREHOUSE)
	Vendor Tota	1,370.00	
150819	S & J SUPPLY CO.	1,754.35	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	1,754.35	
150820	S & S WORLDWIDE	2,001.66	CSR - SNAP SUPPLIES
		12.03	CSR - STAR SUPPLIES
	Vendor Tota	2,013.69	
150821	SALCO GROWERS, INC.	80.93	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	80.93	
150822	SHARMA	37.75	WTR DEP REF - 14530 GARFIELD
	Vendor Tota	37.75	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150823	SHI INTERNATIONAL CORP	1,281.57	CSR - STAR SURFACE PRO 4 TABLET (1)
		202.03	CSR - STAR SURFACE PRO WARRANTY
	Vendor Tota	1,483.60	
150824	SMART & FINAL IRIS CO	393.76	GEN - KITCHEN SUPPLIES
		342.93	GEN - KITCHEN SUPPLIES
	Vendor Tota	736.69	
150825	SOMERSET BUSINESS PARTNERS	37.75	WTR DEP REF - 7629 SOMERSET
	Vendor Tota	37.75	
150826	SOUTH COAST SHINGLE CO., INC.	364.28	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	364.28	
150827	SOUTHERN CALIFORNIA BRONZE	168.95	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	168.95	
150828	SUPERIOR OFFICE PRODUCTS	232.99	PS - OFFICE SUPPLIES
		71.20	PS - OFFICE SUPPLIES
	Vendor Tota	304.19	
150829	TACTICAL DIGITAL CORP	13.17	GEN - COMPUTER MNTC SUPPLIES
	Vendor Tota	13.17	
150830	TAING	299.22	WTR DEP REF - 6317 RANCHO RIO
	Vendor Tota	299.22	
150831	TAMPER-PRUF SCREWS INC	60.92	PW - FACILITY MNTC SUPPLIES
		7.47	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	68.39	
150832	TARGET SPECIALTY PRODUCTS INC	560.22	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	560.22	
150833	TAYLOR'S LOCK & KEY SVCS	12.64	PW - FACILITY MNTC SVCS
	Vendor Tota	12.64	
150834	TETRATECH, INC	970.00	PW - WATER MASTER PLAN UPDATE(1/16)
	Vendor Tota	970.00	
150835	VALDIVIA	2.55	WTR DEP REF - 14312 ORANGE
	Vendor Tota	2.55	
150836	VILCHEZ	4.00	WTR DEP REF - 6653 SAN LUIS
	Vendor Tota	4.00	
150837	WEST COAST ARBORISTS, INC	2,402.35	PW - TREE MNTC SVCS (3/1 - 3/15)
	Vendor Tota	2,402.35	
150838	WILLDAN ASSOCIATES, INC	86,194.70	CIP - GARFIELD STREET IMP (1/16)
		12,902.50	PW - GENERAL ENG SVCS (2/16)
		750.00	CIP - NEIGHBORHOOD STREET IMP (2/16)
		6,450.00	CIP - NEIGHBORHOOD STREET IMP (2/16)
		3,500.00	CIP - ORANGE PARKWAY IMPROVEMENTS(2/16)
		402.00	PW - I-91/605 TAC MEETINGS (2/16)
		312.00	PW - TRAFFIC ENG SVCS (2/16)
	Vendor Tota	110,511.20	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Printed Checks**

Check Number	Vendor Name	Amount	Description
150839	XEROX CORP.	1,078.36	CSR - COPIER (2/16)
		827.98	GEN - CITY HALL COPIER (3/16)
		653.09	GEN - CITY HALL COPIER (2/16)
		377.49	GEN - CITY HALL PRINTER (3/16)
		285.54	CD - COPIER (3/16)
		236.32	GEN - CITY HALL PRINTER (2/16)
		8.63	GEN - CITY HALL COPIER SVCS
	Vendor Tota	3,467.41	
150840	YEPEZ	30.65	WTR DEP REF - 8426 WILBARN
	Vendor Tota	30.65	
150841	ZUMAR INDUSTRIES, INC.	204.38	PW - TRAFFIC SAFETY SUPPLIES
		74.67	PW - TRAFFIC SAFETY SUPPLIES
	Vendor Tota	279.05	
A total of 119 checks were issued for		\$1,092,777.73	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150519	7 POINT CONSTRUCTION	1,000.00	CIP - PROGRESS PLAZA DOOR REPLACEMENT
	Vendor Tota	1,000.00	
150659	ABILITA	244.52	CSR - STAR PHONE CONSULTANT (3/16)
		326.86	GEN - PHONE CONSULTANT (3/16)
	Vendor Tota	571.38	
150573	ADMINISTRATIVE SERVICES CO-OP	2,460.77	CSR - MEDICAL TRANSIT SVCS (1/16)
150660		2,322.24	CSR - MEDICAL TRANSIT SVCS (2/16)
	Vendor Tota	4,783.01	
150521	ADT SECURITY SERVICES, INC.	102.32	PS - SECURITY CAMERA MNTC (1/16-5/16)
		46.00	PS - SECURITY CAMERA MNTC (3/16-5/16)
	Vendor Tota	148.32	
150595	ALLIANT INSURANCE SERVICES, INC	1,114.00	SPECIAL EVENT INSURANCE (1/16 - 3/16)
	Vendor Tota	1,114.00	
150673	ANDREAS TOUR & TRAVEL	350.00	CSR - ENP EXCURSION (6/13 - 6/15)
	Vendor Tota	350.00	
150585	ARAMARK UNIFORM SERVICES, INC.	189.57	CSR - LAUNDRY SVCS (12/30)
	Vendor Tota	189.57	
150661	ARTISAN PRECAST INC.	2,816.90	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	2,816.90	
150693	AT & T	82.00	GEN - COM CTR INTERNET (4/16)
150574		110.26	PS - TELEPHONE SERVICE (1/16)
		140.58	PS - TELEPHONE SERVICE (2/16)
150606		4,723.45	GEN - TELEPHONE SERVICE (2/16)
		43.52	GEN - CLRWTR BLDG (2/16)
		1,111.53	PW - WATER SYSTEM SERVICE (2/16)
		.09	PS - TELEPHONE SERVICE (2/16)
		.00	PS - TELEPHONE SERVICE (2/16)
	Vendor Tota	6,211.43	
150526	AT&T MOBILITY	19.64	PS - CELLULAR SERVICE (3/16)
150578		110.57	FIN - CELLULAR SERVICE (4/16)
150586		1,236.70	CSR - STAR CELLULAR SERVICE (3/16)
		4.23	CSR - CELLULAR SERVICE (3/16)
	Vendor Tota	1,371.14	
150512	BAKER COMMODITIES, INC	575.00	PW - FACILITY MNTC SVCS
	Vendor Tota	575.00	
150527	BEIGHTON, DAVE	1,900.00	PS - DETECTIVE SPECIALIST (3/5 - 3/18)
150596		1,900.00	PS - DETECTIVE SPECIALIST (3/19 - 4/1)
150687		1,900.00	PS - DETECTIVE SPECIALIST (4/2 - 4/15)
	Vendor Tota	5,700.00	
150497	BENT MANUFACTURING CO	1,583.73	PW - STREET MNTC SUPPLIES
		1,583.73	PW - STREET MNTC SUPPLIES
	Vendor Tota	3,167.46	
150646	BROWN, PATRICE	50.00	CSR - FACILITY RETAINER REFUND
	Vendor Tota	50.00	
150644	BUSINESS FORMS ETC.	567.40	FIN - BUSINESS LICENSE FORMS
	Vendor Tota	567.40	
150522	BUSTOS, VANESSA	42.00	PS - PARKING CITATION REFUND
	Vendor Tota	42.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150607	CALIFORNIA ASSOCIATION OF PEST	145.00	PW - CAPCA MEMBERSHIP (RS)
150608		70.00	PW - CAPCA SEMINAR (MQ)
		70.00	PW - CAPCA SEMINAR (RS)
	Vendor Tota	285.00	
150650	CALIFORNIA BUILDING STANDARDS	212.77	CD - REMITTANCE SB1473 (1/16-3/16)
		23.64	CD - ADMIN FEE SB1473 (1/16-3/16)
		-23.64	CD - ADMIN FEE SB1473 (1/16-3/16)
	Vendor Tota	212.77	
150528	CALIFORNIA PUBLIC EMPLOYEES'	39,168.89	PERS RETIREMENT - PPE 3/18
150559		84,230.66	MEDICAL INSURANCE (ACTIVE) - 4/16
		4,500.00	MEDICAL INSURANCE (RETIRED) - 4/16
		361.65	MEDICAL INSURANCE (ADMIN) - 4/16
150609		36,547.87	PERS RETIREMENT - PPE 4/1
150694		39,381.94	PERS RETIREMENT - PPE 4/15
	Vendor Tota	204,191.01	
150610	CARLOS, JUAN	52.50	CSR - GUITAR CLASS (3/16)
	Vendor Tota	52.50	
150674	CASINO DE PARIS	2,825.00	CSR - PEP EVENT SUPPLIES
	Vendor Tota	2,825.00	
150549	CENTRAL BASIN MUNI WATER DIST	115,269.81	PW - PURCHASED WATER (2/16)
	Vendor Tota	115,269.81	
150523	CERTIFIED INSPECTIONS & CODE	14,640.00	CD - PLAN CHECK SVCS (1/16)
		7,160.00	CD - PLAN CHECK SVCS (2/16)
	Vendor Tota	21,800.00	
150688	CHILDRENS DENTAL HEALTH CLINIC	5,000.00	CP - COMMUNITY ORGANIZATION FUNDING
	Vendor Tota	5,000.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150560	EASTMONT COMMUNITY CTR/LRA SAC	500.00	CP - STUDENT ART COMP SPONSORSHIP
	Vendor Tota	500.00	
150695	ELIZARRARAS, DANNY	2,000.00	AS - EDUCATION REIMBURSEMENT
	Vendor Tota	2,000.00	
150561	EMPLOYMENT DEVELOPMENT DEPT	349.00	UNEMPLOYMENT INSURANCE (10/15 - 12/15)
	Vendor Tota	349.00	
150579	ESTRADA, BALTAZAR	200.00	CSR - SENIOR ENTERTAINMENT (4/14)
		200.00	CSR - SENIOR ENTERTAINMENT (4/28)
	Vendor Tota	400.00	
150520	EVER BUILDERS	48,777.40	CIP - COMMUNITY CENTER RESTROOM IMP
	Vendor Tota	48,777.40	
150588	FAIR HOUSING FOUNDATION	1,053.77	FIN - FAIR HOUSING SVCS (2/16)
150663		1,305.11	FIN - FAIR HOUSING SVCS (3/16)
	Vendor Tota	2,358.88	
150575	FEDEX	72.05	GEN - POSTAGE EXPENSE
150612		20.11	GEN - POSTAGE EXPENSE
150651		53.77	GEN - POSTAGE EXPENSE
	Vendor Tota	145.93	
150652	FEDEX OFFICE	114.17	CP - CC PRESENTATION CHECKS
	Vendor Tota	114.17	
150664	FIELDTURF USA, INC	1,375.00	PW - SALUD PARK FIELD CARE
	Vendor Tota	1,375.00	
150634	FILARSKY & WATT LLP	1,400.00	PERS - LEGAL SVCS (3/16)
	Vendor Tota	1,400.00	
150675	FILE KEEPERS, LLC	79.00	PS - SHREDDING SVCS (3/11)
	Vendor Tota	79.00	
150513	FINAL PRINT PHOTO	1,583.15	CSR - STAR SUPPLIES
150551		1,583.15	CSR - YOUTH SPORTS AWARDS
	Vendor Tota	3,166.30	
150552	FLORES, JORGE ANGEL	200.00	CSR - FACILITY DEPOSIT REFUND
	Vendor Tota	200.00	
150530	FRANCHISE TAX BOARD	250.00	PAYROLL DEDUCTION - PPE 3/18
	Vendor Tota	250.00	
150514	FRAUSTO, MARTIN	200.00	CSR - FACILITY DEPOSIT REFUND
	Vendor Tota	200.00	
150676	GAIL MATERIALS, INC	2,109.26	CIP - CARO PARK IMPROVEMENTS
	Vendor Tota	2,109.26	
150696	GARCIA, LINDA	280.00	CSR - STAR TRAINING (11/15 - 2/16)
	Vendor Tota	280.00	
150635	GAS COMPANY	3,933.32	GEN - FACILITIES NATURAL GAS (3/16)
		81.67	GEN - CLRWTR NATURAL GAS (3/16)
		5,810.59	PW - WELLS #13 & #14 NATURAL GAS (3/16)
	Vendor Tota	9,825.58	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150531	GBS LINENS	169.99	CSR - LAUNDRY SVCS (2/24)
		161.68	CSR - LAUNDRY SVCS (3/9)
150562		263.50	CSR - LAUNDRY SVCS (3/16)
		167.00	CSR - LAUNDRY SVCS (3/9)
150613		63.97	CSR - LAUNDRY SVCS (3/23)
150677		475.51	CSR - LAUNDRY SVCS (4/1)
		67.35	CSR - LAUNDRY SVCS (3/30)
		67.35	CSR - LAUNDRY SVCS (3/25)
	Vendor Tota	1,436.35	
150697	GEMPLER'S	399.61	PW - LANDSCAPE MNTC SUPPLIES
		300.51	PW - LANDSCAPE MNTC SUPPLIES
		283.97	PW - LANDSCAPE MNTC SUPPLIES
		236.69	PW - LANDSCAPE MNTC SUPPLIES
		166.81	PW - LANDSCAPE MNTC SUPPLIES
		3.05	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	1,390.64	
150553	GOLDEN STATE TECH CONSULTING	8,230.80	CSR - STAR IPAD DEPLOYMENT
	Vendor Tota	8,230.80	
150498	GOLDEN STATE WATER COMPANY	762.94	PW - MEDIAN IRRIGATION (2/16)
		183.51	GEN - FLORINE STREET WATER (2/16)
		1,400.81	GEN - ALL AMERICAN PARK WATER (2/16)
150678		796.46	PW - MEDIAN IRRIGATION (3/16)
		1,355.97	GEN - ALL AMERICAN PARK WATER (3/16)
		183.51	GEN - FLORINE STREET WATER (3/16)
	Vendor Tota	4,683.20	
150614	GONZALEZ, KIMBERLY	147.00	CSR - BALLET & TAP CLASS (3/16)
	Vendor Tota	147.00	
150649	GOVERNMENT FINANCE OFFICERS	595.00	FIN - GFOA MEMBERSHIP (4/16 - 3/17)
	Vendor Tota	595.00	
150636	GREEN, DENISHA	100.00	CSR - FACILITY RENTAL REFUND
	Vendor Tota	100.00	
150615	H & H NURSERY INC.	2,075.36	PW - LANDSCAPE MNTC SUPPLIES
		1,264.40	PW - LANDSCAPE MNTC SUPPLIES
		40.96	PW - LANDSCAPE MNTC SUPPLIES
	Vendor Tota	3,380.72	
150580	HERMAN, LINDA	150.00	CSR - SENIOR ENTERTAINMENT (4/21)
	Vendor Tota	150.00	
150665	HIGHPOINT WEB DESIGN, LLC	585.00	AS - WEBSITE MNTC (4/16 - 6/16)
	Vendor Tota	585.00	
150679	HIGUERA, FRANK	300.00	CSR - PEP EVENT SUPPLIES
	Vendor Tota	300.00	
150653	HOME DEPOT CRC/GEFC	21.79	CSR - RECREATION SUPPLIES
	Vendor Tota	21.79	
150598	HOME DEPOT/GEFC	221.97	PW - LANDSCAPE MNTC SUPPLIES
		927.13	PW - FACILITY MNTC SUPPLIES
	Vendor Tota	1,149.10	
150554	JENKINS, GWEN	200.00	CSR - FACILITY DEPOSIT REFUND
		-120.00	CSR - FACILITY RENTAL FEE
		-6.40	CSR - FACILITY RENTAL FEE
	Vendor Tota	73.60	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150532	KATHY A. DOCKERY	183.69	PAYROLL DEDUCTION - PPE 3/18
150616		183.69	PAYROLL DEDUCTION - PPE 4/1
150698		183.69	PAYROLL DEDUCTION - PPE 4/15
	Vendor Tota	551.07	
150699	KEENAN & ASSOCIATES	5,000.00	PERS - AFFORDABLE CARE ACT CONSULTING
	Vendor Tota	5,000.00	
150680	KEN MATSUI IMAGES PHOTOGRAPHY	325.00	CSR - PEP EVENT SUPPLIES
	Vendor Tota	325.00	
150617	LAG COMPLETE CAR CARE	510.00	CSR - RECREATION SUPPLIES
	Vendor Tota	510.00	
150581	LANTAI, UDOM	200.00	CSR - SENIOR ENTERTAINMENT (4/7)
	Vendor Tota	200.00	
150563	LINCOLN NATIONAL LIFE INS CO	756.24	DENTAL INSURANCE (HMO) - 4/16
		8,181.54	DENTAL INSURANCE (PPO) - 4/16
150637		1,100.75	LIFE INSURANCE (4/16)
		2,664.21	DISABILITY INSURANCE (4/16)
150638		720.01	VOLUNTARY LIFE INSURANCE (4/16)
	Vendor Tota	13,422.75	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150500	LINDSAY LUMBER CO., INC	709.98	PW - GRAFFITI REMOVAL SUPPLIES
		599.00	PW - GRAFFITI REMOVAL SUPPLIES
		511.69	PW - GRAFFITI REMOVAL SUPPLIES
		300.88	PW - GRAFFITI REMOVAL SUPPLIES
		233.36	PW - GRAFFITI REMOVAL SUPPLIES
		203.24	PW - FACILITY MNTC SUPPLIES
		188.77	PW - FACILITY MNTC SUPPLIES
		177.32	PW - FACILITY MNTC SUPPLIES
		169.97	PW - FACILITY MNTC SUPPLIES
		142.55	PW - FACILITY MNTC SUPPLIES
		122.51	PW - FACILITY MNTC SUPPLIES
		111.48	PW - FACILITY MNTC SUPPLIES
		107.91	PW - STREET MNTC SUPPLIES
		100.15	PW - FACILITY MNTC SUPPLIES
		100.08	PW - GRAFFITI REMOVAL SUPPLIES
		97.64	PW - GRAFFITI REMOVAL SUPPLIES
		89.39	PW - GRAFFITI REMOVAL SUPPLIES
		89.30	PW - FACILITY MNTC SUPPLIES
		85.48	PW - GRAFFITI REMOVAL SUPPLIES
		83.83	PW - GRAFFITI REMOVAL SUPPLIES
		72.42	PW - GRAFFITI REMOVAL SUPPLIES
		69.04	PW - GRAFFITI REMOVAL SUPPLIES
		62.10	PW - FACILITY MNTC SUPPLIES
		61.51	PW - LANDSCAPE MNTC SUPPLIES
		60.84	PW - GRAFFITI REMOVAL SUPPLIES
		59.40	PW - FACILITY MNTC SUPPLIES
		57.65	PW - GRAFFITI REMOVAL SUPPLIES
		53.81	PW - FACILITY MNTC SUPPLIES
		52.98	PW - FACILITY MNTC SUPPLIES
		47.94	PW - LANDSCAPE MNTC SUPPLIES
		44.29	PW - STREET MNTC SUPPLIES
		41.38	PW - FACILITY MNTC SUPPLIES
		40.29	PW - FACILITY MNTC SUPPLIES
		38.95	PW - GRAFFITI REMOVAL SUPPLIES
		37.03	PW - FACILITY MNTC SUPPLIES
		36.18	PW - GRAFFITI REMOVAL SUPPLIES
		32.90	PW - FACILITY MNTC SUPPLIES
		31.99	PW - FACILITY MNTC SUPPLIES
		28.61	PW - GRAFFITI REMOVAL SUPPLIES
		27.11	PW - GRAFFITI REMOVAL SUPPLIES
		27.11	PW - GRAFFITI REMOVAL SUPPLIES
		25.88	PW - GRAFFITI REMOVAL SUPPLIES
		25.88	PW - GRAFFITI REMOVAL SUPPLIES
		25.05	PW - LANDSCAPE MNTC SUPPLIES
		23.96	PW - WATER OPER MNTC SUPPLIES
		23.70	PW - GRAFFITI REMOVAL SUPPLIES
		21.55	PW - FACILITY MNTC SUPPLIES
		20.69	PW - FACILITY MNTC SUPPLIES
		20.47	PW - FACILITY MNTC SUPPLIES
		20.43	PW - FACILITY MNTC SUPPLIES
		18.84	PW - FACILITY MNTC SUPPLIES
		18.52	PW - FACILITY MNTC SUPPLIES
		17.11	PW - FACILITY MNTC SUPPLIES
		16.34	PW - FACILITY MNTC SUPPLIES
		14.80	PW - FACILITY MNTC SUPPLIES
		14.15	PW - FACILITY MNTC SUPPLIES
		12.66	PW - FACILITY MNTC SUPPLIES
		11.97	PW - FACILITY MNTC SUPPLIES
		10.44	PW - FACILITY MNTC SUPPLIES
		8.46	PW - FACILITY MNTC SUPPLIES

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150500	LINDSAY LUMBER CO., INC	7.62	PW - WATER OPER MNTC SUPPLIES
		7.58	PW - FACILITY MNTC SUPPLIES
		5.44	PW - FACILITY MNTC SUPPLIES
		5.43	PW - STREET MNTC SUPPLIES
		1.62	PW - STREET MNTC SUPPLIES
150667		-89.30	PW - FACILITY MNTC SUPPLIES
		641.35	PW - GRAFFITI REMOVAL SUPPLIES
		639.60	PW - GRAFFITI REMOVAL SUPPLIES
		551.91	PW - GRAFFITI REMOVAL SUPPLIES
		315.42	PW - GRAFFITI REMOVAL SUPPLIES
		296.15	PW - GRAFFITI REMOVAL SUPPLIES
		256.39	PW - GRAFFITI REMOVAL SUPPLIES
		210.16	PW - FACILITY MNTC SUPPLIES
		155.96	PW - GRAFFITI REMOVAL SUPPLIES
		128.93	PW - GRAFFITI REMOVAL SUPPLIES
		122.84	PW - GRAFFITI REMOVAL SUPPLIES
		117.02	PW - GRAFFITI REMOVAL SUPPLIES
		99.83	PW - GRAFFITI REMOVAL SUPPLIES
		88.74	PW - GRAFFITI REMOVAL SUPPLIES
		88.32	PW - GRAFFITI REMOVAL SUPPLIES
		74.08	PW - LANDSCAPE MNTC SUPPLIES
		70.85	PW - FACILITY MNTC SUPPLIES
		60.99	PW - STREET MNTC SUPPLIES
		57.55	PW - GRAFFITI REMOVAL SUPPLIES
		54.49	PW - STREET MNTC SUPPLIES
		44.08	PW - FACILITY MNTC SUPPLIES
		43.16	PW - FACILITY MNTC SUPPLIES
		42.82	PW - WATER OPER MNTC SUPPLIES
		42.18	PW - GRAFFITI REMOVAL SUPPLIES
		40.29	PW - LANDSCAPE MNTC SUPPLIES
		39.58	PW - LANDSCAPE MNTC SUPPLIES
		38.44	PW - FACILITY MNTC SUPPLIES
		37.09	PW - FACILITY MNTC SUPPLIES
		34.93	PW - LANDSCAPE MNTC SUPPLIES
		34.71	PW - WATER OPER MNTC SUPPLIES
		33.80	PW - GRAFFITI REMOVAL SUPPLIES
		33.77	PW - LANDSCAPE MNTC SUPPLIES
		32.87	PW - FACILITY MNTC SUPPLIES
		32.70	PW - FACILITY MNTC SUPPLIES
		32.67	PW - FACILITY MNTC SUPPLIES
		30.99	PW - STREET MNTC SUPPLIES
		30.23	PW - LANDSCAPE MNTC SUPPLIES
		27.11	PW - GRAFFITI REMOVAL SUPPLIES
		27.08	PW - FACILITY MNTC SUPPLIES
		25.88	PW - FACILITY MNTC SUPPLIES
		25.77	PW - FACILITY MNTC SUPPLIES
		23.94	PW - GRAFFITI REMOVAL SUPPLIES
		22.87	PW - FACILITY MNTC SUPPLIES
		22.86	PW - LANDSCAPE MNTC SUPPLIES
		22.60	PW - FACILITY MNTC SUPPLIES
21.23	PW - LANDSCAPE MNTC SUPPLIES		
20.75	PW - FACILITY MNTC SUPPLIES		
17.55	PW - FACILITY MNTC SUPPLIES		
17.16	PW - FACILITY MNTC SUPPLIES		
16.35	PW - FACILITY MNTC SUPPLIES		
14.16	PW - FACILITY MNTC SUPPLIES		
13.52	PW - FACILITY MNTC SUPPLIES		
11.60	PW - FACILITY MNTC SUPPLIES		
9.79	PW - FACILITY MNTC SUPPLIES		
9.79	PW - WATER DIST SUPPLIES		

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150667	LINDSAY LUMBER CO., INC	9.32	PW - FACILITY MNTC SUPPLIES
		6.53	PW - LANDSCAPE MNTC SUPPLIES
		3.80	PW - FACILITY MNTC SUPPLIES
		2.37	PW - FACILITY MNTC SUPPLIES
		1.58	PW - FACILITY MNTC SUPPLIES
			Vendor Tota
150700	MARTINEZ, LOURDES	700.00	CSR - STAR TRAINING (11/15 - 2/16)
	Vendor Tota	700.00	
150501	MASTERCARD - W F BANK	130.17	PC - COMMISSION MEETING
		19.61	CD - OFFICE SUPPLIES
		217.99	FIN - OFFICE SUPPLIES
150701		110.00	FIN - CSMFO MEMBERSHIP (CA)
		20.00	FIN - EMPLOYEE TRAINING (EA)
	Vendor Tota	497.77	
150502	MASTERCARD - WF BANK	542.86	GEN - TIME LAPSE CAMERA (2)
		95.94	PERS - OFFICE SUPPLIES
		45.00	PERS - IIPP MEETING
		85.00	AS - MEETING EXPENSES
		400.00	CD - ICC SEMINAR (JM)
		27.50	CD - ICSC CONFERENCE
		48.86	GEN - TIME LAPSE CAMERA (SALES TAX)
150702		-48.86	MC - B & H PHOTO & VIDEO
		23.49	GEN - OFFICE SUPPLIES
		34.80	PERS - OFFICE SUPPLIES
		85.00	AS - MMASC MEMBERSHIP (DE)
		80.00	CD - ICC MEMBERSHIP (SB)
		20.00	AS - EMPLOYEE TRAINING (DL)
		1,658.00	PERS - JOB NOTICES (HRM)
	110.00	PERS - MEETING SUPPLIES	
	97.00	AS - MEETING EXPENSE	
	Vendor Tota	3,304.59	
150503	MASTERCARD W F	18.06	PW - OFFICE SUPPLIES
		700.00	PW - WQI WORKSHOP (MH)
		145.93	PW - FACILITY MNTC SUPPLIES
		3.59	PW - FACILITY MNTC SUPPLIES (SALES TAX)
		3.59	PW - FACILITY MNTC SUPPLIES (SALES TAX)
		1.08	PW - OFFICE SUPPLIES (SALES TAX)
		-1.08	MC - MRIBO INC
		-3.59	MC - TAYHOPE
		-3.59	MC - LEHMAN'S HARDWARE & APPLIANCES
150703		239.00	PW - SEMINAR EXPENSE (AJ)
	165.00	PW - APWA CONFERENCE (PL)	
	144.18	CIP - COM CTR RESTROOM RENOVATIONS	
	234.20	PW - UNIFORMS (LANDSCAPE)	
	231.76	PW - UNIFORMS (ROADS)	
	254.91	PW - UNIFORMS (WTR DIST)	
	233.15	PW - UNIFORMS (WTR PROD)	
	235.67	PW - UNIFORMS (FACILITIES)	
	526.47	PW - LOCC CONFERENCE (CC)	
	3,209.49	CIP - ORANGE SPLASH ZONE IMP	
	187.20	CIP - ORANGE SPLASH ZONE IMP(SALES TAX)	
	-187.20	MC - GLASDON ECOMMERCE	
	Vendor Tota	6,337.82	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150504	MASTERCARD WF BANK	-4.89	MC - ISTOCKONLINE
		4.89	CSR - RECREATION SUPPLIES (SALES TAX)
		7.46	CSR - OFFICE SUPPLIES
		104.85	CSR - MEETING SUPPLIES
		394.54	CSR - RECREATION SUPPLIES
		860.90	CSR - RECREATION SUPPLIES
		2,398.33	CSR - STAR SUPPLIES
150704		187.99	CSR - OFFICE SUPPLIES
		9.90	CSR - OFFICE SUPPLIES (SALES TAX)
		149.12	CSR - MEETING SUPPLIES
		1,012.94	CSR - RECREATION SUPPLIES
		22.04	CSR - RECREATION SUPPLIES (SALES TAX)
		80.00	CSR - CUSTOMER SERVICE TRAINING
		-15.26	CSR - STAR SUPPLIES (CREDIT)
		563.28	CSR - STAR IPAD (1)
		2,167.21	CSR - STAR IPAD (3)
		50.00	CSR - STAR SUPPLIES
		250.70	CSR - STAR SUPPLIES
		389.30	CSR - STAR SUPPLIES
		31.25	CSR - STAR SUPPLIES
		42.06	CSR - STAR SUPPLIES
		20.87	CSR - STAR SUPPLIES
		258.20	CSR - STAR SUPPLIES
		540.00	CSR - STAR SUPPLIES
		1,266.84	CSR - STAR SUPPLIES
		-9.90	MC - BH PHOTO VIDEO.COM
		-22.04	MC - DISPLAYS2GO
		-20.87	MC - PIPEANDDRAINONLINE.COM
		-49.25	MC - DISPLAYS2GO
		49.25	CSR - RECREATION SUPPLIES (SALES TAX)
150505		673.57	PS - OFFICE SUPPLIES
		75.00	PS - CESA MEMBERSHIP (MM)
		64.55	PS - EQUIPMENT MNTC SUPPLIES
		398.00	PS - CE TRAINING (MM, AA)
		48.40	PS - WLG MEETING EXPENSE (MM, AL)
		45.78	PS - BUSINESS CARDS (MM, MD)
		50.28	PS - OFFICE SUPPLIES (SALES TAX)
		-50.28	MC - TACTICAL MEDICAL SOLUTIONS
150705		244.80	PS - OFFICE SUPPLIES
		20.00	PS - EMPLOYEE TRAINING (CO)
		63.08	PS - EQUIPMENT MNTC SUPPLIES
		295.50	PS - CACEO TRAINING (NH, AA, MD)
		26.16	PS - BUSINESS CARDS (MA)
		14.40	PS - OFFICE SUPPLIES (SALES TAX)
		3.03	PS - OFFICE SUPPLIES (SALES TAX)
		-3.03	MC - DISPLAYS2GO
		-14.40	MC - NORTHERN INDUSTRIES
150506		1,038.55	CM - LOCC CITY MANAGER'S MEETING EXP
		314.58	CC - ST CAPITOL SWEARING-IN CEREMONY
		15.26	GEN - TELEPHONE MNTC
		300.00	CP - STATE OF THE CITY
150706		2,875.00	CC - CCCA ANNUAL SEMINAR(GD,TH,PL,DH,DM)
		2,300.00	PC - CCCA ANNUAL SEMINAR (EE,RG,JH,MH)
		575.00	AS - CCCA ANNUAL SEMINAR (KC)
		575.00	CM - CCCA ANNUAL SEMINAR (JM)
		79.90	CM - OFFICE SUPPLIES
		463.45	CC - SWEAR-IN CEREMONY
		395.00	CM - CCAC CITY CLERK CONFERENCE (LC)
		45.57	CM - MEETING EXPENSES
		.99	AS - IPAD MEMORY

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150706	MASTERCARD WF BANK	49.00	CP - FLOWERS
		3.60	CM - OFFICE SUPPLIES (SALES TAX)
		-3.60	MC - TECH 21
150508		1,334.89	CSR - AQUATIC SUPPLIES
		544.65	CSR - RECREATION EXCURSION (2/17)
		272.02	CSR - ENP EVENT SUPPLIES
		763.46	CSR - RECREATION SUPPLIES
		22.99	CSR - TRACKING DEVICE SVCS (3/16)
		887.52	CSR - ENP SUPPLIES
		76.17	CSR - PRESCHOOL SUPPLIES
		36.93	CSR - OFFICE SUPPLIES
		279.50	CSR - RECREATION SUPPLIES
		17.17	CSR - ENP PHOTOS
		70.00	CSR - PEP EVENT SUPPLIES
		508.83	CSR - PEP SUPPLIES
		1,073.00	CSR - CPRS CONFERENCE (MR, SR, MG)
		510.00	CSR - CPRS MEMBERSHIP (DJ, MR, MG)
		210.12	CSR - OFFICE SUPPLIES
		83.58	GEN - CC MEETING SUPPLIES
		49.00	CSR - STAR SUPPLIES
		215.20	CSR - STAR SUPPLIES
		74.11	CSR - STAR SUPPLIES
		78.48	CSR - STAR SUPPLIES
		41.85	CSR - STAR SUPPLIES
		62.01	CSR - STAR SUPPLIES
		137.00	CSR - STAR SUPPLIES
		301.81	CSR - STAR SUPPLIES
		58.74	CSR - STAR SUPPLIES
		65.33	CSR - STAR SUPPLIES
		238.53	CSR - STAR SUPPLIES
		57.51	CSR - STAR SUPPLIES
		34.09	CSR - STAR SUPPLIES
		2,130.77	CSR - STAR SUPPLIES
		495.50	CSR - STAR SUPPLIES
		1,238.99	CSR - STAR SUPPLIES
		24.94	CSR - STAR SUPPLIES
		376.36	CSR - STAR SUPPLIES
		16.33	CSR - STAR SUPPLIES
		33.75	CSR - STAR SUPPLIES
		99.00	CSR - STAR SUPPLIES
		926.55	CSR - STAR SUPPLIES
		23.40	CSR - PEP SUPPLIES (SALES TAX)
		-23.40	MC - SARINA SALES
		-104.12	MC - WRISTBAND.COM
		-16.02	MC - WRISTBAND.COM
		-107.91	MC - FLAIRBOOTH.COM
		-191.77	MC - B & H PHOTO & VIDEO
		-44.60	MC - PIPEANDDDRAPEONLINE.COM
		-1.80	MC - FLAIRBOOTH.COM
		1.80	CSR - STAR SUPPLIES (SALES TAX)
		107.91	CSR - STAR SUPPLIES (SALES TAX)
		191.77	CSR - STAR SUPPLIES (SALES TAX)
		44.60	CSR - STAR SUPPLIES (SALES TAX)
		104.12	CSR - AQUATIC SUPPLIES (SALES TAX)
		150.00	CSR - STAR SUPPLIES
		33.74	CSR - STAR SUPPLIES
		16.02	CSR - AQUATIC SUPPLIES (SALES TAX)
150707		65.00	CSR - EQUIPMENT MNTC SUPPLIES
		374.21	CSR - ENP EVENT SUPPLIES
		151.46	CSR - RECREATION SUPPLIES

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150707	MASTERCARD WF BANK	22.99	CSR - TRACKING DEVICE SVCS (4/16)
		343.82	CSR - ENP SUPPLIES
		286.28	CSR - RECREATION SUPPLIES
		222.47	CSR - PEP EVENT SUPPLIES
		141.59	CSR - PEP SUPPLIES
		818.09	CSR - TOP 10 STUDENT AWARDS
		676.29	CSR - RECREATION EXCURSION (3/18)
		60.00	CSR - OFFICE SUPPLIES
		64.89	GEN - CC MEETING SUPPLIES
		519.00	CSR - STAR SUPPLIES
		148.48	CSR - STAR SUPPLIES
		2,142.72	CSR - STAR SUPPLIES
		520.72	CSR - STAR SUPPLIES
		151.50	CSR - STAR SUPPLIES
		359.00	CSR - STAR SUPPLIES
		32.31	CSR - STAR SUPPLIES (SALES TAX)
		-32.31	MC - MEDICAL SOLUTION
		322.29	CSR - STAR SUPPLIES
		109.53	CSR - STAR SUPPLIES
		5.04	CSR - EQUIPMENT MNTC SUPP (SALES TAX)
		8.53	CSR - PEP EVENT SUPPLIES (SALES TAX)
		73.63	CSR - TOP 10 STUDENT (SALES TAX)
		-73.63	MC - SHANGHAI HYDU
		-8.53	MC - SHINDIGZ
		-5.04	MC - COMPLIANCE DESIGNS.COM
	Vendor Tota	42,852.60	
150509	MDG ASSOCIATES, INC	6,292.50	FIN - CDBG PROGRAM ADMIN (2/16)
		1,997.50	CD - RES ADMIN (7638 MENDY) - 2/16
		1,445.00	CD - RES ADMIN (13909 DOWNEY) - 2/16
		2,125.00	CD - RES ADMIN (6617 SAN CARLOS) - 2/16
		595.00	CD - RES ADMIN (8230 QUIMBY) - 2/16
		688.75	CD - ARCH SVCS(15957-75 PARAMOUNT) 2/16
		85.00	CD - COM ADMIN (15511 LAKEWOOD) - 2/16
	Vendor Tota	13,228.75	
150618	MENDOZA, ROBERT	742.00	CSR - JUJITSU CLASS (3/16)
	Vendor Tota	742.00	
150681	MIRACLE PLAYGROUND SALES	17,304.65	CIP - PARAMOUNT PARK SHADE STRUCTURE
	Vendor Tota	17,304.65	
150515	OFFICE DEPOT, INC.	46.86	FIN - OFFICE SUPPLIES
		18.73	FIN - OFFICE SUPPLIES
	Vendor Tota	65.59	
150654	OFFICE SOLUTIONS	115.69	PW - OFFICE SUPPLIES
	Vendor Tota	115.69	
150639	OLLISON, CECILIA	200.00	CSR - FACILITY DEPOSIT REFUND
	Vendor Tota	200.00	
150564	PACIFIC OFFICE PRODUCTS	257.13	CM - OFFICE SUPPLIES
	Vendor Tota	257.13	
150516	PARAMOUNT CHAMBER OF COMMERCE	10,000.00	CD - ECONOMIC DEVELOPMENT (PMT #4)
150708		841.00	CP - PULSE BEAT REC INSERT (3/16)
	Vendor Tota	10,841.00	
150655	PARAMOUNT PA SERVICES	250.00	CSR - LIVE WELL EVENT SUPPLIES
	Vendor Tota	250.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150709	PERALTA, SONIA	210.00	CSR - STAR TRAINING (11/15 - 2/16)
	Vendor Tota	210.00	
150619	PEREZ, DANALY	508.90	CSR - FOLKLORICO CLASS (3/16)
		277.20	CSR - SALSA CLASS (3/16)
	Vendor Tota	786.10	
150533	PETTY CASH	633.73	PETTY CASH REPLENISHMENT
150555		320.00	CSR - ENP EVENT SUPPLIES
150565		70.00	CSR - ENP EVENT SUPPLIES
150645		925.74	PETTY CASH REPLENISHMENT
150656		75.00	CD - PUBLISHED NOTICE (4/13)
		75.00	CD - PUBLISHED NOTIC E (4/13)
		75.00	CD - PUBLISHED NOTICE (4/13)
		75.00	CD - PUBLISHED NOTICE (4/13)
		75.00	CD - PUBLISHED NOTICE (4/13)
150668		70.00	CSR - ENP EVENT SUPPLIES
150682		500.00	CSR - PEP EVENT SUPPLIES
150686		828.07	PETTY CASH REPLENISHMENT
150689		50.00	CSR - AQUATIC SUPPLIES
150710		50.00	CSR - AQUATIC SUPPLIES
	Vendor Tota	3,822.54	
150534	PNC EQUIPMENT FINANCE	616.79	PW - LAWN MOWER LEASE (3/16)
	Vendor Tota	616.79	
150535	PRECISION CONCRETE CUTTING	23,546.00	CIP - ANNUAL SIDEWALK REPL
	Vendor Tota	23,546.00	
150536	PRINTTIO	287.54	CIP - PARAMOUNT BL PROJECT SIGN
		59.95	PW - FACILITY MNTC SVCS
	Vendor Tota	347.49	
150620	ROE, MARSHA	92.40	CSR - LINE DANCING CLASS (3/16)
	Vendor Tota	92.40	
150711	RON ROBERSON	440.00	GEN - VIDEOTAPING SVCS
	Vendor Tota	440.00	
150582	RON'S MAINTENANCE	3,608.00	PW - CATCH BASIN MNTC (3/16)
	Vendor Tota	3,608.00	
150537	RPW SERVICES, INC.	190.00	PW - PEST CONTROL SVCS (COM CTR)
150576		150.00	PW - PEST CONTROL SVCS (COM CTR)
	Vendor Tota	340.00	
150538	RUDE, ERIC	2,000.00	PS - TRAFFIC SPECIALIST (3/5 - 3/18)
150599		2,000.00	PS - TRAFFIC SPECIALIST (3/19 - 4/1)
150690		2,000.00	PS - TRAFFIC SPECIALIST (4/2 - 4/15)
	Vendor Tota	6,000.00	
150691	RWB PARTY PROPS, INC.	1,580.50	CSR - PEP EVENT SUPPLIES
	Vendor Tota	1,580.50	
150524	SANCHEZ, TERESA	45.00	PS - PARKING CITATION REFUND
	Vendor Tota	45.00	
150640	SHOETERIA	75.00	PW - WORK BOOTS (LANDSCAPE)
	Vendor Tota	75.00	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description	
150510	SMART & FINAL IRIS CO	337.59	CSR - MEETING SUPPLIES	
		242.67	CSR - STAR SUPPLIES	
		152.60	CSR - STAR SUPPLIES	
		56.44	CSR - STAR SUPPLIES	
		49.98	CSR - ENP EVENT SUPPLIES	
150517		396.54	GEN - KITCHEN SUPPLIES	
		50.65	PW - MEETING SUPPLIES	
		38.30	PW - IRWMP MEETING (1/14)	
150577		261.19	CSR - STAR SUPPLIES	
		162.67	CSR - MEETING SUPPLIES	
		122.56	CSR - STAR SUPPLIES	
		120.47	CSR - STAR SUPPLIES	
		116.83	CSR - STAR SUPPLIES	
		110.91	CSR - MEETING SUPPLIES	
		85.09	CSR - STAR SUPPLIES	
		72.54	CSR - STAR SUPPLIES	
		63.17	CSR - STAR SUPPLIES	
		53.34	CSR - FACILITY SUPPLIES	
		51.54	CSR - STAR SUPPLIES	
		27.75	CSR - STAR SUPPLIES	
		150600		441.04
223.80	CSR - STAR SUPPLIES			
77.93	CSR - STAR SUPPLIES			
31.84	CSR - STAR SUPPLIES			
6.95	CSR - STAR SUPPLIES			
150601		4.79	CSR - ENP EVENT SUPPLIES	
		78.86	GEN - KITCHEN SUPPLIES	
150669		872.66	CSR - PEP EVENT SUPPLIES	
		212.87	CSR - MEETING SUPPLIES	
		120.09	CSR - FACILITY SUPPLIES	
		114.87	CSR - MEETING SUPPLIES	
		49.89	CSR - FACILITY SUPPLIES	
		36.07	CSR - STAR SUPPLIES	
		29.88	CSR - STAR SUPPLIES	
		209.11	CSR - FACILITY SUPPLIES	
		146.17	GEN - CC VISION MEETING	
		112.30	CSR - MEETING SUPPLIES	
150712		89.99	CSR - STAR SUPPLIES	
		60.97	CSR - STAR SUPPLIES	
		26.97	CSR - STAR SUPPLIES	
		23.27	CSR - PEP EVENT SUPPLIES	
		8.99	GEN - CC VISION MEETING	
		6.51	CSR - FACILITY SUPPLIES	
	Vendor Tota	5,558.65		
150539	SOLARCITY CORPORATION	249.25	CD - BLDG PERMIT REFUND	
		1.00	CD - STATE GREEN FEE	
		11.00	CD - STORM DRAIN FEE	
		22.00	CD - GENERAL PLAN FEE	
		1.63	CD - SMI FEE	
		240.62	CD - BLDG PERMIT REFUND	
		1.00	CD - STATE GREEN FEE	
		8.00	CD - STORM DRAIN FEE	
		16.00	CD - GENERAL PLAN FEE	
		1.04	CD - SMI FEE	
			Vendor Tota	551.54

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150566	SOURCE GRAPHICS	2,643.80	GEN - CITY LETTERHEAD
150583		322.64	CSR - FARMER'S MARKET POSTERS
		233.26	CP - COMMUNITY REVIEW FLYER (3/16)
		209.38	CSR - FARMER'S MARKET FLYERS
150713		2,214.61	GEN - LETTERHEAD ENVELOPES
		196.20	CSR - FARMER'S MARKET POSTERS
	Vendor Tota	5,819.89	
150589	SOUTHERN CALIFORNIA EDISON CO.	28,010.88	GEN - FACILITIES & PARKS (2/16)
		13,686.99	PW - WATER PRODUCTION WELLS (2/16)
		6,042.85	PW - STREET LIGHTS & MEDIANS (2/16)
		768.02	GEN - PARAMOUNT PARK (2/16)
		1,166.52	GEN - CLRWTR BLDG (2/16)
150602		268.40	CIP - CENTURY BLVD MEDIAN IMP
	Vendor Tota	49,943.66	
150590	SPORTS FACILITIES GROUP, INC	158.48	CSR - RECREATION SUPPLIES
	Vendor Tota	158.48	
150540	STAPLES - DEPT 51-7862079851	209.75	CSR - OFFICE SUPPLIES
		675.78	GEN - PRINTER TONER
		319.60	CSR - PEP SUPPLIES
		114.20	CSR - STAR SUPPLIES
		38.12	CSR - STAR SUPPLIES
		9.58	CSR - STAR SUPPLIES
		108.88	CSR - STAR SUPPLIES
		9.78	CSR - STAR SUPPLIES
		54.47	CSR - STAR SUPPLIES
		38.88	CSR - STAR SUPPLIES
		394.50	CSR - STAR SUPPLIES
		67.62	CSR - STAR SUPPLIES
		259.70	CSR - STAR SUPPLIES
		495.03	CSR - STAR SUPPLIES
		371.29	CSR - STAR SUPPLIES
150683		-15.69	CSR - OFFICE SUPPLIES (CREDIT)
		37.02	CSR - PEP SUPPLIES
		57.29	CSR - EQUIPMENT MNTC SUPPLIES
		85.55	GEN - BANK CHARGES
		Vendor Tota	3,331.35
150541	STATE DISBURSEMENT UNIT	325.00	PAYROLL DEDUCTION - PPE 3/18
150621		325.00	PAYROLL DEDUCTION - PPE 4/1
150714		325.00	PAYROLL DEDUCTION - PPE 4/15
150542		250.00	PAYROLL DEDUCTION - PPE 3/18
150622		250.00	PAYROLL DEDUCTION - PPE 4/1
150715		250.00	PAYROLL DEDUCTION - PPE 4/15
	Vendor Tota	1,725.00	
150684	STEVOS UNLIMITED	1,526.00	CIP - PITCH-IN PARAMOUNT
	Vendor Tota	1,526.00	
150591	SUPERIOR COURT OF CALIFORNIA	16,314.50	PS - PARKING VIOLATIONS (2/16)
		11,744.00	PS - PARKING VIOLATIONS (1/16)
	Vendor Tota	28,058.50	
150592	THE CAVANAUGH LAW GROUP, APLC	8,989.50	CA - CITY ATTORNEY SVCS (3/16)
		7,759.50	PS - CITY PROSECUTOR (3/16)
	Vendor Tota	16,749.00	
150716	THE PLOTTER DOCTOR	800.06	CSR - FARMER'S MARKET SIGNAGE
	Vendor Tota	800.06	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150518	TIME WARNER CABLE	99.02	GEN - CITY YARD CABLE SVCS (4/16)
150567		383.94	GEN - CITY HALL INTERNET (4/16)
150568		99.02	GEN - CITY HALL CABLE SVCS (4/16)
150569		29.46	GEN - TELEPHONE SVCS (4/16)
150685		99.02	GEN - CITY YARD CABLE SVCS (5/16)
150717		99.02	GEN - CITY HALL CABLE SVCS (5/16)
	Vendor Tota	809.48	
150543	TONY'S GLOVES & SAFETY SUPPLY	1,566.33	PW - HOUSEHOLD SUPPLIES
	Vendor Tota	1,566.33	
150511	TOWN CLEANERS	60.10	PW - FLAG (CLEANING/REPAIR)
	Vendor Tota	60.10	
150603	TYLER TECHNOLOGIES, INC	9,461.97	GEN - FINANCE SOFTWARE (1/16 - 6/16)
		7,106.73	FIN - WATER BILLING (1/16 - 6/16)
		1,728.54	GEN - HUMAN RESOURCES (1/16 - 6/16)
		1,728.54	GEN - HUMAN RESOURCES (7/16 - 12/16)
		9,461.98	GEN - FINANCE SOFTWARE (7/16 - 12/16)
		7,106.73	FIN - WATER BILLING (7/16 - 12/16)
150604		3,500.00	GEN - TYLER OUTPUT PROCESSOR LIC FEE
		3,500.00	GEN - TYLER OUTPUT PROCESSOR LIC FEE
		600.00	PERS - EDEN HR TRAINING (11/5/15)
	Vendor Tota	44,194.49	
150593	U S POSTAL SVC/ U S POSTMASTER	2,500.00	FIN - BULK MAIL PERMIT
	Vendor Tota	2,500.00	
150623	UNITED STATES TREASURY	347.00	PAYROLL DEDUCTION - PPE 4/1
	Vendor Tota	347.00	
150544	UNITED WAY CAMPAIGN	2.00	EMPLOYEE CONTRIBUTION - PPE 3/18
150624		2.00	EMPLOYEE CONTRIBUTION - PPE 4/1
150718		2.00	EMPLOYEE CONTRIBUTION - PPE 4/15
	Vendor Tota	6.00	
150556	UNIVAR USA	1,004.91	PW - WATER OPER MNTC SUPPLIES
		748.06	PW - WATER OPER MNTC SUPPLIES
150570		1,083.94	PW - WATER OPER MNTC SUPPLIES
150584		1,204.46	PW - WATER OPER MNTC SUPPLIES
150605		1,154.76	PW - WATER OPER MNTC SUPPLIES
		953.53	PW - WATER OPER MNTC SUPPLIES
150670		827.10	PW - WATER OPER MNTC SUPPLIES
		787.58	PW - WATER OPER MNTC SUPPLIES
	Vendor Tota	7,764.34	
150641	UP UP AND AWAY FACE PAINT	50.00	CSR - LIVE WELL EVENT SUPPLIES
	Vendor Tota	50.00	
150625	US BANK VOYAGER FLEET	260.06	PW - CNG FUEL (3/16)
		86.07	PW - CNG FUEL (3/16)
		263.38	PW - CNG FUEL (3/16)
		113.89	PW - CNG FUEL (3/16)
		31.34	PW - CNG FUEL (3/16)
	Vendor Tota	754.74	
150594	VALLEYCREST LANDSCAPE	21,016.10	PW - LANDSCAPE MNTC SVCS (2/16)
		9,900.00	PW - MEDIAN MNTC SVCS (2/16)
		3,248.45	PW - PARAMOUNT PARK MNTC SVCS (2/16)
		1,667.50	PW - DILLS PARK MNTC SVCS (2/16)
		150.00	PW - LANDSCAPE MNTC SVCS (SOMERSET)2/16
		300.00	PW - LANDSCAPE MNTC SVCS (STATION) 2/16
	Vendor Tota	36,282.05	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150557	VALVERDE CONSTRUCTION	10,717.00	PW - VAULT REPAIR (15950 PARAMOUNT)
150671		7,850.18	PW - WATER SVC RELOC (16212 PARAMOUNT)
		2,860.23	PW - WATER SVC REPAIR (6836 ROSECRANS)
150692		4,000.00	PW - WATER METER BOX (7754 JEFFERSON)
		3,180.00	PW - WATER METER BOX (15733 ORANGE)
	Vendor Tota	28,607.41	
150545	VANTAGEPOINT TRANSFER AGENTS	3,426.79	ICMA 401 LOAN PAYMENT - PPE 3/18
150626		3,426.79	ICMA 401 LOAN PAYMENT - PPE 4/1
150719		3,426.79	ICMA 401 LOAN PAYMENT - PPE 4/15
150546		584.62	FT 401 QUAL COMP - PPE 3/18
150627		584.62	FT 401 QUAL COMP - PPE 4/1
150720		638.77	FT 401 QUAL COMP - PPE 4/15
150547		12,237.24	FT DEF COMP 457 - PPE 3/18
150548		9,088.25	PT DEF COMP 457 - PPE 3/18
		20.77	PT DEF COMP 457 - SPEC 3/25
150628		10,401.30	FT DEF COMP 457 - PPE 4/1
150629		7,235.33	PT DEF COMP 457 - PPE 4/1
150630		3.42	PT DEF COMP 457- SPEC 4/7
150631		3.19	PT DEF COMP 457 - SPEC 4/7
150721		12,088.69	FT DEF COMP 457 - PPE 4/15
150722		9,677.51	PT DEF COMP 457 - PPE 4/15
150642		14,667.97	RETIREE HEALTH TRUST (6/16)
		7,821.78	RETIREE HEALTH TRUST (6/16)
150643		172.23	RETIREE HEALTH TRUST (6/16)
		Vendor Tota	95,506.06
150525	VARGAS, DAISY	200.00	CSR - FACILITY DEPOSIT REFUND
	Vendor Tota	200.00	
150632	VERA-LOPEZ, LIVIER	63.00	CSR - PROFESSIONAL MAKE-UP CLASS (3/16)
	Vendor Tota	63.00	
150571	VERIZON WIRELESS - LA	56.30	CM - CELLULAR SERVICE (3/16)
		145.79	AS - CELLULAR SERVICE (3/16)
		32.29	CD - CELLULAR SERVICE (3/16)
		-31.44	PERS - CELLULAR SERVICE (CREDIT)
		253.94	PS - CELLULAR SERVICE (3/16)
		315.41	PS - CELLULAR SERVICE (3/16)
		371.72	PW - CELLULAR SERVICE (3/16)
		476.48	AS - CELLULAR EQUIPMENT (BS)
		14.86	GEN - EOC CELLULAR & P/R DEVICE (3/16)
		38.01	PW - USB AIRCARD WELLS #13 & #14 (3/16)
		Vendor Tota	1,673.36
150572	VISION SERVICE PLAN	1,902.56	VISION INSURANCE (4/16)
	Vendor Tota	1,902.56	
150657	WALMART COMMUNITY	191.45	CSR - STAR SUPPLIES
		176.34	CSR - STAR SUPPLIES
		96.81	CSR - STAR SUPPLIES
		96.94	CSR - STAR SUPPLIES
		64.40	CSR - STAR SUPPLIES
		92.37	CSR - STAR SUPPLIES
		155.83	CSR - STAR SUPPLIES
		35.73	CSR - STAR SUPPLIES
		95.47	CSR - STAR SUPPLIES
		87.03	CSR - STAR SUPPLIES
		Vendor Tota	1,092.37
150558	WATER REPLENISHMENT DISTRICT	22,583.40	PW - GROUNDWATER PRODUCTION (1/16)
	Vendor Tota	22,583.40	

**CITY OF PARAMOUNT
FINAL CHECK REGISTER
April 30, 2016
Pre-issue Checks**

Check Number	Vendor Name	Amount	Description
150658	WELLS FARGO FINANCIAL LEASING	213.64	FIN - COPIER (5/16)
	Vendor Tota	213.64	
150672	WEST COAST ARBORISTS, INC	9,904.50	PW - TREE MNTC SVCS (3/2 - 3/15)
	Vendor Tota	9,904.50	
A total of 223 checks were issued for		\$1,017,735.07	

MAY 3, 2016

PARADE PERMIT APPLICATION HYNES D.E.S. INC.

MOTION IN ORDER:

APPROVE OR DENY THE PARADE PERMIT APPLICATION.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: Maria Meraz/Mario Ponce

Date: May 3, 2016

Subject: PARADE PERMIT APPLICATION FOR HYNES D.E.S. INC. — June 26, 2016

BACKGROUND

Hynes D.E.S. Incorporated has submitted a parade permit application for its Divine Spirit of the Saint Parade, which is scheduled for Sunday, June 26, 2016. This is an annual event, which has taken place every June since 1923. Approximately 300-400 people are expected to participate this year. Included in the parade will be two small bands and a car.

This year Hynes D.E.S. Incorporated is proposing a different parade route. Last year when we invoiced them for the \$1,500 which they agreed to pay for, we advised them that the actual cost to provide traffic control was over \$3,500. In the letter we mailed to them, we told them that the existing route required considerable staffing and that it was possible they would be responsible for the actual cost. In an attempt to reduce the actual cost, Hynes D.E.S. is proposing an alternate route which will keep them away from Paramount Boulevard for most of the parade and reduce the amount of staff needed to provide traffic control from the Hynes D.E.S. Hall to Our Lady of the Rosary Church and back.

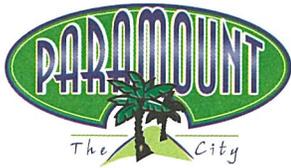
This year the group is proposing to depart from the Hynes D.E.S. Hall located at 7812 Alondra Boulevard at 9:00 a.m. and head northbound on Colorado Avenue from Alondra Boulevard. The parade will turn onto eastbound Somerset Boulevard and then onto northbound Paramount Boulevard and continue along that course, until it reaches Our Lady of the Rosary Church, at 14815 Paramount Boulevard. At approximately 12:30 p.m., after attending mass, the participants will return to the Hynes D.E.S. Hall by retracing the above route.

We have reviewed this request and determined that seven Community Service Officers and two motor deputies will be necessary to provide adequate traffic control for the parade. The cost to provide traffic control will be approximately \$1,500. Mr. Charles Payne of Hynes D.E.S. has been notified of the cost estimate and has agreed to reimburse the City for that cost. Attached are a map of the parade route and a copy of the parade application.

At the April 26, 2016 meeting, the Public Safety Commission recommended that the City Council approve the parade permit application with the understanding that Hynes D.E.S. will reimburse the City for the cost to provide traffic control.

RECOMMENDED ACTION

It is recommended that the City Council approve or deny the parade permit application with the understanding that Hynes D.E.S. Inc. reimburse the City for approximately \$1,500, the cost to provide traffic control.



Paramount
PUBLIC SAFETY

PARADE APPLICATION

1. CONDUCTOR OR SPONSOR
Charles Payne (562) 924-4379
Name Address and Phone Number
2. ORGANIZATION
Hynes Des. Inc. 7812 Alondra Blvd., Paramount
Name Home / Office Address and Phone Number
3. DATE OF PARADE June 26, 2016
4. HOURS 9am - 12:30pm
5. BEGINNING POINT Hynes Des. Hall
6. ENDING POINT Lady of Rosary Church
7. AREA WHERE GROUP WILL ASSEMBLE Hynes Des Hall on Alondra ; Colorado
8. TIME OF ASSEMBLY 9:30am
9. NUMBER OF PARTICIPANTS 300-400
10. NUMBER AND DESCRIPTIONS OF VEHICLES (Floats, Sound, etc.)
1 car
11. NUMBER AND DESCRIPTION OF ANIMALS None
12. TYPE OF EQUIPMENT TO BE USED (Instrumental, Banners, etc.)
2-street bands Queens + Banners etc.
13. INTERVALS TO BE MAINTAINED BETWEEN UNITS 10' - 12'
14. PORTIONS OF STREET TO BE USED one lane
(One lane, Middle, etc.)
15. PARADE ROUTE N/B Colorado, E/B Somerset, N/B Paramount Blvd.

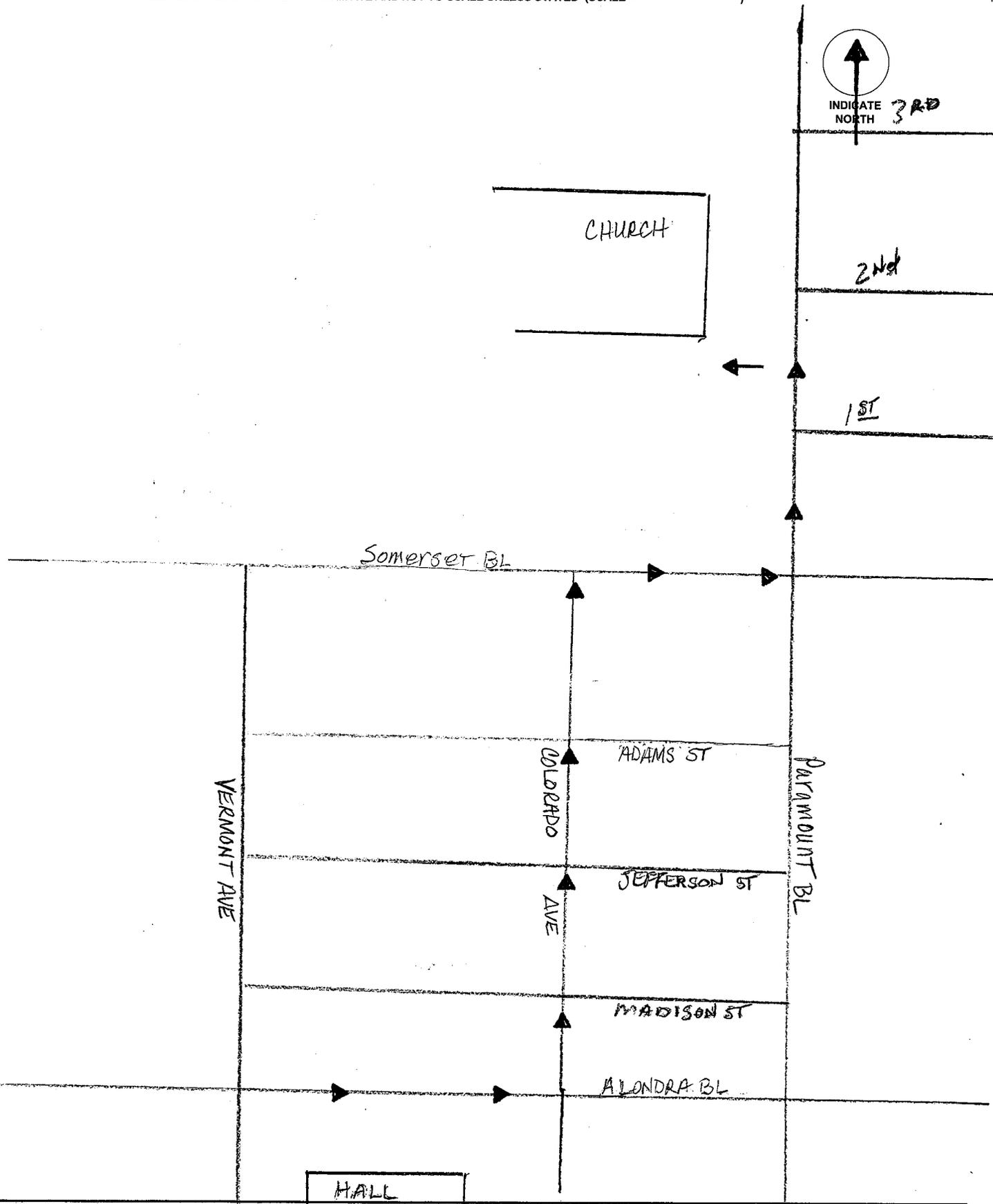
*Please attach map of proposed route.

Date Approved: 4/20/16

Signature Mario Lopez

DATE OF COLLISION (MO. DAY YEAR)	TIME (2400)	NCIC #	OFFICER I.D.	NUMBER
----------------------------------	-------------	--------	--------------	--------

ALL MEASUREMENTS ARE APPROXIMATE AND NOT TO SCALE UNLESS STATED (SCALE =)



PREPARED BY	I.D. NUMBER	MO. DAY YEAR	REVIEWER'S NAME	MO. DAY YEAR
-------------	-------------	--------------	-----------------	--------------

MAY 3, 2016

RESOLUTION NO. 16:008

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING THE ENGINEER’S REPORT FOR CERTAIN LANDSCAPING IMPROVEMENTS FOR LANDSCAPING AND MAINTENANCE ASSESSMENT DISTRICT NO. 81-1”

1. MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 16:008.

APPROVED: _____ DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

RESOLUTION NO. 16:009

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN LANDSCAPING AND MAINTENANCE ASSESSMENT DISTRICT NO. 81-1 FOR THE FISCAL YEAR 2016-17 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING THEREON”

2. MOTION IN ORDER:

READ BY TITLE ONLY AND ADOPT RESOLUTION NO. 16:009.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno
By: Christopher S. Cash/William C. Pagett
Date: May 3, 2016

Subject: RESOLUTIONS APPROVING THE ENGINEER'S REPORT AND CITY COUNCIL'S INTENTION TO LEVY AND COLLECT ANNUAL ASSESSMENTS FOR LANDSCAPE MAINTENANCE DISTRICT NO. 81-1

City Council Resolution No. 16:007 ordered the preparation of the annual engineer's report for Landscape Maintenance Assessment District No. 81-1. The report includes plans, specifications, cost estimates, diagram, and assessment for the Landscape Maintenance District in the Orange Avenue Industrial Park for Fiscal Year 2016-2017.

Pursuant to the Landscape and Lighting Maintenance Act of 1972, the City Engineer has prepared a report including the plans and specifications, estimate of costs, diagram of the landscape maintenance district, and an assessment of costs for the fiscal year commencing July 1, 2016.

The assessments in 2015-16 were \$14,200. The assessments in 2016-17 will be \$14,200. This assessment will be spread among the 29 parcels.

Two procedural steps are necessary at this meeting. The first is to approve the City Engineer's report by adopting Resolution No. 16:008. The second step is to approve Resolution No. 16:009 declaring the City Council's intention to levy and collect assessments for certain landscaping improvements and setting a public hearing date for June 7, 2016.

Recommended Action

It is recommended that the City Council read by title only and adopt Resolution No. 16:008 approving the City Engineer's Report; and read by title only and adopt Resolution No. 16:009 declaring the Council's intention to levy and collect assessments for Landscape Maintenance Assessment District No. 81-1 and setting a public hearing on the assessments for June 7, 2016, at 6:00 p.m.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 16:008

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT APPROVING THE ENGINEER'S "REPORT" FOR CERTAIN LANDSCAPING IMPROVEMENTS FOR LANDSCAPING AND MAINTENANCE ASSESSMENT DISTRICT NO. 81-1

WHEREAS, pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California, being known as the "Landscaping and Lighting Act of 1972", this City Council did, by previous Resolution, order the preparation of an Engineer's "Report" consisting of plans and specifications, an estimate of the cost, diagram of the proposed district, and an assessment relating to what is now known and designated as

CITY OF PARAMOUNT
LANDSCAPE AND MAINTENANCE ASSESSMENT DISTRICT NO. 81-1

(hereinafter referred to as the "District"); and

WHEREAS, there now has been presented to this City Council the "Report" as required by Division 15 of the Streets and Highways code and as previously directed by Resolution; and

WHEREAS, this City Council has now carefully examined and reviewed the "Report" as presented, and is satisfied with each and all of the items and documents as set forth therein and is satisfied that the assessments, on a preliminary basis, have been spread in accordance with the benefits received from the maintenance to be performed as set forth in said "Report".

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA, AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. That the "Report" as presented, consisting of the following:

- a. Plans and Specifications
- b. Estimate of Cost
- c. Diagram of the District
- d. Assessment of the Estimated Cost

is hereby approved on a preliminary basis, and is ordered to be filed with the Office of the City Clerk as a permanent record and to remain open for public inspection.

City of Paramount
Resolution No. 16:008
Page 2

Section 3. That the City Clerk or her duly appointed Deputy, shall certify to the passage and adoption of this Resolution and the Minutes of this meeting shall so reflect the presentation of the Engineer's "Report".

APPROVED and ADOPTED this 3rd day of May, 2016.

Daryl Hofmeyer, Mayor

ATTEST:

Lana Chikami, City Clerk

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

RESOLUTION NO. 16:009

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT DECLARING ITS INTENTION TO LEVY AND COLLECT ASSESSMENTS WITHIN LANDSCAPING AND MAINTENANCE ASSESSMENT DISTRICT NO. 81-1 FOR THE FISCAL YEAR 2016-2017 AND SETTING A TIME AND PLACE FOR A PUBLIC HEARING THEREON

WHEREAS, by Resolution No. 16:007, the City Council ordered the Engineer to prepare and file a Report for the Landscaping and Maintenance Assessment District No. 81-1 for the Fiscal Year 2016-2017 pursuant to Section 22585 of the California Streets and Highways Code; said maintenance district is hereinafter referred to as the "District"; and

WHEREAS, at this time, there has been presented and approved by this City Council the Engineer's "Report" as required by law, and it is the intention of the City Council to levy and collect assessments pursuant to the provision of the Landscaping and Lighting Act of 1972 (Part 2 of Division 15 of the Street and Highway Code of the State of California).

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA, AS FOLLOWS:

Section 1. That the above recitals are all true and correct.

Section 2. Public Interest. That the public interest and convenience requires, and it is the intention of this City Council to levy and collect annual assessments for the continual maintenance of certain landscaping improvements, all to serve and benefit said District as said area is shown and delineated on a map as previously approved by this City Council and on file in the Office of the City Clerk, open to public inspection, and herein so referenced and made a part hereof.

Section 3. Report. That the "Report" of the Engineer regarding the levy and assessment of said District, which "Report" is for the maintenance of the Fiscal Year 2016-2017, is hereby approved, and is directed to be filed in the Office of the City Clerk.

Section 4. Assessment. That the public interest and convenience requires, and it is the intention of this City Council, to levy and collect assessment of the Landscaping and Maintenance Assessment District as set forth and described in said Engineer's "Report", and further is determined to be within the best public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvement as estimated in said "Report".

Section 5. Description of Maintenance. The improvements for which said Landscaping and Maintenance District and the assessments levied and collected, shall be for the maintenance of certain landscaping improvements as set forth in the Engineer's Report, referenced and incorporated herein.

Section 6. County Auditor. The County Auditor shall enter on the County Assessment Roll the amount of the assessments and shall collect said assessments at the time and in the same manner as County taxes are collected. After collection by the County, the net amount of the assessments, after the deduction of any compensation due to the County for collection, shall be paid to the Treasurer for the purposes of paying for the costs and expenses of said District.

Section 7. Special Fund. The City Treasurer herewith shall establish a special fund known as "CITY OF PARAMOUNT LANDSCAPING AND MAINTENANCE DISTRICT NO. 81-1 MAINTENANCE FUND", into which the said Treasurer shall place all monies collected by the Tax Collector as soon as said monies have been received by said Treasurer. Payment shall be made out of said fund only for the purpose provided for in this Resolution, and, in order to expedite the making of this maintenance and improvement, the City Council may transfer into said special fund, money from any available source, such funds as it may deem necessary to expedite the proceedings.

Any funds so transferred shall be deemed a loan to said special fund and shall be repaid out of the assessments provided for in this Resolution.

Section 8. Boundaries of District. Said contemplated improvement and maintenance work is, in the opinion of this City Council, of direct benefit to the properties within the boundaries of the District, and this City Council makes the costs and expenses of said improvement and maintenance chargeable upon a district, which district said City Council hereby declares to be the district benefited by said improvement and maintenance and to be further assessed to pay the costs and expenses thereof. Said Landscaping District shall include each and every parcel of land within the boundaries of said Landscaping District as said Landscaping District is shown on a map as approved by this City Council and on file in the Office of the City Clerk, and so designated by the name of the District.

Section 9. Public Property. Any lots or parcels of land known as public property, as the same are defined in Section 22663 of Division 15, Part 2 of the Street and Highways Code, which are included within the boundaries of the Street Lighting and Landscaping District, shall be omitted and exempt from any assessment to be made under these proceedings to cover any of the costs and expenses of said improvement and maintenance work.

Section 10. Public Hearing. Notice hereby is given that a public hearing will be held on June 7, 2016, at 6:00 p.m. in the Council Chambers of said City of Paramount in the City Hall, all interested persons may appear before the City Council and be heard concerning the services to be performed, the proposed assessment, and all other matters relating thereto. Protests must be in writing and must be filed with the City Clerk prior to the conclusion of the hearing. Any such protest shall state all grounds of the objection and, if filed by the property owner, shall contain a description sufficient to identify the property.

Section 11. Notice. That the City Clerk is hereby authorized and directed to publish a copy of this Resolution in the PARAMOUNT JOURNAL, a newspaper of general circulation in said City; said publication shall be completed not less than ten (10) days before the date of said Public Hearing.

Section 12. Effective Date. That this Resolution shall take effect immediately upon its adoption.

Section 13. Proceedings Inquiries. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed to the below listed person and the local agency or department so designated:

WILLIAM C. PAGETT
Willdan Engineering
13191 Crossroads Parkway No., Suite 405
Industry, California 91746
(562) 368-4850

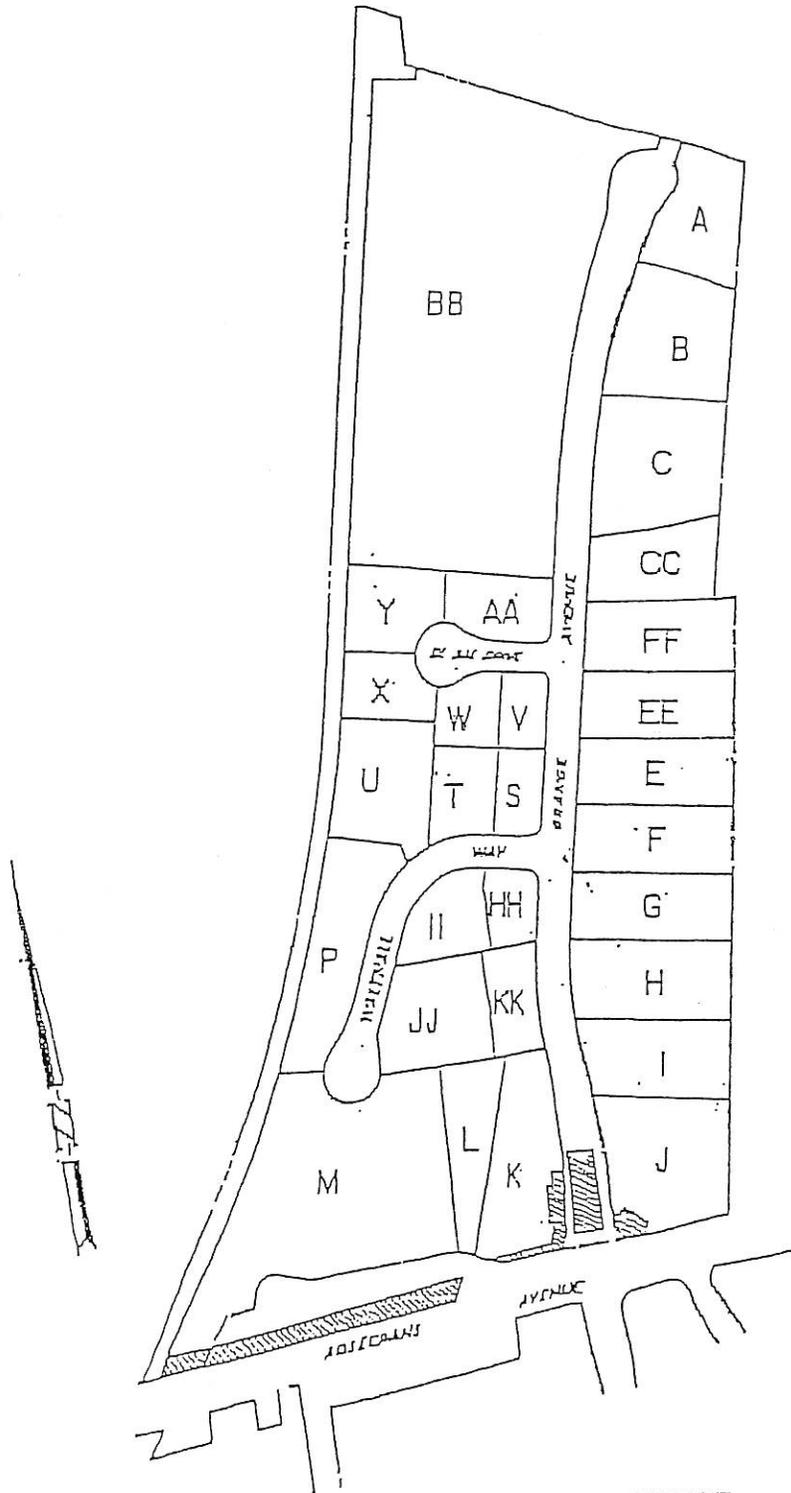
APPROVED and ADOPTED this 3rd day of May, 2016.

Daryl Hofmeyer, Mayor

Attest:

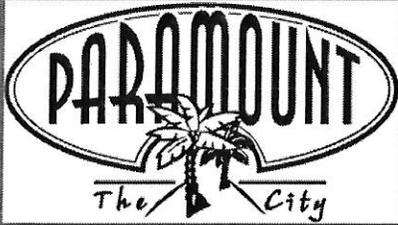
Lana Chikami, City Clerk

A	6236-034-022
B	6236-034-023
C	6236-034-024
E	6236-033-011 6236-033-019
F	6236-033-015 6236-033-020
G	6236-033-038 6236-033-039
H	6236-033-030 6236-033-031
I	6236-033-034 6236-033-035
J	6236-033-036 6236-033-037
K	6236-036-050 6236-036-054
L	6236-036-053
M	6236-036-049 6236-036-051 6236-036-052
P	6236-036-058
S	6236-034-025
T	6236-034-026
U	6236-034-038 6236-034-039
V	6236-034-019
W	6236-034-018
X	6236-034-036 6236-034-037
Y	6236-034-014 6236-034-015
AA	6236-034-013
BB	6236-034-009 6236-034-010
CC	6236-033-041
EE	6236-033-044 6236-033-045
FF	6236-033-046 6236-033-047
HH	6236-036-064
II	6236-036-065
JJ	6236-036-069
KK	6236-036-063



LEGEND
 LANDSCAPED AREAS

CITY OF PARAMOUNT
 LANDSCAPE MAINTENANCE
 DISTRICT NO. 81-1



City of Paramount

Landscape Maintenance District No. 81-1

2016/2017 ENGINEER'S ANNUAL LEVY REPORT

Intent Meeting: May 3, 2016
Public Hearing: June 7, 2016

27368 Via Industria
Suite 200
Temecula, CA 92590
T 951.587.3500 | 800.755.6864
F 951.587.3510

www.willdan.com/financial



ENGINEER'S REPORT AFFIDAVIT
Landscape Maintenance District No. 81-1

City of Paramount
Los Angeles County, State of California

This report describes the District including the improvements, budgets, parcels and assessments to be levied for fiscal year 2016/2017, as they existed at the time of the passage of the Resolution of Intention. Reference is hereby made to the Los Angeles County Assessor's maps for a detailed description of the lines and dimensions of parcels within the District. The undersigned respectfully submits the enclosed report as directed by the City Council.

Dated this 18th day of April, 2016.

Willdan Financial Services
Assessment Engineer
On Behalf of the City of Paramount

By: 
Susana Medina
Project Manager, District Administration Services

By: 
Bill Pagett
R. C. E. # 46068

TABLE OF CONTENTS

<i>I.</i>	<u>INTRODUCTION</u>	<u>1</u>
<i>II.</i>	<u>BOUNDARIES</u>	<u>2</u>
<i>III.</i>	<u>IMPROVEMENTS AUTHORIZED BY THE 1972 ACT.....</u>	<u>2</u>
<i>IV.</i>	<u>IMPROVEMENTS</u>	<u>3</u>
<i>V.</i>	<u>COST ESTIMATE</u>	<u>3</u>
<i>VI.</i>	<u>METHOD OF ASSESSMENT</u>	<u>4</u>
<i>VII.</i>	<u>BOUNDARY MAPS</u>	<u>5</u>
<i>VIII.</i>	<u>ASSESSMENT ROLL FISCAL YEAR 2016/2017</u>	<u>6</u>

I. INTRODUCTION

This report is prepared pursuant to action taken by the City Council of the City of Paramount at their regular meeting ordering a report for the levy of assessments for the fiscal year commencing July 1, 2016 and ending June 30, 2017. The report is prepared in recognition with the requirements of the California Constitution Article XIID, and the provisions of the Landscaping and Lighting Act of 1972, being Part 2 of Division 15 of the California Streets and Highways Code. The District is known as:

City of Paramount Landscape Maintenance District No. 81-1

This Assessment District, by special benefit assessments, will provide funding for the operation and maintenance of public landscaping facilities within the public rights-of-way in the City of Paramount. The items funded by the District are exempt from the procedural and approval requirements set forth in Section 5a & 5b of Article XIID of the California Constitution that states: "*the following assessments existing on the effective date of this Article shall be exempt from the procedures and approval process set forth in Section 4:*

(a) any assessment imposed exclusively to finance the capital costs or maintenance and operation expenses for sidewalks, streets, sewers, water, flood control, drainage systems or vector control...

(b) any assessment imposed pursuant to a petition signed by the persons owning all of the parcels subject to the assessment at the time the assessment is initially imposed...

The assessments for the District were petitioned by 100 percent of the owners at the time of formation, and are used exclusively to fund the maintenance and operation expenses for Landscape Improvements that are considered part of the Street Maintenance. Furthermore, the assessments for the District have not been increased since prior to July 1, 1997. Therefore, the Assessment District is exempt from the procedural and approval requirements of Article XIID.

II. BOUNDARIES

Boundaries of the District consist of all properties fronting Orange Avenue or fronting streets that connect to Orange Avenue between Rosecrans Avenue on the south and the Los Angeles Department of Water and Power land rights-of-way on the north. The westerly boundary is the Los Angeles County Flood Control District right-of-way for the Los Angeles River. All parcels of land identified in the latest Los Angeles County Assessor's parcel maps within the above boundaries so designated are included in the Assessment District except those assessments not levied within that area upon public streets, other public properties, properties encumbered by easements so as to preclude development and properties of such small size or irregular shape that buildings or development could not occur upon them in a manner in which the majority of the area has been redeveloped.

III. IMPROVEMENTS AUTHORIZED BY THE 1972 ACT

As applicable or may be applicable to this proposed District, the 1972 Act defines improvements to mean one or any combination of the following:

- The installation or planting of landscaping.
- The installation or construction of statuary, fountains, and other ornamental structures and facilities.
- The installation or construction of public lighting facilities.
- The installation or construction of any facilities which are appurtenant to any of the foregoing or which are necessary or convenient for the maintenance or servicing thereof, including, but not limited to, grading, clearing, removal of debris, the installation or construction of curbs, gutters, walls, sidewalks, or paving, or water, irrigation, drainage, or electrical facilities.
- The maintenance or servicing, or both, of any of the foregoing.
- The acquisition of any existing improvement otherwise authorized pursuant to this section.

Incidental expenses associated with the improvements including, but not limited to:

- The cost of preparation of the report, including plans, specifications, estimates, diagram, and assessment;
- The costs of printing, advertising, and the publishing, posting and mailing of notices;
- Compensation payable to the County for collection of assessments;
- Compensation of any engineer or attorney employed to render services;
- Any other expenses incidental to the construction, installation, or maintenance and servicing of the improvements;

- Any expenses incidental to the issuance of bonds or notes pursuant to Section 22662.5.
- Costs associated with any elections held for the approval of a new or increased assessment.

The 1972 Act defines "Maintain" or "maintenance" to mean furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of any improvement, including:

- Repair, removal, or replacement of all or any part of any improvement.
- Providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury.
- The removal of trimmings, rubbish, debris, and other solid waste.
- The cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

IV. IMPROVEMENTS

The improvements consist of maintaining the landscaping within the public rights-of-way at the entranceway to the Orange Avenue Redevelopment Project. Maintenance shall include but not be limited to watering, fertilizing, mowing, weed control, shrubbery and tree pruning, removal and replacement of dead growth, maintenance of irrigation facilities, and other necessary work. Labor, equipment and materials shall be furnished by the City of Paramount.

V. COST ESTIMATE

The costs shown below are estimated for fiscal year 2016/2017, and consist of the total cost for maintaining the improvements, including any surplus or deficit in funds from the previous year for these proceedings. The maintenance costs are determined by evaluating the prior year maintenance costs. The costs for fiscal year 2016/2017 are shown below.

Maintenance and Improvements	Cost
Personnel Cost	\$ 7,000.00
Supplies, Equipment and Replacement	4,100.00
Incidentals	3,100.00
Total Assessment District Costs FY 2016/2017	\$14,200.00

VI. METHOD OF ASSESSMENT

The District was developed for the special and direct benefit of all the properties included within the District's boundaries, and all parcels benefit from the improvements. Public properties and utility properties have not been assessed. When the District was formed, each of the benefiting properties within the District was assigned a proportional benefit factor.

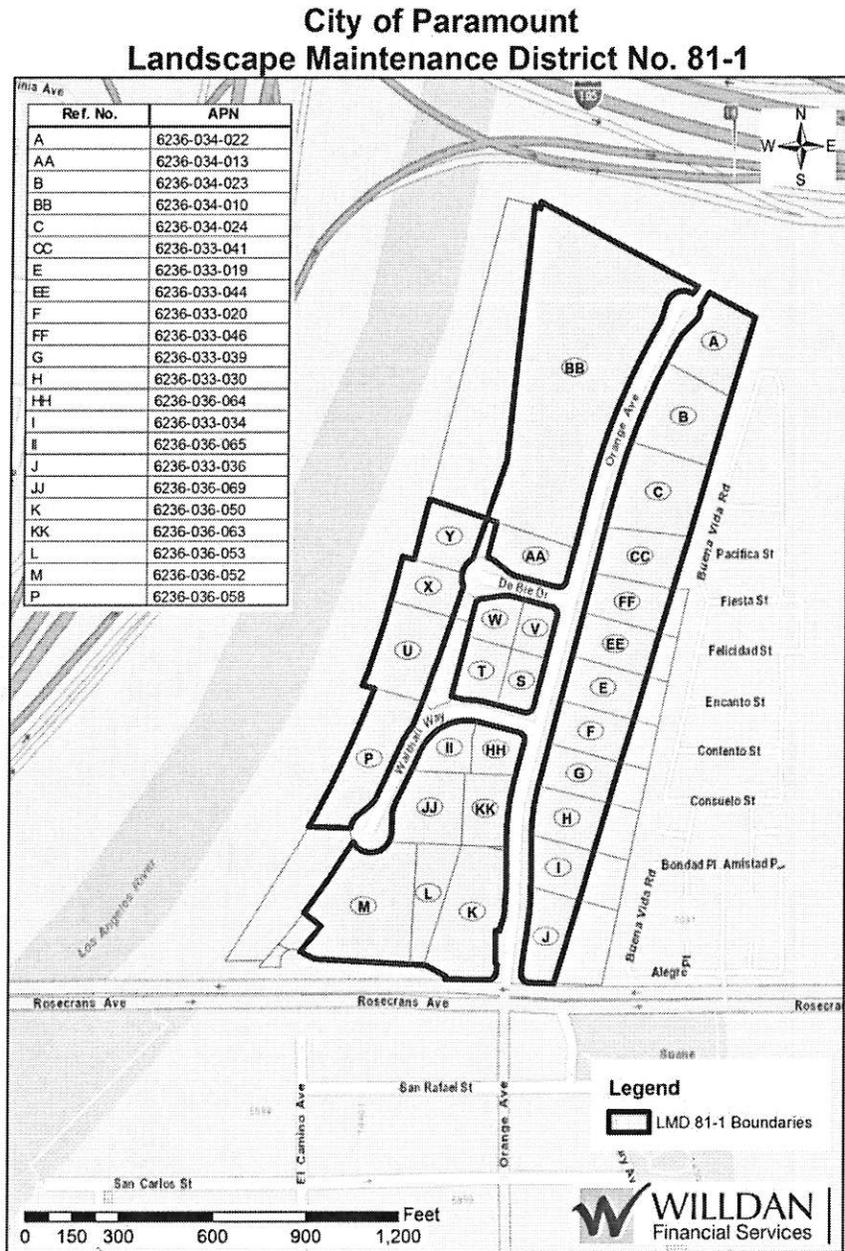
The following is a list of parcels and their proportional allocation originally established.

Assessment Number	Assessor's Parcel Number	Area Percent Allocation	Assessment Number	Assessor's Parcel Number	Area Percent Allocation
A	6236-034-022	2.66	S	6236-034-025	1.35
B	6236-034-023	3.29	T	6236-034-026	1.47
C	6236-034-024	3.57	U	6236-034-039	3.38
E	6236-033-019	2.39	U*	6236-034-038	0.00
E*	6236-033-011	0.00	V	6236-034-019	1.16
F	6236-033-020	2.41	W	6236-034-018	1.12
F*	6236-033-015	0.00	X	6236-034-037	1.51
G	6236-033-039	4.30	X*	6236-034-036	0.00
G*	6236-033-038	0.00	Y	6236-034-015	2.04
H	6236-033-030	2.79	Y*	6236-034-014	0.00
H*	6236-033-031	0.00	AA	6236-034-013	1.82
I	6236-033-034	2.52	BB	6236-034-010	26.16
I*	6236-033-033	0.00	BB*	6236-034-009	0.00
I*	6236-033-035	0.00	CC	6236-033-041	2.22
J	6236-033-036	3.80	EE	6236-033-044	2.17
J*	6236-033-037	0.00	EE*	6236-033-045	0.00
K	6236-036-050	4.20	FF	6236-033-046	2.42
L	6236-036-053	1.82	FF*	6236-033-047	0.00
M	6236-036-052	9.12	HH	6236-036-064	1.18
M*	6236-036-051	0.00	II	6236-036-065	1.19
M*	6236-036-049	0.00	JJ	6236-036-069	2.66
P	6236-036-058	3.54	KK	6236-036-063	1.74
				44 parcels	100.00

* Portion of Bifurcated Lots that are not assessed.

VII. BOUNDARY MAPS

The following diagram shows the boundaries of the District.



VIII. ASSESSMENT ROLL FISCAL YEAR 2016/2017

Parcel identification, for each lot or parcel within the District, shall be the parcel as shown on the Los Angeles County Assessor Parcel Maps and/or the Los Angeles County Secured Roll for the year in which this report is prepared. A listing of parcels assessed within this District along with the assessment amount is listed below.

Assessor's Parcel Number	Situs Number	Situs Street	Area Percentage	2016/2017 Assessment
6236-033-011	14050	ORANGE AVE	0.00%	\$0.00
6236-033-015	14066	ORANGE AVE	0.00%	0.00
6236-033-019	14050	ORANGE AVE	2.39%	339.38
6236-033-020	14066	ORANGE AVE	2.41%	342.22
6236-033-030	14100	ORANGE AVE	2.79%	396.18
6236-033-031	14100	ORANGE AVE	0.00%	0.00
6236-033-034	14100	ORANGE AVE	2.52%	357.84
6236-033-035	14100	ORANGE AVE	0.00%	0.00
6236-033-036	7003	ROSECRANS AVE	3.80%	539.60
6236-033-037	7003	ROSECRANS AVE	0.00%	0.00
6236-033-038	14080	ORANGE AVE	0.00%	0.00
6236-033-039	14080	ORANGE AVE	4.30%	610.60
6236-033-041	14020	ORANGE AVE	2.22%	315.24
6236-033-044	14030	ORANGE AVE	2.17%	308.14
6236-033-045	14020	ORANGE AVE	0.00%	0.00
6236-033-046	14030	ORANGE AVE	2.42%	343.64
6236-033-047		No Situs Available	0.00%	0.00
6236-034-009	14001	ORANGE AVE	0.00%	0.00
6236-034-010	14001	ORANGE AVE	26.16%	3,714.72
6236-034-013	14005	ORANGE AVE	1.82%	258.44
6236-034-014	14011	ORANGE AVE	0.00%	0.00
6236-034-015	6801	DEBIE DR	2.04%	289.68
6236-034-018	14017	ORANGE AVE	1.12%	159.04
6236-034-019	14019	ORANGE AVE	1.16%	164.72
6236-034-022	13900	ORANGE AVE	2.66%	377.72
6236-034-023	13942	ORANGE AVE	3.29%	467.18
6236-034-024	13984	ORANGE AVE	3.57%	506.94
6236-034-025	14053	ORANGE AVE	1.35%	191.70
6236-034-026	14044	ORANGE AVE	1.47%	208.74
6236-034-036	6800	DEBIE DR	0.00%	0.00
6236-034-037	6800	DEBIE DR	1.51%	214.42
6236-034-038		No Situs Available	0.00%	0.00
6236-034-039	6851	WALTHALL WAY	3.38%	479.96
6236-036-049		No Situs Available	0.00%	0.00
6236-036-050	6837	ROSECRANS AVE	4.20%	596.40
6236-036-051	6825	ROSECRANS AVE	0.00%	0.00
6236-036-052	6825	ROSECRANS AVE	9.12%	1,295.04
6236-036-053	6833	ROSECRANS AVE	1.82%	258.44
6236-036-054		No Situs Available	0.00%	0.00
6236-036-058	6825	WALTHALL WAY	3.54%	502.68
6236-036-063	14101	ORANGE AVE	1.74%	247.08
6236-036-064	6850	WALTHALL WAY	1.18%	167.56
6236-036-065	6840	WALTHALL WAY	1.19%	168.98
6236-036-069	6830	WALTHALL WAY	2.66%	377.72
6236-036-921		No Situs Available	0.00%	0.00
Total Parcels			100.00%	\$14,200.00

If the parcels or assessment numbers within the District and referenced in this report, are re-numbered, re-apportioned or changed by the County Assessor's Office after approval of the report, the new parcel or assessment numbers with the proportional assessment amount will be submitted to the County Auditor/Controller. If the parcel change made by the County includes a parcel split, parcel merger or tax status change, the assessment amount submitted on the new parcels or assessment numbers will be based on the method of apportionment and levy amount approved in this report by the City Council.

MAY 3, 2016

REPORT

TREASURER'S REPORT FOR THE QUARTER ENDING MARCH 31, 2016

MOTION IN ORDER:

RECEIVE AND FILE THE TREASURER'S REPORT.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno
By: Karina Lam Liu/ Clyde Alexander
Date: May 3, 2016

Subject: Treasurer's Report for the Quarter Ending March 31, 2016

Background

The City's Finance Department is responsible for managing the cash and investment portfolio for the City, Successor Agency for the Paramount Redevelopment Agency, and Paramount Housing Authority. All funds are invested according to Section 53601 of the California Government Code and the City's Investment Policy, which is annually revised and approved by the City Council.

Cash Management Objectives

The City's investment objectives are to preserve the safety of funds and to maintain an adequate level of liquidity to meet anticipated expenditure demands. Investments are made in short term instruments where they earn competitive yields while maintaining safety and liquidity as primary objectives. As of March 31, 2016, total cash and investments equaled \$33,055,049. Of this amount, \$31,461,411 has same day liquidity. This comfortably ensures that sufficient funds are available to meet the City's expenditure requirements for at least the next six months. As of March 31, 2016, the investments held by the City had a market value of \$28,008,193.

Compliance

All investment transactions have been executed in conformance and compliance with the City's adopted annual investment policy and California Government Codes. This report satisfies the reporting requirements of both the Government Code and the City's Investment Policy.

Recommended Action

It is recommended that the City Council receive and file this report.

City of Paramount
TREASURER'S REPORT
 Cash and Investments
 March 1, 2016 to March 31, 2016
 Page 1

SCHEDULE I: SUMMARY OF CASH AND INVESTMENTS

ACCOUNTS	CASH March 31, 2016 (SCH II)	INVESTMENTS (1) March 31, 2016 (SCH III)	TOTAL March 31, 2016
General Operation Account	\$ 2,102,475	20,705,589	22,808,064
Successor Agency Account	561,021	7,302,604	7,863,625
Paramount Housing Authority	769,902	-	769,902
Payroll Account	19,820	-	19,820
Cash and Investments Held By City	\$ 3,453,218	28,008,193	31,461,411
Cash and Investments Held by Fiscal Agent	-	1,593,638	1,593,638
Total Cash and Investment Outstanding	\$ 3,453,218	29,601,831	33,055,049

SCHEDULE II: SUMMARY OF CHECKING ACCOUNTS ACTIVITY

ACCOUNTS	BALANCE March 1, 2016	RECEIPTS	DISBURSEMENTS	BALANCE March 31, 2016
General Operation Account (2)	\$ 1,647,603	4,288,901	3,834,029	2,102,475
Successor Agency Account (3)	4,652,467	1,748	4,093,194	561,021
Paramount Housing Authority (4)	769,902	-	-	769,902
Payroll Account	18,295	545,787	544,262	19,820
Total All Accounts	\$ 7,088,267	4,836,436	8,471,485	3,453,218

NOTES:

(1) Investments are shown at their value at maturity.

(2) Receipts include \$1,600,000 from matured investments. Disbursements include \$0 for newly purchased investments.

(3) Receipts include \$0 from matured investments. Disbursements include \$3,700,000 for newly purchased investments.

(4) Receipts include \$0 from matured investments. Disbursements include \$0 for newly purchased investments.

Based upon existing cash reserves and projected cash receipts and disbursements, there are sufficient funds to meet the City of Paramount's estimated future expenditure requirements for a period of six months. Additionally, all investments are made in accordance with the Statement of Investment and Reporting Policy for Fiscal Year 2016 as approved by the Paramount City Council in July 2015.

City of Paramount
TREASURER'S REPORT
Investments
March 1, 2016 to March 31, 2016
Page 2

SCHEDULE III: INVESTMENT SCHEDULE

SECURITY BY ACCOUNT/INSTITUTION	PURCHASE DATE	MATURITY DATE	INTEREST RATE (3)	INVESTMENT AT COST	INVESTMENT AT MATURITY	INVESTMENT AT MARKET VALUE (4)
<u>I. Cash and Investments Held By City (1)</u>						
<u>General Operating Account</u>						
Local Agency Investment Fund State of California	Open	Open	0.506%	\$ 20,705,589	20,705,589	20,705,589
<u>Successor Agency - RDA</u>						
Local Agency Investment Fund State of California	Open	Open	0.506%	7,302,604	7,302,604	7,302,604
<i>Weighted Average Number of Days Invested Equals 1 Day</i>						
Total Cash and Investments Held By City				\$ 28,008,193	28,008,193	28,008,193
<u>II. Cash and Investments Held By Fiscal Agent (2)</u>						
<u>2010/2015 Bond Issues:</u>						
Fidelity Treasury Money Market	Open	Maturity	Varies (5)	1,593,638	1,593,638	1,593,639
Total 2010/2015 Bond Issue				1,593,638	1,593,638	1,593,639
<i>Weighted Average Number of Days Invested Equals 1 Day</i>						
Total Cash and Investments Held By Fiscal Agent				\$ 1,593,638	1,593,638	1,593,639
Total Outstanding Cash and Investments				\$ 29,601,831	29,601,831	29,601,832

NOTES:

- (1) The City maintains separate cash and investment pools for the general operations of the City, the Paramount Housing Authority and the Successor Agency for the Paramount Redevelopment Agency.
- (2) Represents cash held by The Bank of New York Mellon, as trustee for the Paramount Redevelopment Agency's outstanding bond issues. Funds relate to the Reserve and Interest Accounts.
- (3) Represents annualized investment yield rate rounded to 3 decimal places.
- (4) The market value of investments are obtained from The Bank of New York Mellon Account Statements and State of California LAIF statements.
- (5) The current investment yield rate for the Fidelity Treasury Money Market is 0.00%.

MAY 3, 2016

PICNIC SHELTER RESERVATION POLICY

MOTION IN ORDER:

APPROVE THE PICNIC SHELTER RESERVATION POLICY.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: David Johnson

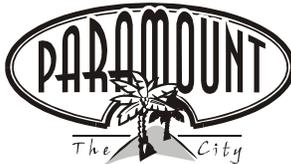
Date: May 3, 2016

Subject: Picnic Shelter Reservation Policy

At the April 5, 2016 City Council meeting, the City Council approved a policy that will allow residents to reserve picnic shelters at Paramount Park, Garfield Park and Meadows Park. The application that identifies the policies and guidelines associated with the April 5th agenda item is attached for your review and approval.

Recommended Action

It is recommended that the City Council approve the Picnic Shelter Reservation policies and guidelines.



**CITY OF PARAMOUNT
COMMUNITY SERVICES & RECREATION
APPLICATION FOR USE OF PARK FACILITY
FOR PICNIC SHELTER RESERVATION**

POLICIES & GUIDELINES:

1. All picnic shelter reservations must be made in person at the City of Paramount Recreation Office at 15300 Downey Ave. or at the Paramount Park Community Center at 14400 Paramount Blvd.
2. Picnic shelter reservations are for personal social events and gatherings and cannot be reserved for commercial use or religious services.
3. Permits are limited to Paramount/PUSD residents only. There is a \$10 non-refundable fee for picnic shelter reservations that must be paid at the time the application is submitted and accepted.
4. A \$50 refundable deposit must also be paid at the time the application is submitted and accepted. The \$50 deposit functions as a cleaning deposit and will not be refunded in whole if the reserved picnic shelter is not left clean and undamaged.
5. Reservation applicant must be the same person that provides payment.
6. Applicants must request the reservation permit at least one (1) week in advance of the reservation date and no longer than six (6) months from the reservation date.
7. Reservations permits are issued only for use on weekends and City recognized holidays.
8. Reservations can be made for a maximum of two (2) contiguous picnic shelters.
9. Reservations are limited to park hours that end at 8:00 p.m.
10. All applicants that have a picnic shelter reservation permit are required to assume control of their reserved shelter(s) by no later than 9 a.m. on the day of their reservation.
11. All general park rules shall apply to the use of the picnic shelter.
12. The granting of a jumper permit also reserves the use of an adjacent picnic shelter. However, no jumper permits will be issued if all picnic shelters are reserved prior to a jumper permit request.
13. The City reserves the right to reserve picnic shelters for City-related activities.

APPLICANT INFORMATION:

Name of Applicant: _____ Phone: _____

Home Address: _____

Paramount Resident: Yes _____ No _____ PUSD Resident: Yes _____ No _____

LOCATION OF EVENT:

Paramount Park (14400 Paramount Blvd.)

Garfield Park (14755 Garfield Ave.)

Meadows Park (7111 Alondra Blvd.)

PARTY INFORMATION:

Event Date: _____

Type of Event: _____

Time of Event: _____

Jumper Permit: Yes _____ No _____
(Paramount Park Only)

Attendance: _____

Signature of Applicant: _____ Date: _____

FOR OFFICE USE ONLY

Application: Approved Denied Pending

Reason for Denial/Pending Status: _____

Application Deadline: _____ Paid: Receipt # _____



**CITY OF PARAMOUNT
COMMUNITY SERVICES & RECREATION
APPLICATION FOR USE OF PARK FACILITY
FOR PICNIC SHELTER RESERVATION**

Paramount Park Picnic Shelters (checked shelters reserved under this permit)

Shelter #1	_____	Shelter #2	_____
Shelter #3	_____	Shelter #4	_____
Shelter #5	_____	Shelter #6	_____
Shelter #7	_____	Shelter #8a	_____
Shelter #8b	_____		

Garfield Park Picnic Shelters

Shelter #1 _____

Meadows Park Picnic Shelters (checked shelters reserved under this permit)

Shelter #1	_____	Shelter #2	_____
------------	-------	------------	-------

MAY 3, 2016

AGREEMENT

AGREEMENT FOR AS-NEEDED ARCHITECTURAL SERVICES

MOTION IN ORDER:

APPROVE AND AUTHORIZE THE CITY MANAGER OR HIS DESIGNEE TO ENTER INTO TWO (2) SEPARATE AGREEMENTS WITH MDG ASSOCIATES, INC. AND STUDIO ONE ELEVEN TO PROVIDE AS-NEEDED ARCHITECTURAL SERVICES.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: Karina Lam Liu

Date: May 3, 2016

Subject: AGREEMENTS FOR AS-NEEDED ARCHITECTURAL SERVICES

Background

The City uses Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds to implement certain Commercial and Residential activities implemented by the Community Development Department, such as Commercial Rehabilitation, Home Improvement, and affordable housing development.

In previous years, the City has contracted with two (2) firms, MDG Associates, Inc. (MDG) and Begovich + Haug to assist in the development of plans and concept designs for facade and property improvements, certain aspects of residential rehabilitation and construction of new affordable housing. Services also have included the preparation of formal plans and specifications, working drawings and structural calculations depending on the nature and extent of the rehabilitation projects. All services performed by these firms have been on a time and material basis in accordance with an approved fee schedule.

While the City has been very pleased with the performance of both firms, staff has learned that Begovich + Haug is inactive and therefore, not currently providing architectural services. Furthermore, the U.S. Department of Housing and Urban Development (HUD) requires the City to procure for these professional services every three (3) years to verify the qualifications of the consultant/firm and to ensure cost reasonableness.

Request For Proposals (RFP)

As part of the procurement process, a Request for Statements of Qualifications was published in the Paramount Journal on March 31, 2016. Additionally, the City directly solicited Statements of Qualifications from four (4) firms known to provide the architectural services required by the City for the implementation of its commercial and residential projects. Statements of Qualifications were due to the Finance Director on April 21, 2016. Two (2) firms submitted a complete Statement of Qualifications by the deadline. The complete Statement of Qualifications was received from MDG Associates, Inc. and Studio One Eleven.

MDG Associates, Inc.

MDG has been providing architectural services to municipalities and private clients since 1991. During the last five (5) years, MDG has been responsible for the preparation of over 100 commercial rehabilitation façade designs. MDG currently provides architectural design services to six (6) cities including the City of Paramount. MDG is a corporation registered in the State of California and is a certified Minority Business Enterprise (MBE).

MDG proposes to provide services to the City from the Vice President of Architecture, Mr. Juan Rios at a rate of \$105.00 per hour.

Based on MDG's qualifications and the City's past experience working with the firm, the City would like to continue its relationship with MDG Associates, Inc. and enter into agreement with the firm to provide as-needed architectural services at the direction of the Community Development Department.

Studio One Eleven

Studio One Eleven had been providing comprehensive architecture and planning services including community outreach and consensus building, urban design pre-design conceptual services to public agencies since 1999. Over the last few years, Studio One Eleven has worked extensively on the rehabilitation of Paramount Blvd with the City's Public Works and Community Development Departments.

Studio One Eleven proposes to provide services to the City at a rate ranging from Designer/Drafter I of \$95.00 per hour to Senior Principal of \$295.00 per hour.

Based on Studio One Eleven's qualifications and the City's past experience working with the firm, the City would like to continue its relationship with Studio One Eleven and enter into agreement with the firm to provide as-needed architectural services at the direction of the Community Development Department.

Recommended Action

It is recommended that City Council approve and authorize the City Manager or his designee to enter into two (2) separate agreements with MDG Associates, Inc. and Studio One Eleven to provide as-needed architectural services.

**PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE
CITY OF PARAMOUNT AND MDG ASSOCIATES, INC.
FOR ARCHITECTURAL SERVICES**

THIS AGREEMENT is made and entered into this 1st day of July 2016 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and MDG Associates, Inc., hereinafter referred to as the "CONSULTANT."

I. RECITAL

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified consulting firm to provide professional services for the administration and implementation of the Community Development Block Grant ("CDBG") and HOME Investment Partnerships ("HOME") programs, and to have these consultant services based upon the terms and conditions hereinafter set forth.

B. FUNDING. The CITY receives an annual entitlement allocation of CDBG funds, Catalog of Federal Domestic Assistance Number 14.218, from the U.S. Department of Housing and Urban Development ("HUD") each year. The CITY receives an annual entitlement allocation of HOME funds, Catalog of Federal Domestic Assistance Number 14.239, from HUD each year. This contract for services to be provided as specified in the CITY'S Request for Statements of Qualifications ("SOQ") issued on March 31, 2016 (hereinafter "EXHIBIT A") and may be funded in whole or in part with CDBG and HOME funds.

II. TERMS AND CONDITIONS

A. MISSION. CITY hereby retains the CONSULTANT in the capacity as contractor and the CONSULTANT hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence on July 1, 2016 and shall remain in full force and effect for a 12 month period, ending June 30, 2017, with an option to extend the contract thereafter.

C. CONSULTANT RESPONSIBILITIES. Under the supervision of the City Manager or his designee, the CONSULTANT'S professional services shall include the professional services as detailed in EXHIBIT A.

D. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONSULTANT for the services described in EXHIBIT A, on an hourly basis at the schedule of rates set forth in CONSULTANT'S response to the CITY SOQ dated March 31, 2016 (hereinafter "EXHIBIT B"). Any services not outlined in EXHIBIT A must be specifically authorized by CITY staff and shall be billed at the hourly rate set forth in EXHIBIT B and shall be specifically detailed in the CONSULTANT'S invoice.

Invoices for payment shall be submitted on a monthly basis and shall be approved by the City Manager or his designee. All invoices should be accompanied by documentation setting forth

in detail a description of the services rendered. Upon approval of the invoice, the CITY shall make payment as soon thereafter as the CITY'S regular procedures provide.

E. EXPENSES. CONSULTANT shall only be entitled to reimbursable expense items as described in EXHIBIT B.

F. OWNERSHIP OF DOCUMENTS. All studies, papers, files, drawings, contracts, reports and other such documents prepared or developed in accordance with this AGREEMENT by the CONSULTANT shall remain the property of the CITY. Any re-use of any documents on any project other than the project for which the documents were originally intended shall be at the sole risk of the CITY.

G. INDEPENDENT CONTRACTOR. CONSULTANT shall perform the work as provided herein as an independent contractor and shall not be considered an employee of the CITY or under CITY supervision or control. This AGREEMENT is by and between the CONSULTANT and the CITY, and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or associate, between the CITY and the CONSULTANT. Neither CONSULTANT nor any of CONSULTANT'S employees shall, at any time, or in any way, be entitled to any sick leave, vacation, retirement, or other fringe benefits from the CITY; and neither CONSULTANT nor any of its employees shall be paid by CITY time and one-half for working in excess of forty (40) hours in any one week. Neither CONSULTANT nor any of CONSULTANT'S employees have any property right to any position, or any of the rights an employee may have in the event of termination of this AGREEMENT.

H. INDEMNIFICATION. CONSULTANT agrees to indemnify, defend and save harmless the CITY, its agents, officers and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever including, but not limited to, bodily injury, death, personal injury, or property damage arising from or connected with the CONSULTANT'S operations, or its services hereunder, including any worker's compensation suit, liability, or expense, arising from or connected with the negligent acts, errors or omissions or willful misconduct of the CONSULTANT in the services performed by or on behalf of CONSULTANT by any person pursuant to this AGREEMENT.

I. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONSULTANT whose name is as appears first above written and said CONSULTANT shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONSULTANT from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

J. INSURANCE. Without limiting the CONSULTANT'S indemnification of the CITY, the CONSULTANT shall provide and maintain at his own expense during the term of this AGREEMENT the following programs of insurance covering his operation hereunder. Except with respect to Professional Liability Insurance, each program of insurance shall name the CITY as "Additionally Insured" and contain a provision that such insurance will not be

cancelled, nor any change whatsoever made in policies, except upon not less than thirty (30) days prior notice to the City Manager. Such insurance shall be provided by insurer(s) satisfactory to the CITY and evidence of such programs satisfactory to the CITY shall be delivered to the CITY on or before the effective date of this AGREEMENT.

General Liability. CONSULTANT shall at all times during the term of the AGREEMENT carry, maintain, and keep in full force and effect, a policy or policies of comprehensive general liability with a minimum limit of One Million Dollars (\$1,000,000.00) for each occurrence and in the aggregate, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by the CONSULTANT. Said policy or policies shall be issued by an insurer admitted in California and rated in Best's Insurance Guide with a rating of A or better. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY.

Errors and Omission. CONSULTANT shall at all times during the term of this AGREEMENT carry, maintain, and keep in full force and effect, a policy or policies of professional liability insurance with a minimum limit of One Million Dollars (\$1,000,000.00). Said policy or policies shall be issued by an insurer admitted in California and rated in Best's Insurance Guide with a rating of A or better. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY.

Failure on the part of the CONSULTANT to procure or maintain required insurance shall constitute a material breach of this AGREEMENT upon which the CITY will immediately terminate this AGREEMENT.

K. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remained of this AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

L. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if both parties drafted it hereto.

M. ENTIRE AGREEMENT. This AGREEMENT supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the retention of CONSULTANT by the CITY and contains all the covenants and agreements between the parties with respect to such retention.

N. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

O. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

P. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated at the sole discretion of either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the CONSULTANT under this AGREEMENT shall, at the option of the CITY, become its property and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONSULTANT shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONSULTANT, and the CITY may withhold any payments to the CONSULTANT for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONSULTANT is determined.

Q. CHANGES. CITY or CONSULTANT may request changes in the scope of the services of the CONSULTANT to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONSULTANT'S compensation, which are mutually agreed upon by and between the CITY and the CONSULTANT, shall be incorporated in written amendments to this AGREEMENT.

R. REPORTS AND INFORMATION. CONSULTANT, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to the work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

S. RECORDS AND AUDITS. CONSULTANT shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative, and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

T. FINDINGS CONFIDENTIAL. All of the reports, information, data, etc., prepared or assembled by the CONSULTANT under this AGREEMENT are confidential and the CONSULTANT agrees that they shall not be made available to any individual or organization without the prior written approval of the CITY.

U. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONSULTANT.

V. PERSONNEL. CONSULTANT represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONSULTANT or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. All of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

W. COMPLIANCE WITH LAWS. The parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT. This AGREEMENT is subject to and incorporates the terms of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnerships Act at Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended, and 24 Code of Federal Regulations Parts 570 and 92, respectively.

X. PROPOSAL. EXHIBIT A and EXHIBIT B, as well as any and all addenda or additions mutually agreed upon in writing by both parties herein, are incorporated by reference to this AGREEMENT. To the extent there are any inconsistencies between the provisions of this AGREEMENT and those provisions within the CONSULTANT'S proposal(s), as well as any and all addenda or additions, the provisions of this AGREEMENT shall govern.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. EQUAL OPPORTUNITY.

1. CONSULTANT will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.
2. CONSULTANT will, in all solicitation or advertisements for employees placed by or on behalf of the CONSULTANT, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
3. CONSULTANT will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon

each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

4. CONSULTANT will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. CONSULTANT will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the CONSULTANT'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONSULTANT may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. CONSULTANT will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The CONSULTANT will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONSULTANT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, the CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, shall apply to this AGREEMENT.

D. SECTION 109 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974. Section 109, Title I of the Housing and Community Development Act of 1974, provides that no person shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part under this Title.

E. SECTION 3 COMPLIANCE IN THE PROVISION OF TRAINING, EMPLOYMENT AND BUSINESS OPPORTUNITIES.

1. The work to be performed under this AGREEMENT may be on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.A. 1701 u. Section 3 requires that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.
2. The parties to this AGREEMENT will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Development set forth in 24 CAR, Part 135, and all applicable rules and others of the Department issued thereunder prior to the execution of this AGREEMENT. The parties to this AGREEMENT certify and agree that they are under no contract or other disability which would prevent them from complying with these requirements.
3. CONSULTANT will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. CONSULTANT will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR, Part 135. The CONSULTANT will not subcontract with any subcontractor where he has notice or knowledge that the latter has been found in violation of regulations under 24 CFR, Part 135 and will not let any subcontract unless the subcontractor has first provided him with a preliminary statement of ability to comply with the requirements of these regulations.
5. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR, Part 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant

or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR, Part 135.

F. **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. **CLEAN AIR ACT (42 U.S.C. 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. 1251-1387),** as amended-Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. **INTEREST OF MEMBERS OF THE CITY.** No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. **INTEREST OF CONSULTANT.** CONSULTANT represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT; and the CONSULTANT shall take appropriate steps to assure compliance.

V. LOBBYIST CERTIFICATION

A. FEDERAL LOBBYIST CERTIFICATION. The CONSULTANT certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the CONSULTANT, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the CONSULTANT shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. CONSULTANT shall require that the language of this certification be included in the award documents for all subawards at all items (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. CONSULTANT understands that this certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. BYRD ANTI-LOBBYING AMENDMENT (31 U.S.C. 1352). Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtainin g any Federal contract, grant or any other award covered

by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

VI. NOTICES

Notices herein shall be presented in person or by certified or registered U.S. Mail, as follows:

To the CONSULTANT:

Rudy Munoz, President
MDG Associates, Inc.
10722 Arrow Route, Suite 822
Rancho Cucamonga, CA 91730

DUNS #: 137401761
Tax ID #: 01-0573113

To the CITY:

City Manager
City of Paramount
16400 Colorado Ave.
Paramount, CA 90723-5091

IN WITNESS HEREOF, the CITY and CONSULTANT have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

MDG ASSOCIATES, INC.

Daryl Hofmeyer, Mayor

Rudy Munoz, President

Date

Date

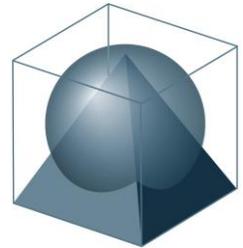
EXHIBIT A

Scope of Services

Architectural assistance will be offered to program participants to assist in the development of plans and concept designs for facade and property improvements. The basic services will include the preparation of schematic drawings and preliminary designs for commercial and industrial property rehabilitation in accordance with the City's design standards. Services may also include the preparation of formal plans and specifications, working drawings and structural calculations depending on the nature and extent of the rehabilitation projects. Other architectural services may be requested by the City and completed by the Consultant in order to meet program needs. The services to be performed shall be on a time and material basis in accordance with an approved fee schedule.

EXHIBIT B

**Consultant's SOQ Response and
Schedule of Billing Rates**



M D G
ASSOCIATES • INC.

STATEMENT OF QUALIFICATIONS

CITY OF PARAMONT

ARCHITECTURAL DESIGN SERVICES

APRIL 2016

CORPORATE HEADQUARTERS
10722 ARROW ROUTE, SUITE 822
RANCHO CUCAMONGA, CA 91730
TELEPHONE: 909/ 476-9696
FAX NO.: 909/ 476-6086



April 18, 2016

Karina Lam, Finance Director
City of Paramount
16400 Colorado Avenue
Paramount, CA 90723-5012

Subject: Statement of Qualifications for Architectural Design Services

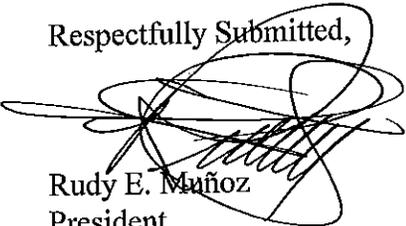
Dear Ms. Lam:

MDG Associates, Inc. (MDG) is pleased to submit its Statement of Qualifications to provide the City of Paramount with architectural design services as part of the City's Commercial Rehabilitation Program and other programs as requested. MDG, along with its affiliate (LDM Associates, Inc.), has been providing high-quality services to municipal agencies and private clients for years. Such services include the preparation of architectural designs for commercial rehabilitation programs and other design studies as required by the City.

Our consulting team is comprised of highly qualified professional staff with expertise in all aspects of architectural design, specifically for commercial rehabilitation programs. Provided herewith, is the information requested in your Request for Qualifications (RFQ). We hope this proposal conveys our firm's ability to provide the City with the architectural design services you are looking for.

If you have any questions regarding this matter, please do not hesitate to call me at your convenience.

Respectfully Submitted,



Rudy E. Muñoz
President

Enclosure: Proposal

DESCRIPTION OF FIRM AND QUALIFICATIONS

MDG Associates, Inc. (MDG) was established in 1991 and has undergone steady growth since its inception. MDG is a corporation registered in the State of California. MDG is a registered Minority Business Enterprise (MBE) and a Small Disadvantaged Business (SDB/DBE). In response to our clients' needs, MDG and its affiliate LDM Associates, Inc. (LDM) provide a wide variety of Community Development consulting services including, but not limited to: Grants Management; Project Management; Construction Management; Architectural Design; Urban Planning; and Labor Compliance Monitoring.

MDG Associates, Inc. is comprised of individuals with a wide variety of expertise including the services specifically requested by the City. Currently, MDG has twenty-five (25) staff members. Two (2) of the 25 staff members are experienced in architectural design including Rudy E. Muñoz and Juan C. Rios. Ten (10) of the 25 staff members are knowledgeable and experienced in the implementation of commercial and housing rehabilitation programs

MDG provides planning and project management services to municipal agencies and private clients. The firm is comprised of individuals with a wide variety of expertise including the services specifically requested by your City.

FIRM EXPERIENCE

Architectural Design:

Since its inception, MDG has offered architectural design services to cities that are seeking a consultant that can act as an extension of their staff and look after the best interest of the City. The types of services that we currently provide are those specifically requested by your City. MDG has vast experience in the needs of Cities implementing federally, State or locally funded Commercial Rehabilitation programs and the multitude of requirements that affect the implementation of these programs. These requirements include, but are not limited to, Community Development Block Grant (CDBG) requirements that are specific as to the eligible improvements and the Davis-Bacon requirements which add a substantial cost increase to projects thereby requiring the designs to be more cost effective.

Our services are typically implemented in conjunction with the City's Commercial Rehabilitation program. As such, most of the 100 projects noted in the following section also included Architectural Design services.

Commercial Rehabilitation Program Administration and Implementation Experience:

During the past 15 years, our firm has been assisting cities in the administration and implementation of their Commercial Rehabilitation Programs. During the past five (5) years, we have assisted eight (8) Cities with the rehabilitation of approximately 100 commercial buildings. These included the Cities of Carson, El Monte, Hawthorne, Lawndale, Paramount, Redlands, Rialto and Upland in the implementation of their Commercial Rehabilitation Programs. In addition, we are in the process of setting up two (2) new programs for the Cities of Buena Park and Hesperia. The level of service requested by each City differs, however in most cases MDG provides the administration and

implementation services including inspection, architectural design services, project management and Davis-Bacon Compliance monitoring.

Section 3:

Our staff is experienced in the implementation of the Section 3 employment, contracting and training requirements. Currently, MDG, along with its affiliate LDM, monitors labor compliance activities on 15 projects with a combined construction value of over \$12.5 million. Of these projects, ten (10) are Section 3-covered projects with contracts in excess of \$100,000.

Labor Compliance (Davis-Bacon Act):

We are currently under contract to provide Labor Compliance services to the cities of Azusa, Compton, Corona, Duarte, Fontana, Irvine, Lawndale, Newport Beach, Paramount, Redlands, Rialto, Torrance, Walnut and Upland. Our typical scope of work includes preparation and review of bid documents for compliance with Federal labor standards and requirements including Davis-Bacon and Related Acts, Section 3, and DOL regulations; attend pre-construction meeting and present information on Davis-Bacon and Section 3 requirements; review submitted bid documents for compliance; establish and maintain contractor and subcontractor labor files; conduct employee field interviews and document posting compliance; reconcile weekly certified payroll reports and supporting documentation; monitor contractors for Section 3 accomplishments; compile and submit labor standards and related reports to CDC; schedule labor compliance file reviews prior to release of retention funds; and address and resolve any underpayment or deficiency issues.

Housing Rehabilitation:

MDG along with its affiliate LDM are currently under contract with the Cities of Claremont, Carson, Compton, Fontana, Hawthorne, Hesperia, Irvine, Lawndale, La Cañada Flintridge, Palmdale, Paramount, Upland, Walnut and Whittier for the management and implementation of their housing rehabilitation programs or inspection services for their programs. Last year, the firm processed and completed the rehabilitation of approximately 200 residential dwellings for 14 different cities. This includes the use of CDBG funds, HOME funds, State HOME funds and CalHome funds.

Our staff is knowledgeable in a number of computer programs including all of the Microsoft Office software, Microsoft Project, AutoCAD, ArcView, ArcInfo (GIS Programs), Photo Shop, Adobe Illustrator, and IDIS. We encourage you to visit our facilities located in the City of Rancho Cucamonga.

COMMUNICATION WITH CITY STAFF

MDG proposes to provide services at its home office with meetings occurring at the City and/or at the project site as requested by the City. We anticipate becoming an extension of City staff and would provide scheduling that meets the needs of the City. In addition, we would make ourselves available to attend City Council meetings, Planning Commission meetings or other meetings as requested. We will make ourselves available during non-scheduled hours should the need arise by providing City staff with our cell phone numbers.

CONSULTANT TEAM

The members of our consulting group proposed to provide the architectural design services include Rudy E. Muñoz, President; and Juan C. Rios, Vice President of Design. Mr. Muñoz will manage all contracts on behalf of MDG Associates. Mr. Rios would be the City's direct contact and would be responsible for the day to day implementation of the services on behalf of MDG. Mr. Rios will be assisted by an associate on an as needed basis. Each of the two members selected to provide the services to the City have a minimum of 26 years of experience in the field of architecture.

The resumes of the two staff members are included in the Resume of Key Personnel section of this document.

CONFLICT OF INTEREST

MDG Associates, Inc. is not aware of any possible conflict of interest that might limit the projects on which our firm could work.

FEES

MDG proposes to bill on a time and material basis based on the attached Rate Schedule (see Exhibit "A"). The hourly rates are inclusive of travel expenses and reproductions of typical program documents. Specialty prints or reproductions or supplies will be billed at cost plus 10%.

EXHIBIT "A"

SCHEDULE OF HOURLY BILLING RATES

Rates effective as of July 1, 2016

<u>STAFF PERSON:</u>	<u>HOURLY RATE:</u>
President/Senior Vice -President	\$110.00/Hr.
Vice President	\$105.00/Hr.
Manager	\$100.00/Hr.
Senior Associate	\$90.00/Hr.
Associate	\$80.00/Hr.
Senior Project Assistant	\$65.00/Hr.
Project Assistant	\$60.00/Hr.
Secretary	\$45.00/Hr.

REIMBURSABLE ITEMS:

Project Supplies	At Cost plus 10% surcharge
Prints/Reproductions	At Cost plus 10% surcharge

Note: If MDG staff is requested by the City to attend a meeting not considered a part of this proposal or on a day in which a consultant is not scheduled to be on site, the City shall be billed for the time it takes to drive to and from the City and its corporate office.

REFERENCES

HUD Entitlement Cities:

City of Hawthorne – Mari Guerrero, CDBG/HOME Coordinator

Services Provided: CDBG/HOME Program Administration and Technical Assistance; CDBG and HOME funded Housing Rehabilitation Program Implementation; RDA and CDBG funded Commercial Rehabilitation Program Implementation; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan/CAPER preparation.

Date of Contract: 2002 to 2010 and 2014 to Present

Phone Number: (310) 349-2976; email address: mguerrero@cityofhawthorne.org

City of Upland - Liz Chavez, Housing Manager

Services Provided: CDBG Program Technical Assistance; CalHOME and RDA funded Housing Rehabilitation Program Implementation (4 separate programs); RDA and CDBG funded Commercial Rehabilitation Program Implementation; CalHOME and RDA funded Homebuyer Assistance Program; Project/Construction Management; Davis-Bacon and Section 3 Compliance; Analysis of Impediments; Planning Services; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan/CAPER preparation; affordable housing monitoring.

Date of Contract: 2004 to Present

Phone Number: (909) 931-4148; email address: lchavez@ci.upland.ca.us

City of Irvine - Steve Holtz, Housing Administrator

Services Provided: CDBG/HOME/CDBG-R/HPRP Program Administration and Technical Assistance; Redevelopment Consultation; CDBG and HOME funded Housing Rehabilitation Program Implementation; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan/CAPER preparation; Davis-Bacon and Section 3 Compliance.

Date of Contract: 2001 to Present

Phone Number: (949) 724-7452; email address: sholtz@ci.irvine.ca.us

City of Rialto – Mike Story, City Administrator

150 S. Palm Avenue, Rialto, CA 92376

Services Provided: CDBG Program Administration; CDBG-R Program Administration; NSP1 and NSP3 Program Administration; Homelessness Prevention and Rapid Rehousing (HPRP) Program Administration; Commercial Rehabilitation Program Implementation; Project/Construction Management; Davis-Bacon; Consolidated Plan/Action Plan/Analysis of Impediments/CAPER preparation.

Date of Contract: 2000 to Present

Contact Person: Phone Number (909) 820-2689; e-mail address: Administration@rialtoca.gov

City of Corona – Cynthia Lara, Administrative Services Manager III

Services Provided: CDBG Program Administration and HOME Technical Assistance including all aspects of the CDBG Program as well as assistance with affordable housing projects and Davis-Bacon Compliance Monitoring.

Date of Contract: 2010 to Present

Phone Number: (951) 739-4963; email address: Cynthia.Lara@ci.corona.ca.us

City of Fontana – David Edgar, Deputy City Manager

Services Provided: CDBG/HOME/CDBG-R/NSP Program TA; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan/CAPER preparation; Davis-Bacon/Section 3 Compliance; Policies and Procedures for FTHB and Housing Rehabilitation Programs

Date of Contract: 2009 to Present

Contact Person: Phone Number: (909) 350-6739; email address: dedgar@fontana.org

LACDC Urban County Cities:

City of Claremont – Jamie Harvey, Management Analyst

Services Provided: CDBG Program Administration (Urban County with LACDC); CDBG funded Housing Rehabilitation Program implementation; public service program technical assistance; Davis-Bacon and Section 3 Compliance.

Date of Contract: 2010 to Present

Phone Number (909) 399-5473; email address: jharvey@ci.claremont.ca.us

City of Walnut - Tom Weiner, Community Development Director

Services Provided: CDBG Program Administration (Urban County with LACDC); CDBG funded Housing Rehabilitation Program implementation; public service program technical assistance; Davis-Bacon and Section 3 Compliance.

Date of Contract: 2000 to Present

Phone Number (909) 595-7543; email address: tweiner@ci.walnut.ca.us

COMMERCIAL REHABILITATION PROJECTS

City of Hawthorne

Academy Insurance
12735 Hawthorne Blvd.

Mi California Restaurant
14047 Hawthorne Blvd.

Hawthorne Family Dental
11701 Hawthorne Blvd.

Evergreen Office Building
11602-16 Hawthorne Blvd.

Hawthorne Inn Hotel
11644 Hawthorne Blvd.

Cell-Tell Building
12849 Hawthorne Blvd.

Small Onion Restaurant
12852-66 Hawthorne Blvd.

New Vision Furniture
12846 Hawthorne Blvd.

Hawthorne Clothing Outlet
11701 Hawthorne Blvd.

Hawthorne Plumbing & Plumbing
11628 Hawthorne Blvd.

Shafaa Turkish Restaurant
12211 Hawthorne Blvd.

Olewewe Medical Clinic
11712 Hawthorne Blvd.

Denny's Restaurant
13201 Hawthorne Blvd.

American Auto
11508 Hawthorne Blvd.

Chips Restaurant
11908 Hawthorne Blvd.

El Fogon Restaurant
11433 Hawthorne Blvd.

I.A.M. Building
12109 Hawthorne Blvd.

TC Electronics
13110 Hawthorne Blvd.

City of Rialto

Jimmy's Upholstery
140 S. Riverside Ave.

Gladdy's Video Games
134 S. Riverside Ave.

Rialto Mattress
128 S. Riverside Ave.

Johnson's ACE Hardware
115 S. Riverside Ave.

City of Lawndale

Millennium Hair Studio
14710 Hawthorne Blvd.

Boulevard Pawn Shop
14805 Hawthorne Blvd.

Los Jaliscienses Market
16310 Hawthorne Blvd.

El Pollo Inka Plaza
15400 Hawthorne Blvd.

Valu Plus Plaza
15202 Hawthorne Blvd.

Lawndale Printing
16206 Hawthorne Blvd.

Cook's Windows and Doors
14410 Hawthorne Blvd.

South View Medical Clinic
14829 Hawthorne Blvd.

Kitchen Concepts
16306 Hawthorne Blvd.

Hawthorne Motors
16223 Hawthorne Blvd.

Holiday Inn
Manhattan/Hawthorne Blvd.

Prairie Shopping Plaza
14617 Prairie Ave.

Mann Building
17013 Hawthorne Blvd.

Roma 2000 Furniture
16821-27 Hawthorne Blvd.

City of El Monte

Superior Produce
2732 Santa Anita Ave.

Calzamunso Plaza
Peck/Lambert Ave.

Garvey Mobil Park
Garvey Ave.

Acorn Trailer Park
2818 Durfee Ave.

Super 8 Hotel
12047 Valley Blvd.

City of Montebello

Jimmie's Family Restaurant
701 Whittier Blvd.

Seidner's Collision Center
321 Whittier Blvd.

Super Wash
116 Whittier Blvd.

Alondra Wings Restaurant
616 Whittier Blvd.

Montebello Bakery
528 Whittier Blvd.

Sam's Liquor
301 Whittier Blvd.

MGA Flooring Center
104 Whittier Blvd.

Salvatore Italian Restaurant
125 N. 6th Street

City of Monterey Park

Ted's Liquor
825 Garvey Ave.

Jim's Volkswagen Service
829 Garvey Ave.

Comp-Media Building
127-135 S. Garfield Ave.

Johnny Thompson Music
222 E. Garvey Ave.

Monterey Appliances
272 E. Garvey Ave.

Dim Sum Express Restaurant
326 N. Garfield Ave.

Wing Hop Fung Delicacies Shopping Center
Atlantic Blvd.

City of Paramount

El Perihuete Restaurant
16600 Paramount Blvd.

Spray Zone Inc
14059 Garfield Blvd.

Navarro's Apartment Building
13919 Paramount Blvd.

Christian Church
15543 Paramount Blvd.

Knights of Columbus Building
15731 Paramount Blvd.

Adriana's Bakery
7015 Somerset Ave.

La Venetta Market
6559 Somerset Ave.

Paramount Furniture
16450 Paramount Blvd.

Paramount Postal Office
7200 Somerset Blvd.

La Michoacana Plaza
7045 Somerset Ave.

V & R Auto Supply
6555 Somerset Blvd.

Somerset Apartments
6554 Somerset Blvd.

Vick's Discount Store
6550 Somerset Blvd.

Bear Equipment
Alondroa/Vermont

Rafael's Tools
7718 Rosecrans Ave.

City of Carson

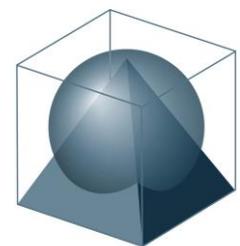
True Value Hardware
20840 Leapwood Ave.

Carson Professional Bldg.
2601 Carson Ave.

Carson Commercial Plaza
2641 Carson Ave.

Carson Commercial Plaza
1361 W. Carson Ave.

RESUMES OF KEY PERSONNEL



M D G
ASSOCIATES • INC.

PROFESSIONAL EXPERIENCE:

MDG Associates, Inc. – Rancho Cucamonga, CA
President: 1991 - Present

Founder and President of MDG Associates, Inc., a community development consulting firms specializing in administration and implementation services to a number of municipal agencies. Over 30 years of experience in the community development field that includes strategic development of implementation tools to facilitate the management of programs, classroom training, administration and implementation of programs and designing programs for state, county and local governments.

Specializes in the oversight of U.S. Housing and Urban Development (HUD) programs to government agencies as well as HUD technical services providers under the OneCPD and Community Compass Technical Assistance program. The services to government agencies include providing day-to-day administration services for the Community Development Block Grant (CDBG), Home Investment Partnerships Act (HOME), Neighborhood Stabilization Program (NSP), and Homelessness Prevention and Rapid Rehousing Programs (HPRP). Responsible for designing, developing, administering, and implementing housing rehabilitation, commercial rehabilitation, and First Time Homebuyer programs for a number of grantees in Southern California.

Services provided to HUD service providers includes HOME and CDBG Program technical assistance; training on the Disaster Recovery and Grant Reporting (DRGR) system, Basically CDBG, e-Con Planning Suite and CPD Maps. Part of HUDs Ask a Question (AAQ) team for the DRGR reporting system, HOME Program, and the IDIS Reporting system in addition to being a part of HUD's Policy and Procedure Work Group responsible for developing policy and procedures for CPD Programs.

Has provided training and technical assistance (TA) through HUD service providers to the Commonwealth of Puerto Rico in Spanish. This includes the translation of CPD training materials, checklists, and training slides in Spanish.

City of Huntington Park – Huntington Park, CA
Ass. Director of Comm. Development/Redevelopment: 1987 – 1991

Assisted the Director of Community Development in the administration of the department. Directly responsible for the day-to-day administration and management of municipal staff on the CDBG and HOME programs, current and advanced planning functions and code enforcement activities. Acted as Secretary to the City's Planning Commission.

City of Bell – Bell, CA
City Planner: 1986 – 1987

Under the direction of the Community Development Director, administered the City's current and advanced planning activities, assisted in the development of a new General Plan. Responsible for reviewing and processing Subdivision Review, Zoning Review, Environmental Review, and Design Review functions. Responsible for the administration of the CDBG Program funded through the Urban County Program.

City of Montclair – Montclair, CA

Associate Planner (started as Assist. Planner): 1985 – 1986

Assisted in the daily planning functions including, California Environmental Quality Act (CEQA) review, Design Review, Subdivisions, Annexations, Development proposals. Responsible for reviewing and processing Zone Changes, Variances, Conditional Use Permits, and other entitlements.

Booth-Good Architects: Walnut, CA

Project Assistant 1982-1985

Under the direction of the Project Architect, assisted in the design development, and preparation of construction drawings for a variety of building types including single family residential, multi-family residential and commercial developments.

EDUCATION:

Bachelor of Architecture (5-Year Degree)

California State Polytechnic University, Pomona

AFFILIATIONS/ REGISTRATIONS:

ICBO - International Conference of Building Officials

NAHRO- National Association of Housing and Redevelopment Officials

AIA - Prior Associate member of the American Institute of Architects

Licensed State General Contractor – California License No.681042

ICBO – Earthquake Retrofit of Wood Frame Homes Certification

Certified HOME Program Regulations, HUD (Technical Assistance Provider)

PROFESSIONAL EXPERIENCE:

MDG/LDM Associates, Inc. – Vice President of Design

Responsible for the administration and implementation of residential and commercial rehabilitation programs funded with Community Development block Grant (CDBG) and HOME/CalHome funds. Responsibilities include reviewing applications for participation in rehabilitation programs to assure compliance with program. The rehabilitation program responsibilities include coordinating rehabilitation inspections, architectural design, maintaining applicant files current, preparing bid packages, reviewing bids, preparing contractor agreements, processing progress and final payments, and processing/recording the Notice of Completion.

UDI Development Co., Inc. – Project Manager

Developed design and construction drawings for tract home and multi-family developments. Prepared renderings of new homes and graphics for presentation to clients. Responsibilities included verifying field conditions prior to design and ongoing site visits during construction to determine compliance with approved plans.

Construction Offices of Jesus Rea, Guadalajara, Mexico

Supervised and inspected various types of projects during construction, including residential and commercial, assuring completion of construction was done in accordance with approved plans.

Arte y Espacio Architectural Office, Guadalajara, México

Prepared architectural designs for residential and commercial developments including the preparation of presentation drawings. Coordinated projects with clients and engineers.

EDUCATION:

Bachelor of Science - Architecture

Universidad ITESO, Guadalajara, Jalisco, Mexico

AutoCAD Certification

Mt. San Antonio College, Walnut, CA

Construction Estimating Certification

Mt. San Antonio College, Walnut, CA

TECHNICAL SKILLS:

Computer Skills: Knowledge of Windows Operating system, AutoCAD, Corel Draw, Adobe PhotoShop, Microsoft Office (Word, Excel, Power Point, and Outlook)
Fluent in Spanish

AFFILIATIONS/REGISTRATIONS:

ICC International Code Council

NTHP National Trust for Historical Preservation

Certified Residential Building Inspector

**PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE
CITY OF PARAMOUNT AND STUDIO ONE ELEVEN
FOR ARCHITECTURAL SERVICES**

THIS AGREEMENT is made and entered into this 1st day of July 2016 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and STUDIO ONE ELEVEN, hereinafter referred to as the "CONSULTANT."

I. RECITAL

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified consulting firm to provide professional services for the administration and implementation of the Community Development Block Grant ("CDBG") and HOME Investment Partnerships ("HOME") programs, and to have these consultant services based upon the terms and conditions hereinafter set forth.

B. FUNDING. The CITY receives an annual entitlement allocation of CDBG funds, Catalog of Federal Domestic Assistance Number 14.218, from the U.S. Department of Housing and Urban Development ("HUD") each year. The CITY receives an annual entitlement allocation of HOME funds, Catalog of Federal Domestic Assistance Number 14.239, from HUD each year. This contract for services to be provided as specified in the CITY'S Request for Statements of Qualifications ("SOQ") issued on March 31, 2016 (hereinafter "EXHIBIT A") and may be funded in whole or in part with CDBG and HOME funds.

II. TERMS AND CONDITIONS

A. MISSION. CITY hereby retains the CONSULTANT in the capacity as contractor and the CONSULTANT hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence on July 1, 2016 and shall remain in full force and effect for a 12 month period, ending June 30, 2017, with an option to extend the contract thereafter.

C. CONSULTANT RESPONSIBILITIES. Under the supervision of the City Manager or his designee, the CONSULTANT'S professional services shall include the professional services as detailed in EXHIBIT A.

D. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONSULTANT for the services described in EXHIBIT A, on an hourly basis at the schedule of rates set forth in CONSULTANT'S response to the CITY SOQ dated March 31, 2016 (hereinafter "EXHIBIT B"). Any services not outlined in EXHIBIT A must be specifically authorized by CITY staff and shall be billed at the hourly rate set forth in EXHIBIT B and shall be specifically detailed in the CONSULTANT'S invoice.

Invoices for payment shall be submitted on a monthly basis and shall be approved by the City Manager or his designee. All invoices should be accompanied by documentation setting forth

in detail a description of the services rendered. Upon approval of the invoice, the CITY shall make payment as soon thereafter as the CITY'S regular procedures provide.

E. EXPENSES. CONSULTANT shall only be entitled to reimbursable expense items as described in EXHIBIT B.

F. OWNERSHIP OF DOCUMENTS. All studies, papers, files, drawings, contracts, reports and other such documents prepared or developed in accordance with this AGREEMENT by the CONSULTANT shall remain the property of the CITY. Any re-use of any documents on any project other than the project for which the documents were originally intended shall be at the sole risk of the CITY.

G. INDEPENDENT CONTRACTOR. CONSULTANT shall perform the work as provided herein as an independent contractor and shall not be considered an employee of the CITY or under CITY supervision or control. This AGREEMENT is by and between the CONSULTANT and the CITY, and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or associate, between the CITY and the CONSULTANT. Neither CONSULTANT nor any of CONSULTANT'S employees shall, at any time, or in any way, be entitled to any sick leave, vacation, retirement, or other fringe benefits from the CITY; and neither CONSULTANT nor any of its employees shall be paid by CITY time and one-half for working in excess of forty (40) hours in any one week. Neither CONSULTANT nor any of CONSULTANT'S employees have any property right to any position, or any of the rights an employee may have in the event of termination of this AGREEMENT.

H. INDEMNIFICATION. CONSULTANT agrees to indemnify, defend and save harmless the CITY, its agents, officers and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever including, but not limited to, bodily injury, death, personal injury, or property damage arising from or connected with the CONSULTANT'S operations, or its services hereunder, including any worker's compensation suit, liability, or expense, arising from or connected with the negligent acts, errors or omissions or willful misconduct of the CONSULTANT in the services performed by or on behalf of CONSULTANT by any person pursuant to this AGREEMENT.

I. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONSULTANT whose name is as appears first above written and said CONSULTANT shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONSULTANT from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

J. INSURANCE. Without limiting the CONSULTANT'S indemnification of the CITY, the CONSULTANT shall provide and maintain at his own expense during the term of this AGREEMENT the following programs of insurance covering his operation hereunder. Except with respect to Professional Liability Insurance, each program of insurance shall name the CITY as "Additionally Insured" and contain a provision that such insurance will not be

cancelled, nor any change whatsoever made in policies, except upon not less than thirty (30) days prior notice to the City Manager. Such insurance shall be provided by insurer(s) satisfactory to the CITY and evidence of such programs satisfactory to the CITY shall be delivered to the CITY on or before the effective date of this AGREEMENT.

General Liability. CONSULTANT shall at all times during the term of the AGREEMENT carry, maintain, and keep in full force and effect, a policy or policies of comprehensive general liability with a minimum limit of One Million Dollars (\$1,000,000.00) for each occurrence and in the aggregate, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by the CONSULTANT. Said policy or policies shall be issued by an insurer admitted in California and rated in Best's Insurance Guide with a rating of A or better. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY.

Errors and Omission. CONSULTANT shall at all times during the term of this AGREEMENT carry, maintain, and keep in full force and effect, a policy or policies of professional liability insurance with a minimum limit of One Million Dollars (\$1,000,000.00). Said policy or policies shall be issued by an insurer admitted in California and rated in Best's Insurance Guide with a rating of A or better. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY.

Failure on the part of the CONSULTANT to procure or maintain required insurance shall constitute a material breach of this AGREEMENT upon which the CITY will immediately terminate this AGREEMENT.

K. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remained of this AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

L. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if both parties drafted it hereto.

M. ENTIRE AGREEMENT. This AGREEMENT supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the retention of CONSULTANT by the CITY and contains all the covenants and agreements between the parties with respect to such retention.

N. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

O. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

P. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated at the sole discretion of either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the CONSULTANT under this AGREEMENT shall, at the option of the CITY, become its property and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONSULTANT shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONSULTANT, and the CITY may withhold any payments to the CONSULTANT for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONSULTANT is determined.

Q. CHANGES. CITY or CONSULTANT may request changes in the scope of the services of the CONSULTANT to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONSULTANT'S compensation, which are mutually agreed upon by and between the CITY and the CONSULTANT, shall be incorporated in written amendments to this AGREEMENT.

R. REPORTS AND INFORMATION. CONSULTANT, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to the work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

S. RECORDS AND AUDITS. CONSULTANT shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative, and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

T. FINDINGS CONFIDENTIAL. All of the reports, information, data, etc., prepared or assembled by the CONSULTANT under this AGREEMENT are confidential and the CONSULTANT agrees that they shall not be made available to any individual or organization without the prior written approval of the CITY.

U. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONSULTANT.

V. PERSONNEL. CONSULTANT represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONSULTANT or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. All of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

W. COMPLIANCE WITH LAWS. The parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT. This AGREEMENT is subject to and incorporates the terms of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnerships Act at Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended, and 24 Code of Federal Regulations Parts 570 and 92, respectively.

X. PROPOSAL. EXHIBIT A and EXHIBIT B, as well as any and all addenda or additions mutually agreed upon in writing by both parties herein, are incorporated by reference to this AGREEMENT. To the extent there are any inconsistencies between the provisions of this AGREEMENT and those provisions within the CONSULTANT'S proposal(s), as well as any and all addenda or additions, the provisions of this AGREEMENT shall govern.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. EQUAL OPPORTUNITY.

1. CONSULTANT will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.
2. CONSULTANT will, in all solicitation or advertisements for employees placed by or on behalf of the CONSULTANT, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
3. CONSULTANT will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon

each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

4. CONSULTANT will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. CONSULTANT will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the CONSULTANT'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONSULTANT may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. CONSULTANT will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The CONSULTANT will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONSULTANT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, the CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, shall apply to this AGREEMENT.

D. SECTION 109 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974. Section 109, Title I of the Housing and Community Development Act of 1974, provides that no person shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part under this Title.

E. SECTION 3 COMPLIANCE IN THE PROVISION OF TRAINING, EMPLOYMENT AND BUSINESS OPPORTUNITIES.

1. The work to be performed under this AGREEMENT may be on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.A. 1701 u. Section 3 requires that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.
2. The parties to this AGREEMENT will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Development set forth in 24 CAR, Part 135, and all applicable rules and others of the Department issued thereunder prior to the execution of this AGREEMENT. The parties to this AGREEMENT certify and agree that they are under no contract or other disability which would prevent them from complying with these requirements.
3. CONSULTANT will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. CONSULTANT will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR, Part 135. The CONSULTANT will not subcontract with any subcontractor where he has notice or knowledge that the latter has been found in violation of regulations under 24 CFR, Part 135 and will not let any subcontract unless the subcontractor has first provided him with a preliminary statement of ability to comply with the requirements of these regulations.
5. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR, Part 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant

or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR, Part 135.

F. **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. **CLEAN AIR ACT (42 U.S.C. 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. 1251-1387),** as amended-Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. **INTEREST OF MEMBERS OF THE CITY.** No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. **INTEREST OF CONSULTANT.** CONSULTANT represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT; and the CONSULTANT shall take appropriate steps to assure compliance.

V. LOBBYIST CERTIFICATION

A. FEDERAL LOBBYIST CERTIFICATION. The CONSULTANT certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the CONSULTANT, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the CONSULTANT shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. CONSULTANT shall require that the language of this certification be included in the award documents for all subawards at all items (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. CONSULTANT understands that this certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. BYRD ANTI-LOBBYING AMENDMENT (31 U.S.C. 1352). Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtainin g any Federal contract, grant or any other award covered

by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

VI. NOTICES

Notices herein shall be presented in person or by certified or registered U.S. Mail, as follows:

To the CONSULTANT:

David Sheldon, Director of Business Development
Studio One Eleven
P+R Architects
111 West Ocean Blvd., 20th Floor
Long Beach, CA 90802

DUNS #:
Tax ID #:

To the CITY:

City Manager
City of Paramount
16400 Colorado Ave.
Paramount, CA 90723-5091

IN WITNESS HEREOF, the CITY and CONSULTANT have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

STUDIO ONE ELEVEN

Daryl Hofmeyer, Mayor

David Sheldon, Dir of Business Dev

Date

Date

EXHIBIT A

Scope of Services

Architectural assistance will be offered to program participants to assist in the development of plans and concept designs for facade and property improvements. The basic services will include the preparation of schematic drawings and preliminary designs for commercial and industrial property rehabilitation in accordance with the City's design standards. Services may also include the preparation of formal plans and specifications, working drawings and structural calculations depending on the nature and extent of the rehabilitation projects. Other architectural services may be requested by the City and completed by the Consultant in order to meet program needs. The services to be performed shall be on a time and material basis in accordance with an approved fee schedule.

EXHIBIT B

**Consultant's SOQ Response and
Schedule of Billing Rates**

QUALIFICATIONS
PREPARED FOR CITY OF PARAMOUNT

SUBMITTED BY
STUDIOONELEVEN

SUBMITTED
APRIL 21, 2016



STATEMENT OF QUALIFICATIONS

CITY OF PARAMOUNT

April, 21 2016

Karina Lam Liu

Finance Director | **CITY OF PARAMOUNT**
16400 Colorado Avenue, Paramount CA 90273
e:Klam@ParamountCity.com
p: 562.220.2200

**RE: STATEMENT OF QUALIFICATIONS FOR ARCHITECTURAL AND DESIGN SERVICES
CITY OF PARAMOUNT**

Dear Karina Lam Liu,

We are happy to submit this statement of qualifications package to the City of Paramount to provide architectural design services.

Studio One Eleven prides itself on working in a collaborative spirit, and deriving the most unique solutions to enhance our cities and communities. Our goals are to repair, enhance and revitalize our cities. We have enjoyed our working relationship with the City over the last few years, having worked extensively on the rehabilitation of Paramount Blvd with your Public Works and Community Development teams. The opportunity to continue to enhance the City, and better the architectural and landscape fabric is tremendous.

Our firm believes in practicing collaboration, designing for longevity and continued involvement. Our goal is to design places which stand the test of time and market fluctuation. We do this through a "restrained uniqueness" approach, which doesn't shy away from the challenges, but rather harnesses them into successes. Our Principal leadership maintains involvement throughout the duration of our work, as to ensure that these goals are met. We have extensive experience with municipalities, which can be found herein. We feel like we are a strong fit for your team, given our alignment in both the scope requested (façade, property, landscape and streetscape improvements) as well as the building typologies (commercial and industrial properties) eligible. As well, we have extensive expertise in both the housing and community development markets.

Again, we are thrilled at the opportunity to collaborate with you and the City.

Sincerely,

STUDIO ONE ELEVEN
at P+R Architects

A handwritten signature in black ink, appearing to read 'D. Sheldon', with a long horizontal flourish extending to the right.

David Sheldon, Vice President
Director of Business Development



STUDIO ONE ELEVEN

Studio One Eleven is a 45-person architectural firm and is a division of P+R Architects, a 150-person firm in operation since 1979. We have offices in Long Beach and Los Angeles. Founded in 1999, the Studio is focused on urban revitalization, planning, mixed-use infill, and community projects that are based on the principles of smart growth and long-term sustainability.

We provide comprehensive architecture and planning services including community outreach and consensus building, urban design, pre-design conceptual services, schematic design, design development, construction documentation, permitting, bid assistance, and construction contract administration.

Members of the Studio One Eleven team have worked extensively with the following groups: Los Angeles Neighborhood Initiative, Los Angeles Community Redevelopment Agency, the Los Angeles Community Development Commission, Long Beach Community Redevelopment Agency, and many other public agencies to help facilitate projects in diverse communities throughout Southern California.

We believe that the purpose of architecture is the making of more livable and sustainable cities. To us every urban component has an interdependent relationship with all others. We view each project as an opportunity to physically enhance the urban context that it sustains.

While committed to architectural solutions that represent contemporary buildings of our time, our designs are not predicated by a singular language but are inspired through the careful assessment of the program and place where they stand. We believe that the best way to enhance or create the future of a place is to respect and understand its past patterns and precedents.

Designing for the lowest possible impact on the environment is the foundation for all of our work. Sustainability is integral to our creative process and we design to the highest degree preferred by our clients.



PROJECT EXPERIENCE

MORE KITCHEN



FACADE IMPROVEMENTS

- District La Brea, Los Angeles, CA
- Facade Improvements, San Pedro, CA

PROPERTY/LANDSCAPE

- The Roost, Santa Ana, CA
- Santa Monica LiNC, Santa Monica, CA
- Concept Study, Sherman Way, CA



STREETScape IMPROVEMENTS

- Parklet Program, Long Beach, CA
- Broadway Medians, Long Beach CA
- Paramount Blvd, Long Beach, CA



HOUSING

- Senior Arts Colony, Long Beach, CA
- 1044 Maine, Long Beach, CA
- Collage, Long Beach, CA
- Courtyard Lofts, Long Beach, CA



COMMUNITY PROJECTS

- California Conservation Corps, Long Beach, CA
- Downey Masterplan, Downey, CA
- YMCA, Lakewood, CA





DISTRICT LA BREA

Location: 181 S La Brea Avenue, Los Angeles, CA 90036

Encompassing one city block on North La Brea in Los Angeles, La Brea is a 110,000-square-foot renovation of the former Continental Graphics printing company. The project consists of facade renovation, interior core and shell build out; and streetscape work aimed at introducing pedestrian vitality to the unique shopping district. The project's distinctive facade designs, complemented by streetscape improvements, lighting, art, and a common open space, give this city block a modern identity without sacrificing the character of its past.



7TH STREET FACADES

Location: San Pedro, CA

Studio One Eleven provided design, construction documents and permit processing for commercial façade renovations along the south side of Seventh Street in San Pedro, CA. The design team worked extensively with community groups and individual tenants to create a consistent design that included façade renovation, signage design, lighting design, and ADA upgrades.



THE ROOST

Location: 601 E Santa Ana Blvd, Santa Ana, CA

The Roost is a sustainable, adaptive reuse project with a passion for craft, culture and community. The Roost features a dynamic mix of structures, including re-purposed cargo containers, a renovated craftsman bungalow duplex, a 1920's commercial building and a reinvented two story barn. Replacing a dilapidated gas station now stands three re-purposed cargo containers, urban gardens, a two story barn and an updated duplex. Each structure is surrounded by private outdoor areas to create an inviting atmosphere for the community and residents of The Roost. The decomposed granite parking lot allows for water infiltration as well as a bios-wale garden that will capture the first inch of rain-fall to filter pollutants and allow water to percolate in to the ground. The storefronts at The Roost open up toward Santa Ana Boulevard and feature outdoor open seating, which helps activate the entire development. As a part of a prewar collection of divergent structures, The Roost will give the surrounding residential area a more vibrant, modern and artistic attitude.



SANTA MONICA LINC

Location: Santa Monica, CA

The Lincoln Neighborhood Corridor Plan (The LINC) proposes a strategy of short and long term enhancements to the public right of way on Lincoln Boulevard between the I-10 Freeway and Ozone Avenue in Santa Monica. Balancing tactical urbanism with long-range capital improvements, the Plan incorporates a layer of policy recommendations with the goal of creating a more functional, attractive, and walkable environment that is supported by the local business community and property owners. Once complete, the plan will be implemented incrementally as private and public funding allows. In cooperation with the City of Santa Monica and a multi-disciplinary design team, Studio One Eleven is focused on enhancing the architectural environment along the Boulevard, establishing design guidelines, and encouraging the adaptive reuse of existing buildings that will help to shape development and building improvements in the future.



SHERMAN WAY CONCEPT STUDY

Location: Sherman Way- Between Wilbur and Lindley Ave. Reseda, CA

The study focuses on the stretch between Lindley and Wilbur Avenues. The concept provides Sherman Way with lasting streetscape improvements that enhance the neighborhood and create vibrant streets on which to live, work and shop. Implements mobility improvements that encourage all forms of transportation, including a new network of bike lanes and enhanced intersection crossings. It celebrates the history and character of Reseda by incorporating new identity elements, public open spaces and artist designed signage. The program encourages new residential and commercial development along the corridor that boosts economic growth, activates the street and creates a village destination. Sherman Way Concept Study will revitalize business' by creating a business improvement district and by identifying and implementing façade and tenant improvement programs to increase exposure and stimulate economic activity.



LONG BEACH PARKLET PROGRAM

Location: Long Beach, CA

Several years ago, Studio One Eleven assisted in a conceptual vision plan for the Retro Row Business District with the intent of improving pedestrian and bicycle connectivity and design. The Long Beach Parklet Program began as a City directed pilot initiative in order to create greater incentives for local business owners. From an urban design perspective, the parklet concept is a an additional planning tool that can be leveraged to revitalize traditional retail corridors and contribute to “complete streets” by calming traffic that allows bicycles, pedestrians and cars to more safely share existing public infrastructure.



BROADWAY MEDIANS

Location: Park Ave. to Livingston, Long Beach, CA

Over 200 volunteers helped Studio One Eleven complete a six-year grassroots effort to calm traffic and promote pedestrian activity across Broadway. This involved transferring one-third of an acre of asphalt into permeable landscape over (almost) one-quarter mile, narrowing disproportionately wide traffic lanes and eliminating several left turn pockets. New landscaped medians were installed to slow traffic, provide a place of refuge for pedestrians, and ease the division between the neighborhood and the popular retail on 2nd Street. Landscaping included 6,600 plants such as agave, kangaroo paw, limonium and blue senecio.



PARAMOUNT BOULEVARD STREETScape

Location: Paramount Blvd (from Jackson Street to Alondra Blvd)

This streetscape program, currently under construction, aims to help the City of Paramount, through a conceptual vision, re-envision the character of their downtown, and improve the safety of pedestrians by reinvigorating the streetscape of Paramount Boulevard, between Jackson Street and Alondra Boulevard. The success of the project requires an analysis of the uses, arrangements, engineering, and mobility throughout the area, as well as an understanding of what improvements they should encourage on neighboring properties to support the plan. As part of the process, the district is evaluated for opportunities and constraints on both public and private property, and a “kit of parts” bringing a positive impact to the street space experience reviewed.



1044 MAINE

Location: 1044 Maine Ave, Long Beach CA 90813

Located within the Willmore Historic District near Drake Park, 1044 Maine was once an abandoned, crime-ridden courtyard apartment that has been carefully renovated to create a vibrant affordable senior development. Originally completed in the 1920's with virtually no improvements since, the existing six studios and six one-bedroom units were reconfigured to create four studios, five one-bedrooms and two two-bedroom units with the remaining space dedicated to a laundry facility. The courtyard has been regraded to mitigate drainage problems, to establish safer walking paths and to allow for the provision of one handicapped accessible unit. Overall, the renovated project has been embraced by the community for replacing a blighted building with a sensitively restored historic asset accompanied with modern conveniences.



LONG BEACH SENIOR ARTS COLONY

Location: 200 East Anaheim Street, Long Beach, California 90813

This award-winning TOD senior housing community pairs 161 affordable units with an intensive amenities program focused on continued learning and fitness. Amenities include art studios, playhouse/community room, spa, computer lab/library, billiard room, fitness center, yoga facility, art gallery, game room, dog park, and raised gardens. Housing is organized around a large south facing courtyard to maximize solar exposure, capture ocean breezes, and frame views of downtown, with massing scaling downward as it engages with the existing neighborhood. This development is part of a future mixed use, mixed-income, multi-generational housing community that will share common open spaces to encourage social interaction.



COLLAGE

Location: 1905 Pine Ave Long Beach, CA 90806

Collage is a consolidation of three multi-family properties into a single development. Six existing structures were rehabilitated into 14 large residential units, and the site plan utilizes former residual space between properties to create usable open spaces including a large central lawn, tot lot, communal patio and entry courtyard. Urban conditions were also improved with the inclusion of diagonal parking and traffic calming roundabouts, bioswales and new trees. The development and off-site additions dramatically enhanced the physical environment resulting in an improved quality of life for the neighborhood.



COURTYARD LOFTS

Location: 849 Pine Ave, Long Beach, CA 90813

This award-winning project involved the conversion of two derelict commercial buildings and a surface parking lot into residential lofts and a communal courtyard. In addition to the 14 adaptive reuse units, two newly constructed units were built along the street edge to define the entry and establish a distinctive architectural element within the project. All of the units have individual entries directly off of the courtyard and feature a semi-enclosed patio. Units with upper floors have exterior sun porches to take advantage of the temperate climate and views of the courtyard gardens. The design meets the needs of the individual homeowner while addressing the spirit of community.



CALIFORNIA CONSERVATION CORPS

Location: 3635 Atlantic Avenue, Long Beach 90807

The award-winning Environmental Education Center provides staff support offices and work areas for the sorting, bailing, and processing of recyclables. This industrial building was designed for a non-profit organization that develops work skills and promotes teamwork for at-risk youth through a combination of work, education, and conservation. The challenges of a constrained site, limited budget, and short time frame were met by the use of a pre-engineered metal building, modified with wood cladding, custom storefront windows, and trellises to respond to the city's request for a civic street presence. Other sustainable features include recycled metal building components, water efficient fixtures, composite wood fencing, and drought tolerant landscaping.



DOWNEY MASTERPLAN

Location: Downey, CA

The City of Downey retains Studio One Eleven's on-call services to provide architectural, landscape, and urban design peer review as part of their entitlement process for development. Projects reviewed included mixed-use, retail, affordable housing, and regional shopping centers. Additional design services for both architecture and landscape design including design input during construction, one of which had been awarded by the Los Angeles Conservancy. Urban design services include studying connectivity in the downtown area and alternate configurations for the existing transit center.



LAKESWOOD YMCA

Location: 5835 E Carson St, Lakewood, CA 90713

Established in 1958, the Weingart-Lakewood Family YMCA relocated to its current location in 1980 when the primary developer of Lakewood granted the property to the organization. The \$6,000,000 addition and refurbishment of the Weingart-Lakewood Family YMCA can accommodate a 50% increase to the facility's existing 5,000-person membership. During the first two months of operation, attraction of new members has increased significantly with a mostly younger and family demographic -- ensuring future growth.

REFERENCES

Pat West, City of Long Beach, 562-570-6841

Aldo Schnidler, City of Downey, 562-904-7168

Alan Loomis, City of Glendale, 818-937-8166





PROJECT TEAM



MICHAEL BOHN, AIA

Senior Principal

As senior principal and design director, Michael Bohn, AIA, is responsible for both architectural and urban design within the Studio. He is a licensed architect and urban designer with over 25 years experience.

EDUCATION

Bachelor of Architecture, Cum Laude,
Cal Poly State University, San Luis
Obispo, CA

Ecole d'Art Americain,
Fontainebleau, France

State Archaeological Camp with the
Smithsonian and British Institutes,
India

AFFILIATIONS

Urban Land Institute

Congress for the New Urbanism

American Institute of Architects

United States Green Building Council

ULI Urban Plan

Long Beach Heritage

Southern California Association of
Non-Profit Housing

AWARDS

4th+Linden:

2012 Compass Blueprint Excellence
Award, Visionary Planning for
Sustainability

2011 Westside Urban Forum Design
Award, Mixed Use

2011 CNU Charter Award

2010 Long Beach Heritage Award

2009 AIA Long Beach/South Bay
Chapter Merit Award

2009 SCDF Design Award

Bellflower Facade Improvement:

1999 California Downtown Association
Crystal Eagle Award

1998 CCAIA Award of Merit

1986 "Prix de Synthese" Ecole d'Art
Americain

Collage Apartments:

2013 Compass Blueprint Achievement
Award, Sustainability

Del Mar Station:

2003 CNU Charter Award

Long Beach Senior Art Colony:

2014 LABJ Commercial Real Estate
Gold Award, Multi-Family

2014 NAHB Best of 50+ Housing Gold
Award, Best 50+ Affordable Rental
Community

2013 SAGE Project of the Year

2013 NAHB Pillars of Industry,
Finalist, Best Affordable Multi-Family
Community

2013 AIA LBISB Honor Award for
Excellence in Design

2013 MHN Gold Award, Best New
Development: Seniors

2013 MFE Project of the Year, Grand
Award, Affordable

2013 Gold Nugget Grand Award, Best
Senior Housing Community

2012 Best of 50+ Housing Awards, Gold
Winner, Best Affordable Rental - On
the Boards

2011 Gold Nugget Grand Award, On
the Boards

2010 SAGE On the Boards

UCLA Southwest Campus Housing:

2009 Residential Architect Campus
Housing Merit Award

Mr. Bohn is currently leading a mixed income, mixed use, multi generational, transit-oriented development in Long Beach, situated at one of the most significant transit nodes in the city. The proposed program includes 42,000 square feet of neighborhood-serving retail at street level with 356 residential units above. The first phase comprised of 186 senior housing units is currently under construction and referred to as the Senior Art Colony, was recognized with a 2010 SAGE Award presented by the 50+ Housing Council. He is also engaged in the adaptive reuse of a historic structure into senior housing for the City of Long Beach and is the architectural, urban and landscape design consultant to the Long Beach Housing Development Company.

His past experience in affordable housing includes working with the YWCA to provide housing for battered women, transitional housing for Skid Row Housing Corporation and a building rehabilitation for the Burbank Housing Corporation.

Mr. Bohn is responsible for Central Market at Del Mar Station, a \$120 million mixed-use transit-oriented urban infill development, which serves as an extension and gateway to Old Pasadena. This project, which was recognized with a Congress for the New Urbanism Charter Award, is bisected by the Blue Line and features a public plaza surrounded by retail and 347 units of housing.

His urban design experience includes visioning for downtown Long Beach, comprising of 150 traditional scaled blocks, which serves as the foundation for guiding development around light rail transit within the next five, ten and 15 years.

AFFORDABLE HOUSING

Willowbrook Veterans Family Housing, LA County, CA

Long Beach Senior Art Colony, Long Beach, CA

1044 Maine Senior Housing, Long Beach, CA

Collage Apartments, Long Beach, CA

Verdugo Improvement Project, Burbank, CA

Citrus Family Housing, Riverside, CA

Glendale Arts Colony, Glendale, CA

Vistas & West Valley Senior Housing, Los Angeles, CA

MIXED-USE

Long Beach + Anaheim, Long Beach, CA

Shoreline Gateway, Long Beach, CA

Ocean & Cherry Hotel and Condominiums, Long Beach, CA

Del Mar Station Transit Oriented Development, Pasadena, CA

The Crossings by the Bay, Long Beach, CA

URBAN DESIGN

City of Long Beach Downtown Visioning, Long Beach, CA

Affordable Housing Master Plan for Atlantic Avenue, Long Beach, CA

Long Beach Civic Center Revitalization Master Plan, Long Beach, CA

UCLA Southwest Campus Housing and Commons, Los Angeles, CA

Peer Review for City of Downey, Long Beach, Anaheim, Bell, and Paramount, CA

ADAPTIVE REUSE

Ocean Center Building, Long Beach, CA

4th+Linden, Long Beach, CA

Armory Lofts, Long Beach, CA The Shops at The Alhambra, Alhambra, CA

Del Mar Highlands Town Center, Del Mar, CA

COMMUNITY

Manazar Gamboa Community Theater, Long Beach, CA



KIRK KELLER, LEED® AP

Associate / Landscape Director

EDUCATION

Bachelor of Science, Landscape Architecture with Honors
Cornell University, Ithaca, NY
Heriot-Watt University, Landscape Architecture III, Edinburgh, Scotland

ACCREDITATIONS

USGBC LEED Accredited Professional

TEACHING

Cal Poly Pomona, Guest Lecturer
Cornell University, Third Year Landscape Architecture Design Studio, Teaching Assistant
Cornell University, Advanced Site Engineering, Teaching Assistant
Cornell University, Public Speaking Teaching Assistant
University of New York at Buffalo, First Year Architecture Design Studio, Teaching Assistant

AWARDS

LONG BEACH PARKLET PROGRAM:
2015 Westside Urban Forum Merit Design Award

QINGDAO LONG BEACH GARDEN:
2014 International Horticultural Exposition 2014 Qingdao, Gold Award of Outdoor Garden Competition

ADDITIONAL AWARDS:

The President's Volunteer Service Award - Gold Level
Certificate of Honor, Landscape Architecture - American Society of Landscape Architects
Thomas H. Johnson Memorial Design Award - Cornell University
Faculty Citation for Outstanding Achievement - Cornell University

Kirk Keller is the Operations Director of the Landscape Design Studio with focus on landscape and urban design development projects for multiple regional offices and design studios with P+R Architects. He is a licensed landscape architect with over 17 years of experience in the design and production of various public and private landscape projects, both domestically and abroad. Kirk oversees small and large-scale landscape projects from conceptual design through construction implementation.

Kirk also works as designer and manager on projects of diverse scales, from Urban Parklets in Long Beach to Outdoor Mall redevelopments in China. His current work includes the repositioning of Santee Court in Los Angeles, Paramount Boulevard Streetscape Renovation, the Redevelopment of Laguna Hills Mall, The Pike Long Beach, and Ocean Plaza in Huntington Beach. All projects are infused with pedestrian oriented and sustainable design strategies to the greatest extent possible.

Mr. Keller received a Bachelor of Science in Landscape Architecture with Honors from Cornell University. He is a licensed landscape architect in California and has been a LEED® Accredited Professional since 2007.

STREETSCAPE / URBAN DESIGN

Paramount Boulevard Streetscape, Paramount, CA
Broadway Median Traffic Calming, Long Beach, CA
Gage Avenue Street Tree Master Plan, Bell, CA
Livingston Drive Streetscape and Park, Long Beach, CA
At Last Cafe Parklet and Bioswale, Long Beach, CA
Five Lagunas, Laguna Hills, CA
Garcia's Mexican Restaurant Curb Cafe, Carlsbad, CA

COMMERCIAL / ADAPTIVE RE-USE

Ocean Plaza, Huntington Beach, CA
The Lot Formosa South, West Hollywood, CA
Long Beach Airport Terrace, Long Beach, CA
City Center, San Francisco, CA
Del Mar Highlands Town Center, Del Mar, CA
The Roost, Santa Ana, CA

HOUSING

8th + Hope - 22nd Floor Rooftop Terrace, Los Angeles, CA
Gundry Hill Affordable Housing, Signal Hill, CA
Glendale Arts Colony Affordable Housing, Glendale, CA
West Valley and Vista Towers, Van Nuys, CA
Ronald McDonald House, Long Beach, CA

COMMUNITY

Lakewood YMCA, Lakewood, CA
International City Theater Terrace, Long Beach, CA
Elaine Lopez Memorial Garden, Downey, CA

INTERNATIONAL

Long Beach Display Garden - Qingdao, China
Bailan Qingpu Outlets Remodel, Shanghai, China
AVIC Resort Masterplan, Dongguan City, China
Hilton Garden Inn, Harbin, China



MARLON STEINER

Senior Associate / Project Director

Marlon Steiner has broad project experience in Mixed-Use, Creative-Office, Retail, Hospitality and Urban Design.

Mr. Steiner began his career at PEHA & Associates in Hermosa Beach, CA, where he worked as a design associate on a numerous custom residential projects. He also worked for WWCOT Architecture Planning Forensics Interiors as designer and CADD manager in Santa Monica, CA where he helped lead various community and hospitality projects. He has over 15 years of experience with mixed-use development, adaptive re-use repositioning, transit oriented design and civic architecture.

As senior associate and technical director for Studio One Eleven, Mr. Steiner leads the design and documentation phase of select developments. Recent projects under Mr. Steiner's oversight are; Domain mixed use housing development comprised of 166 residential units, amenity spaces, and retail in West Hollywood, CA; The Lot, a two-hundred thousand sqft creative office project in West Hollywood, CA, and has recently completed entitlements for Silver Sands, a mixed-use hospitality/condo project in Long Beach, CA and Parc Broadway, a 222 unit project in Downtown Long Beach.

Mr. Steiner has recently completed several mixed-use projects the most current being the Long Beach + Anaheim Senior Arts Colony, an award-winning senior-affordable housing transit-oriented development comprised of 200 residential units and amenity spaces in Long Beach, California. He has provided Contract Construction Administrative services for several other mixed used projects including The Dalton an award-winning mixed-use project in Pasadena and the Burbank Collection mixed-use development in Burbank, CA. Additionally he has directed and managed the design and production for urban revitalization, streetscape, and urban retail projects including over 250 façade renovations for both public and private entities.

EDUCATION

Bachelor of Architecture, Woodbury University, Burbank, CA

AFFILIATIONS

Long Beach Urban Design Council

AWARDS

420 4th Street:

2012 Gold Nugget Award of Merit, Best Rehabilitation Commercial/Industrial Project; 2011 AIA Long Beach/South Bay Chapter Merit Award

Burbank Collection:

2009 Gold Nugget Award of Merit, Outstanding Mixed Use Project
Courtyard Lofts:

2010 Long Beach Heritage Award, Adaptive Reuse/Sustainability; 2009 Compass Blueprint Achievement Award in Sustainability; 2009 AIA National Housing Award; 2007 AIA Long Beach/South Bay Chapter Honor Award for Excellence in Design; 2006 Gold Nugget Award of Merit, Best Adaptive Re-Use Project

Dalton:

2009 SCDF Design Award, Commercial/Mixed Use; 2009 Gold Nugget Grand Award, Outstanding Mixed Use Project

Long Beach Senior Arts Colony:

2014 LABJ Commercial Real Estate Gold Award, Multi-Family; 2014 NAHB Best of 50+ Housing Gold Award, Best 50+ Affordable Rental Community; 2013 SAGE Project of the Year; 2013 NAHB Pillars of Industry, Finalist, Best Affordable Multi-Family Community; 2013 AIA LBISB Honor Award for Excellence in Design; 2013 MHN Gold Award, Best New Development: Seniors; 2013 MFE Project of the Year, Grand Award, Affordable; 2013 Gold Nugget Grand Award, Best Senior Housing Community; 2012 Best of 50+ Housing Awards, Gold Winner, Best Affordable Rental - On the Boards; 2011 Gold Nugget Grand Award, On the Boards; 2010 SAGE On the Boards Award

San Dimas Grove Station:

2007 Compass Blueprint Award for Excellence; 1999 Award for Excellence in the ACSA/STI Design and Engineering Competition; 1999 Tourism and Architecture Award, ELEA Panamanian Conference

MIXED-USE

Silversands, Long Beach, CA
Parc Broadway, Long Beach, CA
Dalton, Pasadena, CA
Burbank Collection, Burbank, CA

HOUSING

Long Beach Senior Arts Colony, Long Beach, CA
1044 Main Senior Housing, Long Beach, CA
Courtyard Lofts, Long Beach, CA
Birch Street Housing Project, Santa Ana, CA

COMMUNITY

Manazar Gamboa Community Theater, Long Beach, CA

OFFICE

The Lot Formosa South Creative Office Building, West Hollywood, CA
The Lot Plaza Creative Office Building, West Hollywood, CA

URBAN DESIGN

City of Perris Façade Revitalizations, Perris, CA
CRA/LA Pacific Corridor Redevelopment, San Pedro, CA
Huntington Park Façade Revitalizations, Huntington Park, CA
Laguna Beach Civic Arts District Master Plan, Laguna Beach, CA
Los Angeles County Façade Revitalizations, Multiple Projects, East LA, CA

INSTITUTIONAL

Our Savior Parish and USC Caruso Catholic Center, Los Angeles, CA



DAVID SABUNAS, ASLA, LEED® AP GREEN ASSOCIATE

Senior Associate / Project Design Director

As project design director and in-house landscape architect for Studio One Eleven, Mr. David Sabunas works on architectural design and planning, as well as landscape design. He brings with him extensive experience in landscape architecture, urban design, retail, residential and civic development projects.

Currently Mr. Sabunas is involved in a variety of mixed-use and residential projects, including the Long Beach Senior Art Colony, Long Beach Ronald McDonald House, 1044 Maine Senior Housing and Pine Affordable Housing. He is also leading architectural and urban design teams working on the Del Mar Highlands Town Center and the San Juan Capistrano Master Plan.

Among his accomplishments, Mr. Sabunas was awarded a commendation from the City of West Hollywood for his involvement in the Xeriscape Demonstration Garden in 1991 and in 2010 he was awarded the Los Angeles Conservancy President's Award for Bob's Big Boy Broiler. He was also part of the design team for award-winning projects such as The Shops at The Alhambra, Lincoln & Rose, 4th + Linden and Long Beach Senior Art Colony.

Mr. Sabunas received a Bachelor of Arts in Landscape Architecture and a Master of Architecture from the University of California at Berkeley. He has also earned his LEED® Green Associate accreditation from the United States Green Building Council.

EDUCATION

Master of Architecture, University of California Berkeley, Berkeley, CA
Bachelor of Arts, Landscape Architecture, University of California Berkeley, Berkeley, CA

AFFILIATIONS

American Society of Landscape Architects
Long Beach Urban Design Council
Congress for the New Urbanism
United States Green Building Council

VISITING CRITIC

Cal Poly Pomona School of Architecture
University of California at Berkeley, College of Environmental Design
University of Southern California

AWARDS

4th+Linden:

2012 Compass Blueprint Excellence Award, Visionary Planning for Sustainability
2011 Westside Urban Forum Design Award, Mixed Use
2011 CNU Charter Award
2010 Long Beach Heritage Award
2009 AIA Long Beach/South Bay Chapter Merit Award
2009 SCDF Design Award

Long Beach Senior Art Colony:

2014 LABJ Commercial Real Estate Gold Award, Multi-Family
2014 NAHB Best of 50+ Housing Gold Award, Best 50+ Affordable Rental Community
2013 SAGE Project of the Year
2013 NAHB Pillars of Industry, Finalist, Best Affordable Multi-Family Community
2013 AIA LBISB Honor Award for Excellence in Design
2013 MHN Gold Award, Best New Development: Seniors
2013 MFE Project of the Year, Grand Award, Affordable
2013 Gold Nugget Grand Award, Best Senior Housing Community
2012 Best of 50+ Housing Awards, Gold Winner, Best Affordable Rental - On the Boards
2011 Gold Nugget Grand Award, On the Boards
2010 SAGE On the Boards

The Shops at The Alhambra:

2006 Calif. Building Association Award

Xeriscape Demonstration Garden:

1991 Commendation, City of West Hollywood

LANDSCAPE

First + Linden Streetscape Enhancements, Long Beach, CA
New City Farm, Long Beach, CA
Bob's Big Boy Broiler, Downey, CA
Conservation Corps of Long Beach Environmental Education Center, Signal Hill, CA
4th + Linden, Long Beach, CA
Long Beach Ronald McDonald House, Long Beach, CA
West Hollywood Xeriscape Garden, West Hollywood, CA

URBAN DESIGN

Carson Street Mixed-Use District Master Plan, Carson, CA
Laguna Beach Civic Arts District Master Plan, Laguna Beach, CA
Long Beach Façade Improvement Programs, Long Beach, CA

COMMERCIAL

Lincoln & Rose, Venice, CA
Metro Center, San Diego, CA
Malibu Lumber Retail Center, Malibu, CA
The Shops at The Alhambra, Alhambra, CA
Del Mar Highlands Town Center, Del Mar, CA

COMMUNITY

Manazar Gamboa Community Theater, Long Beach, CA



ERIC GOMEZ

Senior Designer

Eric Gomez is a Senior Designer with Studio One Eleven and has worked as a project designer on an array of projects ranging from mixed-use retail/hotel developments, educational facilities and urban revitalization public improvement projects.

He has experience in the design and production of multiple façade and streetscape renovations for the CRA-LA, including the Owensmouth Façade project in Canoga Park, CA; the Alvarado Street Improvement in Los Angeles and Santa Monica, the Western streetscape improvement in Hollywood, and the Pacific Avenue Corridor in San Pedro, CA. In addition, he has contributed to award-winning commercial projects such as Lincoln & Rose, and various other mixed-use and residential developments.

EDUCATION

Bachelor of Architecture, Woodbury University, San Diego, CA
Architecture Design Certificate, Orange Coast College, Costa Mesa, CA

AWARDS

Lincoln & Rose:

2009 AIA Long Beach/South Bay Chapter Citation
2009 ICSC Design and Development Silver Award
2009 SADI Grand Award
2009 PCBC Gold Nugget Award of Merit
2008 SCDF Design Award
2009 California Building Association Award

URBAN DESIGN

Alvarado Streetscape Pedestrian Improvements, Los Angeles, CA
City of Perris Façade Revitalizations, Perris, CA
CRA/LA Canoga Park Owensmouth Façade Renovation Program, Los Angeles, CA
CRA/LA Pacific Corridor Redevelopment, San Pedro, CA
Huntington Park Façade Revitalizations, Huntington Park, CA
Santa Monica and Western Streetscape, Los Angeles, CA

INSTITUTIONAL

YMCA Los Altos Branch, Long Beach, CA
New City School Urban Farm, Long Beach, CA
USC-Caruso Catholic Center and Our Savior Parish, Los Angeles, CA
Art Exchange, Long Beach, CA

COMMERCIAL

Lincoln+Rose, Venice, CA
Metro Center, San Diego, CA
The Bloc, Los Angeles, CA

MIXED-USE

Formosa South at The Lot, West Hollywood, CA
Long Beach Airport, Long Beach, CA
La Brea, Los Angeles, CA
Ocean + Cherry, Long Beach, CA
Second + PCH, Long Beach, CA
Shoreline Gateway, Long Beach, CA
Sunset + Virgil, Los Angeles, CA
Domain, West Hollywood, CA

HOUSING

Armory Lofts, Long Beach, CA
Pacific Lofts, Long Beach, CA
Melrose Triangle, West Hollywood, CA
Glendale Arts Colony, Glendale, CA
Long Beach Senior Arts Colony, Long Beach, CA
Ronald McDonald House, Long Beach, CA
Collage Apartments, Long Beach, CA
The Crossings by the Bay, Long Beach, CA

PLANNING

Yard Street Affordable Housing, Buena Park, CA
WPCH, Newport Beach, CA
Alamitos Bay & PCH + Loynes, Long Beach, CA
The Alhambra Urban Community, Alhambra, CA



HOURLY RATES

HOURLY RATES

EXHIBIT "A" SCHEDULE OF FEES EFFECTIVE JANUARY 1, 2016

1. PROFESSIONAL STAFF CATEGORY*	HOURLY FEE
Senior Principal:	\$295.00
Principal:	\$250.00
Director:	\$225.00
Senior Manager:	\$185.00
Manager:	\$150.00
Advanced Staff II:	\$135.00
Advanced Staff I:	\$125.00
Designer/Drafter III:	\$115.00
Designer/Drafter II:	\$105.00
Designer/Drafter I:	\$ 95.00
Intern/Administrative Staff:	\$ 75.00

* Professional staff categories are representative and may not indicate specific professional staff titles in each labor category.

2. MILEAGE AND SUBSISTENCE

Auto Mileage:	\$0.63 per mile
Air Travel and Auto Rental:	Actual cost plus 15%
Subsistence (lodging, meals and incidentals):	Actual cost plus 15% (where the work requires that employee stay over night away from home, or travels beyond 100 miles one-way from our office).

3. MATERIALS AND SUPPLIES

- a. Office and drafting supplies are included in the hourly rate in Paragraph 1.
- b. Cost of printing, color copies, CAD plotting and reproductions are charged at cost plus 15% from commercial reprographics companies.
- c. Outside services i.e., messenger, Federal Express, express mail, etc., are charged at actual cost plus 15%.
- d. Any reimbursable expenses requested by the client subsequent to the completion of our contract scope of work shall be billed on a time and material basis. This includes the cost of professional fees required to process this request.

4. CONSULTANTS

Actual cost plus 15%.

In accordance with normal architectural rate review practices, we may periodically revise this Schedule of Fees in keeping with industry rate changes. We reserve the right to incorporate these changes into existing contracts and/or changes in services.

QUALIFICATIONS
PREPARED FOR CITY OF PARAMOUNT

SUBMITTED BY
STUDIOONELEVEN

SUBMITTED
APRIL 21, 2016



THANK YOU
WE LOOK FORWARD TO
WORKING WITH YOU

MAY 3, 2016

AGREEMENT

AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM ADMINISTRATION SERVICES AND PREPARATION OF THE 5-YEAR CONSOLIDATED PLAN AND ASSESSMENT OF FAIR HOUSING

MOTION IN ORDER:

APPROVE AND AUTHORIZE THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO AN AGREEMENT WITH MDG ASSOCIATES FOR CDBG AND HOME GRANT ADMINISTRATION AND PREPARATION OF THE 5-YEAR CONSOLIDATED PLAN AND ASSESSMENT OF FAIR HOUSING.

APPROVED: _____ DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: Karina Lam Liu

Date: May 3, 2016

Subject: AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM ADMINISTRATION SERVICES AND PREPARATION OF THE 5-YEAR CONSOLIDATED PLAN AND ASSESSMENT OF FAIR HOUSING

Background

The City uses Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) funds extensively to provide key services including but not limited to graffiti removal, code enforcement, home improvement and commercial rehabilitation.

In previous years the City has contracted with MDG Associates, Inc. (MDG) to assist the City in the management of the CDBG and HOME programs as well as to provide direct implementation services associated with the City's Home Improvement and Commercial Rehabilitation Programs. While we have been very pleased with MDG's performance, the U.S. Department of Housing and Urban Development (HUD) requires the City to procure these professional services every five (5) years to verify the qualifications of the consultant/firm and to ensure cost reasonableness.

Request For Proposals (RFP)

As part of the procurement process, a Request for Statements of Qualifications was published in the Paramount Journal on March 31, 2016. Additionally, the City directly solicited Statements of Qualifications from seven (7) other consulting firms known to provide CDBG and HOME consulting services. Statements of Qualifications were due to the Finance Director on April 21, 2016. One (1) firm submitted a completed Statement of Qualifications by the deadline. No other Statements of Qualifications were received. The completed Statement of Qualifications was received from MDG Associates.

MDG Associates

MDG has been providing federal grants management and implementation services to municipalities since 1991. Their services include the administration of the CDBG, HOME, Emergency Solutions Grant (ESG), Residential Rehabilitation, Commercial Rehabilitation and First Time Homebuyer Programs. In addition to grants management services, MDG also provides architectural, planning, and technical assistance services to municipal agencies. With 26 staff members, the firm is comprised of individuals with a wide variety of expertise in the federally funded programs sponsored by HUD. Two (2)

AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAM ADMINISTRATION SERVICES

Page 2

of MDG's staff members are Certified HOME Program Technical Assistance Providers who provide technical assistance and training services under contract to HUD in jurisdictions across the country. MDG is a corporation registered in the State of California and is a certified Minority Business Enterprise (MBE).

MDG's fees range from \$45 to \$110 per hour depending on the position providing the service. The Vice President, at a rate of \$105 per hour, will be responsible for supervising the work of assigned consultants. The majority of the grant program administration services will be provided by the Manager position which carries a rate of \$100 per hour, with assistance from lower level Associates at \$80 per hour. For Residential Rehabilitation activities, MDG proposes to provide services using the Senior Associate position, at \$90 per hour. The range of staffing options reflects the organization's depth and available resources that may be tailored to meet the City's needs.

Based on their qualifications and the City's past experience working with MDG, the City would like to continue its relationship with MDG Associates, Inc. and enter into agreement with them to provide the services noted above.

Recommended Action

It is recommended that City Council approve and authorize the City Manager or his designee to enter into an agreement with MDG Associates, Inc. for CDBG and HOME grant administration and preparation of the 5-year Consolidated Plan and Assessment of Fair Housing.

**PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE
CITY OF PARAMOUNT AND MDG ASSOCIATES, INC.
FOR CDBG/HOME CONSULTANT SERVICES**

THIS AGREEMENT is made and entered into this 1st day of July 2016 by and between the CITY OF PARAMOUNT, hereinafter referred to as the "CITY," and MDG Associates, Inc., hereinafter referred to as the "CONSULTANT."

I. RECITAL

A. PURPOSE. The purpose of this AGREEMENT is to allow the CITY to procure the services of a qualified consulting firm to provide professional services for the administration and implementation of the Community Development Block Grant ("CDBG") and HOME Investment Partnerships ("HOME") programs, and to have these consultant services based upon the terms and conditions hereinafter set forth.

B. FUNDING. The CITY receives an annual entitlement allocation of CDBG funds, Catalog of Federal Domestic Assistance Number 14.218, from the U.S. Department of Housing and Urban Development ("HUD") each year. The CITY receives an annual entitlement allocation of HOME funds, Catalog of Federal Domestic Assistance Number 14.239, from HUD each year. This contract for services to be provided as specified in the CITY'S Request for Statements of Qualifications ("SOQ") issued on March 31, 2016 (hereinafter "EXHIBIT A") and may be funded in whole or in part with CDBG and HOME funds.

II. TERMS AND CONDITIONS

A. MISSION. CITY hereby retains the CONSULTANT in the capacity as contractor and the CONSULTANT hereby accepts such responsibility as described herein.

B. TERMS. This AGREEMENT shall commence on July 1, 2016 and shall remain in full force and effect for a 12 month period, ending June 30, 2017, with an option to extend the contract thereafter.

C. CONSULTANT RESPONSIBILITIES. Under the supervision of the City Manager or his designee, the CONSULTANT'S professional services shall include the professional services as detailed in EXHIBIT A.

D. COMPENSATION. During the term of this AGREEMENT, the CITY shall compensate the CONSULTANT for the services described in EXHIBIT A, on an hourly basis at the schedule of rates set forth in CONSULTANT'S response to the CITY SOQ dated March 31, 2016 (hereinafter "EXHIBIT B"). Any services not outlined in EXHIBIT A must be specifically authorized by CITY staff and shall be billed at the hourly rate set forth in EXHIBIT B and shall be specifically detailed in the CONSULTANT'S invoice.

Invoices for payment shall be submitted on a monthly basis and shall be approved by the City Manager or his designee. All invoices should be accompanied by documentation setting forth

in detail a description of the services rendered. Upon approval of the invoice, the CITY shall make payment as soon thereafter as the CITY'S regular procedures provide.

E. EXPENSES. CONSULTANT shall only be entitled to reimbursable expense items as described in EXHIBIT B.

F. OWNERSHIP OF DOCUMENTS. All studies, papers, files, drawings, contracts, reports and other such documents prepared or developed in accordance with this AGREEMENT by the CONSULTANT shall remain the property of the CITY. Any re-use of any documents on any project other than the project for which the documents were originally intended shall be at the sole risk of the CITY.

G. INDEPENDENT CONTRACTOR. CONSULTANT shall perform the work as provided herein as an independent contractor and shall not be considered an employee of the CITY or under CITY supervision or control. This AGREEMENT is by and between the CONSULTANT and the CITY, and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or associate, between the CITY and the CONSULTANT. Neither CONSULTANT nor any of CONSULTANT'S employees shall, at any time, or in any way, be entitled to any sick leave, vacation, retirement, or other fringe benefits from the CITY; and neither CONSULTANT nor any of its employees shall be paid by CITY time and one-half for working in excess of forty (40) hours in any one week. Neither CONSULTANT nor any of CONSULTANT'S employees have any property right to any position, or any of the rights an employee may have in the event of termination of this AGREEMENT.

H. INDEMNIFICATION. CONSULTANT agrees to indemnify, defend and save harmless the CITY, its agents, officers and employees from and against any and all liability, expense, including defense costs and legal fees, and claims for damages of any nature whatsoever including, but not limited to, bodily injury, death, personal injury, or property damage arising from or connected with the CONSULTANT'S operations, or its services hereunder, including any worker's compensation suit, liability, or expense, arising from or connected with the negligent acts, errors or omissions or willful misconduct of the CONSULTANT in the services performed by or on behalf of CONSULTANT by any person pursuant to this AGREEMENT.

I. SUCCESSOR AND ASSIGNMENT. The services as contained herein are to be rendered by the CONSULTANT whose name is as appears first above written and said CONSULTANT shall not assign nor transfer any interest in this AGREEMENT without the prior written consent of the CITY. Claims for money by CONSULTANT from the CITY under this contract may be assigned to a bank, trust company, or financial institution without such approval. Written notice of any such assignment or transfer shall be furnished promptly to the CITY.

J. INSURANCE. Without limiting the CONSULTANT'S indemnification of the CITY, the CONSULTANT shall provide and maintain at his own expense during the term of this AGREEMENT the following programs of insurance covering his operation hereunder. Except with respect to Professional Liability Insurance, each program of insurance shall name the CITY as "Additionally Insured" and contain a provision that such insurance will not be

cancelled, nor any change whatsoever made in policies, except upon not less than thirty (30) days prior notice to the City Manager. Such insurance shall be provided by insurer(s) satisfactory to the CITY and evidence of such programs satisfactory to the CITY shall be delivered to the CITY on or before the effective date of this AGREEMENT.

General Liability. CONSULTANT shall at all times during the term of the AGREEMENT carry, maintain, and keep in full force and effect, a policy or policies of comprehensive general liability with a minimum limit of One Million Dollars (\$1,000,000.00) for each occurrence and in the aggregate, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by the CONSULTANT. Said policy or policies shall be issued by an insurer admitted in California and rated in Best's Insurance Guide with a rating of A or better. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY.

Errors and Omission. CONSULTANT shall at all times during the term of this AGREEMENT carry, maintain, and keep in full force and effect, a policy or policies of professional liability insurance with a minimum limit of One Million Dollars (\$1,000,000.00). Said policy or policies shall be issued by an insurer admitted in California and rated in Best's Insurance Guide with a rating of A or better. Such insurance shall be primary to and not contributing with any other insurance maintained by the CITY.

Failure on the part of the CONSULTANT to procure or maintain required insurance shall constitute a material breach of this AGREEMENT upon which the CITY will immediately terminate this AGREEMENT.

K. SEVERABILITY. In the event that any covenant, condition or other provisions herein contained is held to be invalid, void or illegal by any court of competent jurisdiction, the same shall be deemed severable from the remained of this AGREEMENT and shall in no way affect, impair or invalidate any other covenant, condition or other provision contained herein. If such condition, covenant or other provision shall be deemed invalid due to its scope or breadth, such covenant, condition or other provision shall be deemed valid to the extent of the scope or breadth permitted by law.

L. INTERPRETATION. No provision of this AGREEMENT is to be interpreted for or against either party because that party or that party's legal representative drafted such provision, but this AGREEMENT is to be construed as if both parties drafted it hereto.

M. ENTIRE AGREEMENT. This AGREEMENT supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the retention of CONSULTANT by the CITY and contains all the covenants and agreements between the parties with respect to such retention.

N. WAIVER. No breach of any provision hereof can be waived unless in writing. Waiver of any one breach of any provision shall not be deemed to be a waiver of any other breach of the same or any other provision hereof.

O. CONTRACT EVALUATION AND REVIEW. The ongoing assessment and monitoring of this AGREEMENT is the responsibility of the City Manager, or his designee.

P. TERMINATION OF AGREEMENT. This AGREEMENT may be terminated at the sole discretion of either party by giving written notice at least thirty (30) days prior to the effective termination date in the written notice. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs and reports prepared by the CONSULTANT under this AGREEMENT shall, at the option of the CITY, become its property and the CONSULTANT shall be entitled to receive just and equitable compensation for any work satisfactorily completed hereunder. Notwithstanding the above, the CONSULTANT shall not be relieved of liability to the CITY for damages sustained by the CITY by virtue of any breach of the AGREEMENT by the CONSULTANT, and the CITY may withhold any payments to the CONSULTANT for the purpose of set-off until such time as the exact amount of damages due the CITY from the CONSULTANT is determined.

Q. CHANGES. CITY or CONSULTANT may request changes in the scope of the services of the CONSULTANT to be performed hereunder. Such changes, including any increase or decrease in the amount of the CONSULTANT'S compensation, which are mutually agreed upon by and between the CITY and the CONSULTANT, shall be incorporated in written amendments to this AGREEMENT.

R. REPORTS AND INFORMATION. CONSULTANT, at such times and in such forms as the CITY may require, shall furnish the CITY such periodic reports as it may request pertaining to the work or services undertaken pursuant to this AGREEMENT, the costs and obligations incurred or to be incurred in connection therewith, and any other matters covered by this AGREEMENT.

S. RECORDS AND AUDITS. CONSULTANT shall maintain accounts and records, including personnel, property and financial records, adequate to identify and account for all costs pertaining to this AGREEMENT, and such other records as may be deemed necessary by the CITY to assure proper accounting for all project funds, both federal and non-federal shares. These records will be made available for audit purposes to the CITY or any authorized representative, and will be retained for five (5) years after the expiration of this AGREEMENT unless permission to destroy them is granted by the CITY.

T. FINDINGS CONFIDENTIAL. All of the reports, information, data, etc., prepared or assembled by the CONSULTANT under this AGREEMENT are confidential and the CONSULTANT agrees that they shall not be made available to any individual or organization without the prior written approval of the CITY.

U. COPYRIGHT. No report, maps, or other documents produced in whole or in part under this AGREEMENT shall be the subject of an application for copyright by or on behalf of the CONSULTANT.

V. PERSONNEL. CONSULTANT represents that it has, or will secure at its own expense, all personnel required in performing the services under this AGREEMENT. Such personnel shall not be employees of or have any contractual relationship with the CITY. All of the services required hereunder will be performed by CONSULTANT or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under the state and local law to perform such services. All of the work or services subcontracted hereunder shall be specific by written contract or agreement and shall be subject to each provision of this AGREEMENT.

W. COMPLIANCE WITH LAWS. The parties agree to be bound by applicable federal, state and local laws, regulations and directives as they pertain to the performance of this AGREEMENT. This AGREEMENT is subject to and incorporates the terms of the Housing and Community Development Act of 1974, as amended; the HOME Investment Partnerships Act at Title II of the Cranston-Gonzalez National Affordable Housing Act, as amended, and 24 Code of Federal Regulations Parts 570 and 92, respectively.

X. PROPOSAL. EXHIBIT A and EXHIBIT B, as well as any and all addenda or additions mutually agreed upon in writing by both parties herein, are incorporated by reference to this AGREEMENT. To the extent there are any inconsistencies between the provisions of this AGREEMENT and those provisions within the CONSULTANT'S proposal(s), as well as any and all addenda or additions, the provisions of this AGREEMENT shall govern.

III. EQUAL EMPLOYMENT OPPORTUNITY

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. EQUAL OPPORTUNITY.

1. CONSULTANT will not discriminate against any employee or applicant for employment because of race, creed, sex, color, or national origin. The CONSULTANT will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONSULTANT agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the CITY setting forth the provisions of this non-discrimination clause.
2. CONSULTANT will, in all solicitation or advertisements for employees placed by or on behalf of the CONSULTANT, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, sex, or national origin.
3. CONSULTANT will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this AGREEMENT so that such provisions will be binding upon

each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.

4. CONSULTANT will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. CONSULTANT will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the CITY and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the CONSULTANT'S non-compliance with the equal opportunity clauses of this AGREEMENT or with any of such rules, regulations, or orders, this AGREEMENT may be canceled, terminated, or suspended in whole or in part and the CONSULTANT may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. CONSULTANT will include the provisions of paragraphs (1) through (6) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The CONSULTANT will take such action with respect to any subcontract or purchase order as the CITY may direct as a means of enforcing such provisions, including sanctions for non-compliance; provided, however, that in the event the CONSULTANT becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the CITY, the CONSULTANT may request the United States to enter into such litigation to protect the interests of the United States.

B. CIVIL RIGHTS ACT OF 1964. Title VI of the Civil Rights Act of 1964, provides that no person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of or, be subjected to discrimination under any program or activity receiving Federal financial assistance.

C. AGE AND DISABILITY. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975, or with respect to an otherwise qualified handicapped individual, as provided in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, shall apply to this AGREEMENT.

D. SECTION 109 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974. Section 109, Title I of the Housing and Community Development Act of 1974, provides that no person shall, on the grounds of race, color, national origin, or sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part under this Title.

E. SECTION 3 COMPLIANCE IN THE PROVISION OF TRAINING, EMPLOYMENT AND BUSINESS OPPORTUNITIES.

1. The work to be performed under this AGREEMENT may be on a project assisted under a program providing direct federal financial assistance from the Department of Housing and Urban Development and subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.A. 1701 u. Section 3 requires that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the area of the project.
2. The parties to this AGREEMENT will comply with the provisions of said Section 3 and the regulations issued pursuant thereto by the Secretary of Housing and Development set forth in 24 CAR, Part 135, and all applicable rules and others of the Department issued thereunder prior to the execution of this AGREEMENT. The parties to this AGREEMENT certify and agree that they are under no contract or other disability which would prevent them from complying with these requirements.
3. CONSULTANT will send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the said labor organization or workers' representative of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
4. CONSULTANT will include this Section 3 clause in every subcontract for work in connection with the project and will, at the direction of the applicant for or recipient of federal financial assistance, take appropriate action pursuant to the subcontract upon a finding that the subcontractor is in violation of regulations issued by the Secretary of Housing and Urban Development, 24 CFR, Part 135. The CONSULTANT will not subcontract with any subcontractor where he has notice or knowledge that the latter has been found in violation of regulations under 24 CFR, Part 135 and will not let any subcontract unless the subcontractor has first provided him with a preliminary statement of ability to comply with the requirements of these regulations.
5. Compliance with the provisions of Section 3, the regulations set forth in 24 CFR, Part 135, and all applicable rules and orders of the Department issued hereunder prior to the execution of the contract, shall be a condition of the federal financial assistance provided to the project, binding upon the applicant or recipient for such assistance, its successors and assigns. Failure to fulfill these requirements shall subject the applicant

or recipient, its contractors and subcontractors, its successors and assigns to those sanctions specified by the grant or loan agreement or contract through which federal assistance is provided, and to such sanctions as are specified by 24 CFR, Part 135.

F. **RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the Federal award meets the definition of "funding agreement" under 37 CFR §401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

G. **CLEAN AIR ACT (42 U.S.C. 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. 1251-1387),** as amended-Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

H. **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

IV. CONFLICT OF INTEREST

During the performance of this AGREEMENT, the CONSULTANT agrees as follows:

A. **INTEREST OF MEMBERS OF THE CITY.** No member of the governing body of the CITY and no other employee, or agent of the CITY who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT.

B. **INTEREST OF CONSULTANT.** CONSULTANT represents, warrants and agrees that he does not presently have, nor will he acquire during the term of this AGREEMENT, any interest, direct or indirect, by contract, employment or otherwise, or as a partner, joint venture or shareholder (other than as a shareholder holding a one percent (1%) or less interest in publicly-traded companies) or affiliate with any business or business entity that has entered into any contract, subcontract, or arrangement with the CITY.

C. INTEREST OF OTHER LOCAL PUBLIC OFFICIALS. No member of the governing body of the locality and no other public official of such locality, who exercises any functions or responsibilities in connection with the planning and carrying out of the program, shall have any personal financial interest, direct or indirect, in this AGREEMENT; and the CONSULTANT shall take appropriate steps to assure compliance.

V. LOBBYIST CERTIFICATION

A. FEDERAL LOBBYIST CERTIFICATION. The CONSULTANT certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the CONSULTANT, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the CONSULTANT shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. CONSULTANT shall require that the language of this certification be included in the award documents for all subawards at all items (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.
4. CONSULTANT understands that this certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. BYRD ANTI-LOBBYING AMENDMENT (31 U.S.C. 1352). Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that

takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

VI. NOTICES

Notices herein shall be presented in person or by certified or registered U.S. Mail, as follows:

To the CONSULTANT:

Rudy Munoz, President
MDG Associates, Inc.
10722 Arrow Route, Suite 822
Rancho Cucamonga, CA 91730

DUNS #: 137401761
Tax ID #: 01-0573113

To the CITY:

City Manager
City of Paramount
16400 Colorado Ave.
Paramount, CA 90723-5091

IN WITNESS HEREOF, the CITY and CONSULTANT have executed this AGREEMENT as of the date first herein above set forth.

CITY OF PARAMOUNT

MDG ASSOCIATES, INC.

Daryl Hofmeyer, Mayor

Rudy Munoz, President

Date

Date

EXHIBIT A

Scope of Services

CDBG and HOME Administration and Implementation Services

- Facilitate the selection of a qualified fair housing service provider to provide residents with access to fair housing and landlord-tenant mediation services;
- Facilitate the selection of qualified subrecipient(s) of general fund grants to promote the availability of and accessibility to decent housing for homeless individuals;
- Facilitate the development of new rental housing opportunities to promote the affordability of rental housing;
- Facilitate the development of affordable homeownership opportunities;
- Develop strategies to increase the availability of Section 8 Vouchers in partnership with the Housing Authority of the County of Los Angeles;
- Monitor the City's inventory of affordable rental and ownership housing covenants on an annual basis;
- Implement the HOME-funded Home Improvement Program in collaboration with the Community Development Department to provide grants of approximately \$25,000 to repair owner-occupied single-family homes;
- Monitor the implementation of the CDBG-funded Code Enforcement Program by the Public Safety Department;
- Monitor the implementation of the CDBG-funded Graffiti Removal Program by the Public Works Department;
- Facilitate the selection of qualified subrecipient(s) of general fund grants that support the efforts of community-based organizations serving youth, at-risk youth, senior citizens, battered spouses and abused children, disabled, and low- and moderate-income people;
- Monitor the implementation of Capital Improvement Projects such as the renovation of community centers, parks and other public facilities, as well as streets, sidewalks, parks and ADA Improvements, with services to include labor standards administration and enforcement;
- Implement the CDBG-funded Commercial Rehabilitation Program to promote business opportunities and economic development within the City;
- Preparation of Action Plans, CAPERs, Federal Financial Reports, Semi-Annual Labor Standards Reports, MBE/WBE Compliance Reports, and any other report required by

EXHIBIT A

HUD to implement the CDBG and HOME program in compliance with 24 CFR Part 570 and 24 CFR Part 92, respectively;

- Development of Policies, Procedures and Program Guidelines necessary to facilitate the compliant implementation of all HUD-funded programs, projects and activities; and
- Any associated Community Planning and Development duties as assigned by the City Manager or Finance Director.

Five-Year Consolidated Plan/2017 Annual Action Plan - Due May 15, 2017

- Develop a Consolidated Plan for the City for program years 2017 through 2021 in accordance with Title 24 of the Code of Federal Regulations (CFR) Part 91, and other requirements set forth by federal regulation and the HUD Office of Community Planning and Development (CPD).
- Prepare the City's Consolidated Plan using the consolidated plan template in IDIS OnLine and the eCon Planning Suite tool to assess needs and make strategic decisions.
- Prepare the City's annual Action Plan.
- Perform relevant consultations with agencies that provide housing and social services in adjacent cities, Los Angeles County, and other relevant groups, such as the local public housing authority, as required by 24 CFR Part 91 Subpart B.
- Assist City staff in facilitating public participation in the development of the Consolidated Plan and Action Plan. The consultant will be required to generate and implement an effective public consultation process that encourages residents to participate in the Consolidated Plan / Action Plan process. The consultant is expected to:
- Conduct at least two (2) community meetings.
- Participate in at least one (1) presentation at a public hearing before the City Council.
- Develop at least one (1) community survey in multiple languages that include the City's Limited English Proficiency Plan (LEP) languages. The LEP language(s) identified include: Spanish.
- Complete other additional specific actions as required by HUD.
- Prepare draft public hearing notices and other public notices as may be applicable.
- Provide Three (3) hard copies and one (1) electronic/digital copy of the approved final plans in Microsoft Office Word 2010 or later format.

EXHIBIT A

- Provide a resource file to include, at a minimum: a list of data sources, copy of data collected, consultations, records, and other supporting documentations used in developing the Consolidated Plan and Action Plan.
- Prepare Executive Summaries for the Consolidated Plan and the Action Plan.
- Analyze the data tables provided by the IDIS OnLine Consolidated Plan template which has been pre-populated with default data from the U.S. Census, CHAS, and American Community Survey, and provide additional data collection as necessary.
- Assess the existing community need and make recommendations to the City for the development of new strategies, goals, and priorities for the five-year period.
- Develop and incorporate a performance measure component as required by HUD regulations to monitor activities carried-out to achieve Consolidated Plan goals.

Assessment of Fair Housing - Due October 4, 2016

- Prepare an AFH pursuant to HUD guidelines.
- Utilize the data provided by HUD, which includes geospatial data, tabular data, disproportionate housing needs, and outstanding discrimination findings, to assess fair housing issues in the community.
- Provide an analysis of fair housing issues using HUD data and available local measures, such as local housing policies and zoning codes.
- Conduct two (2) community meetings to engage the public to inform and solicit ideas about local issues and concerns.
- Provide a summary of the leading fair housing challenges and opportunities in the community and prioritized goals for progress.
- Incorporate AFH findings into subsequent Consolidated Plans and use the AFH to inform program development.
- Solicit public input on draft AFH from key stakeholders such as private agencies, public agencies, and community groups.
- Be present for at least one (1) public hearing before the City Council.
- Prepare draft public hearing notices and other public notices as applicable.
- Provide three (3) hard copies and one (1) electronic/digital copy of the approved final document in Microsoft Office Word 2010 or later format.

EXHIBIT A

- Provide a resource file to include at a minimum: a list of data sources, backup of data collected, consultation records, correspondence, and other supporting documentation used in developing the AFH.

EXHIBIT B

**Consultant's SOQ Response and
Schedule of Billing Rates**



STATEMENT OF QUALIFICATIONS

CITY OF PARAMOUNT CDBG/HOME CONSULTANT SERVICES

APRIL 2016

CORPORATE HEADQUARTERS
10722 ARROW ROUTE, SUITE 822
RANCHO CUCAMONGA, CA 91730
TELEPHONE: 909/ 476-9696
FAX NO.: 909/ 476-6086



April 18, 2016

City of Paramount
Finance Department
Attn.: Finance Director
16400 Colorado Avenue
Paramount, CA 90723-5012

Subject: Statement of Qualifications for CDBG/HOME Consultant Services

Dear Ms. Lam:

MDG Associates, Inc. (MDG) is pleased to submit a proposal to provide consultant services for the administration of the City's programs funded through the U.S. Department of Housing and Urban Development (HUD). MDG, along with its affiliate, LDM Associates, Inc. (LDM), has been providing high-quality services to municipal agencies, the U.S. Department of Housing and Urban Development (HUD) and private clients for over 25 years. MDG's emphasis and capabilities are in the grants management of HUD funded Community Planning and Development (CPD) Programs such as Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME) and Emergency Solutions Grant (ESG) in addition to one-time entitlement grants such as the Neighborhood Stabilization Programs (NSP 1, 2 & 3) and the Homelessness Prevention and Rapid Rehousing Program (HPRP). The firm provides administration and/or implementation services for programs such as housing rehabilitation, commercial rehabilitation, first time homebuyer and labor compliance (both State and Federal).

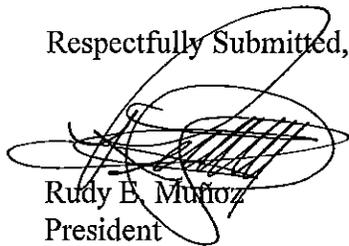
Our consulting team is comprised of highly qualified professional staff with expertise in all aspects of CDBG and HOME funded Programs. Provided herewith, is the information requested in the Statement of Qualifications (SOQ). We hope our proposal conveys our firm's ability to provide the City with the services you are looking for.

You may contact me at the following address, telephone number or e-mail:

MDG Associates, Inc.
10722 Arrow Route, Suite 822
Rancho Cucamonga, CA 91730
(909) 476-9696
rmunoz@mdg-ldm.com

If you have any questions regarding this matter, please do not hesitate to call me at your convenience.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Rudy E. Muñoz', is written over the typed name. The signature is stylized with loops and a large flourish at the end.

Rudy E. Muñoz
President

CITY OF PARAMOUNT
STATEMENT OF QUALIFICATIONS
CDBG/HOME CONSULTANT SERVICES

TABLE OF CONTENTS

Section I.
Description of Firm, Qualifications, and Experience 1

Section II.
Consultant Team, Approach and Scope of Work 4

Section III.
References 11

Resumes of Key Personnel

Attachments:

- A. Federal Lobbyist Certification
- B. MBE/WBE Information Form
- C. Sealed Envelope, Consultant Schedule of Fees

SECTION I. DESCRIPTION OF FIRM, QUALIFICATIONS, AND EXPERIENCE

MDG Associates, Inc. (MDG) was established in 1991 and has undergone steady growth since its inception. MDG is a corporation registered in the State of California. MDG is a registered Minority Business Enterprise (MBE) and a Small Disadvantaged Business (SDB/DBE). In response to our clients' needs, MDG and its affiliate LDM Associates, Inc. (LDM) provide a wide variety of Community Development consulting services including, but not limited to: Grants Management; Project Management; Construction Management; Architectural Design; Urban Planning; and Labor Compliance Monitoring.

MDG Associates, Inc. is comprised of individuals with a wide variety of expertise including the services specifically requested by the City. Currently, MDG has twenty-five (25) staff members. Thirteen (13) of the 25 staff members are knowledgeable and experienced in the administration of CDBG, HOME, ESG, and the CalHome Programs in addition to projects funded under these Programs.

MDG provides administrative and management services to cities that are seeking a consultant that can act as an extension of their staff and look after the best interest of the City.

Grants Management:

MDG provides administration and implementation services for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grant (ESG), Community Development Block Grant Recovery (CDBG-R), Homelessness Prevention and Rapid Rehousing Program (HPRP), CalHome, and Neighborhood Stabilization Programs (NSP). In addition, MDG implements activities funded under the aforementioned programs such as Residential Rehabilitation, Commercial Rehabilitation, and First-Time Homebuyer, Capital Improvement Project Management and Labor Compliance Monitoring and Enforcement.

MDG staff maintains an excellent relationship with the local HUD office as well as at the headquarters level (Washington D.C.). MDG staff currently provides technical assistance (TA) to grantees throughout the country on behalf of HUD Headquarters through the OneCPD and Community Compass Programs. This technical assistance is provided to states, counties, cities and other HUD funded grantees in conjunction with the CDBG, HOME, and NSP programs. In addition, MDG staff has been providing assistance to grantees through the HUD Resource Exchange Ask a Question (AAQ) program in the areas of CDBG, HOME, Environmental Review, IDIS, and DRGR.

MDG and LDM are currently under contract with 18 cities and two (2) counties with funds from HUD totaling approximately \$18.5 million dollars. The cities include: Azusa, Claremont, Compton, Corona, Duarte, Fontana, Hawthorne, Hesperia, Irvine, Lawndale, Newport Beach, Paramount, Palmdale, Rialto, Redlands, Rancho Palos Verdes, Upland, and Walnut to administer or assist in the administration of CDBG, HOME and/or ESG Programs. Twelve (12) of these cities are HUD entitlement cities and six (6) are participating cities under the Los Angeles County Community Development Commission. In addition, MDG and its affiliate LDM provide services to the cities of Baldwin Park, Riverside, and Santa Ana as well as the counties of Santa Barbara and San Bernardino

on specific tasks such as IDIS input, project monitoring, federal labor standards (Davis-Bacon) compliance, monitoring CDBG/HOME and ESG grants, preparation of Consolidated Plan/Action Plan, and the preparation of Consolidated Annual Performance and Evaluation Report (CAPER).

Our staff is knowledgeable in a number of computer programs including all of the Microsoft Office software, Microsoft Project, Adobe programs and AutoCAD. Our staff is fully trained in the use of all required Federal, State and local online reporting databases, including but not limited to the Integrated Disbursement and Information System (IDIS), Disaster Recovery Grant Reporting System (DRGR), Homeless Management Information System (HMIS), Recovery Act Management and Performance System (RAMPS), Performance and Accountability for Grants in Energy System (PAGE), HEROS (Environmental Review Module), and FederalReporting.gov.

Housing Rehabilitation:

MDG along with its affiliate LDM are currently under contract with the Cities of Claremont, Carson, Compton, Fontana, Hawthorne, Hesperia, Irvine, Lawndale, La Cañada Flintridge, Palmdale, Paramount, Upland, Walnut and Whittier for the management and implementation of their housing rehabilitation programs or inspection services for their programs. Last year, the firm processed and completed the rehabilitation of approximately 200 residential dwellings for 14 different cities. This includes the use of CDBG funds, HOME funds, State HOME funds and CalHome funds.

Commercial Rehabilitation Program Administration and Implementation Experience:

During the past 15 years, our firm has been assisting cities in the administration and implementation of their Commercial Rehabilitation Programs. During the past five (5) years, we have assisted eight (8) Cities with the rehabilitation of approximately 100 commercial buildings. These included the Cities of Carson, El Monte, Hawthorne, Lawndale, Paramount, Redlands, Rialto and Upland in the implementation of their Commercial Rehabilitation Programs. In addition, we are in the process of setting up two (2) new programs for the Cities of Buena Park and Hesperia. The level of service requested by each City differs, however in most cases MDG provides the administration and implementation services including inspection, design services, project management and Davis-Bacon Compliance monitoring.

Section 3:

Our staff is experienced in the implementation of the Section 3 employment, contracting and training requirements. Currently, MDG, along with its affiliate LDM, monitors labor compliance activities on 15 projects with a combined construction value of over \$12.5 million. Of these projects, ten (10) are Section 3-covered projects with contracts in excess of \$100,000.

Labor Compliance (Davis-Bacon Act):

We are currently under contract to provide Labor Compliance services to the cities of Azusa, Compton, Corona, Duarte, Fontana, Irvine, Lawndale, Newport Beach, Paramount, Redlands, Rialto, Torrance, Walnut and Upland. Our typical scope of work includes preparation and review of bid documents for compliance with Federal labor standards and requirements including Davis-Bacon and Related Acts, Section 3, and DOL regulations; attend pre-construction meeting and present information on Davis-Bacon and Section 3 requirements; review submitted bid documents for compliance; establish and maintain contractor and subcontractor labor files; conduct employee field

interviews and document posting compliance; reconcile weekly certified payroll reports and supporting documentation; monitor contractors for Section 3 accomplishments; compile and submit labor standards and related reports to CDC; schedule labor compliance file reviews prior to release of retention funds; and address and resolve any underpayment or deficiency issues.

SECTION II. CONSULTANT TEAM, APPROACH AND SCOPE OF WORK

CONSULTANT TEAM

MDG proposes to provide service on-site and at its home office as required by the City. We anticipate becoming an extension of City staff and would provide flexible scheduling to meet the needs of City staff. In addition, we would make ourselves available to attend City Council meetings as requested by staff. We will make ourselves available during non-scheduled hours should the need arise by providing staff with our cell phone numbers in addition of our business phone numbers. On days that we are in attendance at the City, we will meet with City staff to discuss the progress of the program and issues concerning the program.

Rudy Muñoz, President, will manage the contract on behalf of MDG. The members of our consulting group proposed to provide consulting services include Clint Whited, Vice-President of Grants Management; Esther Luis, Manager; Art Casañas, Senior Associate; and Miguel Ramirez; Senior Associate. Mr. Whited will be the lead consultant and Project Manager assigned to the City. Mr. Whited will be primarily responsible for the CDBG/HOME Programs in addition to supervising the work of other assigned consultants. Mr. Whited will be assisted by Ms. Luis, who will focus on the day-to-day administration and implementation of the CDBG Program, including IDIS input, Action Plan and CAPER preparation, and subrecipient monitoring. Mr. Casañas will be assigned to the City for the implementation of the Home Improvement Program. Mr. Ramirez will be assigned to the City for the implementation of the Commercial Rehabilitation Program. Other staff members are also available to provide service to the City to ensure the successful implementation of the City's CDBG and HOME projects and programs.

The following is a statement on each of the aforementioned staff members proposed under this contract.

Rudy Muñoz, President - Rudy Muñoz is the founder of MDG Associates, Inc. which has been providing community development consulting services to municipal agencies since 1991. With more than 26 years of experience in the community development field, including grants management of federal, county, and local grants including those offered by the U.S. Department of Housing and Urban Development, Mr. Muñoz assists municipalities with all aspects of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Neighborhood Stabilization Program (NSP) and Emergency Solutions Grant (ESG) management.

Mr. Muñoz focuses on strategic community investment, development of implementation tools to facilitate the management of programs, developing tools and conducting training for HUD grantees and in the development of policies and procedures for programs (HOME, CDBG, NSP) and activities funded under these programs (Housing Rehabilitation, Commercial Rehabilitation and Homebuyer Programs). His work in these areas includes 36 Consolidated Plans, over 200 Action Plans and CAPER's, and 12 Analysis of Impediments to Fair Housing Choice.

Mr. Muñoz is a Certified HOME Specialist and is a national technical assistance provider through HUD's OneCPD initiative. Through this initiative, Mr. Muñoz provides Technical Assistance (TA) and training to grantees throughout the country in CDBG, HOME, NSP and cross cutting elements of the CPD programs. Mr. Muñoz is currently a part of the OneCPD Policy and Procedure Workgroup established by HUD to gather information and establish a system to assist grantees in the development of policies and procedures. Mr. Muñoz was recently selected as part of a special assignment through the Presidential Task Force to provide training and technical assistance to the Commonwealth of Puerto Rico in Spanish.

Prior to founding MDG, Mr. Muñoz worked for a number of municipalities in Southern California in the Community Development field overseeing Planning, Code Enforcement, Grants Management, and Building Departments.

Clint Whited, Vice-President - Clint Whited joined MDG Associates in 2006 and currently serves as Vice-President of Grants Management. With more than 10 years of experience in the planning and implementation of federal grants including those offered by the U.S. Department of Housing and Urban Development – Office of Community Planning and Development, Mr. Whited assists municipalities with all aspects of Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Neighborhood Stabilization Program (NSP) management.

Mr. Whited focuses on strategic community investment in affordable housing, development of infrastructure and coordinating the supportive services necessary to achieve local goals and to affirmatively further fair housing choice. His work in these areas includes twelve (12) Consolidated Plans, eight (8) Analysis of Impediments to Fair Housing Choice and numerous program policy and procedure documents to facilitate the implementation of the housing and community development projects resulting from these plans. He is currently responsible for the management and implementation of CPD programs for four (4) cities in Southern California. Mr. Whited is a Certified HOME Specialist (Regulations) and is a national technical assistance provider through HUD's OneCPD technical assistance initiative.

Mr. Whited received a Bachelor of Science in Public Policy and Management from the University of Southern California's School of Policy, Planning and Development, with an emphasis on organizational management and public sector accounting.

Esther Luis, Manager - Esther Luis joined MDG Associates, Inc. in 2000 and currently serves as a Manager on the Housing and Community Development team. Ms. Luis has more than 15 years of experience in the planning and implementation of federal grants including those offered by the U.S. Department of Housing and Urban Development – Office of Community Planning and Development.

Ms. Luis' grants management experience includes federally- and County-funded Community Development Block Grant (CDBG) Programs, administration of housing and commercial rehabilitation programs and the oversight other state and federal grants. Ms. Luis' capabilities include knowledge of federal and state grant guidelines, grant application requirements, as well as

the ability to administer and manage grants. She has worked on both sides of the CDBG program to include oversight as a County staff member overseeing Urban County grantees, working with Urban County grantees reporting to the County and working for entitlement grantees working directly with HUD.

Ms. Luis' primary focus is on the day-to-day administration of the CDBG program, development of Action Plans, subrecipient (public service) management and monitoring, labor standards enforcement, compliance with federal reporting requirements including the Consolidated Annual Performance and Evaluation Report (CAPER), and all other aspects of program administration, implementation and compliance. Ms. Luis has worked with multiple cities in the administration of their programs.

Prior to her career in the private sector, Ms. Luis held the position of Development Specialist and Program Specialist for the Community Development Commission of the County of Los Angeles.

Art Casañas, Senior Associate - Art Casañas joined MDG Associates, Inc. in 2003 and currently serves as a Senior Associate specializing in the administration and implementation of housing rehabilitation programs funded with CDBG and HOME. Mr. Casañas currently serves as the lead staff person implementing housing rehabilitation programs in the Cities of Irvine, Paramount and Walnut. Mr. Casañas' duties include application review, housing inspections, development of work specifications, preparation of contracts and loan documents, pre-construction meetings, progress inspections, and closeout inspections.

Miguel Ramirez, Senior Associate - Mr. Ramirez joined MDG Associates, Inc. in 2003 and currently serves as a senior associate on the Housing and Commercial Rehabilitation team. With more than twelve (12) years of experience in the administration and implementation of CDBG and HOME funded housing and commercial rehabilitation programs, Mr. Ramirez has been successful in assisting municipalities with the implementation of their CDBG, HOME and Redevelopment agency funded programs. Over the past 10 years, Mr. Ramirez has successfully rehabilitated approximately 300 homes.

Mr. Ramirez responsibilities include conducting initial and progress inspections and preparing work write-ups/estimates; providing the project management to assure contractor is complying with the requirements of the scope of work and contract; maintaining applicant files current and audit ready; preparing bid packages; reviewing bids from contractors; preparing contractor agreements; processing progress and final payments; working with sub-consultants such as lead paint inspector and appraisers as required; filing required documents including but not limited to Notice of Completion. Mr. Ramirez received a Bachelor of Science in Urban and Regional Planning from California State Polytechnic University at Pomona.

The resumes of the staff members are included in the Resumes of Key Personnel section of this document.

APPROACH

MDG proposes to meet with City staff on a regular basis to provide staff with a status on all projects and discuss issues relevant to the program or projects. We propose to provide service on-site and at our corporate headquarters on as needed basis and as required by the City. We propose to have regularly scheduled hours at the City (a minimum of eight hours per week) for the administration of the CDBG and HOME Programs; a minimum of 8 hours for the administration of the Residential Rehabilitation Program; and a minimum of 4 hours on an as needed basis for the administration of the Commercial Rehabilitation Program. We anticipate becoming an extension of City staff and would provide scheduling that meets the needs of the City. In addition, we would make ourselves available to attend City Council meetings, Planning Commission meetings or other meetings as requested. We will make ourselves available during non-scheduled hours should the need arise by providing City staff with our cell phone numbers.

SCOPE OF SERVICES

In the performance of the administration of the City's programs, MDG will provide staffing and other resources required to perform the following:

CDBG and HOME Administration and Implementation Services

- Facilitate the selection of a qualified fair housing service provider to provide residents with access to fair housing and landlord-tenant mediation services;
- Facilitate the selection of qualified subrecipient(s) of general fund grants to promote the availability of and accessibility to decent housing for homeless individuals;
- Facilitate the development of new rental housing opportunities to promote the affordability of rental housing;
- Facilitate the development of affordable homeownership opportunities;
- Develop strategies to increase the availability of Section 8 Vouchers in partnership with the Housing Authority of the County of Los Angeles;
- Monitor the City's inventory of affordable rental and ownership housing covenants on an annual basis;
- Implement the HOME-funded Home Improvement Program in collaboration with the Community Development Department to provide grants of approximately \$25,000 to repair owner-occupied single-family homes;
- Monitor the implementation of the CDBG-funded Code Enforcement Program by the Public Safety Department;

- Monitor the implementation of the CDBG-funded Graffiti Removal Program by the Public Works Department;
- Facilitate the selection of qualified subrecipient(s) of general fund grants that support the efforts of community-based organizations serving youth, at-risk youth, senior citizens, battered spouses and abused children, disabled, and low- and moderate-income people;
- Monitor the implementation of Capital Improvement Projects such as the renovation of community centers, parks and other public facilities, as well as streets, sidewalks, parks and ADA Improvements, with services to include labor standards administration and enforcement;
- Implement the CDBG-funded Commercial Rehabilitation Program to promote business opportunities and economic development within the City;
- Preparation of Action Plans, CAPERs, Federal Financial Reports, Semi-Annual Labor Standards Reports, MBE/WBE Compliance Reports, and any other report required by HUD to implement the CDBG and HOME program in compliance with 24 CFR Part 570 and 24 CFR Part 92, respectively;
- Development of Policies, Procedures and Program Guidelines necessary to facilitate the compliant implementation of all HUD-funded programs, projects and activities; and
- Any associated Community Planning and Development duties as assigned by the City Manager or Finance Director.

Assessment of Fair Housing

- Prepare an AFH pursuant to HUD guidelines.
- Utilize the data provided by HUD, which includes geospatial data, tabular data, disproportionate housing needs, and outstanding discrimination findings, to assess fair housing issues in the community.
- Provide an analysis of fair housing issues using HUD data and available local measures, such as local housing policies and zoning codes.
- Conduct two (2) community meetings to engage the public to inform and solicit ideas about local issues and concerns.
- Provide a summary of the leading fair housing challenges and opportunities in the community and prioritized goals for progress.

- Incorporate AFH findings into subsequent Consolidated Plans and use the AFH to inform program development.
- Solicit public input on draft AFH from key stakeholders such as private agencies, public agencies, and community groups.
- Be present for at least one (1) public hearing before the City Council.
- Prepare draft public hearing notices and other public notices as applicable.
- Provide three (3) hard copies and one (1) electronic/digital copy of the approved final document in Microsoft Office Word 2010 or later format.
- Provide a resource file to include at a minimum: a list of data sources, backup of data collected, consultation records, correspondence, and other supporting documentation used in developing the AFH.

Five-Year Consolidated Plan/2017 Annual Action Plan

- Develop a Consolidated Plan for the City for program years 2017 through 2021 in accordance with Title 24 of the Code of Federal Regulations (CFR) Part 91, and other requirements set forth by federal regulation and the HUD Office of Community Planning and Development (CPD).
- Prepare the City's Consolidated Plan using the consolidated plan template in IDIS OnLine and the eCon Planning Suite tool to assess needs and make strategic decisions.
- Prepare the City's annual Action Plan.
- Perform relevant consultations with agencies that provide housing and social services in adjacent cities, Los Angeles County, and other relevant groups, such as the local public housing authority, as required by 24 CFR Part 91 Subpart B.
- Assist City staff in facilitating public participation in the development of the Consolidated Plan and Action Plan. The consultant will be required to generate and implement an effective public consultation process that encourages residents to participate in the Consolidated Plan / Action Plan process. The consultant is expected to:
 - Conduct at least two (2) community meetings.
 - Participate in at least one (1) presentation at a public hearing before the City Council.

- Develop at least one (1) community survey in multiple languages that include the City's Limited English Proficiency Plan (LEP) languages. The LEP language(s) identified include: Spanish.
- Complete other additional specific actions as required by HUD.
- Prepare draft public hearing notices and other public notices as may be applicable.
- Provide Three (3) hard copies and one (1) electronic/digital copy of the approved final plans in Microsoft Office Word 2010 or later format.
- Provide a resource file to include, at a minimum: a list of data sources, copy of data collected, consultations, records, and other supporting documentations used in developing the Consolidated Plan and Action Plan.
- Prepare Executive Summaries for the Consolidated Plan and the Action Plan.
- Analyze the data tables provided by the IDIS OnLine Consolidated Plan template which has been pre-populated with default data from the U.S. Census, CHAS, and American Community Survey, and provide additional data collection as necessary.
- Assess the existing community need and make recommendations to the City for the development of new strategies, goals, and priorities for the five-year period.
- Develop and incorporate a performance measure component as required by HUD regulations to monitor activities carried-out to achieve Consolidated Plan goals.

SECTION III. REFERENCES

HUD Entitlement Cities:

City of Upland - Liz Chavez, Housing Manager

Services Provided: CDBG Program Technical Assistance; CalHOME and RDA funded Housing Rehabilitation Program Implementation (4 separate programs); RDA funded Commercial Rehabilitation Program Implementation; CalHOME and RDA funded Homebuyer Assistance Program; Project/Construction Management; Davis-Bacon and Section 3 Compliance; Analysis of Impediments; Planning Services; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan/CAPER preparation; affordable housing monitoring.

Date of Contract: 2004 to Present

Phone Number: (909) 931-4148; email address: lchavez@ci.upland.ca.us

City of Fontana – David Edgar, Deputy City Manager

Services Provided: CDBG/HOME/CDBG-R/NSP Program TA; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan/CAPER preparation; Davis-Bacon/Section 3 Compliance; Policies and Procedures for FTHB and Housing Rehabilitation Programs

Date of Contract: 2009 to Present

Contact Person: Phone Number: (909) 350-6739; email address: dedgar@fontana.org

City of Irvine - Steve Holtz, Housing Administrator

Services Provided: CDBG/HOME/CDBG-R/HPRP Program Administration and Technical Assistance; Redevelopment Consultation; CDBG and HOME funded Housing Rehabilitation Program Implementation; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan/CAPER preparation; Davis-Bacon and Section 3 Compliance.

Date of Contract: 2001 to Present

Phone Number: (949) 724-7452; email address: sholtz@ci.irvine.ca.us

City of Baldwin Park – Suzie Ruelas, Housing Manager

Services Provided: CDBG/HOME Program TA; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan preparation.

Date of Contract: 2014 and 2015

Contact Person: Phone Number: (626) 960-4011; email address: SRuelas@baldwinpark.com

City of Hawthorne – Mari Guerrero, CDBG/HOME Coordinator

Services Provided: CDBG/HOME Program Administration and Technical Assistance; CDBG and HOME funded Housing Rehabilitation Program Implementation; RDA funded Commercial Rehabilitation Program Implementation; Analysis of Impediments to Fair Housing (AI); Consolidated Plan/Action Plan/CAPER preparation.

Date of Contract: 2002 to 2010 and 2014 to Present

Phone Number: (310) 349-2976; email address: mguerrero@cityofhawthorne.org

City of Newport Beach - Mr. James Campbell, Principal Planner

Services Provided: CDBG Program Technical Assistance; Davis-Bacon and Section 3 Compliance; Analysis of Impediments; Consolidated Plan/Action Plan/CAPER preparation; affordable housing monitoring.

Date of Contract: 2000 to Present

Phone Number: (949) 644-3210; email address: jcampbell@newportbeachca.gov

City of Corona – Cynthia Lara, Administrative Services Manager III

Services Provided: CDBG Program Administration and HOME Technical Assistance including all aspects of the CDBG Program as well as assistance with affordable housing projects and Davis-Bacon Compliance Monitoring.

Date of Contract: 2010 to Present

Phone Number: (951) 739-4963; email address: Cynthia.Lara@ci.corona.ca.us

City of Rialto – Mike Story, City Administrator

150 S. Palm Avenue, Rialto, CA 92376

Services Provided: CDBG Program Administration; CDBG-R Program Administration; NSP1 and NSP3 Program Administration; Homelessness Prevention and Rapid Rehousing (HPRP) Program Administration; Commercial Rehabilitation Program Implementation; Project/Construction Management; Davis-Bacon; Consolidated Plan/Action Plan/Analysis of Impediments/CAPER preparation.

Date of Contract: 2000 to Present

Contact Person: Phone Number (909) 820-2689; e-mail address: Administration@rialtoca.gov

LACDC Urban County Cities:

City of Claremont – Jamie Harvey, Management Analyst

Services Provided: CDBG Program Administration (Urban County with LACDC); CDBG funded Housing Rehabilitation Program implementation; public service program technical assistance; Davis-Bacon and Section 3 Compliance.

Date of Contract: 2010 to Present

Phone Number (909) 399-5473; email address: jharvey@ci.claremont.ca.us

City of Walnut - Tom Weiner, Community Development Director

Services Provided: CDBG Program Administration (Urban County with LACDC); CDBG funded Housing Rehabilitation Program implementation; public service program technical assistance; Davis-Bacon and Section 3 Compliance.

Date of Contract: 2000 to Present

Phone Number (909) 595-7543; email address: tweiner@ci.walnut.ca.us

CONFLICT OF INTEREST

MDG Associates, Inc. is not aware of any possible conflict of interest that might limit the projects on which our firm could work.

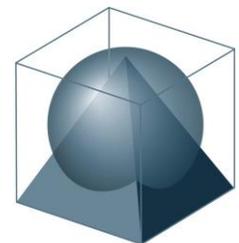
SCHEDULE OF FEES

As requested in the City's SOQ, the schedule of hourly billing rates has been submitted in a separate sealed envelope as attachment "C".

ATTACHMENTS

FEDERAL LOBBYIST CERTIFICATION

MBE/WBE INFORMATION FORM



M D G
ASSOCIATES • INC.

ATTACHMENT "A"

Federal Lobbyist Certification

City of Paramount CDBG/HOME Consulting Services

PROJECT NAME

MDG ASSOCIATES, INC.

COMPANY NAME

10722 ARROW ROUTE, SUITE 822, RANCHO CUCAMONGA, CA 91730

COMPANY ADDRESS

01-0573113

EMPLOYER IDENTIFICATION NUMBER

13-740-1761

DUNS NUMBER

Acting on behalf of the above named firm, as its Authorized Official, I make the following Certification to the U.S. Department of Housing and Urban Development and the body awarding this federally assisted construction contract:

1. No Federal appropriated funds have been paid by or on behalf of the above named firm to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of and Federal grant, loan or cooperative agreement, and any extension, continuation, renewal, amendment, or modification thereof, and;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, the above named firm shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions, and;
3. The above name firm shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreement) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into the transaction imposed by Section 1352 Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Rudy E. Munoz

AUTHORIZED OFFICIAL NAME

AUTHORIZED OFFICIAL SIGNATURE

President

AUTHORIZED OFFICIAL TITLE/CAPACITY

DATE

4/18/16

ATTACHMENT "B"

MBE/WBE Information Form

THIS FORM MUST BE SUBMITTED WITH YOUR STATEMENT OF QUALIFICATIONS FOR THIS FEDERALLY-FUNDED CONTRACT OPPORTUNITY

04/18/16
DATE

CDBG/HOME Consulting Services
PROJECT NAME

MDG Associates, Inc.
BUSINESS NAME

(909) 476-9696
PHONE

10722 Arrow Route, Suite 822, Rancho Cucamonga, CA 91730
BUSINESS ADDRESS

TYPE OF FIRM:
(Check One and Provide Information)

- Individual Name of Owner _____
 Corporation State of Incorporation: California
 Partnership Indicate General "G", Limited "L": _____
 Name of Partners: _____
 Joint Venture Joint Venture Participants: _____

Number of year(s) firm has been in business under present ownership: 25 yrs.

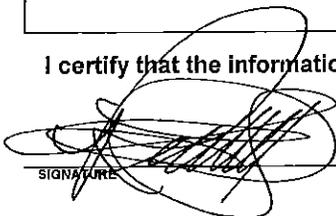
OWNERSHIP DEMOGRAPHICS:
(Provide the number of owners by category and the percentage of ownership interest of those individuals by category)

	Black	Hispanic	Alaskan Native/ American Indian	Asian/ Pacific Islander	White	Women
Number						
% of Assets Owned		100%				

OWNERSHIP INFORMATION:
(List each owner of the firm that has 5 percent or more of the shares in the firm)

Name	Race	Sex	Years of Ownership	Ownership Percentage	Voting Percentage
N/A					

I certify that the information provided herein is true and correct.


SIGNATURE

4/18/16
DATE

Federal EIN: 01-0573113
DUNS Number: 13-740-1761

ATTACHMENT "C"

CITY OF PARAMOUNT

STATEMENT OF QUALIFICATIONS CDBG/HOME CONSULTANT SERVICES

SCHEDULE OF HOURLY BILLING RATES

Rates effective as of July 1, 2016

<u>STAFF PERSON:</u>	<u>HOURLY RATE:</u>
President	\$110.00/Hr
Vice President	\$105.00/Hr
Manager	\$100.00/Hr
Senior Associate	\$90.00/Hr
Associate	\$80.00/Hr
Senior Project Assistant	\$65.00/Hr
Project Assistant	\$60.00/Hr
Secretary	\$45.00/Hr

BUDGET ESTIMATES FOR THE FIVE YEAR CONSOLIDATED PLAN & AFH:

Five-Year Consolidated Plan 2017-2021

Budget Estimate: \$29,500

Assessment of Fair Housing

Budget Estimate: \$20,000

Note: If MDG staff is requested by the City to attend a meeting not considered a part of this proposal or on a day in which a consultant is not scheduled to be on site, the City shall be billed for the time it takes to drive to and from the City and its corporate office.

Reimbursable Items:

Project Supplies	At Cost plus 10% surcharge
Prints/Reproductions	At Cost plus 10% surcharge

MAY 3, 2016

COMPUTER EQUIPMENT PURCHASE FOR THE STAR PROGRAM

MOTION IN ORDER:

APPROVE THE PURCHASE OF COMPUTER EQUIPMENT FOR THE STAR AFTER SCHOOL PROGRAM FOR \$91,533.18 FROM THE PROP 49 ASES GRANT.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno
By: Yecenia Guillen/David Johnson
Date: May 3, 2016

Subject: COMPUTER EQUIPMENT PURCHASE FOR THE STAR PROGRAM

The Community Services and Recreation Department is seeking to purchase computer equipment for the STAR After School Program. The purchase will consist of 60 MacBook Computers and 3 Apple carts that store and charge the MacBooks. These new MacBook stations will go to three STAR sites: Alondra Middle School, Hollydale School and Los Cerritos School. Since Apple maintains price controls on its products, we cannot purchase the Apple products from a local retailer for a lower price. We are also unable to purchase this number of MacBook Pros and Apple carts required from local retailers since they have limits on the number they stock or sell on their websites.

The purchase will be entirely funded by the Prop 49 ASES grant that funds the STAR After School Program. No general fund money will be used for this purchase. The Macbooks will allow STAR participants at both the elementary and middle school levels to complete homework assignments and class projects, enhance their math and English skills, explore the Internet for educational purposes, and develop newsletters and yearbooks through our Technology Clubs. The total cost of the purchases is \$91,533.18.

Recommended Action

It is recommended that the City Council approve the purchase of computer equipment for the STAR After School Program for \$91,533.18 from the Proposition 49 ASES grant.

MAY 3, 2016

AWARD OF CONTRACT FOR REPLACEMENT OF ELECTRICAL
DISTRIBUTION CABINETS

MOTION IN ORDER:

APPROVE THE PLANS AND SPECIFICATIONS, AWARD THE
CONTRACT FOR REPLACEMENT OF ELECTRICAL DISTRIBUTION
CABINETS TO HERZOG ELECTRIC, INC., PARAMOUNT, CALIFORNIA,
IN THE AMOUNT OF \$48,961, AND AUTHORIZE THE MAYOR OR HIS
DESIGNEE TO EXECUTE THE AGREEMENT.

APPROVED: _____ DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno
By: Christopher S. Cash/Sarah Ho
Date: May 3, 2016

Subject: AWARD OF CONTRACT FOR REPLACEMENT OF ELECTRICAL DISTRIBUTION CABINETS

On April 25, 2016, the Director of Public Works opened and examined the bids for the replacement of electrical distribution cabinets. This project includes the replacement of the electrical cabinets behind the gym at Paramount Park that provide power to the park. The bids were opened at 11:00 AM in the City Hall Council Chambers.

Two (2) bids were received and the apparent low bid submitted by Herzog Electric, Inc., amounted to \$48,961. The budget amount for this project is \$54,000. The low bid is \$5,039 below the budgeted amount. The high bid was in the amount of \$53,012.68.

Attached is a list of bidders.

Recommended Action

It is recommended that the City Council approve the plans and specifications, award the contract for replacement of electrical distribution cabinets to Herzog Electric, Inc., Paramount, California, in the amount of \$48,961, and authorize the Mayor or his designee to execute the agreement.

**JOB NAME: REPLACEMENT OF ELECTRICAL DISTRIBUTION CABINETS
AT PARAMOUNT PARK**

BID DATE: Monday, April 25, 2016

BID TIME: 11:00 AM

<i>Company Name</i>	<i>Company Address</i>	<i>Bid Amount</i>
1 Herzog Electric, Inc.	15709 Illinois Avenue Paramount, CA 90723	\$48,961.00
2 Cal West Lighting Services	11912 Woodruff Avenue Downey, CA 90241	\$53,012.68

MAY 3, 2016

ORDINANCE NO. 1068

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADDING SECTION 29-6.4 (j) TO CHAPTER 29, ARTICLE II, OF THE PARAMOUNT MUNICIPAL CODE LIMITING OR STOPPING, STANDING OR PARKING IN DESIGNATED TOW AWAY ZONES”

MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, AND ADOPT ORDINANCE NO. 1068.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: Lana Chikami

Date: May 3, 2016

Subject: ORDINANCE NO. 1068

The City Council, at its regularly adjourned scheduled meeting on April 19, 2016, introduced Ordinance No. 1068 and placed it on the next regular agenda for adoption.

ORDINANCE NO. 1068

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADDING SECTION 29-6.4 (j) TO CHAPTER 29, ARTICLE II, OF THE PARAMOUNT MUNICIPAL CODE LIMITING OR STOPPING, STANDING OR PARKING IN DESIGNATED TOW AWAY ZONES”

Attached is the agenda report from the April 19, 2016 meeting.

Recommended Action

It is recommended that the City Council read by title only, waive further reading, and adopt Ordinance No. 1068.



To: Honorable City Council
From: John Moreno
By: Maria Meraz/Adriana Lopez
Date: April 19, 2016

Subject: AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADDING SECTION 29-6.4 (j) TO CHAPTER 29, ARTICLE II, OF THE PARAMOUNT MUNICIPAL CODE LIMITING OR STOPPING, STANDING OR PARKING IN DESIGNATED TOW AWAY ZONES

BACKGROUND

At the February 2, 2016 City Council meeting, Mrs. Betty Green of the Aravaca Drive and Delcambre Avenue neighborhood spoke before the City Council to express her concern with the lack of street parking for residents in her neighborhood. On February 18, 2016, a letter was submitted by Mrs. Green (attached) requesting resident permit parking for her neighborhood. According to Mrs. Green’s letter, there appears to be a general increase in vehicles being parked in the neighborhood, which may be from the residents of the apartment complexes located nearby on Orange Avenue and the condos located nearby on Hunsaker Avenue.

The Aravaca Drive and Delcambre Avenue neighborhood is located on the southwest side of the city and is surrounded by Alondra Boulevard, Myrrh Street, Orange Avenue and Hunsaker Avenue (please see attached map). The neighborhood consists of 113 single-family homes. In order to determine the sentiment of the residents in the neighborhood, for resident permit parking, a door-to-door survey was conducted by Public Safety personnel on March 2, 2016. A mail-in survey was left at the properties where no one was home to answer the survey questions. Residents were given a week to return the surveys.

SURVEY RESULTS

Surveys were collected from 80 of the 113 homes in the neighborhood, for a response rate of 71%. Staff was unable to make contact with the residents of 33 of the homes.

In the survey, residents were asked how they felt about restricting parking in their neighborhood via resident permit parking. The table below shows the survey results of those 80 homes that were surveyed:

How do you feel about restricting parking via resident permits?		
Support	49	61%
Oppose	15	19%
No Opinion	16	20%

COMMISSION MEETING AND PROCESS

In order to provide residents with an opportunity to voice their concerns and opinions regarding resident permit parking, the residents from the neighborhood were invited to appear before the Public Safety Commission on March 22, 2016. Approximately 27 residents were in attendance with 7 residents speaking on the item. All the residents who spoke on the item were in favor of implementing resident permit parking. The Public Safety Commission reviewed the information provided in the staff report and recommended that the City Council approve the request to restrict parking in the Aravaca Drive and Delcomb Avenue neighborhood for resident permit parking. Residents from the neighborhood were invited to appear before the City Council this evening to provide their comments. (See attached letter and attached Notice of Public Hearing)

Section 29.6.4 of the Paramount Municipal Code would need to be amended to specifically include the Aravaca Drive and Delcomb Avenue neighborhood. Currently, there is resident permit parking on the following streets:

- Virginia Avenue between Alondra Boulevard and Madison Street
- 1st, 2nd, and 3rd Streets
- Vans Street between 8830 Vans Street and 8842 Vans Street
- Passage Avenue, Perilla Avenue, Coke Avenue, Castana Avenue between Neardale Street and Contreras Street
- Rancho Cerona Drive between Rancho Obispo Road and Rancho Clemente Drive
- Colony Court
- Indiana between Monroe Street and Jackson Street
- Colorado Avenue between Jefferson Street and Somerset Boulevard
- Heritage Walk (15552 thru 15542 Orange Avenue, Cypria Circle, Julia Lane, and Windmill Lane)
- 6400 San Luis Street
- 14300 block of Orizaba Avenue and the 8100 block of 144th Street

There are certain procedures involved when resident permit parking is implemented in a neighborhood. Resident parking permits are issued at the Paramount Station upon proof of residency. Residents can receive regular permits with proof of vehicle registration to the residence. Residents are also entitled to three visitor permits and are advised that if a large family gathering is planned, they should contact the Public Safety Department to obtain additional temporary visitor permits that are date stamped and are only valid for that day.

RECOMMENDED ACTION

It is recommended that the City Council conduct a public hearing and read by title only, waive further reading, introduce Ordinance No. 1068, and place it on the next regular agenda for adoption.

February 18, 2016

To: City of Paramount
PUBLIC SAFETY
15001 Paramount Blvd.
Paramount, CA 90723

From: Betty Green
15717 S. Aravaca Dr.
Paramount, CA 90723

RE: Permit Parking Request

Dear Public Safety Director:

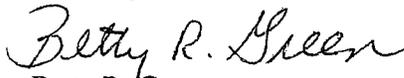
As a 30 year resident of Paramount and living in a cul-de-sac neighborhood, I am requesting permit parking.

The City of Paramount population has grown over the years and our once small and quiet neighborhood is overcrowded with people and cars.

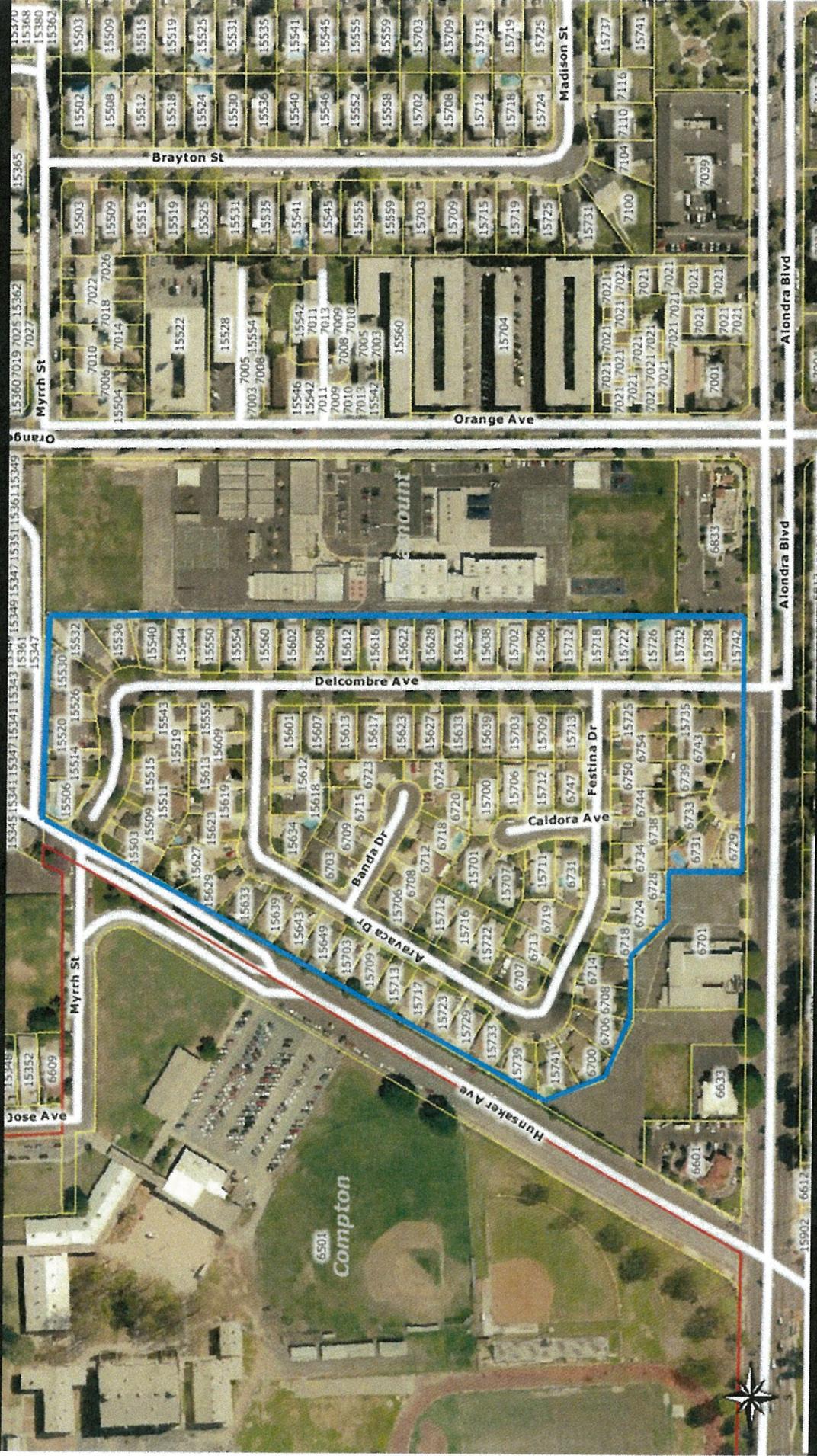
Residents living in the neighboring apartments and condos between Orange Avenue and Hunsucker Avenue, may not have enough parking spaces for their cars so it has come to my attention that some of those residents are parking their cars in my cul-de-sac neighborhood along Aravaca Drive and Delcombre. When this happens, an over flow of cars produce overcrowdedness along our already narrow streets. My friends and family along with my neighbors are unable to park in the cul-de-sac neighborhood due to the other residents from the neighboring apartments and condos parking their cars along the streets in my housing track. We do not know who these people are and they come in the neighborhood all hours of the day and night to pick up their cars.

I am hoping if permit parking is enforced, this would reduce other neighbors from parking in our cul-de-sac housing area.

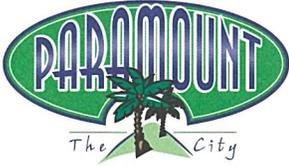
Sincerely,


Betty R. Green

Aravaca Drive and Delcambre Avenue Tract



Resident Permit Parking Only (area affected by restriction highlighted in blue)



Paramount
PUBLIC SAFETY

Public Safety Department
(562) 220-2002

April 13, 2016

Re: Public Notice

Dear Resident:

The Public Safety Department received a request to modify parking in your neighborhood by implementing "Resident Permit Parking" in your tract. In order to better assess the parking situation in your neighborhood, this item will be heard at the next City of Paramount City Council meeting:

Date: Tuesday, April 19, 2016
Time: 5:00 PM
Location: 16400 Colorado Avenue (Council Chambers)

The City of Paramount City Council will consider a proposal to implement the above parking changes at all times on all days throughout the year. You are invited to attend this meeting to provide your input on this street parking change. If approved, "Resident Permit Parking" will be implemented on Aravaca Drive/Delcambre Avenue tract. This includes the homes located between Alondra Boulevard and Myrrh Street (running east/west) and Orange Avenue and Hunsaker Avenue (running north/south).

If you have any questions about proposed change, please contact me at (562) 220-2001 or my Assistant, Adriana Lopez at (562) 220-2170 (refer to map).

CITY OF PARAMOUNT

Maria G. Meraz
Public Safety Director

CITY OF PARAMOUNT
16400 COLORADO AVENUE
PARAMOUNT, CALIFORNIA

PUBLIC HEARING

NOTICE OF PROPOSED ORDINANCE NO. 1068

Notice is hereby given that the City of Paramount will conduct a hearing to consider adding Section 29-6.4(j) to the Paramount Municipal Code regulating parking on certain streets in the City of Paramount.

The public hearing will be held at the regular meeting of the City Council to be held at 5:00 p.m. on April 19, 2016, in the Council Chambers, City Hall, 16400 Colorado Avenue, Paramount, California.

If you challenge the Ordinance in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City of Paramount at, or prior to, the public hearing.

Any correspondence regarding this matter should be sent to the City Clerk, City Hall, 16400 Colorado Avenue, Paramount California. For information please contact the Director of Public Safety, Maria Meraz, at (562) 220-2002.

Lana Chikami, City Clerk

PARAMOUNT JOURNAL
DATE OF PUBLICATION: APRIL 7, 2016
3 affidavits please

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1068

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT ADDING SECTION 29-6.4 (j) TO CHAPTER 29, ARTICLE II, OF THE PARAMOUNT MUNICIPAL CODE LIMITING OR STOPPING, STANDING OR PARKING IN DESIGNATED TOW AWAY ZONES

THE CITY COUNCIL OF THE CITY OF PARAMOUNT DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 29-6.4 of Chapter 29, Article II of the Paramount Municipal Code is hereby amended by adding subsection (j) to read as follows:

“(j) A person shall not park or let stand any vehicle, unless such vehicle displays a permit authorized hereunder on Alondra Boulevard between 6729 Alondra Boulevard and 6743 Alondra Boulevard; and on Delcombre Avenue, Aravaca Drive, Festina Drive, Bandra Drive, Caldora Avenue between Alondra Boulevard and Myrrh Street.”

SECTION 2. The City Manager, or his designee, is directed to clearly post limited parking signs effectuating Section 29-6.4 (j) to give notice that this Section is in effect.

SECTION 3. Authority. This Ordinance is adopted pursuant to the provisions of Section 22507 of the California Vehicle Code.

SECTION 4. CEQA. This Ordinance is not subject to the California Environmental Quality Act (“CEQA”) pursuant to §§ 15060 (c) (2) (the activity will not result in a direct or reasonable foreseeable indirect physical change in the environment) and 15060 (c) (3) (the activity is not a project as defined in § 15378 of the CEQA Guidelines Title 14, Chapter 3 of the California Code of Regulations) because it has no potential for resulting in physical change to the environment, directly or indirectly.

SECTION 5. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of this City hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause or phrase, or portion thereof, irrespective of the fact that anyone or more sections, subsections, clauses, phrases, or portions are declared invalid or unconstitutional.

SECTION 6. Effective Date. This Ordinance shall take full force and effect thirty (30) days after its adoption.

SECTION 7. The City Clerk shall certify to the adoption of this Ordinance and shall cause the same to be posted as required by law.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Paramount this 3rd day of May 2016.

Daryl Hofmeyer, Mayor

Attest:

Lana Chikami, City Clerk

MAY 3, 2016

“CERRITOS COMPLETE SCHOLARSHIP PROGRAM”

PRESIDENT DR. JOSE FIERRO WILL MAKE A PRESENTATION TO THE
PARAMOUNT CITY COUNCIL REGARDING CERRITOS COLLEGE'S
NEW PROGRAM.

MAY 3, 2016

AUTHORIZATION FOR CANNING HUNGER TO PROVIDE CURB ADDRESS PAINTING CITYWIDE

MOTION IN ORDER:

AUTHORIZE THE ISSUANCE OF A NO COST BUSINESS LICENSE, AN ENCROACHMENT PERMIT, AND AUTHORIZE CANNING HUNGER TO PROVIDE CURB ADDRESS PAINTING CITYWIDE.

APPROVED: _____ DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno
By: Christopher S. Cash/Sarah Ho
Date: May 3, 2016

Subject: AUTHORIZATION FOR CANNING HUNGER TO PROVIDE CURB ADDRESS PAINTING CITYWIDE

In an emergency situation, a freshly painted, clearly visible curb address is extremely valuable. The City of Paramount does not, currently, repaint curb addresses. It is fairly common among cities in Southern California to allow non-profit groups to paint curb addresses in exchange for allowing the groups to solicit donations from residents and businesses for their work. Public Works staff researched organizations that offer such services and surveyed surrounding cities. Based on the information found, staff determined that the group Canning Hunger had a good reference base from other cities for the curb painting services they provide. Further, the City of Paramount used Canning Hunger back in 2005 to provide curb address painting.

Canning Hunger is a recognized 501(c)3 non-profit charitable organization that provides free meals for the needy, as well as housing and job training for individuals in transitional living facilities. To help raise funds, they provide curb-painting services to cities. Canning Hunger has provided curb painting services recently to cities such as Los Alamitos, La Puente, Whittier, and Walnut.

If approved, Canning Hunger would be required to apply for a no cost business license and encroachment permit. They would then paint all residential addresses using four (4) inch black numbers on white reflective background. In return for these services, Canning Hunger will be allowed to solicit voluntary donations from the property owner in the amount of \$15.00 after the address has been painted on the curb. Residents will be notified prior to the curb address painting by receiving a door hanger indicating the specific details of the upcoming service in English and Spanish. All addresses will have their curb numbers refreshed and there is no obligation to donate to Canning Hunger in exchange for their service.

The City of Paramount will expect the organizations representatives to behave in a professional and courteous manner when operating in the community, especially when requesting donations. All representatives will wear Canning Hunger t-shirts and carry picture ID while working. Residents with questions will be able to call a toll free number to get assistance from Canning Hunger in addition to contacting the City. Wrong numbers will be addressed within 72 hours of notification (weather permitting).

This approach to maintaining curb addresses is both cost effective and sensitive to the community. Canning Hunger will provide a necessary service free of cost to the City and residents are given the chance to voluntarily donate to an organization that provides food to disadvantaged communities and low income families.

Recommended Action

It is recommended that the City Council authorize the issuance of a no fee business license, an encroachment permit, and authorize Canning Hunger to provide curb address painting citywide.

MAY 3, 2016

APPLICATIONS FOR FIREWORKS PERMITS - 2016

MOTION IN ORDER:

APPROVE THE APPLICATIONS TO SELL FIREWORKS SUBMITTED BY
THE EIGHT ELIGIBLE COMMUNITY GROUPS.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno
By: Kevin M. Chun/Antulio Garcia
Date: May 3, 2016

Subject: APPLICATIONS FOR FIREWORKS PERMITS - 2016

Background:

The eight non-profit organizations eligible to sell “safe and sane” fireworks within the City of Paramount have submitted applications to operate fireworks stands prior to the April 1, 2016 deadline. The firework stand locations are the same as last year, with the exception of one organization: First Assembly of God Church, which will move from its location last year at 14501-51 Lakewood Boulevard back to their previous location at 7922 Rosecrans Avenue. As required, these locations are more than one-quarter mile distance from the next closest fireworks stand. Per City Code, the sale of fireworks will be restricted to between 7:00 a.m. and 10:00 p.m., June 28 through July 4, 2016.

Provided below is a list of the eight groups and the proposed locations of their respective fireworks stands:

<u>Organization</u>	<u>Location</u>
Church of God of Prophecy 14743 S. Garfield Avenue	8524 Rosecrans Avenue
Downey Avenue Foursquare Church 13376 Downey Avenue	13376 Downey Avenue
Elk's Club #1804 8108 Alondra Boulevard	S/W Corner Alondra @ Orizaba
Emmanuel Reformed Church 15941 Virginia Avenue	15717 Downey Avenue
First Assembly of God Church 16215 Orizaba Avenue	7922 Rosecrans Avenue
Knights of Columbus 15339 Paramount Boulevard	Town Center West
Lions Club P.O. Box 1100	15101 Paramount Boulevard
Praise Chapel Paramount 8043 Madison Street	13120 Downey Avenue

CONDITIONS

Following City Council approval, each of the organizations must meet the following conditions to open their fireworks stands:

1. Obtain the necessary approval and permits for a temporary fireworks stand from Building and Safety.
2. Comply with applicable sections of Chapter 20 of the Paramount Municipal Code.
3. Comply with the provisions of the State Fireworks Law and Rules and Regulations of the State Fire Marshal.

RECOMMENDED ACTION

It is recommended that the City Council approve the applications to sell fireworks submitted by the eight eligible community groups.

MAY 3, 2016

REQUEST FOR INSTALLATION OF STOP SIGNS AT THE INTERSECTION OF VERMONT AVENUE AND MONROE STREET

MOTION IN ORDER:

DENY OR APPROVE THE REQUEST FOR INSTALLATION OF STOP SIGNS ON VERMONT AVENUE FOR BOTH NORTH AND SOUTHBOUND TRAFFIC AT MONROE STREET WITH ALL APPROPRIATE SIGNAGE AND PAVEMENT MARKINGS.

APPROVED: _____ DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: Christopher S. Cash

Date: May 3, 2016

Subject: REQUEST FOR INSTALLATION OF STOP SIGNS AT THE INTERSECTION OF VERMONT AVENUE AND MONROE STREET

We have received several complaints regarding right-of-way control at the intersection of Vermont Avenue and Monroe Street. Based on these complaints, a review of the traffic conditions at the intersection was conducted and it was determined that additional stop signs could be placed at the intersection of Vermont Avenue and Monroe Street.

Currently, the intersection has stop signs for traffic moving east and west bound from Monroe Street to Vermont Avenue. Last year, a crosswalk was also installed on Vermont Avenue, just south of Monroe Street, for pedestrian safety to assist pedestrians walking from the businesses along Vermont Avenue and Monroe Street easterly toward the Town Center West area. Based on the review of traffic conditions at the intersection it is recommended that a stop sign be placed on Vermont Avenue for both north and southbound traffic at Monroe Street. The addition of these stop signs to the existing stop signs would create a four-way stop at the intersection.

A notice indicating that the City Council would hear this item was sent to the surrounding businesses and residents.

Recommended Action

It is recommended that the City Council deny or approve the request for installation of stop signs at the intersection of Vermont Avenue for both north and southbound traffic at Monroe Street with all appropriate signage and pavement markings.

VERMONT AVENUE & MONROE STREET



MAY 3, 2016

REQUEST FOR INSTALLATION OF A LIMITED TIME PARKING ZONE
ON THE SOUTH SIDE OF JEFFERSON STREET, WEST OF GARFIELD
AVENUE (7312 JEFFERSON STREET)

MOTION IN ORDER:

DENY OR APPROVE THE REQUEST FOR THE INSTALLATION OF A
LIMITED TIME PARKING ZONE ON THE SOUTH SIDE OF JEFFERSON
STREET, WEST OF GARFIELD AVENUE (7312 JEFFERSON STREET).

APPROVED: _____ DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: Christopher S. Cash

Date: May 3, 2016

Subject: REQUEST FOR INSTALLATION OF A LIMITED TIME PARKING ZONE ON THE SOUTH SIDE OF JEFFERSON STREET, WEST OF GARFIELD AVENUE (7312 JEFFERSON STREET)

We have received a request to install a limited time parking zone with appropriate signage on the south side of Jefferson Street, in front of 7312 Jefferson Street, west of Garfield Avenue.

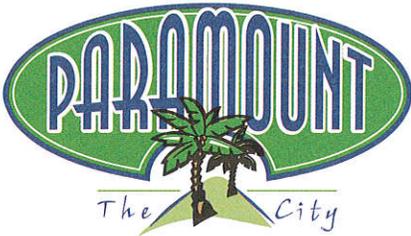
The curb currently has no restrictions. If approved, approximately 54 feet of the curb would be painted green with signage posted indicating that this area is a 2 hour parking zone (see attached map).

The area surrounding 7312 Jefferson Street generates a great deal of demand for on-street parking from employees of adjoining businesses. As a result, on-street parking is limited for business customers and vendors. The installation of a limited time parking zone is being requested to provide parking for customers and vendors.

At their April meeting, the Public Works Commission recommended to the City Council approval of the request to install a limited time parking zone. A notice (attached) indicating that the City Council would consider installation a limited time parking zone on Jefferson was sent to the adjoining residents and businesses.

Recommended Action

It is recommended that the City Council deny or approve the request for the installation of a limited time parking zone on the south side of Jefferson Street, west of Garfield Avenue (7312 Jefferson Street).



DARYL HOFMEYER
Mayor

PEGGY LEMONS
Vice Mayor

GENE DANIELS
Councilmember

TOM HANSEN
Councilmember

DIANE J. MARTINEZ
Councilmember

April 15, 2016

Dear Property/Business Owner:

Please be advised that the Public Works Commission at their meeting of April 7, 2016, recommended to the City Council the approval of the request to install a limited time parking zone in front of 7312 Jefferson Street.

This is to inform you that the Paramount City Council will discuss this recommendation at their meeting on Tuesday, May 3, 2016. The meeting will begin at 6:00 p.m. and will be held in the Paramount City Hall Council Chambers, 16400 Colorado Avenue.

At this meeting, a decision will be made by the Paramount City Council to accept or deny the recommendation of the Public Works Commission to install a limited time parking zone in front of 7312 Jefferson Street. If you have more information regarding this topic or would like to give further input, please attend this meeting.

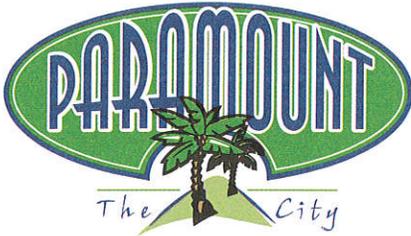
Should you have further questions regarding this meeting, please contact the Public Works Department at (562) 220-2020.

Para información en español, favor de llamar al (562)220-2020.

CITY OF PARAMOUNT

Christopher S. Cash
Director of Public Works

H:\Public Works\PWLETTER\COMMISH\Grn_7312 Jefferson.docx



DARYL HOFMEYER
Mayor

PEGGY LEMONS
Vice Mayor

GENE DANIELS
Councilmember

TOM HANSEN
Councilmember

DIANE J. MARTINEZ
Councilmember

March 29, 2016

Dear Property/Business Owner:

We have received a request to install a limited time parking zone on the south side of Jefferson Street, west of Garfield Avenue. The curb in front of 7312 Jefferson Street is currently not colored, which means parking is allowed there at any time (except for street sweeping days/hours). This letter is to inform you that the Public Works Commission will discuss this request at their meeting of Thursday, April 7, 2016. The meeting will begin at 6:00 PM and will be held in the Paramount City Hall Council Chambers, 16400 Colorado Avenue.

At this meeting, a decision by the Public Works Commission will be made to deny or recommend to the Paramount City Council the request to install a limited parking zone in front of 7312 Jefferson Street. The Commission requests that all those having an interest in the installation of a limited time parking zone please attend this meeting.

Should you have further questions regarding this matter, please call me at (562) 220-2020.

Para información en español, favor de llamar al (562)220-2020.

CITY OF PARAMOUNT

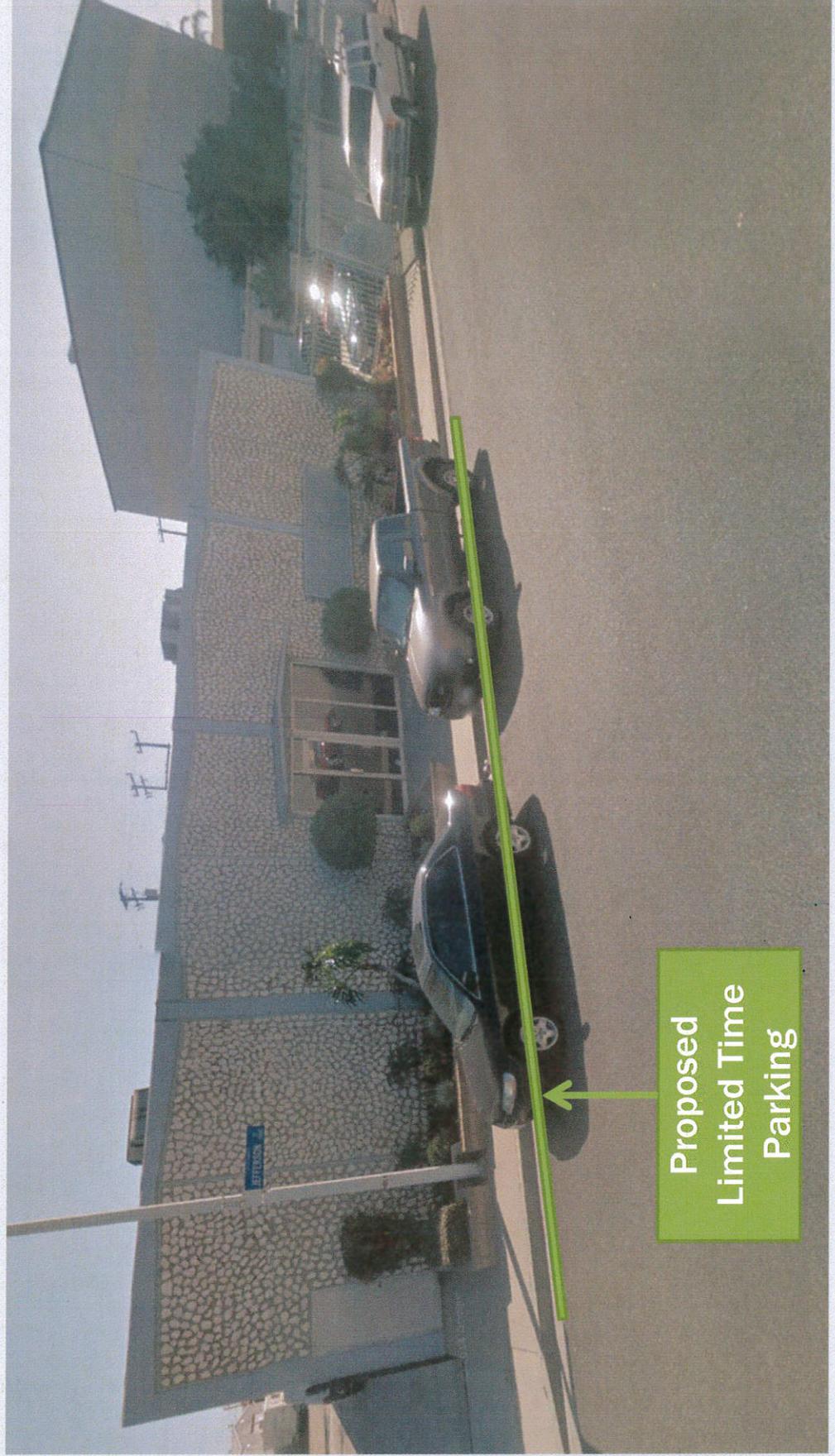
Sarah Ho
Assistant Director of Public Works

H:\Public Works\PWLETTER\COMMISH\Grn_7312 Jefferson.docx

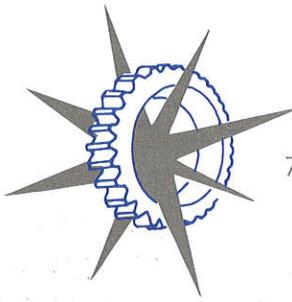
7312 JEFFERSON



7312 JEFFERSON



Proposed
Limited Time
Parking



Vi-Star Gear Co., Inc.

7312 Jefferson Street, Paramount, California 90723

Phone: 323-774-3750 • Fax: 562-408-2907

RECEIVED
09 MAR 14 AM 9:31
CITY OF PARAMOUNT

March 9, 2016

City of Paramount
Public Works Commission

Re: Request for 20 minute parking zone @ 7312 Jefferson Street

Back in the late 1960's to early 1970's, we had a space in front of our building zoned for 20 minute parking. Since then, the green has faded and we would like to request the parking zone be reinstated.

Parking is a huge issue for our clients, vendors and visitors. They, at times, have had to resort to double parking in order to conduct their business, as cars belonging to employees of neighboring businesses take up the area in front of our office. Our employees all have assigned parking within our own private lot. In addition, there have been a couple of cars that have motion detecting alarms and with the frequent passing of numerous semi-trucks and car carriers up and down the street, the car alarms are triggered and the resulting noise disrupts our phone conversations/meetings. This has been a real issue for us. I have included photos showing how congested our street is and specifically the area in front of our building.

Our company manufactures specialty precision gears for airline, military and satellite applications and the majority of our clients are government entities. We also have many vendors that require face to face visits with the owner and general manager. It would certainly be reasonable to expect that our clients, vendors and visitors have a more appropriate parking space available for them.

Thank you for your time, and I await your reply.

Kind regards~

Liz Fitzgerald
Office Manager

LF/laf

Liz Fitzgerald

From: Liz Fitzgerald <liz.f@vistargear.com>
Sent: Thursday, March 10, 2016 1:20 PM
To: 'Sarah Ho'
Subject: *Request for 20 min pkg zone
Attachments: 20160310_114347.jpg; 20160310_114328.jpg; 20160310_114319.jpg; city of Paramount 20 min pkg request.pdf

Hello Sarah,

Thanks for taking the time to speak with me on Monday. Please find attached the letter to the Public Works Commission, along with three photos.

Photo #1 shows the parking directly in front of our office door.

Photo #2 shows the length of our street looking from Garfield down. Our office is on the left before the fire hydrant. At the end of the street is some kind of auto storage or repo facility. They continually have car

carriers double parking along the street as well as dropping off cars and parking them all up and down the street until they are ready to move them into their lot. We have contacted the Paramount PD on several

occasions about the double parking issue, which they have responded to promptly.

Photo #3 shows the other end of the street, from our office (on the right) down to Garfield.

As you can see, the photos are showing the congestion that is a constant on this street. This, I believe, illustrates our need for the 20 minute zone in front of our door.

Thanks again for your assistance & I look forward to hearing back from you soon.

Kind regards~

Liz Fitzgerald
Office Manager
Vi-Star Gear Company, Inc.
323-774-3750 ph
562-408-2907 fx
Yahoo IM: fitz4sum

1



#2



#3



MAY 3, 2016

PUBLIC HEARING – ADOPTION OF THE ONE-YEAR ACTION PLAN (FY 2016-2017) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS

1. HEAR STAFF REPORT
2. OPEN THE PUBLIC HEARING
3. HEAR TESTIMONY:
 - (1) THOSE IN FAVOR
 - (2) THOSE OPPOSED
4. MOTION TO CLOSE THE PUBLIC HEARING

MOVED BY: _____

SECONDED BY: _____

5. MOTION IN ORDER:

ADOPT THE ONE-YEAR ACTION PLAN (FY 2016-2017) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS

APPROVED: _____ DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council
From: John Moreno
By: Karina Lam Liu/ Esther Luis
Date: May 3, 2016

Subject: PUBLIC HEARING REGARDING ADOPTION OF THE ONE-YEAR ACTION PLAN (FY 2016-2017) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AND HOME INVESTMENT PARTNERSHIPS (HOME) PROGRAMS

Background

In May 2012, the City submitted its Consolidated Plan for the period covering July 1, 2012 through June 30, 2017 to HUD. The Consolidated Plan informs the U.S. Department of Housing and Urban Development (HUD) of the City's housing, community, and economic development objectives for the five-year planning period. The objectives were determined through an analysis of the City's needs and resources.

While the Consolidated Plan established objectives, the One-Year Action Plan (FY 2016-2017) identifies the specific activities that will use CDBG and HOME funds to achieve certain outcomes related to the established objectives. The Action Plan covers activities to be implemented during the period starting July 1, 2016 and ending June 30, 2017.

One-Year Action Plan (FY 2016-2017)

For FY 2016-2017, the City estimates that it will receive \$807,091 of CDBG funds and will have \$325 in prior year unallocated funds for a total of \$807,416 of CDBG funds. Additionally, the City estimates that it will receive \$235,602 of HOME funds. These estimates are based on the latest formula grant allocations for FY 2016-2017 issued on February 16, 2016. However, HUD may re-release final formula grant allocations at a later date, so adjustments to the Action Plan budget will be made to conform to the grants received.

The Action Plan identifies the following CDBG and HOME activities to be implemented during the next fiscal year:

Community Development Block Grant:

1. City of Paramount	CDBG Administration (CDBG)	\$145,418
2. Fair Housing Foundation	Fair Housing Services (CDBG)	\$16,000
3. City of Paramount	Graffiti Removal (CDBG)	\$121,063
4. City of Paramount	Code Enforcement (CDBG LMA Res.)	\$250,000
5. City of Paramount	Code Enforcement (CDBG SBA Com.)	\$150,000
6. City of Paramount	Commercial Rehabilitation Program	<u>\$124,935</u>
		TOTAL: \$807,416*

* Includes \$325 of prior year unallocated funds

HOME Investment Partnerships:

1. City of Paramount	HOME Administration (HOME)	\$23,560
2. City of Paramount	Home Improvement Program	\$176,701
3. City of Paramount	Affordable Housing Program – CHDO	<u>\$35,341</u>
		TOTAL: \$235,602

As part of our citizen participation process, the City is required to make the Action Plan available for a minimum period of 30 days for public comment. The public comment period began on April 1, 2016 and ran through May 3, 2016. To date, the City has not received any comments from the public during this period. Any public comments received during the City Council meeting for this item will be incorporated into the FY 2016-2017 One-Year Action Plan before it is submitted to HUD.

Recommended Action

It is recommended that the City Council conduct a public hearing and adopt the One-Year Action Plan (FY 2016-2017), authorize the City Manager or his designee to adjust the CDBG and HOME activity budgets upon receipt from HUD to conform with the final formula grant allocations, and execute and submit all required documents and agreements to implement the One-Year Action Plan (FY 2016-2017) in compliance with HUD regulations.

MAY 3, 2016

AWARD OF CONTRACT

BANKING SERVICES

MOTION IN ORDER:

AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH WELLS FARGO BANK FOR BANKING SERVICES AND AUTHORIZE STAFF TO BEGIN TRANSITIONING SERVICES TO WELLS FARGO BANK.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: Karina Lam Liu

Date: May 3, 2016

Subject: Award of Contract - Banking Services

Background

In late 2015, the City received notice from its current banking services provider, Bank of America, of the Bank's intent to terminate its relationship with the City. Bank of America has been exiting a portion of the government services market in California due to changes in banking regulations, with a shifting focus to larger and more profitable government clients in lieu of smaller-sized agencies like the City. As such, we are intending to transition to a new bank by the end of May, consistent with the timeline allotted by Bank of America.

On March 8, 2016, on behalf of the City and its component units (including the Paramount Housing Authority and Successor Agency to the Paramount Redevelopment Agency), the City issued a request for proposal (RFP) to eight banks including: Bank of the West, Banc of California, Chase, Citibank, Citizens Business Bank, MUFG Union Bank, U.S. Bank and Wells Fargo. These eight banks were selected based on their reputation serving other municipalities, their size, and the proximity of their branches to the City. The City received two proposals before the deadline, from MUFG Union Bank and Wells Fargo. After detailed review and a phone interview, staff selected Wells Fargo as the bank that offers the best pricing and services to meet the City's needs. Also Wells Fargo is located within the City limits. The selection of Wells Fargo was based on an evaluation that included the following criteria:

- Strength and stability of the bank
- Public sector experience and resources
- Cost of services
- Completeness of the proposals received
- Location of bank offices

Banking Selection Analysis

In terms of strength and stability of the banks, both financial institutions have prime quality ratings, and are insured by the Federal Deposit Insurance Corporation (FDIC), which provides deposit insurance guaranteeing the safety of a depositor's accounts in member banks up to \$250,000 for each deposit ownership category in each insured

bank. Institutions insured by the FDIC have their deposits backed by the full faith and credit of the United States Government. Both banks are a Local Agency Investment Fund (LAIF) depository.

Similarly, both financial institutions have significant experience and resources servicing municipalities.

Both banks submitted prices for the banking services used by the City as well as other available services. When comparing the cost of services, Wells Fargo provides better pricing. The price lists were analyzed and an average monthly cost for each bank was determined based on the basic services the City currently uses. The types of services included were the general and payroll checking accounts, daily deposits, wire transfers, reconciliation services etc. The average cost per month for basic services in the proposals is:

- MUFG Union Bank \$1,971.58 per month
- Wells Fargo Bank \$904.67 per month

Between the two banks, Wells Fargo Bank provides the lower cost of services. Additionally, the proposal that Wells Fargo Bank submitted strictly adhered to the format of our RFP and provided a more customized and detailed proposal than that of Union Bank. Wells Fargo Bank also has a local branch within the City limits.

Based on the above analysis, we are recommending Wells Fargo Bank as the bank that will meet the City's banking needs. Attached is a draft agreement which has been reviewed by our City Attorney.

Recommended Action

It is recommended the City Council authorize the Mayor to enter into an agreement with Wells Fargo Bank for banking services and authorize staff to begin transitioning services to Wells Fargo Bank.

DRAFT

AGREEMENT FOR BANKING SERVICES

This agreement ("Agreement"), made and entered into this ____ day of _____, 2016, by and among the City of PARAMOUNT, a general municipal corporation located in the County of Los Angeles, State of California ("CITY"); the Successor Agency for the Paramount Redevelopment Agency; and the Paramount Housing Authority shall hereinafter be jointly referred to as the "AGENCIES;" and WELLS FARGO BANK, N.A. with principal offices at 333 S. Grand Avenue, 5th Floor, Los Angeles, California 90071 ("CONTRACTOR") (collectively "PARTIES").

WITNESSETH

WHEREAS, CONTRACTOR is a financial institution, the principal members of which are fully qualified and registered as required under the laws of the State of California; and

WHEREAS, AGENCIES have a need for certain banking and custodial services (the "Services"), more particularly described in the CITY's Request for Proposal dated March 8, 2016 (the "RFP").

WHEREAS, in response to the CITY's RFP, CONTRACTOR submitted a proposal dated March 24, 2016 (the "Proposal").

WHEREAS, CONTRACTOR is experienced in providing the requested Services for municipal corporations, and is able to provide personnel with the requisite experience and background to carry out these duties; and

WHEREAS, AGENCIES desire to engage CONTRACTOR to provide these banking Services;

NOW THEREFORE, in consideration of the mutual covenants, benefits, and premises hereinabove stated, the Parties hereto agree as follows:

1. SERVICES TO BE PERFORMED

AGENCIES hereby engage CONTRACTOR, and CONTRACTOR hereby accepts such engagement, to perform the various banking and custodial services set forth in the CITY's RFP issued on March 8, 2016, and in CONTRACTOR's Proposal dated March 24, 2016, submitted in response to the RFP.

2. TIME FOR PERFORMANCE

This Agreement shall be for a term of four (4) years, commencing at 12:01 a.m. on May _____, 2016, and terminating at midnight on _____; provided, however, AGENCIES shall have the option to extend the term of this Agreement on the same terms and conditions for additional two-year periods by giving the CONTRACTOR notice of extension on or before July 31, 2020, and on or before the 60th day prior to the expiration date of any extension period.

3. PERFORMANCE TO SATISFACTION OF AGENCIES

Contractor agrees to perform all work to the complete satisfaction of AGENCIES and within the times hereinafter specified. Evaluations of the work will be done by the Finance Director or her designee. If the quality of work is not satisfactory, AGENCIES in their reasonable discretion, have the right to:

- a. Meet with CONTRACTOR to review the quality of the work and resolve the matters of concern;
- b. Require CONTRACTOR to repeat the work and/or remedy the problem at no additional fee until it is satisfactory; and/or
- c. Terminate the Agreement as hereinafter set forth.

4. COMPLIANCE WITH LAW

CONTRACTOR shall secure and maintain all licenses or permits required by law, and all services rendered by CONTRACTOR hereunder shall be provided in accordance with the requirements of relevant local, State and Federal law.

5. FAMILIARITY WITH WORK

By execution of this Agreement, CONTRACTOR warrants that:

- a. It has thoroughly investigated and considered the Services to be performed;
- b. It has expertise in the area of banking and custody of public funds;
- c. It has carefully considered how the Services should be performed;

- d. It fully understands the difficulties and restrictions attending the performance of the Services under this Agreement; and
- e. It has the professional and technical competency to perform the work and the production capacity to complete the work in a timely manner with respect to the schedule included in the scope of services.

6. COMPENSATION

A. SERVICES DESCRIBED IN PROPOSAL

For complete and satisfactory performance of the Services under this Agreement, AGENCIES will pay CONTRACTOR in accordance with the fee schedule as part of CONTRACTOR's Proposal. The PARTIES agree that the rates, fees and charges set forth in the Fee Schedule may not be increased by CONTRACTOR (but may be reduced) for a period of four (4) years from the date this Agreement is executed. Notwithstanding the foregoing, an increase in fees or charges is permissible in situations where the increase is federally mandated.

B. ADDITIONAL SERVICES

For any additional services, or any additional compensation, of any nature to be proposed for payment to CONTRACTOR by AGENCIES, such modification of this Agreement shall be a written request executed by CONTRACTOR and approved in writing by AGENCIES.

It is specifically understood that oral requests or approvals of such additional services, change orders or additional compensation and any approvals from AGENCIES are not permitted and are unenforceable.

C. PAYMENT PROCEDURE

CONTRACTOR shall submit a monthly statement of work performed to the AGENCIES. Within twenty (20) working days of receipt of such statement, AGENCIES shall determine whether CONTRACTOR has satisfactorily performed the work described in the invoice. AGENCIES shall pay CONTRACTOR for that work which AGENCIES reasonably deem to have been satisfactorily completed through its earnings allowance

(compensating balances) carried forward from month to month, on a cash basis, or combination thereof as determined by the AGENCIES, except that if the AGENCIES make payment through its earning allowance, it must pay in cash any outstanding balance due after December 31st each year by January 31st of the following year.

However, AGENCIES will not process any payments to CONTRACTOR for any services performed before AGENCIES receive the certificates of insurance required in Section 12.

7. TERMINATION

A. TERMINATION FOR CONVENIENCE

This Agreement, or some or all of the Services, may be terminated by the AGENCIES by giving CONTRACTOR thirty (30) days prior written notice of its intention to terminate. In the event of a termination under this section, CONTRACTOR shall be compensated for Services rendered up through the date of termination. On the date of termination, at the AGENCIES' option, CONTRACTOR shall deliver to AGENCIES whatever original documents or copies may be in CONTRACTOR's possession that AGENCIES may request in writing, that were generated by AGENCIES, including but not limited to all checks, deposit slips, and all other information and materials as CONTRACTOR may have accumulated in performing this Agreement, except where CONTRACTOR is required to maintain such documents, or is prevented from turning over such documents, under applicable law, or where such documents are not maintained by CONTRACTOR. Any agreement to deliver such documents does not govern document retention policies of CONTRACTOR or retention obligations set forth in other agreements among the PARTIES.

This Agreement, or some or all of the Services being provided to AGENCIES, may be terminated by CONTRACTOR by providing AGENCIES with no less than nine (9) months prior written notice of such termination. The PARTIES understand that if a termination is initiated, it may take AGENCIES up to nine (9) months to properly advertise and locate a new banking service provider. For purpose of this section only, notice to the AGENCIES shall be given to the City Treasurer.

8. COORDINATION OF WORK

A. Selection of Representatives

The following principals of CONTRACTOR are hereby designated as the principals and representatives of CONTRACTOR authorized to act in its behalf with respect to the work specified in this Agreement and to make all decisions in connection therewith:

Jeannie Kabilafkas, Industry Specialist/Relationship Manager ("Relationship Manager")

CONTRACTOR will endeavor to obtain AGENCIES' consent prior to changing the Relationship Manager by offering AGENCIES a choice between several individuals to replace the current Relationship Manager if necessary.

B. AGENCIES' Representative

The AGENCIES' representative for purposes of this Agreement shall be the Finance Director, her designee, or such other person as designated by the City Manager of the City. It shall be the CONTRACTOR's responsibility to assure that the AGENCIES' representative is kept informed of the progress of the performance of the services and the CONTRACTOR shall refer any decision which must be made by AGENCIES to the AGENCIES' representative. Unless otherwise specified herein, any approval of AGENCIES required hereunder shall mean the approval of the AGENCIES' representative.

9. INDEPENDENT CONTRACTOR

A. CONTRACTOR Status

CONTRACTOR is an independent contractor and not an employee of AGENCIES. Neither AGENCIES nor any of their employees shall have any control over the conduct of the CONTRACTOR or any of the CONTRACTOR's employees, except as herein set forth and, CONTRACTOR expressly warrants not to, in any time or in any manner, represent that CONTRACTOR, or any of CONTRACTOR's officers, employees or agents, are in any manner officers, employees, or agents of AGENCIES. It is distinctly understood that said CONTRACTOR is and shall at all times remain as to the AGENCIES a wholly

independent contractor, and that CONTRACTOR's obligations to the AGENCIES are solely such as are prescribed by this Agreement. CONTRACTOR shall not incur or have the power to incur any debt, obligation, or liability whatever against AGENCIES, or bind AGENCIES in any manner.

Neither CONTRACTOR, nor any of CONTRACTOR'S officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to AGENCIES' employees. CONTRACTOR expressly waives any claim CONTRACTOR may have to any such rights.

B. CONTRACTOR's Personal Services - Inducement

This Agreement contemplates that the CONTRACTOR's personal services and those of CONTRACTOR's officers, employees, and agents are a substantial inducement to the AGENCIES for entering into this Agreement. CONTRACTOR may not assign any interest in this Agreement, except upon written consent of AGENCIES. Nothing in this Agreement shall be construed as preventing CONTRACTOR from employing as many employees as CONTRACTOR deems necessary for the proper and efficient performance of this Agreement.

10. INDEMNITY

During the term of this Agreement, CONTRACTOR will indemnify, defend and hold harmless AGENCIES and their officers, directors, employees, agents and assigns (the "AGENCIES Indemnified PARTIES") from and against all claims, losses, demands, liability, judgments, awards, interest, attorney's fees and costs (collectively, "Losses") arising out of, or resulting from the performance of the services provided hereunder which are, in each case, directly caused in whole or in part by the negligent or intentional acts or omissions of CONTRACTOR or any of its officers, directors, employees, agents, or subcontractors, except to the extent such Losses are caused by the negligence or intentional misconduct of any AGENCIES Indemnified Party. In no event will CONTRACTOR be liable for any indirect, special, consequential or punitive damages, whether or not the likelihood of such damages was known to CONTRACTOR, and regardless of the form of the claim or action or the legal theory on which it is based.

During the term of this Agreement, AGENCIES will indemnify, defend and hold harmless CONTRACTOR and its officers, directors, employees, agents and assigns (the "CONTRACTOR Indemnified PARTIES") from and against all claims, losses, demands, liability, judgments, awards, interest, attorney's fees and costs (collectively, "Losses") arising out of, or resulting from the CONTRACTOR Indemnified PARTIES following the AGENCIES' instructions, except to the extent such Losses are caused by the negligence or intentional misconduct of any CONTRACTOR Indemnified Party. In no event will AGENCIES be liable for any indirect, special, consequential or punitive damages, whether or not the likelihood of such damages was known to AGENCIES, and regardless of the form of the claim or action or the legal theory on which it is based.

CONTRACTOR will defend or settle, at its own expense, any claim or suit against AGENCIES alleging that any such item furnished by CONTRACTOR infringes any patent, trademark, copyright or trade secret. CONTRACTOR also will pay all damages and costs that by final judgment may be assessed against the AGENCIES due to such infringement and all attorney fees and litigation expenses reasonably incurred by AGENCIES to defend against such a claim or suit. If any product(s) furnished by CONTRACTOR become, or in CONTRACTOR's opinion are likely to become, the subject of a claim of infringement, CONTRACTOR will, at its option: (1) procure for the customer the right to continue using the applicable item; (2) replace the product with a non-infringing product substantially complying with the item's specifications; or (3) modify the item so it becomes non-infringing and performs in a substantially similar manner to the original item.

11. INSURANCE

Throughout the term of this agreement, CONTRACTOR shall procure and maintain, at its own cost, the insurance as described in the RFP.

12. USE OF MATERIALS

AGENCIES will make available to CONTRACTOR such materials from their files as may be required by CONTRACTOR to perform services under this Agreement. Such materials, if retained by CONTRACTOR, including but not limited to all original checks, deposit slips and other related banking documents or information created by AGENCIES, shall remain the property of AGENCIES while in CONTRACTOR's possession and shall be returned to AGENCIES upon request, and in no event later than completion of

work described herein. CONTRACTOR shall turn over to AGENCIES any property of AGENCIES in its possession on completion of work under this Agreement, or when requested by AGENCIES.

13. GUARANTEES AND WARRANTY.

A. CONTRACTOR guarantees and warrants that the work shall be performed and completed in accordance with generally accepted industry standards, practices, and principles applicable to the work. Among other things and without waiver of AGENCIES' other rights or remedies, AGENCIES may require CONTRACTOR to re-perform any of said services which were not performed in accordance with these standards. CONTRACTOR shall perform the remedial services at its sole expense.

B. AGENCIES' representatives shall at all times have access to the work for purposes of inspecting same and determining that the work is being performed in accordance with the terms of this Agreement.

14. CONFIDENTIALITY.

All documents, data, reports or information that the AGENCIES provide to CONTRACTOR during the term this Agreement, or that CONTRACTOR has access to during the term of this Agreement shall be considered confidential and shall not be released or disclosed by CONTRACTOR, its employees, agents or subcontractors, unless authorized by the AGENCIES or required to do so by law. CONTRACTOR agrees that all documents or other information used or reviewed in connection with CONTRACTOR's work for the AGENCIES shall be used only for the purpose of carrying out AGENCIES business and cannot be used for any other purpose. Such confidentiality shall survive termination of the Agreement.

Unless otherwise provided in the Service Documentation, all User Guides and Terms of Use constitute Bank's or its vendor's confidential information ("Confidential Information"), and Customer will not acquire any ownership interest in or rights to Confidential Information as a result of Customer's use of any Service. AGENCIES will, except to the extent disclosure is required by law: (a) maintain the confidentiality of the Confidential Information; (b) not disclose (or permit its employees or agents to disclose), copy, transfer, sublicense or otherwise make any of it available to any person or entity, other than AGENCIES' employees who have a need to use the Confidential Information in

connection with the applicable Service; and (c) not decompile, reverse engineer, disassemble, modify, or create derivative works of any Confidential Information. AGENCIES will notify Bank immediately if it knows or suspects that there has been any unauthorized disclosure, possession, use or knowledge (each, an "Unauthorized Use") of any Confidential Information. If AGENCIES (or its employees or agents) are responsible for the Unauthorized Use, AGENCIES will, at their expense, promptly take all actions, including without limitation initiating court proceedings to recover possession and prevent further Unauthorized Use of the Confidential Information and obtain redress for any injury caused to Bank as a result of such Unauthorized Use.

However, CONTRACTOR will pay all expenses related to maintaining the confidentiality of any User Guides and/or Terms of Use that have been requested under the Public Records Act.

15. RELEASE OF INFORMATION.

CONTRACTOR shall not make public information releases or otherwise publish any information obtained or produced by it as a result of, or in connection with, the performance of services under this Agreement without the prior written authorization from the CITY's Treasurer or as is required by law.

16. OTHER OBLIGATIONS OF CONTRACTOR.

- A. There will be no check cashing fees assessed (either against the payee or the issuer) for any check issued under the terms of this Agreement, from an account with positive pay with payee validation, which is cashed at any branch of CONTRACTOR's Banks during the term of this Agreement and during any subsequent extension of this Agreement.
- B. If at any time there are insufficient funds in an account for a proposed wire, presented check, or other banking transaction, CONTRACTOR will coordinate with AGENCIES to address the deficiency.
- C. All costs of converting from its present provider bank to CONTRACTOR (including but not limited to check stock, deposit slips, stamps, money bags, and software), up to \$5,000.00, will be the responsibility of CONTRACTOR.

- D. Provided that AGENCIES are engaged in the "Wells at Work" program, CONTRACTOR will provide free checking accounts for all qualified AGENCIES employees who deposit their payroll at CONTRACTOR's Bank via direct deposit.
- E. Officers, officials, employees and agents of AGENCIES shall not be required to provide personal information to CONTRACTOR when conducting AGENCIES business, except as required by Bank Secrecy Act, Anti-Money Laundering provisions, OFAC requirements, related provisions, or applicable law. This shall include but not be limited to the provision of social security numbers, birth dates, personal guarantees, home telephone numbers, etc. Notwithstanding the foregoing, CONTRACTOR shall be entitled to the name, position/title and business phone number of the individual, and any other information which is determined to be reasonably necessary in order to verify the authority of the person to act, or otherwise complete the transaction at issue.
- F. The Relationship Manager will meet with the AGENCIES at their principal offices or other location requested by the AGENCIES regularly to review service levels and AGENCIES satisfaction, introduce new products and services, and address other business issues.
- G. AGENCIES and CONTRACTOR specifically agree that the services to be provided under this Agreement do not include investment services. However, in the event that the AGENCIES desires to obtain investment services from Wells Fargo, LLC, CONTRACTOR expressly agrees to waive any safe-keeping fees being charged to AGENCIES under the terms of this Agreement.
- H. AGENCIES and CONTRACTOR also specifically agree that compensating balances will be collected from balances maintained in non-interest bearing accounts adjusted to meet Federal Reserve Requirements, if any. The compensating balance requirement for a given month shall vary based upon the current earnings allowance rate, services utilized, and volumes. Using this method, AGENCIES may carry excess balances forward to offset a deficit incurred during a calendar month and to cover charges in subsequent months, but excess balances cannot be carried beyond calendar year end. Any shortfall will be due and payable within thirty (30) days of presentment of the analysis for the final month of the quarter.

17. JOINT EFFORT

This Agreement is created as a joint effort among the PARTIES and is fully negotiated as to its terms, covenants, and conditions. Accordingly, it shall not be construed against either party as the drafter.

18. MISCELLANEOUS

A. Notices

Any notices to be given under this Agreement shall be given by enclosing the same in the sealed envelope, postage prepaid, and depositing the same in the United States Postal Service, addressed as follows:

AGENCIES:
CITY OF PARAMOUNT
16400 Colorado Ave.
Paramount, CA 90723
Attn: Finance Director

CONTRACTOR:
WELLS FARGO BANK, N.A.
333 S. Grand Avenue
5th Floor
Los Angeles, CA 90071
Attn: Jeannie Kabilafkas

B. Enforcement of Agreement

This Agreement shall be construed and interpreted as to both validity, and performance of the PARTIES, in accordance with: (a) U.S. federal law, and (b) the laws of the State of California without regard to conflicts of laws principles. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, any federal courts located therein, or any other appropriate court in such county, and CONTRACTOR covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

C. Disputes

In the event of any dispute arising under this Agreement, the injured Party shall notify the injuring Party in writing of its contentions by submitting a claim therefor.

The injured Party shall continue performing its obligations hereunder so long as the injuring Party cures any default within fourteen (14) days after service of the notice, or if the cure of the default is commenced within seven (7) days after service of said

notice and is cured within a reasonable time after commencement; provided that, if the default is an immediate danger to the health, safety and general welfare, the AGENCIES may take immediate action. Compliance with the provisions of this Section shall be a condition precedent to any legal action, and such compliance shall not be a waiver of any Party's right to take legal action in the event that the dispute is not cured.

D. Waiver

No delay or omission in the exercise of any right or remedy of a non-defaulting Party on any default shall impair such right or remedy or be construed as a waiver. AGENCIES' consent or approval of any act by CONTRACTOR requiring AGENCIES' consent to or approval of any subsequent act of CONTRACTOR or any waiver by either Party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

E. Rights and Remedies are Cumulative

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the PARTIES are cumulative and the exercise by either Party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other Party.

F. Legal Action

In addition to any other rights or remedies, either Party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

G. Attorney's Fees

If either Party commences an action against the other Party arising out of or in connection with this Agreement, the prevailing Party shall be entitled to recover reasonable attorney's fees and costs of suit from the losing Party.

H. Integration

This Agreement, together with attached Exhibits identified herein supersedes any and all other agreements, either oral or in writing, among the PARTIES with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party, which is not embodied herein, nor any other agreement, statement or promise not contained in this Agreement shall be valid and binding. Any modification of the Agreement shall be effective only if it is in writing and signed by all PARTIES.

I. Amendment

This Agreement may be amended only by the written mutual consent of the PARTIES.

IN WITNESS WHEREOF, the PARTIES hereto have caused this Agreement to be duly executed with all the formalities required by law on the respective dates set forth opposite their signatures.

CITY ON BEHALF OF AGENCIES

DATED: _____

DARYL HOFMEYER
MAYOR

WELLS FARGO BANK, N.A.

JEANNIE KABILAFKAS
RELATIONSHIP MANAGER

APPROVED AS TO FORM:

JOHN E. CAVANAUGH
AGENCIES ATTORNEY

AGREEMENT FOR BANKING SERVICES
Page 14

ATTEST:

LANA CHIKAMI
CITY CLERK

MAY 3, 2016

ORDINANCE NO. 1069

“AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA AMENDING CHAPTER 21 OF THE PARAMOUNT MUNICIPAL CODE REGARDING THE UNDERGROUND PIPELINE FRANCHISE WITH THE PARAMOUNT PETROLEUM CORPORATION”

MOTION IN ORDER:

READ BY TITLE ONLY, WAIVE FURTHER READING, INTRODUCE ORDINANCE NO. 1069, AND PLACE IT ON THE NEXT REGULAR AGENDA FOR ADOPTION.

APPROVED: _____

DENIED: _____

MOVED BY: _____

SECONDED BY: _____

ROLL CALL VOTE:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____



To: Honorable City Council

From: John Moreno

By: Kevin M. Chun

Date: May 3, 2016

Subject: ORDINANCE NO. 1069 – ADOPTING UNDERGROUND PIPELINE FRANCHISE AGREEMENT WITH THE PARAMOUNT PETROLEUM CORPORATION

Background:

For several decades, the Paramount Petroleum Corporation has utilized an underground pipeline located beneath Downey Avenue, bounded on the north by Contreras Street and by Flower Street to the south. This usage of the public right-of-way is subject to franchise provisions, including a fee schedule that has historically been renewed every ten years. Another renewal for the next ten years is now needed prior to the end of the current fiscal year. Staff has reviewed the previous franchise provisions with Paramount Petroleum and recommends adopting a new fee schedule that includes an increase of 5% for FY 2015-16, bringing the fee to \$24,548.22, with an additional increase of 5% annually until FY 2024-25. All other franchise provisions (i.e., City regulatory requirements) will remain the same. The City Attorney has reviewed the ordinance for terms and conditions.

Recommended Action:

It is recommended that the City Council read by title only, waive further reading, introduce Ordinance No. 1069, and place it on the next regular agenda for adoption.

CITY OF PARAMOUNT
LOS ANGELES COUNTY, CALIFORNIA

ORDINANCE NO. 1069

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PARAMOUNT, CALIFORNIA AMENDING CHAPTER 21 OF THE PARAMOUNT MUNICIPAL CODE REGARDING THE UNDERGROUND PIPELINE FRANCHISE WITH THE PARAMOUNT PETROLEUM CORPORATION

The City Council of the City of Paramount does ordain as follows:

Section 1. Section 21-140 is hereby amended in its entirety to read as follows:

Section 21-140. Nature of grant.

The city hereby grants to Paramount Petroleum Corporation, its successors and assigns, hereinafter referred to as "grantee" subject to the terms and conditions herein contained, the right, franchise and privilege from time to time, for a period of ten years from and after the effective date of Ordinance No. 1069, to install, operate, maintain, replace, change the size, abandon in place and/or remove pipelines for transportation of oil, gas, gasoline, petroleum, wet gas, hydrocarbon substances, water, waste water, mud stream or other substances transportable by pipeline together with all appurtenances and service connections necessary or convenient to properly maintain and operate said pipelines, including cathodic protection facilities for the grantee's business, hereinafter collectively called "franchise property," within the public streets, highways, alleys and other public ways or public property, hereinafter collectively called "streets," of the city, as enumerated and described as follows:

All that portion of Downey Avenue within the limits of the city, bounded on the north by a point in Downey Avenue approximately 350.15 feet south of the center line of Contreras Street, and bounded on the south by the boundary of the City of Bellflower, being approximately 799.28 feet south of the center line of Flower Street. The total length of this pipeline is 7,346.7 linear feet.

Section 2. Section 21-142 (d) is hereby amended in its entirety to read as follows:

(d) Emergency work. The grantee shall promptly repair any leaks or breaks in pipelines and conduits. If any portion of any street shall be damaged by reason of breaks or leaks in any pipe or conduit constructed under this franchise, the grantee shall at its own expense take immediate steps to repair any such damage and restore such street to as good condition as it was before such a break or leak. The repair must be done to the satisfaction of the Public Works Director. Such emergency repair of franchise property may be commenced without prior permit provided that grantee shall notify the Public Works Director and the Los Angeles County Fire Department's Hazardous Materials Division as soon as a break or leak occurs. The grantee must still obtain a permit for emergency repair work no later than the next business day from the day the emergency occurred. The grantee shall promptly remove any contamination from streets and underground soil due to breaks and leaks of grantee's pipelines or conduits. The removal of contamination must be performed to the satisfaction of the Los Angeles County Fire Department's Hazardous Materials Division.

Section 3. Section 21-144 is hereby amended in its entirety to read as follows:

Section 21-144. Compensation to the city.

(a) Annual franchise fee payment. As consideration for the franchise hereby granted, grantee shall pay to the city in lawful money of the United States an annual franchise fee according to the following schedule:

<u>Fiscal Year</u>	<u>Franchise Fee</u>
2014-15	\$ 23,379.26
2015-16	\$ 24,548.22
2016-17	\$ 25,775.63
2017-18	\$ 27,064.42
2018-19	\$ 28,417.64
2019-20	\$ 29,838.52
2020-21	\$ 31,330.44
2021-22	\$ 32,896.97
2022-23	\$ 34,541.81
2023-24	\$ 36,268.91
2024-25	\$ 38,082.35

The grantee of this franchise shall submit payment to the city's Finance Department by March 31 of each year. The grantee shall pay the City of Paramount in lawful money of the United States the aforesaid compensation. Any neglect, omission, or refusal of said grantee to pay said compensation at the time or in the manner hereinbefore provided, which neglect, omission or refusal shall continue more than fifteen (15) days following notice thereof to the grantee by the city, shall be grounds for the declaration of the forfeiture of this franchise and of all rights of the grantee hereunder.

(b) Acquisition of additional pipeline. Grantee shall notify the city immediately if grantee acquires additional pipeline during the term of this franchise. Any additional pipeline acquired by grantee shall increase grantee's annual franchise fee payment as noted in section (a). The additional franchise fee will be an amount mutually agreed upon by the city and grantee.

Section 4. Section 21-145 (b) is hereby amended in its entirety to read as follows:

(b) Avoidance of liability of city. The grantee shall further deposit with the city clerk a certificate of insurance naming the city as additionally insured in connection with this franchise, in the principal amount of at least ten million dollars (\$10,000,000).

Section 5. Section 21-148 is hereby amended in its entirety to read as follows:

Section 21-148. Acceptance.

This franchise is herein extended for a ten-year term and shall be enjoyed only upon the terms and conditions herein contained for a ten-year term commencing with the effective date of this ordinance, and the grantee shall, within 30 days of the adoption of this ordinance extending said franchise, file with the city clerk a written acceptance of such terms and conditions.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this ordinance, or the application thereof to any person, firm, corporation or circumstance, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion thereof. The City Council of the City of Paramount hereby declares that it would have adopted this ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions be declared invalid or unconstitutional.

Section 7. Effective Date. This ordinance shall take effect thirty days after its adoption. The City Clerk or her duly appointed deputy shall certify to the adoption of this ordinance and shall cause this ordinance to be published as required by law.

APPROVED, and ADOPTED by the City Council of the City of Paramount this 7th day of June, 2016.

Daryl Hofmeyer, Mayor

Attest:

Lana Chikami, City Clerk