

# Accessing Health and Human Services Programs

## Most Commonly Requested Documents



	CALIFORNIA CHILDREN'S SERVICES (CCS) (800) 288-4584	CHILD HEALTH & DISABILITY PREVENTION PROGRAM (CHDP)	HEALTHY KIDS (888) 4LA-KIDS	HEALTHY FAMILIES (888) 747-1222	MEDI-CAL (877) 597-4777	MEDICARE (800) MEDICARE	CALWORKS (877) 481-1044	CASH ASSISTANCE PROGRAM FOR IMMIGRANTS (CAPI) (877) 481-1044	FOOD STAMPS (877) 597-4777	GENERAL RELIEF (877) 481-1044	IN-HOME SUPPORTIVE SERVICES (IHSS) (888) 944-IHSS	WOMEN, INFANTS AND CHILDREN (888) WIC-BABY	CHILD SUPPORT SERVICES (800) 615-8858	MENTAL HEALTH (800) 854-7771
	HEALTH						INCOME SUPPORT						OTHER SERVICES	
<b>PROGRAM FEES/CO-PAYMENT</b>	✓		✓	✓										
<b>Required Documents</b>														
Birth Certificate (for each applicant)				✓			✓	✓		✓	✓		✓	
Resident Alien Card (If not a US Citizen) or other residency documents				✓	✓	✓	✓	✓	✓	✓	✓			
Proof of California Residency: Driver's License, State ID Card or current letter mailed to you at your address	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓
Social Security Card					✓	✓	✓	✓	✓	✓	✓		✓	✓
Medicare Card or other health insurance card	✓	✓			✓		✓		✓	✓	✓		✓	✓
Marriage Certificate							✓			✓	✓			
School Enrollment/Attendance Papers							✓			✓				
If pregnant or applying for unborn child, Proof of Pregnancy				✓	✓		✓		✓	✓		✓		
<b>Proof of Income</b>	✓	✓	✓	✓	✓		✓	✓	✓	✓	✓		✓	✓
<b>If unearned income:</b> child support and/or spousal support award letter, copies of check received or statement from Child Support Services Department for last month	✓		✓	✓	✓		✓						✓	
<b>Proof of Resources:</b> all current bank statements, property statements, auto registrations, life and/or burial insurance policies, life estate agreement					✓		✓	✓		✓	✓			
<b>Proof of Expenses/Proof of Deductions:</b> work clothing and transportation costs, current taxes, medical insurance, etc.	✓		✓	✓	✓		✓	✓	✓	✓			✓	

**PROOF OF INCOME & EXPENSES: If you have any of the documents listed in the two sections below bring them with you.**

INCOME	EXPENSES
<b>If employed:</b> copy of most recent pay stub with name of employer and person who worked <b>OR</b> Signed statement from employer with gross monthly income stated and dates received	For care of a child or disabled adult: receipts, bill or cancelled checks that show name of the person cared for, cost of care, and the name of the person who paid for the care
<b>If self-employed:</b> copy of last year's federal income tax return (with Schedule C) or last 3 months' profit and loss statements	For housing and utility costs: receipts or bills that show user's name and amount due
<b>If disabled or retired:</b> copies of award letters or bank statements showing direct deposits	For medical costs for the disabled or persons age 60 or older: bills, receipts, or cancelled checks that show the name of the person who incurred the expense, cost and name of person who paid for the care
<b>If currently receiving benefits:</b> proof of the amount (i.e. unemployment insurance, Social Security, workers compensation, veteran income checks or disability insurance)	For court ordered support payments: receipts, cancelled checks or money orders that show who the payment was for and the amount paid
<b>If income from a loan:</b> copy of loan papers with the name of person who is receiving the loan, the amount and current balance	For self employed: signed receipts, cancelled checks or statements from whom you get your supplies



## WHERE TO ACCESS THE MOST COMMONLY REQUESTED DOCUMENTS

<i>DOCUMENT</i>	<i>DEPARTMENT</i>	<i>PHONE NO. &amp; WEBSITE ADDRESS</i>
Birth, Death, and Marriage Certificates	Registrar Recorder/ County Clerk Department Headquarters 12400 Imperial Highway Norwalk, CA 90650	1-800-201-8999 www.lavote.net
Resident Alien Cards or other Residency Documents	U.S. Citizenship and Immigration Services	1-800-375-5283 www.uscis.gov
Proof of California Residency: Driver's License, State ID	California Department of Motor Vehicles (DMV)	1-800-777-0133 www.dmv.ca.gov
Social Security Card	Social Security Administration (SSA)	1-800-772-1213 www.ssa.gov
Copies of Income Tax Return	Internal Revenue Service (IRS)	1-800-829-1040 www.irs.gov
Child Support Documents	Child Support Services Department	1-800-615-8858 or (323) 890-9800 in LA County Childsupport.co.la.ca.us

### KEY COUNTY OF LOS ANGELES HEALTH & HUMAN SERVICES PROGRAMS

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| <ul style="list-style-type: none"> <li>• CALIFORNIA CHILDREN'S SERVICES (CCS)<br/>(800) 288-4584</li> <li>• CHILD HEALTH &amp; DISABILITY PREVENTION PROGRAM (CHDP)<br/>(800) 993-2437</li> <li>• HEALTHY KIDS<br/>(888) 4LA-KIDS (452-5437)</li> <li>• HEALTHY FAMILIES<br/>(888) 747-1222</li> <li>• MEDI-CAL<br/>(877) 597-4777</li> <li>• MEDICARE<br/>(800) MEDICARE (633-4227)</li> <li>• CALWORKS<br/>(877) 481-1044</li> <li>• CASH ASSISTANCE PROGRAM FOR IMMIGRANTS (CAPI)<br/>(877) 481-1044</li> <li>• FOOD STAMPS<br/>(877) 597-4777</li> <li>• GENERAL RELIEF<br/>(877) 481-1044</li> </ul> | <ul style="list-style-type: none"> <li>• IN-HOME SUPPORTIVE SERVICES<br/>(888) 944-IHSS (944-4477)</li> <li>• WOMEN, INFANTS AND CHILDREN<br/>(888) WIC-BABY (942-2229)</li> <li>• CHILD SUPPORT SERVICES<br/>(800) 615-8858 OR (323) 890-9800</li> <li>• MENTAL HEALTH<br/>(800) 854-7771</li> </ul> |
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#### *OTHER NUMBERS OF INTEREST*

- ACCESS FOR INFANTS AND MOTHERS  
(800) 433-2611
- SUPPLEMENTAL SECURITY INCOME  
(800) 772-1213
- LOW INCOME HOUSING INFORMATION  
(800) 731-HOME (731-4663)
- INFO-LINE  
(800) 339-6993
- COUNTY OF LOS ANGELES JOB HOTLINE  
(800) 970-5478

**\*For additional copies of this form, please log on to the Chief Administrative Office at [cao.co.la.ca.us](http://cao.co.la.ca.us), Service Integration Branch**